

Financial Responsibility Statement

Overview

Attending UWF creates a financial obligation. It is important that students understand and acknowledge the financial responsibilities associated with registering and attending the University by completing the [Financial Responsibility Agreement](#). The agreement must be completed every semester before registration.

This page explains how to remove a Financial Responsibility hold, as well as how to avoid this hold in future semesters.

Financial Responsibility Agreement

Every semester, all students receive a "University of West Florida Financial Responsibility Agreement" message via the [My Messages app](#) in MyUWF. This agreement must be completed every semester before registration.

On this page

- [Overview](#)
- [Financial Responsibility Agreement](#)
 - [Preventing a Financial Responsibility hold](#)
 - [Removing a Financial Responsibility hold](#)
- [Frequently Asked Questions](#)
- [Related articles](#)

Preventing a Financial Responsibility hold

Students who do not complete the agreement before the first day of registration will have a Financial Responsibility hold placed on their account. Students will not be able to register for classes unless this agreement is completed.

★ For instructions on viewing the specific holds on your account, refer to the [Viewing Holds](#) resource page.



Before registration begins

[Financial Responsibility holds](#) do not become active until the first day of registration; therefore, they will not be listed on your [Registration Status](#) before that time.

Removing a Financial Responsibility hold

1. To remove (or avoid) the Financial Responsibility hold:
 - a. Go to MyMessages in [MyUWF](#)
 - b. Select and read the "University of West Florida Financial Responsibility Agreement" message from UWF Accounts Receivable.
 - c. Check the "Confirm Acknowledgement" box, then click "I Agree."

From: UWF Accounts Receivable

Subject: University of West Florida Financial Responsibility Agreement

I agree to pay all UWF debts and charges pursuant to UWF policies. I understand that the university is advancing value to me in the form of educational services and that my right to register is expressly conditioned upon my agreement to pay the costs of tuition, fees, and other charges. I understand that it is my responsibility to view my charges on my Account Balance in MyUWF and make payment by the published deadline. As billings statements are only available online, failure to receive a billing statement does not constitute a valid reason for not paying a bill on time. I acknowledge that if I have not paid my fees or made payment arrangements prior to the tuition deadline, I will be charged a \$100 late payment fee.

I acknowledge non-attendance does not constitute an official drop of classes. My failure to officially drop class(es) during the University's add/drop period will not relieve me of the financial obligation for those class(es).

I understand that if my account becomes delinquent, I will not be allowed to register, or receive transcripts, grades or diplomas until the debt is paid in full. Delinquent debts may be reported to a credit bureau and referred to collection agencies, or litigated. I agree to pay costs of collecting unpaid charges, including attorney fees and court costs. This Agreement is governed by the laws of the State of Florida. Any suit, action or proceeding arising in connection with this Agreement must be brought in the appropriate court sitting in Escambia County, Florida regardless of my domicile at the time of bringing such suit.

☐ Confirm Acknowledgement

Frequently Asked Questions

Have questions? See the Student Account & Cashier website for [Financial Responsibility Frequently Asked Questions](#) (FAQs).

Related articles

- [SOE - Academics/Advising](#)
- [Viewing Holds](#)
- [Financial Responsibility Statement](#)