

Viewing GPA and Final Grades

Overview

Grades for students may be available as soon as the close of business on the day grades are due to the Office of the Registrar (see [Academic Dates & Deadlines](#) for grade submission deadlines); it may take an additional 24 hours for GPA and Academic Standing to update.

Follow the instructions below for [Viewing your GPA](#) and [Viewing Final Grades](#).

Instructions

GPA

UWF GPA

Students may view their UWF GPA (GPA of UWF coursework ONLY; does NOT include transfer work) using their degree audit.

1. Log in to MyUWF.
2. Search for and select the Degree Audit app
3. Your UWF GPA will appear on the UWF GPA line of the Student View block.

University of West Florida Degree Audit			
Student View AA302594 as of 11/10/2014 at 14:39			
Student		Degree	BS Business Admin (BSBA)
ID		Program	Supply Chain Logistics
Classification	Junior	Catalog Year	2013 - 2014
UWF GPA	2.25	Minor	
Earned Hours	85		

All GPA's

The Unofficial Transcript will display your UWF, transfer, and cumulative GPA's.

1. Log in to MyUWF.
2. Access the Student Academic Records Menu.
3. Click "View Academic Transcript" link.

The screenshot shows a navigation menu with the following items: Personal Information, Student (highlighted with a red box), and Final. Below the menu is a search bar with a 'Go' button. Under the heading 'Student Records', there is a list of links: View Holds, View Academic Transcript (highlighted with a red box), Course Catalog, Course Search, View Student Information, Apply to Graduate, and View Application To Graduate.

4. You may be asked to select a term; choose the most recent term available.
 - a. Click Submit
5. From the Level option, you may choose a level, however know that the official transcript will display ALL levels of coursework taken at UWF.

6. Under Transcript Type, choose Unofficial., then click Submit.

Personal Information **Student** Financial Aid Faculty

Search Go

Academic Transcript Options

Select the transcript level and transcript type.

Transcript Level: All Levels ▾

Transcript Type: Unofficial Transcript ▾

Submit

7. Your Unofficial Transcript should display.

8. To view your GPA, click the Transcript Totals link at the top of the page.

Student Academic Transcript

This is not an official transcript. Courses which are in progress may also be included on this transcript.

Information for [redacted]

[Transfer Credit](#) [Institution Credit](#) [Transcript Totals](#)

a. You will be taken to the bottom of your transcript where the transcript totals (by level) are located.

9. Your GPA's will be listed in the Transcript Totals block.

TRANSCRIPT TOTALS (UNDERGRADUATE) Top							
	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA	
Total Institution:	58.000	33.000	33.000	48.000	108.00	2.25	
Total Transfer:	56.000	52.000	52.000	53.000	147.10	2.78	
Overall:	114.000	85.000	85.000	101.000	255.10	2.53	

Final Grades

Students may view their final grades via the Final Grades link Student Academic Records Menu in MyUWF.

1. Log in to MyUWF.
2. Access the Student Academic Records Menu.

3. Click the Final Grades link.

The screenshot shows a navigation bar with tabs for 'Personal Information', 'Student', 'Financial Aid', and 'Employee'. The 'Student' tab is selected and circled in red. Below the navigation bar are links for 'RETURN TO MENU', 'SITE MAP', 'HELP', and 'EXIT'. The main heading is 'Student Records'. A list of links is displayed below, with 'Final Grades' circled in red. Other links include 'View Holds', 'View Academic Transcript', 'Course Catalog', 'Course Search', 'View Student Information', 'Apply to Graduate', 'View Application To Graduate', and 'Order Official Transcript'.

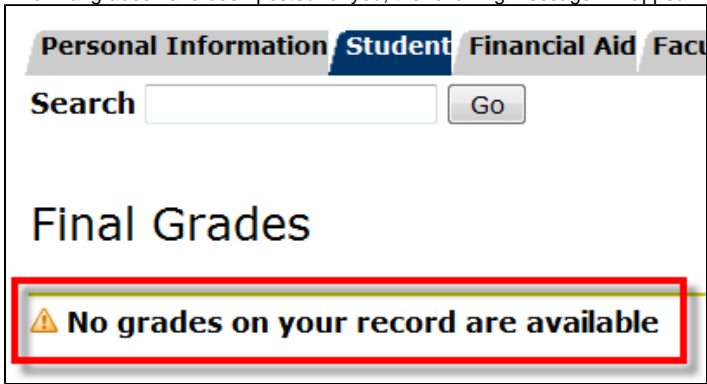
4. Choose the term for which you would like to view your grades, then click Submit.

The screenshot shows the 'Final Grades' page. At the top, there is a search bar with a 'Go' button. Below the search bar is a dropdown menu labeled 'Select a Term' with 'Fall 2014' selected. The 'Submit' button is circled in red. The navigation bar at the top shows 'Personal Information', 'Student', and 'Financial' tabs.

5. Any posted/available grades for your courses should appear.

Specialist Course work				Campus	Final Grade	Attempted		GPA Hours	Quality Points
CRN	Subject	Course Section	Course Title						
81910	EDF	7191 0	Psychological Foundations for Education: Cognition, Curriculum, and Instruction	Online Campus	A	3.000	3.000	3.000	12.00
80658	EME	6316C 0	Instructional Management and Technology	Online Campus	A	3.000	3.000	3.000	12.00

6. If no final grades have been posted for you, the following message will appear:



The screenshot shows a web interface with a navigation bar at the top containing the following tabs: **Personal Information**, **Student** (highlighted in blue), **Financial Aid**, and **Faculty**. Below the navigation bar is a search section with the label "Search", an empty text input field, and a "Go" button. The main content area displays the heading "Final Grades". Below this heading, a message is displayed within a red-bordered box: **⚠ No grades on your record are available**.