CASHNet Parent Portal

Overview

The purpose of the parent portal in CASHNet is to allow students to establish an account for their parent to access the student's account details and make payments on their account.

Instructions

1. A student establishes a parent login through their student CASHNet account in MyUWF.

2. When the student selects “Add New”, the following screen comes up and the student enters the parent information.
3. Once the student submits this information, the parent receives an email with their parent pin and a temporary password. The parent has the ability to change their password once they log in.

```
Forwarded message
From: <noreply@uwf.edu>
Date: Thu, Jul 31, 2014 at 10:35 AM
Subject: [Unread] has created an account for you at University of West Florida

[Unread] has created an account for you at University of West Florida.

To access the account, please click the link below:

https://commerce.cashnet.com/uwfpay?LT=P

(If clicking the link does not work, please copy and paste the information into your browser.)
```

4. The parent can access the parent portal through the link in the email or by accessing the “CASHNet for Parents and Families” app in MyUWF. The parent does not need to log into MyUWF to access this app.
5. Once logged in, the parent sees the same menu as the student and can view account details and pay. Example below: