Financial Responsibility Statement

Overview

All students will have a Financial Responsibility Hold for each semester beginning Fall 2014. You will receive an “Agree to Pay” message via MyMessages in MyUWF. Below are the instructions to remove this hold.

1. To view what the specific holds are, click the View Holds link at the bottom of the page.

   ![View Holds](#)

   - Any holds you have will be listed.

   View Holds

   Below are your holds for Fall 2014 semester and forward. To view holds for Spring/Summer 2014 semesters, go to MyUWF and open Holds (Spring/Summer 2014).

   To remove a Financial Responsibility hold, log into MyUWF, then in the notification section of the home page, click My Messages and complete the Financial Responsibility Agreement.

   **Administrative Holds**

<table>
<thead>
<tr>
<th>Hold Type</th>
<th>From Date</th>
<th>To Date</th>
<th>Amount Reason Originator</th>
<th>Processes Affected</th>
</tr>
</thead>
</table>

   RELEASE: 0.5

2. If you do not have holds, the following message will appear:

   ✅ You have no Holds which prevent registration.

Financial Responsibility Hold

Every semester a Financial Responsibility hold will be placed on your account. You will receive an “Agree to Pay” message via MyMessages in MyUWF.

To remove the Financial Responsibility hold:

1. Go to MyMessages in MyUWF and read the "Agree to Pay" message.
2. Check the Confirm Acknowledgement box, then click "I Agree".

From: UWF Accounts Receivable

Subject: University of West Florida Financial Responsibility Agreement

I agree to pay all UWF debts and charges pursuant to UWF policies. I understand that the university is advancing value to me in the form of educational services and that my right to register is expressly conditioned upon my agreement to pay the costs of tuition, fees, and other charges. I understand that it is my responsibility to view my charges on my Account Balance in MyUWF and make payment by the published deadline. As billings statements are only available online, failure to receive a billing statement does not constitute a valid reason for not paying a bill on time. I acknowledge that if I have not paid my fees or made payment arrangements prior to the tuition deadline, I will be charged a $100 late payment fee.

I acknowledge non-attendance does not constitute an official drop of classes. My failure to officially drop class(es) during the University’s add/drop period will not relieve me of the financial obligation for those class(es).

I understand that if my account becomes delinquent, I will not be allowed to register, or receive transcripts, grades or diplomas until the debt is paid in full. Delinquent debts may be reported to a credit bureau and referred to collection agencies, or litigated. I agree to pay costs of collecting unpaid charges, including attorney fees and court costs. This Agreement is governed by the laws of the State of Florida. Any suit, action or proceeding arising in connection with this Agreement must be brought in the appropriate court sitting in Escambia County, Florida regardless of my domicile at the time of bringing such suit.

☐ Confirm Acknowledgement

I Agree

3. Confirm that the hold has been removed by Financial Responsibility Statement.

Related articles

Page: Viewing Holds
Page: Financial Responsibility Statement