Continuing Education eLearning Account Activation and Recovery

Activating Your Continuing Education eLearning Account

Step 1

Once you register for a Continuing Education Course, an account will be created for you within 90 minutes. You will receive an email from notifications@instructure.com, like the one pictured below. Click the link in the email to finish the registration process and set a password for your new Canvas account.

If you have already completed the registration process, you may see the error message below.
Please follow the instructions in the message, or proceed to the section below for information on how you may access your account.

### Recovering your Continuing Education Canvas Login ID or Password

#### Step 1
Go to [elearning.uwf.edu](http://elearning.uwf.edu) and click Log In using 'Continuing Education'

#### Step 2
Follow the instructions for one of these two options:

- **Forgot your Login ID**
  1. Your Login ID will be the same email address you provided when registering for the course. If you do not know, or need to change, your Login ID please contact Continuing Education at (850) 473-7468 or [continuinged@uwf.edu](mailto:continuinged@uwf.edu).

- **Forgot your password**
  1. Once at the page click on Forgot Password? link.

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2. On the next page, enter your Login ID and select Request Password
3. You will receive an email like the one pictured below

Click the link in the email to change your password.

4. Create your new password by entering it into the New Password and Confirm New Password boxes, then click Update Password
5. Once your password has been updated, you may log in to your account at: https://uwf.instructure.com/login/canvas

Helpful Links:

Canvas Help for Students

ITS Help Desk

(850) 474-2075
helpdesk@uwf.edu