

Viewing excess hours values in MyUWF

On this page

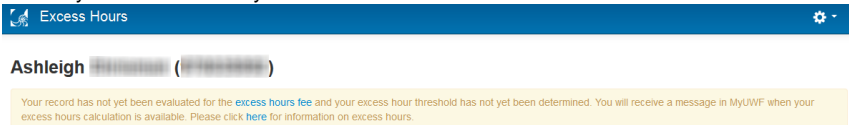
Overview

This procedure describes how a student would view their excess hours values and the calculations used to generate these values.

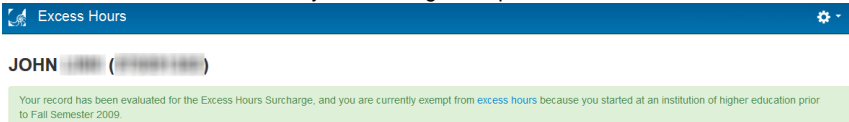
Instructions

Students can search for "excess hours" in MyUWF to locate the excess hours app. This app will show the student one of the following:

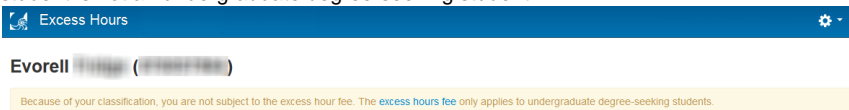
- A message indicating that the excess hours calculation is not yet available. This will be shown to the student if the required information to perform an excess hours calculation has not yet been entered by an administrator.



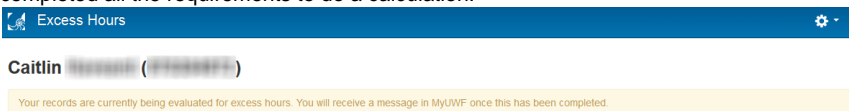
- A message indicating that the student is exempt from the excess hours surcharge. This will be shown if the student's first year in college was prior to 2009.



- A message indicating that the excess hours fee does not apply. This will be shown if the student is not an undergraduate degree-seeking student.



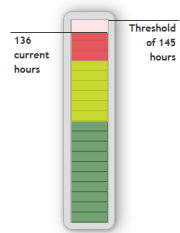
- A message indicating that the excess hours calculation has not yet been completed. This will be shown if an administrator has started an excess hours calculation, but has not completed all the requirements to do a calculation.



- A "thermometer" graphic that gives them a quick summary of where they stand in relation to the threshold
- A detailed explanation of how their excess hours values are calculated
- A list of when the excess hours calculation was communicated and acknowledged by the student, as well as the percentage that will be charged once the fee is assessed

JANICE (XXXXXXXXXX) (XXXXXXXXXX)

For more information on the excess hours fee, please go to the [excess hours website](#).



Computed Hours ⓘ

145 Total Threshold Hours
 168 Hours Attempted
 -32 Total Exemptions
 -136 Current Hours
 = 9 Hours Remaining

Last computed on: Jan 6, 2014 9:33:29 AM

Communication

Initial Communication Date: Dec 20, 2013 10:08:35 AM
 Acknowledged Date: Jan 6, 2014 9:23:11 AM
 Surcharge Percent: 50%

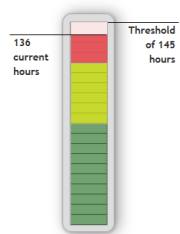
Computed Hours Details ⓘ

Threshold Notes		
Psychology		
Exemption	Hours	Notes
Degree Program Exemption	25	
Accelerated Methods	4	
Appeal - 201108	3	Human Development Across the Lifespan was appealed and accepted
	32	

A glossary describing each of the terms used in the explanation can also be found by clicking the question mark icon

JANICE (XXXXXXXXXX) (XXXXXXXXXX)

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Glossary of terms

Computed Hours Details ⓘ

Glossary of Terms

Threshold
The maximum number of credit hours allowed to accumulate before entering Excess Hours.

Degree Program Exemptions
Courses that are excluded from hours attempted as not applicable to student's initial degree program at the time of initial admission at UWF.

Accelerated Methods
Credits earned through accelerated mechanisms such as Advanced Placement (AP), International Baccalaureate (IB), CLEP, AICE, and high school dual enrollment.

Hours Attempted
All credit hours taken including failed courses, course withdrawals, repeat courses, and all transfer courses.

Surcharge Percent
The total percent of tuition that you will be charged for exceeding the Excess Hours Threshold.

Excess Hours
The number of credit hours that you are currently over the limit that you are allowed for your degree program.

Surcharge Amount

Close

FAQs

- ✓ [My calculation date is old. When does the data get refreshed?](#)
The excess hours calculation is refreshed on a nightly basis for all currently enrolled undergraduate students. Please check back after you have enrolled in classes at UWF.
- ✓ [How are excess hours determined?](#)
For more information go to the Excess Hour web page <http://uwf.edu/registrar/excesshour.cfm>