



# Policy

## **UNIVERSITY POLICY LI-01.02-08/11**

**TO:** The University of West Florida Community

**FROM:** Dr. Judith A. Bense, President

**SUBJECT:** Library Use Policy

Policy/Purpose: To articulate UWF policy concerning the use of the University of West Florida Libraries

The University of West Florida Libraries are open to all persons. Within the physical confines of the Libraries, anyone may use materials owned by UWF. For all persons who come to the library, library staff provide assistance in identifying and using appropriate databases to meet their information needs. At times when staff resources are limited, priority is given to students and faculty of the University.

The University of West Florida is an Affirmative Action/Equal Opportunity Institution, and the UWF Libraries offer reasonable accommodation for persons with disabilities, as prescribed by the Americans with Disabilities Act.

All library clients are subject to the rules and regulations of the UWF Libraries, including, but not limited to those related to Circulation, Interlibrary Loan, Use of Library Computers, and Use of Library Databases. Library rules and regulations outline charges for overdue, lost, or damaged library materials, interlibrary loan charges, and literature search fees. Authority for such charges comes from Section 1009.24(14)(n), Florida Statutes, and the University's Regulation 4.008, both as amended from time to time..

Approved By:

Dr. Judith A. Bense, President

Date: 8/12/11