



# Policy

## University Policy ES-03.04-10/14

**Policy Title:** Use of Fireworks on University Property

**Originator:** Peter Robinson

**Responsible Office:** Environmental Health and Safety

### Reason for Policy/Purpose:

To establish policies for the safe use of fireworks and other incendiary material on campus grounds and in campus facilities.

### Who Does this Govern and Who Needs to Know this Policy?

University of West Florida Community and Applicable Contractors.

### Policy Statement:

Improper handling of fireworks and other incendiary materials on campus can result in serious accidents and the potential for severe damage to campus facilities and property. As such, procedures must be developed and implemented to minimize the potential danger to faculty, staff, students, and visitors and to minimize damage to University property.

Accordingly, all pyrotechnic displays on the campus of the University of West Florida should be conducted in accordance with the requirements of State and local law and the University's Office of Environmental Health and Safety (EH&S).

### Procedures:

Any and all University departments, staff, or students planning any pyrotechnics display (a sponsor) shall make application to EH&S no later than **fifteen (15) days** prior to the planned display.

The Sponsor or its contractor shall be responsible for obtaining any required State and Local permits and for furnishing liability insurance in the amount of \$1,000,000 naming the University of West Florida and the UWF Board of Trustees as additional insureds.

EH&S will review any and all contracts or other instruments entered into by the Sponsor in connection with the planned display to insure all required permits for the stated activity are in place prior to the event and shall help develop unique site-specific criteria to ensure the safety of the spectators.

The Sponsor and any contractor shall be required to comply with the requirements established by EH&S in connection with the event. EH&S or other entity having appropriate authority are authorized to

suspend or terminate a pyrotechnic display at any time at their discretion if the requirements of this policy are not followed or if they believe an unsafe condition exists.

**Change Justification:**

This policy is being updated as a result of a five year review to reflect University organizational changes.

**Authority and Related Documents:**

Section 1013.12, Florida Statutes.

**APPROVED:** Dr. Judith A. Bense, President                      Date: 10/6/14

**History:**

BTP.EHS.1 Use of Fireworks on University Property, adopted August 2002; amended by BTP Use of Fireworks on University Properties, adopted September 2003; amended by ES-03.01-08/11 Use of Fireworks on University Property, adopted August 2011; revised hereby.