



# Policy

## **University Policy AC-21.01-05/14**

**Policy Title:** Establishing, Modifying, and Terminating Graduate Programs

**Originator:** Dr. R. Podemski, Dean

**Responsible Office:** Graduate School

### **Reason for Policy/Purpose:**

To ensure that formal UWF procedures and guidelines are adhered to when a unit proposes to establish, significantly modify or terminate a graduate degree program.

### **Who Does this Govern and Who Needs to Know this Policy?**

All faculty and administrators charged with planning or approving new, modified, or terminated graduate degree programs.

### **Policy Statement:**

Specific approval is required to establish, modify or terminate a graduate degree program at UWF. Proposals to establish a new graduate degree program or to significantly modify or terminate an existing graduate degree program must follow UWF guidelines for Academic Program Authorizations, Modification, and Termination established by the Division of Academic Affairs. These guidelines are regulated by Florida Board of Governors regulations 8.011, 8.012, 8.013, and 8.014. Significant modifications to graduate degree programs include, but are not limited to, substantial changes in admissions policies, substantial increases in credit hour requirements, and curricular modifications that substantially alter the character of the graduate degree program.

### **Procedures:**

Proposals to establish a new graduate degree program or to significantly modify an existing graduate degree program must follow the UWF policy and procedures for Academic Program Authorizations, Modification, and Termination. Requests must be submitted via the CCR system and must use the appropriate template provided in the procedures for Academic Program Authorizations, Modification, and Termination.

**Authority and Related Documents:**

This policy is governed by Florida Board of Governors Regulations 8.011, 8.012, 8.013, and 8.014; and UWF policy and guidelines for Academic Program Authorizations, Modification, and Termination established by the Division of Academic Affairs, including UWF Policies AC-08.02-04/14 and AC-09.00-06/09.

**APPROVED:** Dr. Judith A. Bense, President

**Date:** 5/27/14

**History:** Adopted May 2014.