AGENDA

THE UNIVERSITY OF WEST FLORIDA
BOARD OF TRUSTEES

Student Affairs Committee Meeting

Tuesday, November 18, 2014

2:00 p.m. Central

Scenic Hills Country Club, 8891 Burning Tree Road, Pensacola, FL

The agenda will be followed in the subsequent order and items may be heard earlier than the scheduled time.

Call to Order/Roll Call................................................................. Mr. Jay Patel
Committee Chair

Chair’s Greetings................................................................. Mr. Jay Patel

Action Item(s):
  1. Approval of September 2, 2014 BOT Student Affairs Committee Meeting Minutes

Information Item(s):
  1. Campus Safety Update
  2. Ebola Update
  3. Results of the 2014 Graduating Student Survey

Other Committee Business:

Adjournment
UWF Board of Trustees Meeting  
Student Affairs Committee  
November 18, 2014  

Issue: Approval of September 2, 2014 BOT Student Affairs Committee Meeting Minutes  

Proposed action: Review and Approval

Background information: BOT Student Affairs Committee Meeting minutes were not distributed to committee members for review in a timely fashion following the September 2, 2014 committee meeting. Subsequently, these minutes have now been distributed to committee members and are being submitted for committee approval.

Recommendation: Approval

Implementation Plan: N/Aa

Fiscal Implications: N/A

Supporting documents: September 2, 2014 BOT Student Affairs Committee Meeting Minutes

Prepared by: Becky Luntsford, Executive Specialist, rluntsford@uwf.edu, 850-474-2449.

Presenters: Jay Patel, BOT Student Affairs Committee Chair
UWF Board of Trustees Meeting
Student Affairs Committee
November 18, 2014

Issue: Campus Safety Update

Proposed action: Provide the Student Affairs Committee of the UWF Board of Trustees with an update on campus safety practices.

Background information: The Board of Governors is taking a renewed interest in campus safety across the system. A conference call was held on September 26 with Chancellor Criser and all University Presidents on the topic. On October 21, Chancellor Criser and Governor Norm Tripp received a campus safety briefing from several key players across the state. On November 18, a statewide Title IX workshop is being hosted by the SUS General Counsels.

This update will provide a review of the concerns expressed at the various statewide calls and meetings followed by a presentation regarding the various campus safety practices that occur at UWF.

Recommendation: For information only

Implementation Plan: N/A

Fiscal Implications: N/A

Supporting documents: PPT presentation

Prepared by: Mary Hallford, Executive Assistant, mhallford@uwf.edu, 850-474-6275

Presenters: Dr. Kevin Bailey, Vice President for Student Affairs, baileyk@uwf.edu, 850-474-2214; John Warren, Chief of Police, jwarren@uwf.edu, 850-474-2415
Issue: Ebola Update

Proposed action: Provide the Student Affairs Committee of the UWF Board of Trustees with an update on Ebola.

Background information: In light of the recent Ebola outbreaks in the United States, the Centers for Disease Control (CDC) have issued guidance for colleges and universities related to actions that should be taken for study abroad, foreign exchange or other education related travel.

This update will provide an overview of that guidance and discuss what actions UWF is taking to stay abreast of and monitor Ebola incidents.

Recommendation: For information only

Implementation Plan: N/A

Fiscal Implications: N/A

Supporting documents: Brief regarding Ebola and what UWF has done to date

Prepared by: Mary Hallford, Executive Assistant, mhallford@uwf.edu, 850-474-6275

Presenter: Dr. Rebecca Kennedy, Assistant Vice President for Student Affairs, rkenney@uwf.edu, 850-474-2418
Issue: Results of the 2014 Graduating Student Survey

Proposed action: Informational Item

Background information: During April 2014, graduating undergraduate and graduate students were surveyed on their plans after commencement and their satisfaction with UWF. Dr. Sarah Luczyk will share the results of this survey.

Recommendation: Informational Item

Implementation Plan: Informational Item

Fiscal Implications: None at this time

Supporting documents: PowerPoint

Prepared by: Mary Hallford, Executive Specialist to Vice President for Student Affairs, 850-474-2214, mhallfor@uwf.edu

Facilitator/Present: Dr. Sarah Luczyk, Director, Assessment and Planning, 850-474-2214, sluczyk@uwf.edu
Chair Jay Patel called the meeting to order at 10:00 a.m. with the following committee members present: Jay Patel, LuTimothy May, and Ethan Friedland.

Others in attendance: Dr. Judy Bense, President; Dr. Kevin Bailey, VP Student Affairs; Dr. Kim Brown, VP President’s Division; Pat Lott, General Counsel; Anita Schonberger, Deputy General Counsel; Janice Gilley, AVP for Community and Government Relations; Dr. Jim Hurd, AVP for Student Affairs; Dr. Gentry McCready, Director of OSRR; Dr. Brandon Frye, Dean of Students; Lauren Loeffler, Director, Career Services; Brad Menard, Assistant Director, Housing and Residence Life; Krista Boren, Associate Director, Housing and Residence Life; Dr. Lusharon Wiley, Senior Associate Dean of Students; Tara Kermiet, Assistant Director of Leadership & Service; Cindy Faria, AVP Human Resources; Karen Rentz, Assistant Director, Human Resources; Peter Robinson, Director, Environmental Health & Safety; John Warren, Director, Chief of Police; Andrew Romer, Executive Specialist, Governmental and Community Relations; and Becky Luntsford, Executive Specialist.

Chair’s Greeting
Chair Patel welcomed everyone and thanked all for being here today. He recognized President Judy Bense and Trustees LuTimothy May and Ethan Friedland.

Action Item:
1. Revisions to UWF Regulation 3.010 Student Code of Conduct presented by Dr. Jim Hurd, Dr. Gentry McCready and Ms. Anita Schonberger.

Revisions to UWF/REG 3.010 Student Code of Conduct are for the purpose of ensuring alignment between this regulation and UWF/REG 3.018 Prohibition of Hazing-Procedures and Penalties by adding specific conforming language in several. Additional revisions to this regulation have been made pursuant to staff review for clarity and to recent guidance provided by the U. S. Department of Education Office of Civil Rights in their July 14, 2014 Dear Colleague Letter. Specific revisions are detailed in the text of the Notice of Proposed Regulation Amendment.

A motion was made to recommend approval by the Full Board on September 9th of UWF/REG 3.018 Prohibition of Hazing – Procedures and Penalties by adding specific conforming language in several.

Motion by: Trustee LuTimothy May
Seconded by: Trustee Jay Patel
Motion passed unanimously.

2. Revisions to UWF Regulation 3.018 Prohibition of Hazing – Procedures and Penalties
- presented by Dr. Jim Hurd, Dr. Gentry McCready and Ms. Anita Schonberger.
In the process of cyclical review and updating University Regulations and Policies, it was determined that UWF/REG 3.018 Prohibition of Hazing-Procedures and Penalties could be enhanced by emerging best practice in hazing policy.

A motion was made to recommend Approval by the Full Board on September 9th of Revisions to UWF/REG 3.018 and Recommend Approval for Revisions to Florida Administrative Code Rule 6C6-3.018, Prohibition of Hazing – Procedures and Penalties.

Motion by: Trustee LuTimothy May
Seconded by: Trustee Jay Patel
Motion passed unanimously.

**INFORMATION ITEM(S):**

1. **Career Services at UWF** was presented by Lauren Loeffler. Ms. Loeffler made a PowerPoint presentation showing how Career Services at UWF is committed to educating and empowering UWF Students and Alumni in the career development process by providing opportunities for experiential learning, civic engagement, service and employment.

2. **Educational Benchmark, Inc. (EBI) Survey Results for Housing** was presented by Mr. Brad Menard and Ms. Krista Boren. The survey results identified program strengths, evidence of how housing contributes to institutional mission, and the detection of areas where improvement efforts should be focused to improve overall quality and performance.

3. **Leadership & Service Program Review** was presented by Ms. Tara Kermiet. She explained how the review process consisted of three phases: Internal Review, External Review, and Action Plan.

4. **2014 Florida Educational Equity Act Report** provided by Ms. Cindy Faria. The Human Resources Department gathered information for this report from the Institutional Research and Effectiveness Support, Research and Sponsored Programs, Enrollment Services, Academic Affairs, Student Affairs, and Intercollegiate Athletics.

5. **Title IX Update** presented by Dr. Brandon Frye. Dr. Frye explained the Title IX compliance is a complex, multifaceted and fast moving issue. Compliance with Title IX has become a very visible and political issue nationwide. He added that the UWF Title IX Committee has been formalized and Nine new investigators completed the Title IX Investigator Training on August 29, 2014.

With no further Student Affairs items to discuss, the meeting was adjourned at 11:29 p.m.

Respectfully submitted,
Becky Luntsford, recording secretary
About the UWF Police

• Established 1967
• 21 Full-time Officers

Organized into 2 Divisions:
• Administrative
• Operations

4 Patrol Shifts – 12 Hour Shifts
Emergency Communications

- Text Message Alerts
- Desktop Alerts via Alertus
- Building speakers
- Outdoor Sirens with PA
- Mass Email
- Building Monitor Screens
- [http://uwfememergency.org/](http://uwfememergency.org/)
- Facebook and Twitter
- Entrance Signs
Relationships with Local Police

• MOU with Escambia County Sheriff’s Office

• Joint Emergency Training with ECSO
  Working relationship with all area law enforcement
  Information sharing with Pensacola State College Police
  MOU with SUS University Police Departments
Federal Clery Act Compliance

• Brief Overview of Clery Act
• New requirements under the Violence against Women Act and Title IX
Campus Training

• Rape Aggression Defense
• Active Shooter Survival
• Workplace Violence Prevention
• Intimate Partner Violence
• Nonviolent Crisis Intervention
• Alcohol and Drug Abuse Prevention
Other Safety Programs

- Safety Escort Services
- Emergency Call Boxes
Questions?
Transmission of Ebola virus is not airborne and requires close contact with an infected person who is showing symptoms or with an infected person’s body fluids. To date there are five total cases of Ebola in the United States.


UWF Marketing and Communications sent out a notice to all students, staff and faculty regarding ebola virus monitoring and precautions. The notice also encouraged students who have recently traveled to one of these areas or have possibly been exposed to a person who has been diagnosed with Ebola to contact UWF Student Health Services (SHS) and faculty and staff to contact the local hospital emergency room. SHS also worked with the International Student Office to identify students who are from one of the four affected countries to see if they may have recently traveled home and to provide a telephone screening to determine if any action was needed.

UWF’s International Student Office does not allow students to travel to areas that are within travel warning proximity. There continues to be a Level III travel warning in place recommending people avoid non-essential travel to Guinea, Liberia and Sierra Leone. Currently, a Level II travel alert is in place encouraging enhanced precautions for travel to Democratic Republic of the Congo. A Level I travel watch recommending the practice of usual precautions is in place for travel to Nigeria. At this time, no students from UWF are traveling to West Africa or are located in an area under the travel warning.

Student Health Services is utilizing a telephone protocol at the clinic to screen for Ebola symptoms to identify any persons at risk prior to them receiving an appointment and has a written protocol to follow in the very unlikely event that a student walks-in to the clinic with Ebola symptoms. Additionally, UWF has a pandemic plan and has pulled together a public health work group who are working closely with the Department of Health.

To learn more about Ebola and other infectious diseases, please visit the CDC website at [http://www.cdc.gov/vhf/ebola/](http://www.cdc.gov/vhf/ebola/). For any questions or concerns contact Rebecca Kennedy at 850.474.2420 or Peter Robinson at 850.474.2435.
Today’s Presentation

- Survey background
- Demographics
- Post-graduation plans
- Graduate preparedness
- High-impact educational practices
- Recommendations & next steps
Launched April 21, 2014
- 2 reminder emails sent
Closed May 12, 2014
Sent to all registered graduating students
398 respondents, 31% response rate
- 253 Graduating Seniors (64% of respondents)
- 145 Graduate Students (36% of respondents)
The survey respondents and overall population were similar, but 2% of respondents stated that they did not know which college they belonged to.

37% of our Argonauts are transfers from “community colleges”

43% of our Argonauts are native UWF students

16% of our Argonauts are transfers from 4-year schools

4% of our Argonauts identified as “other” (military, second-degree
The remaining students reported that they plan on completing missionary work, entering the military, starting a family or continuing with further coursework.
Post-Graduation Plans - Trends

Jobs Applied For by Those Not Yet Employed

- 0 jobs
- 1-2 jobs
- 3-4 jobs
- 5 or more jobs

<table>
<thead>
<tr>
<th>Year</th>
<th>0 jobs</th>
<th>1-2 jobs</th>
<th>3-4 jobs</th>
<th>5 or more jobs</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>42</td>
<td>14</td>
<td>20</td>
<td>25</td>
</tr>
<tr>
<td>2012</td>
<td>45</td>
<td>25</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2013</td>
<td>41</td>
<td>17</td>
<td>20</td>
<td>22</td>
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<tr>
<td>2014</td>
<td>52</td>
<td>18</td>
<td>9</td>
<td>21</td>
</tr>
</tbody>
</table>
Experience with UWF - Seniors

- As a result of their experience at UWF, seniors said that UWF was either very or extremely helpful in their development of the following skills:

- Ability to work with people from different ethnic backgrounds
- Sense of Professional Ethics & Values
- Written Communication Skills
- Ability to Solve Problems
- Critical Thinking

The bar chart shows the percentage of seniors who found each skill very or extremely helpful.

- Ability to work with people from different ethnic backgrounds: 77%
- Sense of Professional Ethics & Values: 80%
- Written Communication Skills: 80%
- Ability to Solve Problems: 80%
- Critical Thinking: 82%
High-Impact Educational Practices

• Graduating seniors were asked if they participated in various high-impact educational practices
  • 91% of graduating seniors responded that they participated in AT LEAST ONE high-impact educational practice

<table>
<thead>
<tr>
<th>Activity</th>
<th>Participated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Project Within a Class</td>
<td>58%</td>
</tr>
<tr>
<td>Community Service (off-campus)</td>
<td>52%</td>
</tr>
<tr>
<td>Internship</td>
<td>34%</td>
</tr>
<tr>
<td>Practicum</td>
<td>32%</td>
</tr>
<tr>
<td>Community Service (on-campus)</td>
<td>31%</td>
</tr>
<tr>
<td>Service Learning Project</td>
<td>21%</td>
</tr>
<tr>
<td>Research Project With a Faculty Member</td>
<td>17%</td>
</tr>
<tr>
<td>Student Teaching</td>
<td>16%</td>
</tr>
<tr>
<td>Field Study</td>
<td>14%</td>
</tr>
<tr>
<td>Co-op</td>
<td>2%</td>
</tr>
</tbody>
</table>

(n=231)
Recommendations & Next Steps

• Q.E.P.
  • Engage the campus in the QEP process in an effort to increase students’ preparedness in both written and verbal professional communication

• Strategic Direction 1: Enhanced Student Access, Progression, and Learning and Development
  • Priority 1.1
    • Increase the percentage of seniors who engage in the job search process prior to commencement

• Strategic Direction 2: Distinctive Teaching, Scholarship, Research, and Professional Contributions
  • Priority 2.1
    • Increase capstone experiences, internships, or other required high-impact learning experiences
    • Continue and expand industry-focused career fairs