

Minutes

Presidential Performance Evaluation Metrics Ad hoc Committee

UWF Board of Trustees

UWF Crosby Hall Upstairs Conference Room, Bldg. 10, Room 224

May 24, 2017

Chair Dave Cleveland was in attendance and called the meeting to order at 1:02 p.m. Committee members, Trustees Suzanne Lewis and Bob Jones joined by teleconference.

Others in attendance: BOT Chair Mort O'Sullivan, Trustee Dick Baker, President Martha Saunders, Anita Schonberger, Jamie Sprague and Becky Luntsford.

Chair Cleveland welcomed everyone thanked them for their attendance and participation.

I. Approval of March 23, 2017 Minutes

Chair Cleveland asked for a motion to approve the March 23, 2017 Presidential Performance Evaluation Metrics Ad hoc Committee minutes.

Motion made by: Trustee Suzanne Lewis

Seconded by: Trustee Bob Jones

Motion passed unanimously.

II. Presidential Evaluation Policy

Chair Cleveland thanked the staff for drafting the draft policy and he explained to committee members that at the meeting, they will approve the timeline and review and approve the Presidential Goals for the next fiscal year.

The committee went through the draft policy line by line and made suggested clarifications and edits to the policy.

After much discussion among the committee and with Chair O'Sullivan and President Saunders, Chair Cleveland made a motion to include the Presidential Scorecard in the policy under IV a. Recurring Criteria.

Motion seconded by: Trustee Suzanne Lewis

Motion passed unanimously.

III. Presidential Assessment

The Committee had been given the opportunity to review President Saunders' drafted three-year plan prior to the committee meeting.

The Committee asked President Saunders for her comments and input into her plan as presented.

President Saunders explained that the university is in the process of finalizing a new strategic plan and she explained that her goal statements have been directly tied to the goals of the university's strategic plan.

The Committee asked President Saunders to add an outcome statement for each goal indicating more quantitative outcomes for the goals listed. She agreed to do so.

The Committee also asked staff to add a legend to the bottom of the Presidential Scorecard explaining the color code.

Chair Cleveland asked Becky Luntsford to add the Presidential Scorecard to the next Committee meeting agenda. She agreed to do so.

IV. Update on Timeline and Assignments

Chair Cleveland explained that the Committee will hold its next meeting prior to the June 29, 2017 BOT Meeting. At that time, President Saunders will present an updated three-year plan based on the suggestions and requests made of the committee at the meeting.

Chair Cleveland reminded President Saunders to please add her tactics planned year to year for completing each goal.

Chair Cleveland asked President Saunders to send her revised three-year plan to the Committee once she has it drafted.

Chair O'Sullivan thanked Trustee Cleveland for his leadership and the members of the committee for their dedication to this important process.

With no other business to be discussed, Chair Cleveland adjourned the meeting at 2:33 p.m.

Respectfully submitted,
Becky Luntsford, Assistant Corporate Secretary