



**THE UNIVERSITY OF WEST FLORIDA
BOARD OF TRUSTEES VIRTUAL MEETING
September 16, 2021
9:00 a.m. CT**

**Crosby Hall Upstairs Conference Room
Building 10, Room 224
11000 University Parkway
Pensacola, FL 32514**

The public may join this Board of Trustees meeting virtually at
<https://uwf.zoom.us/j/86935205877?pwd=bIRBS1RtV21jQjBMNVlvSkw1ZVFzZz09>
Passcode: 360192

APPROVAL OF MINUTES BY COMMITTEES

Academic Affairs Committee:

- Approve Minutes of August 19, 2021

Jill Singer, Chair

Audit and Compliance Committee:

- Approve Minutes of August 19, 2021

Bob Jones, Chair

Finance, Facilities & Operations Committee:

- Approve Minutes of August 19, 2021

Bob Sires, Chair

Student Affairs Committee:

- Approve Minutes of August 19, 2021

Alonzie Scott, Chair

Officer Nominations Ad Hoc Committee:

- Approve Minutes of August 9, 2021

Alonzie Scott, Chair

Presidential Performance Evaluation & Metrics Ad Hoc Committee:

- Approve Minutes of September 2, 2021

Suzanne Lewis, Chair

FULL BOARD

- I. **Call to Order and Chair's Remarks** **Suzanne Lewis**
- II. **President's Report** **Dr. Martha Saunders**
- III. **Approval of Minutes**
- June 17, 2021 Board of Trustees Meeting
 - August 19, 2021 Special Board of Trustees Meeting
- IV. **Committee Reports**
- Academic Affairs Committee – Jill Singer, Chair
 - Audit and Compliance Committee – Bob Jones, Chair
 - Finance, Facilities and Operations Committee – Bob Sires, Chair
 - Student Affairs Committee – Alonzie Scott, Chair
 - Officer Nominations Ad Hoc Committee – Alonzie Scott, Chair
 - Presidential Performance Evaluation & Metrics Ad Hoc Committee – Suzanne Lewis, Chair
- V. **Direct Support Organization Reports**
- UWF Business Enterprises, Inc. – Bob Sires
 - UWF Foundation, Inc. – Dick Baker
 - West Florida Historic Trust, Inc. – Suzanne Lewis
- VI. **Public Comment**
- VII. **Consent**
- Trustees may pull any individual item from the consent agenda below for further review, if they so desire. However, each item was fully discussed during the committee meetings and all of the recommendations of the committees reflect the proposed action provided with the agenda backup documentation.*
- a. Approval of the 2021 UWF Textbook and Instructional Materials Affordability Report
 - b. Acceptance of Internal Audit Reports Issued: Use of Humans and Animals in Research #20-21 003; and Center for Cybersecurity #20-21 005
 - c. Acceptance of Internal Auditing PCard Audit Reports & Quarter 4 Update (April – June 2021)
 - d. Approval of the Office of Compliance and Ethics Office Charter Renewal
 - e. Approval of the Office of Compliance and Ethics Annual Report
 - f. Approval of Updated Memorandums of Understanding Between the Direct Support Organizations and the University of West Florida
 - g. Approval of Statewide Mutual Aid Agreement

- h. Approval of Amendment 5 to Master Lease (#2722) Between the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida and the UWF Board of Trustees
- i. Approval of the 2021 Florida Educational Equity Act Report

VIII. Action Items

1. Approval and Authorization of the Estimated Fiscal Year 2021-22 University Carryforward Spending Plan; Estimated Fiscal Year 2021-22 University Fixed Capital Outlay Plan; and Certification Document for University Fixed Capital, Operating and Carryforward Budgets
2. Approval of the Updated and Final Fiscal Year 2020-21 University Carryforward Spending Plan as of June 30, 2021 and Updated and Final Fiscal Year 2020-21 University Fixed Capital Outlay Budget as of June 30, 2021
3. Approval of Bestowing the UWF Founders Medallion
4. Approval of 2020-2021 Presidential Evaluation and Compensation
5. Approval of Renewal of Employment Agreement for President Martha D. Saunders for Year 2022
6. Approval of Resolution in Recognition of Distinguished Service
7. Approval of Election of Board of Trustees Interim Vice Chair

IX. Information Items

1. Fiscal Year 2020-2021 Final Operating Budget Summary Performance
2. Metrics Update

X. Board Engagement

Other Business

Adjournment

Other Activities and Upcoming Events

- UWF BOT Committee Meetings, November 18, 2021
- UWF BOT Meeting, December 9, 2021
- UWF Fall Commencement, December 11, 2021

**UWF Board of Trustees Meeting
Full Board Meeting
September 16, 2021**

Issue:

1. Estimated FY21-22 University Carryforward Spending Plan
2. Estimated FY21-22 University Fixed Capital Outlay Plan
3. Certification Document for University Fixed Capital, Operating and Carryforward Budgets

Proposed action: Approve and Authorize

Background information:

Pursuant to Florida Statute 1011.45(2), each university that retains a state operating fund carryforward balance in excess of the 7 percent minimum shall submit a Carryforward Spending Plan to the Board of Governors. The Carryforward Spending Plan must have been approved by the universities' board of trustees on or before September 30, 2021. In addition, Board of Governors Regulation 14.003 requires each university to prepare and submit an annual Fixed Capital Outlay (FCO) budget approved by the university board of trustees. Guidelines for these submissions are provided in Board Regulations 9.007 and 14.003.

The FY 2021-22 Consolidated Preliminary Operating Budget for the University of West Florida was due to the Florida Board of Governors on June 22, 2021, and the board voted and approved the budget at their Full BOT meeting held on June 17, 2021. Accordingly, the Certification Form requires the Board of Trustees Chair, the University's President, and the University's Chief Financial Officer to sign a representation that the Operating Budget, the Carryforward Spending Plan, and the Fixed Capital Outlay Budget provided to the Board of Governors are in accordance with their respective fiduciary responsibilities to the university and is true and materially correct to the best of their respective knowledge. Further they agree that the funds will only be expended in accordance with the approved budget as well as all applicable Statutes, Board of Governor's Regulations, and university regulations.

Recommendations:

1. **Approve** the Following:
 - a. Estimated FY21-22 University Carryforward Spending Plan
 - b. Estimated FY21-22 University Fixed Capital Outlay Plan
 - c. Signatures for the Certification Form
2. **Authorize** the President to make future adjustments to the Carryforward Spending Plan and Fixed Capital Outlay as institutional needs warrant.

Implementation:

Once approved by the BOT, the university would implement spending according to the strategic priorities of the BOT. Follow-up reporting would be made to the BOT and the Board of Governors.

Fiscal Implications:

A Carryforward balance of \$21.3 million, including the required 7% reserve of \$9.1 million, and \$11.3 million to spending is comprised of \$5 million restricted and \$6.3 million committed as outlined in the FY21-22 Carryforward Plan. A Fixed Capital Outlay Plan of \$3.9 million to expended in the FY21-22 fiscal year.

Supporting document:

1. Bulleted Highlights FY21-22 CF and FCO Spending Plans (2 pages)
2. Estimated FY21-22 University Carryforward Spending Plan (6 pages)
3. Estimated FY21-22 University Fixed Capital Outlay Plan (2 pages)
4. Certification Document for University Fixed Capital, Operating and Carryforward Budget (1 page)

Prepared by:

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Pamela Cadem, Director of Budgets, Division of Academic Engagement and Student Affairs, (850) 474-2936, pcadem@uwf.edu

Presenters:

Jeffrey A. Djerlek, Associate Vice President for Finance/University Controller, (850) 474-2759, jdjerlek@uwf.edu

Melinda Bowers, Associate Vice President for Administration, (850) 474-2007, mbowers@uwf.edu

**UWF FY 2021-22 Carryforward Spending Plan
and
UWF FY 2021-22 Fixed Capital Outlay Budget Plan Adjustments
Highlights**

Carryforward Spending Plan

Summary

- The total **beginning** CF balance is **\$21.3M**, which includes **\$9.1M** as the required **7% CF Statutory Reserve** and **\$893K** encumbered leaving a balance of **planned spending of \$11.3M**
 - Compared to FY21 we have decreased total CF beginning cash by **\$8M** less for FY22 and almost **\$9M** less in allowable planned spending.
 - The **\$11.3M** to spend is comprised of **\$5M** restricted and **\$6.3M** committed.

Details Operating Tab

President's Division

- **\$311K** restricted for Global Online (Item #2) & SBDC (Item #4)
- **\$149K** committed towards time-limited employment and leave payouts.

Advancement Division

- **\$173K** committed towards OPS employment (Item #5) and **\$94K** committed towards recruitment and marketing (Item #6 & #7).

Finance and Administration Division

- **\$24K** committed towards supplies and small maintenance projects (Item #10, #12 & #13)

Academic Engagement & Student Affairs Division

- **\$326K** committed towards equipment refreshes (Item #14)
- **\$189K** committed towards time-limited employment and leave payouts (Item #15).
- **\$154K** committed towards small projects for scholarships, community garden, and Information technology refreshes (Item #16, #17, & #18).

Academic Affairs Division

- **\$3M** is restricted towards academic scholarships and student financial aid (Item #19) and another **\$150K** is restricted towards Information Technology needs (Item #20 & #21).
- **\$595K** committed towards Information Technology needs (Item #20, #21 & #22).
- **\$822K** committed towards time-limited employment and leave payouts (Item #23).
- **\$750K** committed towards New Academic Programs Analysis and Development (Item #24).
- **\$250K** committed towards Strategic Enrollment Plan to ensure it is in keeping with the planned University Strategic Master Plan (Item #25).

Central & Summer Division.

- **\$1.5M** restricted towards academic scholarships and student financial aid (Item #27).
- **\$659K** committed or set aside to deal with any critical infrastructure or operational needs (Item #28).
- **\$164K** committed towards ITS for ERP temporary training for new staff and server equipment and part replacements (Item #31 & Item #32).
- **\$63K** committed towards small deferred maintenance projects (Item #26).

Details-Fixed Capital Outlay Tab

Minor Carryforward (CF) Projects:

- Fixed Capital Outlay tab

**UWF FY 2021-22 Carryforward Spending Plan
and
UWF FY 2021-22 Fixed Capital Outlay Budget Plan Adjustments
Highlights**

- **Item number 1: Water well #2 (Replacement) \$800K** is committed towards this project as the current well has failed and requires replacement. The water well was originally constructed in the late 1960s and is over 50 years in age. The internal wall casing has deteriorated and is non-repairable.

Major Carryforward (CF) Projects:

- **Item number 3: Bldg. 40 Med Voltage Switchgear \$38K** is committed towards this project which has had its timeline extended to 06/30/2022, due to COVID-19 related project delays. Power outages will be scheduled during Winter Break 2021 to complete this project.
- **Item number 4: Building 54-Fire Mitigation \$1.1M** of CF funds are committed towards the project, in addition to the **\$6.25M** in PECO UWF received for fire mitigation. These additional funds will help fortify the project and improve electrical and plumbing upgrades while the building envelope is open for the fire mitigation project.

Details – Covid-19 Tab

- N/A for FY22 for UWF, as HEERF funds are addressing these needs.

Fixed Capital Outlay Budget Plan:

Minor Carryforward (CF) Projects:

- **Water Well Replacement** Approximately **\$800K** is needed as the current water well has failed and requires replacement. The water well was originally constructed in the late 1960s and is over 50 years in age.

Major Carryforward (CF) Projects:

- **Bldg. 40 Med Voltage Switchgear** project timeline extended to 06/30/2022, due to COVID-19 related project delays. Power outages will be scheduled during Winter Break 2021 to complete this project.
- **Bldg. 54 Fire Mitigation** the University has added **\$1.1M** to this PECO project funded at **\$6.25M** for a total of **\$7.35M** for additional improvement while the canopy of the building is being open for repairs.

State Appropriated Projects:

- **UWF Student Life & Services Facility B22 Conf Center** project timelines are extended to 6/30/22, due to COVID-19 related project delays.
- **Rec-plex Improvements** and **Wellness Center** project timelines are extended to 06/30/2022, due to COVID-19 related project delays.
- **University Park Athletic Training Center Addition** commences and starts in FY22 with CIF funding and private donor dollars.
- **University Park Athletic Training Center Addition Phase II, Univ Park Tennis Court Lighting & HLS Outdoor Center** project all to be funded with approved CITF funds in FY22.
- **PECO MRRR FY18 & FY19** allocation spending completion date extended to 06/30/2022, due to COVID-19 related project delays. All funds are encumbered.

Non-Appropriated Projects:

- **Bldg. 18 Wind Mitigation (HMGP) FEMA Grant** project timeline is extended to 06/30/2022 to allow time for completion of the grant closeout process with FEMA.

The University of West Florida
2021-2022 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2021

Line Item #	Division	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
				Total Amount to be Funded from Current Year E&G Carryforward Balance	RESTRICTED Restricted Balance as of July 1, 2021	COMMITTED Committed Balance as of July 1, 2021	E&G Carryforward Amount Budgeted for Expenditure During FY22	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	100	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Separation/Transition Pay and President's Office	148,827	-	148,827	148,827	1	1	2022	Limited/Time Specific Employment, including leave payouts; One-time/Annual Contracts, consultant fees.
2	100	Restricted by Appropriations	Global Online Campus	56,000	49,137	-	49,137	4	4	2022	Global On-line learning program: Faculty contracts/stipends for online course development (Appropriated 2014-2015)
3	100	Restricted by Appropriations	Askew Multidisciplinary Institute	6,421	6,421	-	6,421	1	1	2022	Multidisciplinary Program for Varying Departments to Collaborate on Research and Community Engagement Projects. Repairs and maintenance. (Appropriated 2014-2015)
4	100	Restricted by Appropriations	Small Business Development Center (SBDC)	264,102	256,099	-	256,099	1	1	2022	Nonrecurring expenses for the SBDC program such as workstations (desks, partitions, work tables) for the flex area and furniture for the SBDC State Director's Office, conference registrations and travel, equipment refresh, and salaries and fringe for time limited position(s).
5	214	Student Services, Enrollment, and Retention Efforts	Div. of Advancement Student and OPS	191,423	-	173,351	173,351	1	1	2022	OPS positions equipment/supplies for Div. of Advancement
6	214	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Brand Campaign/Marketing/Institutional Communications	108,073	-	72,920	72,920	1	1	2022	Brand Campaign Marketing for One-time/Annual Contracts, Software, IT Services, Equipment, Short-Term Rentals, Repair and Maintenance, Office Supplies, OPS Appointments, Furniture, Professional Development, Memberships, Entry Fees, Staff Recruiting, External Printing.
7	214	Student Services, Enrollment, and Retention Efforts	Recruitment Marketing	22,648	-	20,860	20,860	1	1	2022	Recruitment items such as One-time/Annual Contracts, Software, Professional Development, Membership, Student Orientation Fee payments, General Operating Supplies, & OPS Appointments
8	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Equipment and Supplies	17,343	-	-	-	1	1	2022	Equipment and supplies purchases for maintaining campus facilities (utilities operations; Bldg. 73)
9	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Contractual Services	8,594	-	-	-	1	1	2022	Repairs work for Bldg. 73
10	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Finance and Admin Division-Equipment and Supplies	6,058	-	6,058	6,058	1	1	2022	Departmental computer equipment and supplies purchases; o/s Pcard transactions as of 06/30/2021
11	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Campus Master Plan	351,463	-	-	-	2	2	2022	UWF Campus Master Plan update 2021 - 2031
12	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Deferred Maintenance Projects	100,692	-	12,840	12,840	3	3	2022	Maintenance and repair projects (such as fire alarm panels, roof repairs, drainage rehab, etc.)
13	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Finance and Admin Division-Consulting Services	5,000	-	5,000	5,000	1	1	2022	BOG SUS Economic Analysis FY19-20
14	475	Student Services, Enrollment, and Retention Efforts	Replace furniture & equipment, provide additional student health and disability resources, recertification fees, golf cart maintenance & repairs, conferences and professional growth webinars/seminars, travel, student events and OPS temporary hires	337,025	-	326,439	326,439	1	1	6/30/2022	Plan to replacement furniture & equipment, provide additional student health and disability resources, recertification fees, golf cart maintenance & repairs, conferences and professional growth webinars/seminars, travel, student events and OPS temporary hires for the areas of Career Development and Community Engagement (CDCE), Student Accessibility Resources (SAR), Honors Program, International Affairs, Admissions and Retention, Office of Equity and Diversity (OED), and Student Affairs.

The University of West Florida
2021-2022 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2021

Line Item #	Division	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
				Total Amount to be Funded from Current Year E&G Carryforward Balance	RESTRICTED <small>Restricted Balance as of July 1, 2021</small>	COMMITTED <small>Committed Balance as of July 1, 2021</small>	E&G Carryforward Amount Budgeted for Expenditure During FY22	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
15	475	Student Services, Enrollment, and Retention Efforts	Division of Academic Engagement and Student Affairs Limited Time employees and leave payouts	255,000	-	188,879	188,879	1	1	6/30/2022	Everything posted to Salary & Fringe--Division of Academic Engagement and Student Affairs Limited Time employees and leave payouts
16	475	Student Financial Aid	Division of Academic Engagement and Student Affairs Scholarships for International Students and students with emergencies	25,500	-	25,500	25,500	1	1	6/30/2022	Dean of Students scholarships funds for emergency situations and Int'l Affairs scholarships for the international students.
17	475	Faculty Research and Public Service Support and Start-Up Funding	Repair the paver deck below the shade pavilion in the Community Garden.	10,325	-	10,325	10,325	1	1	6/30/2022	Community Garden & Office of Undergraduate Research (OUR) Summer Undergraduate Research Program (SURP) Award for the repair of paver deck below the shade pavilion
18	475	Information Technology (ERP, Equipment, etc.)	Division of Academic Engagement and Student Affairs Computers, laptops, printers, monitors, scanners, etc.	117,769	-	117,769	117,769	1	1	6/30/2022	Computers, laptops, printers, monitors, & scanners
19	500	Student Financial Aid	Academic Affairs - Scholarships	3,000,000	3,000,000	-	3,000,000	1	1	6/30/2022	Academic Scholarships and student financial aid
20	500	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Information Technology Services - Temporary employees compensation	28,536	21,808	6,603	28,411	1	1	6/30/2022	Salaries and payouts for temporary employees
21	500	Information Technology (ERP, Equipment, etc.)	Information Technology Services - Network equipment, servers, Security equipment, employee equipment and software needs.	216,444	127,901	88,543	216,444	1	1	6/30/2022	Classroom upgrades, network equipment upgrades and Data Center Battery replacement
22	500	Information Technology (ERP, Equipment, etc.)	Information Technology Services - Network equipment, servers, Security equipment, employee equipment and software needs.	500,000	-	500,000	500,000	2	3	6/30/2023	Firewall/Filer Replacement
23	500	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Estimated funding for sick and annual leave liability	822,388	-	822,388	822,388	1	1	6/30/2022	Estimated funding for sick and annual leave liability
24	500	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	New Academic Programs Analysis and Development	750,000	-	750,000	750,000	1	1	6/30/2022	New Academic Programs Analysis and Development
25	500	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Strategic Enrollment Plan to keep in line with the University's Strategic Master Plan	250,000	-	250,000	250,000	1	1	6/30/2022	Strategic Enrollment Plan to keep in line with the University's Strategic Master Plan
26	969	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Deferred Maintenance Projects	63,452	-	63,452	63,452	1	1	2022	Maintenance and repair projects
27	969	Student Financial Aid	Central Allocation to Scholarships	1,500,000	1,500,000	-	1,500,000	1	1	2022	Scholarships and student financial aid
28	969	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Central Reserve	659,088	-	659,088	659,088	1	1	2022	Funds held by Administration to deal with any critical infrastructure or operational needs.
29	969-9703	Information Technology (ERP, Equipment, etc.)	Oracle Online Temporary Licensees	92,940	-	-	-	1	1	2022	ERP training from vendor for new employees in departments
30	969-9711	Information Technology (ERP, Equipment, etc.)	ERP Training for new employees	164,000	-	164,000	164,000	1	1	2022	ERP training from vendor for new employees in departments
31	969-9804	Information Technology (ERP, Equipment, etc.)	Server Equipment	55,261	-	124	124	1	1	2022	Server Equipment and parts replacements.
32	969										
33				-	-	-	-				
34				-	-	-	-				
35				-	-	-	-				
Total as of July 1, 2021: *				\$ 10,134,373	\$ 4,961,366	\$ 4,412,966	\$ 9,374,332				

*Note: Should agree with respective restricted/contractual and/or committed category totals on "Summary" tab.

This color indicates a change or update since last presented.

The University of West Florida
2021-2022 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2021

Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Description	Project(s) Cost to be Funded from Current Year E&G Carryforward Balance	Restricted	Committed	E&G Carryforward Funds Budgeted for Expenditure During FY22	Carryforward Expenditure Timeline			Comments/Explanations	
					Restricted Balance As of July 1, 2021	Committed Balance As of July 1, 2021		Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)		
1	Minor, < \$2M: Renovation, Repair or Maintenance	Water Well #2 (Replacement)	Replacement of failed Water Well #2	\$800,000	\$0	\$800,000	\$800,000	1	1	2022	Water Well #2 has failed and requires replacement. The water well was originally constructed in the late 1960's and is over 50 years in age. The internal wall casing has deteriorated and is non-repairable.	
2				\$0	\$0	\$0	\$0					
* Total Minor Carryforward As July 1, 2021 :				\$800,000	\$0	\$800,000	\$800,000					
Major Carryforward Projects (>\$2M)¹												
3	Major, \$2M-\$5M: Renovation, Repair or Maintenance	B40 Med Voltage Switchgear	Medium Voltage Switchgear Replacement Project	\$37,710	\$0	\$37,710	\$37,710	5	5	2022	Final punch list items needed to complete the project; power outages will be scheduled during Winter Break 2021 to complete the project; project includes electrical design, pre-fabricated building, cabling and electrical, and equipment.	
4	Major, \$2M-\$10M: Completion of Remodeling or Infrastructure	Building 54-Fire Mitigation	Building 54 fire mitigation retrofit project	\$1,100,000	\$0	\$1,100,000	\$1,100,000	2	1	2023	Funds estimated to be needed to cover additional costs for the Bldg. 54, Fire Mitigation (PECO) project	
				\$0	\$0	0	\$0					
* Total Major Carryforward As July 1, 2021 :				\$1,137,710	\$0	\$1,137,710	\$1,137,710					
1. As defined in Board of Governors Regulation 14.003(2).				Fixed Capital Outlay Totals :				\$1,937,710	\$0	\$1,937,710	\$1,937,710	

* Note: Should agree with respective restricted/contractual and/or committed category totals on "Summary" tab.

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The University of West Florida
2021-2022 University E&G Carryforward Spending Plans - Supplemental Details (COVID - 19)
Pursuant to 1011.45, Florida Statutes
July 1, 2021

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
			Total Amount to be Funded from Current Year E&G Carryforward Balance	RESTRICTED Restricted Balance as of July 1, 2021	COMMITTED Committed Balance as of July 1, 2021	E&G Carryforward Amount Budgeted for Expenditure During FY22	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1.			-	-	-	-				
2.			-	-	-	-				
3.			-	-	-	-				
4.			-	-	-	-				
5.			-	-	-	-				
<i>Totals as of July 1, 2021: *</i>			\$ -	\$ -	\$ -	\$ -				

*Note: Should agree with respective restricted/contractual and/or committed category totals on "Summary" tab.

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UNIVERSITY OF WEST FLORIDA
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2021-22
 (per Section 1013.61, F.S. and Board Reg. 14.003)

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
Education & General (E&G) Operating Projects												
<i>Consolidated line item of all FCO/capitalized projects funded from E&G operating funds, pursuant to Board regulations 14.003(2)(a) and 9.001. No individual project exceeds \$1M. This is a single line item in both Operating and FCO budgets.</i>								\$0			Not Applicable	
Minor Carryforward (CF) Projects												
<i>Consolidated line item of all FCO projects with a cost of less than \$2M funded from E&G CF funds, pursuant to Board regulation 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in both Operating and FCO budgets. For a detailed listing of projects, refer to the E&G Carryforward Spending Plan (CFSP).</i>					\$800,000	E&G CF Funds	\$800,000	\$0	\$800,000	\$0	Refer to detail in Carryforward Spending Plan	Water Well #2 has failed and requires replacement. The water well was originally constructed in the late 1960's and is over 50 years in age. The internal wall casing has deteriorated and is non-repairable.
Major Carryforward (CF) Projects												
<i>Any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board regulation 14.003(2)(c).</i>												
3		B40 Medium Voltage Switchgear	Medium Voltage Switchgear Replacement Project includes electrical design, prefabricated building, cabling and electrical, and equipment.	\$3,500,733	E&G CF Funds	\$3,500,733	\$3,463,023	\$37,710	\$0	12/1/2017	6/30/2022	Project timeline extended for completion of the project, due to COVID-19 related project delays; power outages will be scheduled during Winter Break 2021 to complete the project; project includes electrical design, prefabricated building, cabling and electrical, and equipment.
4		Building 54-Fire Mitigation YR22	Building 54 - Fire Mitigation to retrofit the entire building with firewalls, make adjustments to egress routes, sprinkler system installation, HVAC return air pathways, etc.	\$7,350,000	PECO E&G CF Funds	6,250,000 1,100,000	\$0	\$0	\$7,350,000	7/1/2021	6/30/2023	Includes CF funds estimated to be needed to cover additional costs for the Bldg. 54 Fire Mitigation (PECO) project. Estimated spending for FY22 will be updated when Phase I of the project commences later in the fiscal year.
						Total:		\$7,350,000				
						Total:	\$0		\$0			
State Appropriated Projects												
<i>Pursuant to Board Regulation 14.003(12)(d). All FCO projects using funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. Never to be included in the operating budget. Examples, PECO (Inc. Sum-of-Digits), CITF, General Revenue, etc. All projects of \$2 million or less can be consolidated into a single line item.</i>												
	UWF SLSFC (Student Life & Services Facility Committee) Projects YR19	B22 Conference Center Lobby		\$1,126,372	CITF	\$1,126,372	\$519,974	\$606,398	\$0	7/1/2018	6/30/2022	Projects: Bldg. 22 ADA Restrooms Design Ph1 \$293,986; Bldg. 22 Conf Center Lobby Renovation \$274,261; Bldg. 22 Rm 100 Auditorium Renovation \$348,428; Bldg. 22 Rm100 University Commons HVAC \$209,697
	Rec-plex Improvements YR20	Rec-plex RR & Storage Facility		\$300,000	CITF	\$300,000	\$0	\$300,000	\$0	7/1/2019	6/30/2022	Project timeline extended to 06/30/2022, due to COVID-19 related project delays.
	UCSI (University Commons & Student Involvement facility) Improvements YR20	B22 Univ Commons R&R Ph2		\$810,385	CITF	\$810,385	\$21,610	\$788,775	\$0	7/1/2019	6/30/2022	Projects: Bldg. 22 Shared Meeting Space Renovation \$52,635; Bldg. 22 ADA Restrooms Design Ph 1 \$12,552; Bldg. 22 Rm 100 Univ. Commons Auditorium Renovation \$547,889; Bldg. 22 Univ. Commons Elevator Upgrades \$197,309; includes \$3,918.56 unspent project budget balance from Bldg. 234 Awnings CITF project reallocated by FL DOE to this project.
	Wellness Center (B960) Exp Ph2 YR21	Building 960 - Addition Phase 2, Wellness Suite Buildout		\$85,000	CITF	\$85,000	\$0	\$85,000	\$0	7/1/2020	6/30/2022	Project timeline extended to 06/30/2022, due to COVID-19 related project delays.
	University Park-Athletic Operations Bldg. YR21	Building 234 - Athletic Training Center Addition, Phase I		\$1,224,315	CITF	\$1,224,315	\$0	\$1,224,315	\$0	7/1/2020	6/30/2022	
	University Park-Athletic Operations Bldg. YR22	Building 234 - Athletic Training Center Addition, Phase II		\$775,685	CITF	\$775,685	\$0	\$0	\$775,685	7/1/2021	6/30/2023	Estimated spending for FY22 will be updated when Phase I of the project commences later in the fiscal year.
	University Park-Tennis Court Lighting YR22	University Park - Tennis Court Lighting		\$385,000	CITF	\$385,000	\$0	\$0	\$385,000	7/1/2021	6/30/2023	Estimated spending for FY22 will be updated when Phase I of the project commences later in the fiscal year.
	HLS Outdoor Center YR22	Building 72 - HLS Outdoor Center Phase I		\$81,110	CITF	\$81,110	\$0	\$0	\$81,110	7/1/2021	6/30/2023	Estimated spending for FY22 will be updated when Phase I of the project commences later in the fiscal year.

UNIVERSITY OF WEST FLORIDA
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2021-22
 (per Section 1013.61, F.S. and Board Reg. 14.003)

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
		PECO MRRR FY18	Maintenance, Repair, Renovation, Remodel Projects	\$1,114,498	PECO	\$1,114,498	\$1,111,135	\$3,363	\$0	7/1/2017	6/30/2022	Project timeline extended to 06/30/2022, due to COVID-19 related project delays.
		PECO MRRR FY19	Maintenance, Repair, Renovation, Remodel Projects	\$1,493,665	PECO	\$1,493,665	\$1,392,162	\$101,503	\$0	7/1/2018	6/30/2022	
									\$0			
						Total:	\$0					
		Non-Appropriated Projects										
		<i>Pursuant to Board Regulation 14.003(12)(e). All FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc. All projects of \$2 million or less can be consolidated into a single line item.</i>										
		Other Projects (consolidated)	Bldg. 18 Wind Mitigation (HMGP) wind retrofit (mitigation) to include wall attachments, roof attachment enhancements, and soffit strengthening	\$822,146	Grant		\$505,853	\$0	\$316,293	1/1/2019	6/30/2022	The project completion date for the Bldg. 18 Wind Mitigation (HMGP) wind retrofit (mitigation) project is extended to 06/30/2022. No expenditures are planned for this fiscal year; Grant and E&G CF Funds FCO spending occurred in FY21; total E&G CF funded FCO costs from prior fiscal years is \$167,101. The grant closeout process is currently in progress with FEMA, but we are unsure of the length of time it will take to finalize. The unused Grant budget balance will be released, once the grant closeout process with FEMA is completed.
							822,146					
						Total:	\$822,146					
		TOTALS:		\$19,868,909		\$19,868,909	\$7,013,758	\$3,947,063	\$8,908,088			

Designates Items Highlighted for discussion

Notes:

Pursuant to Regulation 14.003(3), Fixed Capital Outlay projects do not apply to those projects acquired, constructed, and owned by a Direct Support Organization or under a Public Private Partnership. The Fixed Capital Outlay Budget may be amended, subject to the requirements described in Regulation 14.003(4).

Revised 5/18/20

Funding Abbreviations

E&G = Education & General Funds

CF = Carryforward Funds

CITF = Capital Improvement Trust Funds

PECO = Public Education Capital Outlay Funds

MRRR = Maintenance, Repair, Renovation, & Remodel Funds



2021-2022 Operating Budget, E&G Carryforward Spending Plan, & Fixed Capital Outlay Budget

University Name: The University of West Florida

2021-2022 Operating Budget, E&G Carryforward Spending Plan, & Fixed Capital Outlay Budget Certification Representations

I hereby certify to the Board of Governors that the referenced 2021-2022 Operating Budget, E&G Carryforward Spending Plan, & Fixed Capital Outlay Budget provided to the Board of Governors in accordance with my fiduciary responsibility to the university is true and materially correct to the best of my knowledge. I further certify that these budgets have been reviewed and approved by the Board of Trustees at its meeting held on _____, and that funds will only be expended in accordance with the approved budget as well as all applicable Statutes, Board of Governors’ Regulations, and university regulations. I understand that any unsubstantiated, false, misleading, or withheld information relating to these statements may render this certification void. My signature below acknowledges that I have read and understand these statements.

Certification: _____ Date _____
Chief Financial Officer

Certification: _____ Date _____
President

I certify that the above referenced university budgets for fiscal year 2021-2022 have been approved by the University Board of Trustees and is true and materially correct to the best of my knowledge.

Certification: _____ Date _____
Board of Trustees Chair



**UWF Board of Trustees Meeting
Full Board Meeting
September 16, 2021**

Issue: Updated and Final FY 2020-21 University Carryforward Spending Plan as of June 30, 2021 and Updated and Final FY2020-21 University Fixed Capital Outlay Budget as of June 30, 2021

Proposed action: Approve

Background information:

Section 1011.45, Florida Statutes and Board of Governors Regulation 9.007, require the Board of Trustees (BOT) and the Board of Governors (BOG) approval of carryforward expenditure plans. Accordingly, BOG required by October 1, 2020, the UWF BOT's approval and certification of university operating, carryforward, and fixed capital outlay budgets for FY 2020-21.

The Trustees approved the original Carryforward Spending Plan and Fixed Capital Outlay Budget at their full board meeting on September 9, 2020, and authorized the President to make changes to the plan accordingly. Additionally, BOT requested updates on any changes including authorizing any those exceeding \$250K. The BOT received its first update at their February 11, 2021, committee meetings for information through November 30, 2020. The BOT received its second update at their May 13, 2021, committee meetings for information through March 31, 2021. This is the last and final update for information through the end of the fiscal year June 30, 2021, with bulleted changes for approval.

Recommendation: **Approve** the updated and final Carryforward Spending Plan and the Fixed Capital Outlay Budget as of June 30, 2021, and the related changes.

Implementation: Once approved by the BOT, the university would submit the final report to the Board of Governors.

Fiscal Implications: UWF's June 30, 2020, carryforward balance of \$29.2 million, including the required 7% reserve of \$8.9 million, leaves \$20.2 million to be outlined in the FY 2020-21 University Carryforward Spending Plan. UWF's Fixed Capital Outlay Budget has \$1.9M estimated to still be spent this fiscal year.

Supporting document:

- Bulleted Changes Consolidated Narrative (2 pages)
- 2020-21 EG Carryforward Spending Plan UWF 6.30.21 Update FINAL (8 pages)
- 2020-21 University Fixed Capital Outlay Budget Plan 06-30-2021 FINAL (2 pages)

Prepared by:

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**UWF FY 2020-21 Carryforward Spending Plan
and
UWF FY 2020-21 Fixed Capital Outlay Budget Plan Adjustments
as of 06/30/21**

Carryforward Spending Plan

Summary

- The total **beginning** CF balance was **\$29,223,716**, which included **\$8,996,954** as the required **7% CF Statutory Reserve** leaving a balance of **planned spending of \$20.2M**
 - **\$17.2M** has been **spent** of the **\$20.2M** as of June 30, 2021, or **85%**.
 - The June 30, 2021, **balance is \$3.0M** (**\$239K is encumbered** by contracts, **\$56K is restricted** by appropriation, and **\$2.7M is committed** toward projects).
-

Details Operating Tab

President's Division

- No changes in the detailed lines and a balance of **\$506K** left, for Marketing and 3rd party contracts.

Advancement Division

- No changes in the detailed line, and a small balance of **\$1.5K** left.

Finance and Administration Division

- **Item number 16** was for small deferred maintenance projects of about **\$28K** was extended 1 year due to contractor delays related to COVID-19.
- A balance of **\$128K** left for COVID Supplies.

Former Research & Strategic Innovation Division (CFPP Operations)

- No changes and all funds have now been spent as CFPP/FLVC operations transferred to FSU in December 2020.

Academic Engagement & Student Affairs Division

- No changes in detailed lines, and a balance of **\$155K** left for retention and student engagement activities.

Academic Affairs Division

- No changes in detailed lines, and a balance of **\$1.7M** left for next year to cover third party contracts and estimated leave payouts.

Central & Summer Division.

- No changes in detailed lines, **\$236K** left for ITS software, security certificates and on-line enhancements.

Details-Fixed Capital Outlay Tab

Minor Carryforward (CF) Projects:

- Fixed Capital Outlay tab
- **Item number 4: SBDC B527 Suites 302 & 304 Renovations** project is complete with **\$250** project budget decrease because the total project costs were less than the amount originally estimated to finalize the project.
- **Item number 5: Switchgear** project timeline extended to 06/30/2022, due to COVID-19 related project delays. Power outages will be scheduled during Winter Break 2021 to complete this project.

**UWF FY 2020-21 Carryforward Spending Plan
and
UWF FY 2020-21 Fixed Capital Outlay Budget Plan Adjustments
as of 06/30/21**

Details – Covid-19 Tab

- No changes to note.

Fixed Capital Outlay Budget Plan:

Per the BOT's March 18, 2021, delegation to the President, the following Fixed Capital Outlay budget adjustments have been approved by the President.

Minor Carryforward (CF) Projects:

- **Hal Marcus CSE Bldg. 707 CNC Lab** project is complete.
- **Hal Marcus CSE Bldg. 547 Port of Pensacola** project is complete.
- **Bldg. 18 Wind Mitigation (HMGP) FEMA Grant Match** expenditures are complete. The grant closeout process with FEMA is currently in progress.
- **SBDC B527 Suites 302 & 304 Renovations** project is complete with **\$250** project budget decrease because the total project costs were less than the amount originally estimated to finalize the project.

Major Carryforward (CF) Projects:

- **B40 Med Voltage Switchgear** project timeline extended to 06/30/2022, due to COVID-19 related project delays. Power outages will be scheduled during Winter Break 2021 to complete this project.

State Appropriated Projects:

- **Rec-plex Improvements** and **Wellness Center** projects timelines are extended to 06/30/2022, due to COVID-19 related project delays.
- **University Park Canopies** project is complete with **\$3,919** unused project budget reallocated by the FL DOE to the **University Commons Improvements** CITF project.
- **Laboratory Sciences Annex** project is complete.
- **PECO MRRR FY18** allocation spending completion date extended to 06/30/2022, due to COVID-19 related project delays. All funds are encumbered.

Non-Appropriated Projects:

- **Hal Marcus CSE Bldg. 707 CNC Lab** project is complete with **\$251** Non-Appropriated budget decrease because the total project costs were less than the amount originally estimated to finalize the project.
- **SBDC B527 Suites 302 & 304 Renovations** project **\$3K** Non-Appropriated budget increase in the 4th quarter for one (1) project change order that increased the costs for the project. The project is now complete.
- **Bldg. 18 Wind Mitigation (HMGP) FEMA Grant** project timeline is extended to 06/30/2022 to allow time for completion of the grant closeout process with FEMA.

The University of West Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of June 30, 2021

	University E&G	100	214	235	300	475	500	969
		President's	Advancement	Fin & Admin	Research	Student Affs	Academic Afs	Central
A. Beginning E&G Carryforward Balance								
Cash	\$ -	\$ -	\$ -	0	0	0	0	0
Investments	\$ 29,337,793	\$ 3,465,495	\$ 49,843	2,747,214	6,012,543	1,055,623	14,075,729	1,817,268
Accounts Receivable	\$ 11,984	\$ -	\$ -	0	0	0	0	0
Less: Accounts Payable	\$ 126,060	\$ -	\$ -	0	0	0	0	0
Less: Deferred Student Tuition & Fees	\$ -	\$ -	\$ -	0	0	0	0	0
B. Beginning E&G Carryforward Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 29,223,716	\$ 3,465,495	\$ 49,843	2,747,214	6,012,543	1,055,623	14,075,729	1,817,268
C. 7% Statutory Reserve Requirement (1011.45(1) F.S.):	\$ 8,996,954	\$ 1,000,000	\$ -	993,501	0	552,963	7,984,140	(1,533,651)
D. E&G Carryforward Balance Less 7% Statutory Reserve Requirement (Amount Requiring Approved Spending Plan) :	\$ 20,226,762	\$ 2,465,495	\$ 49,843	1,753,713	6,012,543	502,660	6,091,589	3,350,919
E. *Encumbrances								
Restricted by Appropriations	\$ -	\$ -	\$ -	0	0	0	0	0
Compliance, Audit, and Security								
Compliance Program Enhancements	\$ -	\$ -	\$ -	0	0	0	0	0
Audit Program Enhancements	\$ -	\$ -	\$ -	0	0	0	0	0
Campus Security and Safety Enhancements	\$ -	\$ -	\$ -	0	0	0	0	0
Academic and Student Affairs								
Student Services, Enrollment, and Retention Efforts	\$ 67,638	\$ 17,360	\$ -	0	0	0	50,278	0
Student Financial Aid	\$ -	\$ -	\$ -	0	0	0	0	0
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ -	\$ -	\$ -	0	0	0	0	0
Faculty Research and Public Service Support and Start-Up Funding	\$ -	\$ -	\$ -	0	0	0	0	0
Library Resources	\$ -	\$ -	\$ -	0	0	0	0	0
Facilities, Infrastructure, and Information Technology								
Utilities	\$ -	\$ -	\$ -	0	0	0	0	0
Information Technology (ERP, Equipment, etc.)	\$ 125,830	\$ -	\$ -	0	0	0	125,830	0
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	0	0	0	0	0
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	0	0	0	0	0
Other UBOT Approved Operating Requirements								
Coronavirus/COVID-19 Related Expenditures (Should agree with encumbrances column total on "Details - Covid-19" tab)	\$ -	\$ -	\$ -	0	0	0	0	0
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 45,989	\$ 17,360	\$ -	28,629	0	0	0	0
Operating Encumbrances : (Should agree with encumbrances column totals on "Details-Operating" tab)	\$ 239,457	\$ 34,720	\$ -	28,629	0	0	176,108	0
FCO Encumbrances : (Should agree with encumbrances column totals on "Details-Fixed Capital Outlay" tab)	\$ -	\$ -	\$ -	0	0	0	0	0
Coronavirus/COVID-19 Encumbrances: (Should agree with encumbrances column totals on "Details - COVID-19" tab)	\$ -	\$ -	\$ -	0	0	0	0	0
Grand Total Encumbrances :	\$ 239,457	\$ 34,720	\$ -	28,629	0	0	176,108	0
F. * Restricted / Contractual Obligations								
Restricted by Appropriations	\$ 56,000	\$ 56,000	\$ -	0	0	0	0	0

The University of West Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of June 30, 2021

	University E&G	100 President's	214 Advancement	235 Fin & Admin	300 Research	475 Student Affs	500 Academic Afs	969 Central
Library Resources	\$ 40,726	\$ -	\$ -	0	0	0	40,726	0
Facilities, Infrastructure, and Information Technology								
Utilities	\$ -	\$ -	\$ -	0	0	0	0	0
Information Technology (ERP, Equipment, etc.)	\$ 235,762	\$ -	\$ -	0	0	121	0	235,641
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	0	0	0	0	0
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 37,710	\$ -	\$ -	37,710	0	0	0	0
Other UBOT Approved Operating Requirements								
Coronavirus/COVID-19 Related Expenditures (Should agree with committed column total on "Details - Covid-19" tab)	\$ 18,261	\$ (1,402)	\$ -	0	0	0	19,663	0
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 1,981,737	\$ 349,660	\$ -	128,142	0	0	1,503,409	526
Contingencies for a State of Emergency Declared by the Governor (SB 72)	\$ -	\$ -	\$ -	0	0	0	0	0
Operating Commitments : (Should agree with committed column total on "Details-Operating" tab)	\$ 2,682,324	\$ 415,435	\$ 1,545	128,142	0	155,463	1,745,572	236,167
FCO Commitments : (Should agree with committed column total on "Details-Fixed Capital Outlay" tab)	\$ 37,710	\$ -	\$ -	37,710	0	0	0	0
Coronavirus/COVID-19 Commitments: (Should agree with committed column totals on "Details - COVID-19" tab)	\$ 18,261	\$ (1,402)	\$ -	0	0	0	19,663	0
Grand Total Commitments :	\$ 2,738,295	\$ 414,033	\$ 1,545	165,852	0	155,463	1,765,235	236,167
H. Spent To date	\$ 17,192,673	1,960,742	48,298	1,559,232	6,012,543	347,197	4,149,909	3,114,752
	\$ 17,192,673	1,960,742	48,298	1,559,232	6,012,543	347,197	4,149,909	3,114,752
I. Available E&G Carryforward Balance as of June 30, 2021:	\$ 0	0	0	(0)	0	0	(0)	(0)

The University of West Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
June 30, 2021

Line Item #	Div	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
				Total Amount to be Funded from Current Year E&G Carryforward Balance	Spent to Date	Encumbered to Date	Balance	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	100	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Separation/Transition Pay and President's Office	86,329	80,385	-	5,944	1	1	2021	Limited/Time Specific Employment, including leave payouts; One-time/Annual Contracts, consultant fees, office supplies
2	100	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Brand Campaign/Marketing/Institutional Communications	540,670	431,585	17,360	91,725	1	1	2021	Brand Campaign Marketing for One-time/Annual Contracts, Software, IT Services, Equipment, Short-Term Rentals, Repair and Maintenance, Office Supplies, OPS Appointments, Furniture, Professional Development, Memberships, Entry Fees, Staff Recruiting, External Printing.
3	100	Student Services, Enrollment, and Retention Efforts	Recruitment Marketing	663,974	580,840	17,360	65,774	1	1	2021	Recruitment items such as One-time/Annual Contracts, Software, Professional Development, Membership, Student Orientation Fee payments, General Operating Supplies, & OPS Appointments
4	100	Restricted by Appropriations	Global Online Campus	61,653	5,653	-	56,000	4	3	2022	Global On-line learning program Start-Up Including Facility Leases and Faculty contracts/stipends for online course development (Appropriated 2014-2015)
5	100	Restricted by Appropriations	Askew Multidisciplinary Institute	99,776	99,776	-	-	5	5	2021	Multidisciplinary Program for Varying Departments to Collaborate on Research and Community Engagement Projects. Salary & Fringe (Limited/time Specific Employment), Student/OPS positions. (Appropriated 2014-2015)
6	100	Restricted by Appropriations	Brand Campaign/Marketing	29,961	29,961	-	(0)	1	1	2021	One-time/Annual Contracts, media placement. (Appropriated 2014-2015)
7	100	Restricted by Appropriations	Web-centric Project	99,263	99,263	-	(0)	2	2	2021	One-time/Annual Contract, Consultant Fees, Software, University Website Update (Appropriated 2014-2015)
8	100	Restricted by Appropriations	Small Business Development Center (SBDC)	491,802	491,802	-	-	1	1	2021	Nonrecurring expenses for SBDC program such as salaries and fringe for time limited position(s) and equipment refresh (Appropriated 2013-2014)
9	214	Student Services, Enrollment, and Retention Efforts	Div. of Advancement Student and OPS	49,843	48,298	-	1,545	2	2	2022	OPS positions and supplies for Div of Advancement
10	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Equipment and Supplies	27,964	27,964	-	-	1	1	2021	Equipment and supplies purchases for maintaining campus facilities (building services, grounds services, and utilities operations)
11	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Contractual Services	19,608	19,608	-	-	1	1	2021	Repairs work (greenhouse repair; chiller/cooling tower), furniture move (Bldg., 90), and equipment relocation (B58 laser curtain)
12	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Furniture (Expense)	4,911	4,911	-	0	1	1	2021	Purchase of replacement chairs (Bldg. 90) and damaged furniture (damaged by Facilities Management)
13	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Repairs & Maintenance	6,794	6,794	-	0	1	1	2021	Flooring repair (Bldg. 90)
14	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Engineering Services	4,863	4,863	-	-	1	1	2021	Potable water consumptive use permit application
15	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	University Park Facility Final Punch List items	11,775	11,775	-	-	2	2	2021	University Park Final construction punch list items (further delayed due to COVID-19)
16	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Deferred Maintenance Projects	756,961	728,332	28,629	-	3	2	2022	Maintenance and repair projects (such as irrigation systems, well controls upgrade, fire alarm panels, chiller repair, etc.) project timeline extended, due to COVID-19 related project delays, to complete Bldg. 47 project \$28,629 Encumbrance 06/30/2021

The University of West Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
June 30, 2021

Line Item #	Div	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
				Total Amount to be Funded from Current Year E&G Carryforward Balance	Spent to Date	Encumbered to Date	Balance	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
17	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Repayment of Complete FL Plus Program	262,184	262,184	-	(0)	1	1	2021	As part of the BOT agreement to repay funds to the CFPP per BOG request.
18	300	Restricted by Appropriations	The Complete Florida Plus Program	6,012,543	6,012,543	-	0	1	1	2021	The Complete Florida Plus Program was vetoed by the Governor. The University is work with BOG and DOE staff to transition the operations to a new hosts. Per approval from BOG & DOE these funds are being used to pay operational costs until the unit moves to a new host.
19	475	Student Services, Enrollment, and Retention Efforts	Career Development and Community Engagement (CDCE), Student Accessibility Resources (SAR), Honors Program, International Affairs, Admissions and Retention, Office of Equity and Diversity (OED), and Student Affairs Division.	182,731	40,860	-	141,871	1	1	2021	Career Development and Community Engagement (CDCE), Student Accessibility Resources (SAR), Honors Program, International Affairs, Admissions and Retention, Office of Equity and Diversity (OED), and Student Affairs Division. Division of Academic Engagement and Student Affairs Limited Time employees
20	475	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Honors Program Core I and Core II	3,700	3,700	-	-	1	1	2021	Honors Program Core I and Core II
21	475	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Community Garden & Office of Undergraduate Research (OUR) Summer Undergraduate Research Program (SURP) Award	2,758	2,758	-	0	1	1	2021	Community Garden & Office of Undergraduate Research (OUR) Summer Undergraduate Research Program (SURP) Award
22	475	Information Technology (ERP, Equipment, etc.)	Bomgard License for Virtual ITS Services	2,500	2,379	-	121	1	1	2021	Bomgard License for Virtual ITS Services for current remote learning.
23	500	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Academic Affairs - Summer salaries, temporary visiting faculty appointments, OPS graduate and student assistants salaries, adjunct salaries. Temporary staff salaries	84,225	62,178	-	22,047	1	1	2021	Summer salaries, temporary visiting faculty appointments, OPS graduate and student assistants salaries, adjunct salaries. Temporary staff salaries
24	500	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Academic Affairs - Funds Set aside to meet 6% hold back from the state without impacting instruction.	1,652,778	-	-	1,652,778	1	1	2021	Academic Affairs - Funds Set aside to meet 6% hold back from the state without impacting instruction.
25	500	Library Resources	Academic Affairs - Materials and database resources to support Academic programs and research	1,344,874	1,304,148	-	40,726	1	1	2021	Materials and database resources to support Academic programs and research
26	500	Student Services, Enrollment, and Retention Efforts	Academic Affairs - IHMC Doctoral Stipends & CMD Outsourcing Solutions - call center (taking call regarding admissions, registration, enrollment, housing and other related general student inquiries	361,733	219,009	50,278	92,446	1	1	2021	IHMC Doctoral Stipends & CMD Outsourcing Solutions - call center (taking call regarding admissions, registration, enrollment, housing and other related general student inquiries.
27	500	Student Financial Aid	Academic Affairs - Recruitment and Retainment Scholarships	2,037,000	2,037,000	-	-	1	1	2021	Academic Scholarships and student financial aid. Part of UWF Recruitment and Retainment strategy is to use incremental CF funds to cover the difference between financial aid awards and student needs for students to matriculate successfully on time.
28	500	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Information Technology Services - Temporary employees compensation	241,893	154,949	-	86,944	1	1	2021	Salaries and payouts for three temporary employees
29	500	Information Technology (ERP, Equipment, etc.)	Information Technology Services - Network equipment, servers, Security equipment, employee equipment and software needs.	348,737	372,275	125,830	(149,368)	1	1	2021	Network equipment, servers, Security equipment, employee equipment and software needs. Oracle licenses.
30	969-ITS-9703	Information Technology (ERP, Equipment, etc.)	Oracle Maintenance	90,602	78,722	-	11,880	1	1	2021	Oracle maintenance is paid quarterly in the arrears.
31	969-ITS-9703	Information Technology (ERP, Equipment, etc.)	Oracle True-up and Services	15,000	15,000	-	-	1	1	2021	Oracle True licenses and services
32	969-ITS-9711	Information Technology (ERP, Equipment, etc.)	EMS Cloud to On Premise Migration	12,113	12,113	-	-	1	1	2021	End of last fiscal year to bring EMS scheduling to On Premise
33	969-ITS-9711	Information Technology (ERP, Equipment, etc.)	Atomic License	10,743	10,743	-	0	1	1	2021	Atomic invoice that has not been billed from Broadcom
34	969-ITS-9711	Information Technology (ERP, Equipment, etc.)	Banner 9 Process Upgrade	147,906	26,058	-	121,848	1	1	2021	Banner 9 upgrade Est.
35	969-ITS-9711	Information Technology (ERP, Equipment, etc.)	Degree Works Implementation	9,680	9,680	-	-	1	1	2021	Degree works consulting

The University of West Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
June 30, 2021

Line Item #	Div	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
				Total Amount to be Funded from Current Year E&G Carryforward Balance	Spent to Date	Encumbered to Date	Balance	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
36	969-ITS-9804	Information Technology (ERP, Equipment, etc.)	Smartronix AWS	26,760	26,759	-	0	1	1	2021	Smartronix AWS
37	969-ITS-9804	Information Technology (ERP, Equipment, etc.)	Cisco Chassis Equipment	68,912	68,912	-	0	1	1	2021	Cisco Chassis Equipment
38	969-ITS-9804	Information Technology (ERP, Equipment, etc.)	Equipment/Services	50,000	38,382	-	11,618	1	1	2021	Equipment/Services
39	969-ITS-9833	Information Technology (ERP, Equipment, etc.)	Software programs for online learning	40,000	-	-	40,000	1	1	2021	Software programs for online learning
40	969-ITS-9879	Information Technology (ERP, Equipment, etc.)	Security Audit	67,100	16,805	-	50,295	1	1	2021	Security Audit
41	969	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Repayment of Complete FL Plus Program	807,882	807,882	-	0	1	1	2021	As part of the BOT agreement to repay funds to the CFPP per BOG request.
42	969	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Repayment of Complete FL Plus Program	-	-	-	-	N.A.	N.A.	N.A.	As part of the BOT agreement to repay funds to the CFPP per BOG request.
43	969	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Building 10 Fixtures Replacement	14,221	13,695	-	526	1	1	2021	Replace outdated awnings on Building 10.
44	969	Student Financial Aid	Recruitment and Retainment Scholarships	1,990,000	1,990,000	-	-	1	1	2021	Part of UWF Recruitment and Retainment strategy is to use incremental CF funds to cover the difference between financial aid awards and student needs for students to matriculate successfully on time. Scholarship Aid. \$10K to DAE for International Stud Recruitment
45	100	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Budget Reduction 6% Holdback	281,819	29,829	-	251,990	2	1	2022	Limited/Time Specific Employment; costs related to separation including leave payouts; One-time/Annual Contracts
46	100	Restricted by Appropriations	Budget Reduction 6% Holdback	105,044	105,044	-	-	1	1	2021	Limited/Time Specific Employment; costs related to separation including leave payouts; One-time/Annual Contracts
47	475	Student Services, Enrollment, and Retention Efforts	Division of Academic Engagement & Student Affairs Limited Time Employees	310,972	297,500	-	13,472	1	1	2021	Employee Separation expenses (leave payouts, unemployment benefits, and final few payroll expenses.
48	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Finance and Admin Division Employee Leave Payouts	57,209	57,209	-	-	1	1	2021	Funds reserved to cover employee leave payouts
49	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Prior Fiscal year COVID Supplies Reimbursement	(42,667)	(170,809)	-	128,142	1	1	2021	Vendor refunds and reimbursements for prior fiscal year purchases of hand sanitizer and sanitation stands, refills, and mask
Total as of June 30, 2021				\$ 19,557,100	\$ 16,579,316	\$ 239,457	\$ 2,738,326				

This color indicates a change or update since last presented.

\$ 16,579,316 \$ 239,457 \$ 2,738,326

The University of West Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Plans)
Pursuant to 1011.45, Florida Statutes
June 30, 2021

Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Description	Project(s) Cost to be Funded from Current Year E&G Carryforward Balance				Carryforward Expenditure Timeline			Comments/Explanations
					Spent to Date	Encumbered to Date	Balance	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	Minor, < \$2M: Renovation, Repair or Maintenance	Hal Marcus (CSE ME) Research Wing	Bldg. 707 CNC Lab @ Museum of Commerce (leased space)	\$193,404	\$193,404	\$0	\$0	1	1	2021	Lease space is being converted to lab space. Renovation includes construction of 1-hr fire-rated enclosure around space with new hallway and doors for access, new exterior storefront, plumbing, fire sprinkler, and electrical.
2	Minor, < \$2M: Renovation, Repair or Maintenance	Hal Marcus (CSE) Port of Pensacola	B547 Panel-Built Enclosure (leased space)	\$16,858	\$16,858	\$0	\$0	2	2	2021	Construction of approx. 700 square feet panel-built enclosure (air-conditioned space for instructor office and to house research projects at warehouse being leased by CSE).
3	Minor, < \$2M: Renovation, Repair or Maintenance	Bldg. 18 Wind Mitigation (HMGP)	FEMA Grant Match for wind retrofit building #18	\$4,850	\$4,850	\$0	\$0	2	2	2021	Wind retrofit (mitigation) project for building to withstand 161 MPH winds to include opening protection, wall bracing, wall attachments, roof attachment enhancements, and soffit strengthening.
4	Minor, < \$2M: Renovation, Repair or Maintenance	SBDC B527 Suites 302&304 Reno	Leasehold Improvements	\$68,426	\$68,426	\$0	\$0	1	1	2021	Leased space renovations to include demo, new flooring, painting, sound proofing, minor mechanical, electrical, fire suppression, and construction of a connector corridor/opening between the two (2) suites.
* Total Minor Carryforward As June 30, 2021 :				\$283,538	\$283,538	\$0	\$0				

Major Carryforward Projects (>\$2M)¹											
5	Major, \$2M-\$5M: Renovation, Repair or Maintenance	B40 Med Voltage Switchgear	Medium Voltage Switchgear Replacement Project	\$360,573	\$322,863	\$0	\$37,710	5	4	2022	Project includes electrical design, pre-fabricated building, cabling and electrical, and equipment. Due to COVID-19 related project delays; power outages will be scheduled during Winter Break 2021 to complete the project.
6				\$0	\$0	\$0	\$0				
7				\$0	\$0	\$0	\$0				
Total as of June 30, 2021				\$360,573	\$322,863	\$0	\$37,710				

This color indicates a change or update since last presented.

Fixed Capital Outlay Totals :

\$644,111	\$606,401	\$0	\$37,710
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The University of West Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (COVID - 19)
Pursuant to 1011.45, Florida Statutes
June 30, 2021

Line Item #	Div	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
				Total Amount to be Funded from Current Year E&G Carryforward Balance	Spent to Date	Encumbered to Date	Balance	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1.	100	Miscellaneous Covid-19 Related Expenditures	Institutional Communications	3,000	\$4,402	\$0	-\$1,402	1	1	2021	Dissemination of COVID related information: includes external printing and setup costs, digital and traditional media, signage; videoconference services
2.	500	Miscellaneous Covid-19 Related Expenditures	ITS - Classroom Technology/Helpdesk Cleaning Materials/Needs	20,000	\$337	\$0	\$19,663	1	1	2021	Classroom technology, helpdesk cleaning materials/ and needs
Total as of June 30, 2021				\$ 23,000	\$ 4,739	\$ -	\$ 18,261				

UNIVERSITY OF WEST FLORIDA
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2020-21
As of June 30, 2021

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
Education & General (E&G) Operating Projects												
				\$0	E&G Operating Funds	\$0	\$0	\$0	\$0		Not Applicable	These are current year funds to be spent in the current year.
Minor Carryforward (CF) Projects												
				\$525,352	E&G CF Funds	\$525,352	\$525,352	\$0	\$0		Refer to detail in Carryforward Spending Plan	Hal Marcus CSE Bldg. 547 Port of Pensacola costs/budget increased \$917,90; Bldg. 18 Wind Mitigation Grant costs/budget decreased \$18,148.71; SBDC leased space renovations project budget funding source change to CF \$68,676.08 with \$250 costs/budget decrease in the 4th Qtr.; See below for additional project FCO funding: Hal Marcus CSE Bldg. 547 Port of Pensacola Auxiliary \$39,295 (Foundation); Hal Marcus CSE Bldg. 707 Lab leased space renovations Auxiliary \$6,967 with \$251 costs/budget decrease in the 4th Qtr. (Foundation); Bldg. 18 Wind Mitigation Grant Funds \$822,146 (Grant); Small Business Development Center (SBDC) leased space renovations \$106,292 with \$2,975 costs/budget increase in the 4th Qtr. (Seed)
1, 2, & 3	Major Carryforward (CF) Projects											
4	B40 Medium Voltage Switchgear	Medium Voltage Switchgear Replacement Project includes electrical design, prefabricated building, cabling and electrical, and equipment.		\$3,500,733	E&G CF Funds	\$3,500,733	\$3,463,023	\$0	\$37,710	12/1/2017	6/30/2022	Project timeline extended for completion of the project, due to COVID-19 related project delays; power outages will be scheduled during Winter Break 2021 to complete the project; project includes electrical design, pre-fabricated building, cabling and electrical, and equipment.
	University Park Center	Design and construction of new Athletics Operations Building		\$7,191,397	CITF Auxiliary E&G Operating Funds E&G CF Funds Total:	1,082,521 4,145,823 506,104 1,456,949 \$7,191,397	\$7,191,397	\$0	\$0	12/10/2014	12/31/2020	E&G Operating and E&G CF Funds FCO spending in FY18 & FY19; balance of FCO spending from Auxiliary funds only. Project is complete.
				\$0	Total:	0 0 \$0	\$0	\$0	\$0			
State Appropriated Projects												
	UWF SLSFC (Student Life & Services Facility Committee) Projects YR19	B22 Conference Center Lobby		\$1,126,372	CITF	\$1,126,372	\$519,974	\$0	\$606,398	7/1/2018	6/30/2022	Projects: Bldg. 22 ADA Restrooms Design Ph1 \$293,986; Bldg. 22 Conf Center Lobby Renovation \$274,261; Bldg. 22 Rm 100 Auditorium Renovation \$348,428; Bldg. 22 Rm 100 University Commons HVAC \$209,697; \$603,176 is encumbered as of 06/30/2021.
	Rec-plex Improvements YR20	Rec-plex RR & Storage Facility		\$300,000	CITF	\$300,000	\$0	\$0	\$300,000	7/1/2019	6/30/2022	Project timeline extended to 06/30/2022, due to COVID-19 related project delays.
	University Park Canopies YR20	B234 Awnings		\$86,081	CITF	\$86,081	\$86,081	\$0	\$0	7/1/2019	12/31/2020	Project is complete. The unspent project budget balance \$3,918.56 has been reallocated by FL DOE to the Bldg. 22 Univ Commons R&R Ph2 CITF project.

UNIVERSITY OF WEST FLORIDA
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2020-21
As of June 30, 2021

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
	UCSI (University Commons & Student Involvement facility) Improvements YR20	B22 Univ Commons R&R Ph2		\$810,385	CITF	\$810,385	\$21,610	\$0	\$788,775	7/1/2019	6/30/2022	Projects: Bldg. 22 Shared Meeting Space Renovation \$52,635; Bldg. 22 ADA Restrooms Design Ph 1 \$12,552; Bldg. 22 Rm 100 Univ. Commons Auditorium Renovation \$547,889; Bldg. 22 Univ. Commons Elevator Upgrades \$197,309; includes \$3,918.56 unspent project budget balance from Bldg. 234 Awings CITF project reallocated by FL DOE to this project. \$268,506 is encumbered as of 06/30/2021.
	Wellness Center (B960) Exp Ph2 YR21	Building 960 - Addition Phase 2, Wellness Suite Buildout		\$85,000	CITF	\$85,000	\$0	\$0	\$85,000	7/1/2020	6/30/2022	Project timeline extended to 06/30/2022, due to COVID-19 related project delays.
	University Park-Athletic Operations Bldg. YR21	Building 234 - Athletic Training Center Addition, Phase I		\$1,224,315	CITF	\$1,224,315	\$0	\$0	\$1,224,315	7/1/2020	6/30/2022	
	Laboratory Sciences Annex	Phase I & II		\$26,250,000	PECO	\$26,250,000	\$26,250,000	\$0	\$0	7/1/2015	6/30/2021	Project timeline extended to 06/30/2021. Project is complete.
	PECO MRRR FY17	Maintenance, Repair, Renovation, Remodel Projects		\$1,499,313	PECO	\$1,499,313	\$1,499,313	\$0	\$0	7/1/2016	12/31/2020	Allocation spending is complete.
	PECO MRRR FY18	Maintenance, Repair, Renovation, Remodel Projects		\$1,114,498	PECO	\$1,114,498	\$1,111,135	\$0	\$3,363	7/1/2017	6/30/2022	Project timeline extended to 06/30/2022, due to COVID-19 related project delays. \$3,363 is encumbered as of 06/30/2021.
	PECO MRRR FY19	Maintenance, Repair, Renovation, Remodel Projects		\$1,493,665	PECO	\$1,493,665	\$1,392,162	\$0	\$101,503	7/1/2018	6/30/2022	\$101,503 is encumbered as of 06/30/2021.
				\$0		0 0 0 \$0	\$0	\$0	\$0			
	Non-Appropriated Projects				Total:							
	Other Projects (consolidated)	Bldg. 18 Wind Mitigation (HMGP) wind retrofit (mitigation) to include wall attachments, roof attachment enhancements, and soffit strengthening; Hal Marcus (CSE) Port of Pensacola Bldg. 547 Panel-Built Enclosure approx. 700 square feet (air conditioned space); SBDC leased space Bldg. 527 (suites 302 & 304) renovations to include demo, new flooring, painting, sound proofing, minor mechanical, electrical, fire suppression, and construction of a connector corridor/opening between the two (2) suites; Hal Marcus CSE Bldg. 707 CNC Lab leased space renovations to convert to lab space, which includes construction of 1-hr fire-rated enclosure, new hallway and doors for access, plumbing, fire sprinkler, and electrical.		\$977,424	Grant Seed Foundation Total:	822,146 109,267 46,011 \$977,424	\$661,131	\$0	\$316,293	1/1/2019	6/30/2022	Funding includes E&G CF noted above under CF Minor; SBDC leased space project was funded from Seed and CF Minor. The Hal Marcus (CSE) Port of Pensacola Bldg. 547 project, the Hal Marcus CSE Bldg. 707 CNC Lab project, and the SBDC leased space Bldg. 527 (suites 302 & 304) renovations project are all complete. The project timeline for the Bldg. 18 Wind Mitigation (HMGP) wind retrofit (mitigation) project is extended to 06/30/2022 to allow time for completion of the grant closeout process with FEMA.
TOTALS:				\$46,184,535		\$46,184,535	\$42,721,179	\$0	\$3,463,356			

This color indicates a change or update since last presented.

Funding Abbreviations
E&G = Education & General Funds
CF = Carryforward Funds
CITF = Capital Improvement Trust Funds
PECO = Public Education Capital Outlay Funds
MRRR = Maintenance, Repair, Renovation, & Remodel Funds

UWF Board of Trustees Meeting
Full Board Meeting
September 16, 2021

Agenda Recommendation: Bestowing of Honorary Award – UWF Founders Medallion

Proposed Action: Official Confirmation of Board of Trustees

Background Information:

As stated in UNIVERSITY POLICY 01.02-09/12 (attached) by majority vote, the University of West Florida Board of Trustees can authorize the university president to confer awards and recognitions following a recommendation by the Honorary Awards and Recognition Committee (HARC).

On August 23, 2021, the Honorary Awards and Recognition Committee (HARC) met to consider a UWF Founders Medallion nomination received for Martha Lee Blodgett. The committee voted in favor of the nomination and made a recommendation to the President requesting approval. UWF President Martha Saunders now requests official confirmation from the Board of Trustees to award the UWF Founders Medallion to Martha Lee Blodgett at either the Nov. 18, 2021 Donor Recognition Dinner or an appropriate Fall 2021 Commencement ceremony.

The UWF Founders Medallion symbolizes the founding ideals and vision of the University and is awarded to those who have exemplified those ideals. UWF Founders Medallion recipients are individuals of accomplishment who: 1). Recognize the transforming power of education; 2). Have records of substantial and sustained service and/or leadership to the University and leave a distinct and positive impact on the University; 3). Embody UWF's values of caring, collaboration, distinctiveness, inclusiveness, innovation, integrity, quality, relevance, and stewardship; and 4). Value the worth of the individual and relationships.

Refer to the Nomination Packet for supporting materials.

Implementation Plan: UWF Founders Medallion to be presented to recipient by the President at the Nov. 18, 2021 Donor Recognition Dinner or at one of the Fall 2021 Commencement ceremonies.

Fiscal Implications: Minimal for Award framing – Award inventory purchased previously

Supporting documents: Blodgett Nomination Support Documentation (10 pages)
HARC Memo with President Saunders approval 8.24.21
Excerpt UWF Founders Medallion Criteria, UNIVERSITY POLICY BOT-01.02-09/12

Prepared by: Geri Battist, Executive Assistant, VPUA Office, 474-3306, gbattist@uwf.edu

Facilitator/Presenter: Howard Reddy, Vice President for University Advancement, President, UWF Foundation, Inc., CEO, UWF Historic Trust



UWF Candidate Nomination Form Cover Sheet Presidential Medal of Honor / Founders Medallion

Name of Nominator: Dr. Ed Ranelli, Associate Vice President External Affairs

Nominator's Affiliation with UWF:

Staff Student Faculty Alumni BOT Member Advisory Group Member

Nominator's Contact Info: Phone: (850) 384-3931 private Email: eranelli@uwf.edu

Name of Nominee: Martha Lee Blodgett

Review Requested for:

- Presidential Medal of Honor
 Founders Medallion
 Open to either form of recognition

Nominee's Contact Info: Phone: (850) 341-3957 Email: mleeblodgett@gmail.com

Please provide a one-page justification for the nomination that addresses the following criteria:

- Excellent character exemplifying some dimension of the UWF values; including *Caring, Collaboration, Distinctiveness, Inclusiveness, Innovation, Quality, Relevance, Integrity, and Stewardship*
- Extraordinary achievement or distinction in the arts and sciences, education, the professions, public service, philanthropy, or private enterprise;
- And one of the following:
 - A connection with or a history of support of UWF; -or-
 - A record of distinguished contributions to the area served by UWF.

Note: The text may be used in public relations materials and/or commencement program text.

Has the nomination been discussed directly with the candidate? Yes No

Note: BOT policy discourages notification of candidates about the nomination until an official decision has been reached. Notification should come directly from the UWF President's Office.

Attachments: Optional.

The HARC encourages no more than three letters for each nomination.

Completion and submission of the form indicates that if the nomination is successful, the nominator assumes responsibility in working with the President's Office to secure a PDF image that can be used for promotion purposes



Office of the President
11000 University Parkway
Pensacola, FL 32514-5750

Howard J. Reddy
Honors Award Committee, Chair
President UWF Foundation
University of West Florida
11000 University Parkway
Building 12, VP Suite
Pensacola, FL 32514

Dear Howard,

I am delighted to provide a letter nominating Martha Lee Blodgett for University of West Florida Founders Medallion. In her over thirty years of service to the University, Martha Lee has provided substantial and sustained service and leadership to the University and has had a distinct and positive impact on the institution. Martha Lee clearly embodies the values of the University in all her activities and she is most deserving of the Founders Medallion.

Her outstanding contributions to the University was previously acknowledged as recipient of the UWF Marion Viccars Award in 2011. In 2015 Martha Lee was awarded the Outstanding Fundraising Professional Award by the Association of Fundraising Professional in recognition of her success in securing many major gifts for the University. Throughout her career at UWF, Martha Lee has built and maintained strong and sincere relationships with UWF alumni and friends. Her important work has resulted in significant gifts that have advanced the mission of UWF and have significantly impacted University programs and the lives of students.

Examples of endowments and major gift secured by Martha Lee include: the Brian and Kim Pennington Endowment Scholarship, the Warren and Helen Wentworth All-Steinway School gift, and the historic \$5.0 million gift naming the Hal Marcus College of Science and Engineering. She also has managed and/or assist in several major university projects and campaigns that have contributed to the funding of the University's Foundation which continues to grow and provide sustaining support for the University's mission, programs, faculty and students.

Notwithstanding her fundraising successes, of particular note is Martha Lee's caring and collaborative relationships with faculty, staff, students, alumni and friends of the University. She always has dealt with everyone with the utmost integrity and she is truly respected as a trusted colleague and friend.

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uwf.edu

An Equal Opportunity/Equal Access Institution

I am honored to be her friend, and I enthusiastically support her nomination for the University of West Florida Founders Medallion Award.

Sincerely,



Ed Ranelli

July 16, 2021

**RE: Letter of Recommendation for Mrs. Martha Lee Blodgett
for a UWF Founders Medallion**

Dear Evaluation Committee:

I am thrilled and elated to write a letter of support for Mrs. Martha Lee Blodgett for a UWF Founders Medallion. This honor recognizes an individual's contribution to transforming education; substantial and sustained service for positive impact at UWF; a display of caring, collaboration, integrity, and stewardship; and a value of relationship building. In my humble opinion, Martha Lee exemplifies all those qualities and more.

Martha Lee retired from UWF in 2016 with 32 years of service to the University. She is credited with founding the UWF ambassadors who serve as the official Hosts and Hostesses of the University and are called upon to assist at important institutional events like commencement, donor dinners, VIP tours, and presidential events. She also led the UWF Alumni Organization through its first reorganization. She served in various Advancement roles during her service to the University including Alumni Director where she led recent alumni into their futures and encouraged their participation in events and giving back to the University with their time, talent, and treasures. As a Development Officer, she steered the Azela Tace Luncheon, the Loyalty Luncheon and implemented planned giving seminars and initiatives that help support and grow UWF today. Her final role before retirement was that of Associate Vice President of Advancement and Senior Development Officer.

Mrs. Martha Lee Blodgett's talent and commitment to development efforts are where she shined and blazed a path of partnerships for UWF. One of the major gifts that she secured that makes a great impact on my mind and the University is that of the donor Helen Wentworth, who made UWF an All-Steinway School with 18 new Steinway & Sons pianos in 2006. Martha Lee accompanied Mrs. Wentworth to the Steinway factory to assist with the donor's selection of the pianos. There at the factory, Martha Lee said it best, "think of the legacy, think of the students who get the opportunity to learn their craft on the best of the best instruments." In those words, you can truly see the devotion and character that is Martha Lee. She cares about higher education and opportunities for our students, she has helped steward UWF over three decades by either mentoring new alumni or securing gifts for future alumni.

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uwf.edu

Personally, through working with her in Advancement, I have known Martha Lee to be a kind, strong, smart, funny, and passionate person. Martha Lee encouraged me on several occasions to improve and do better in my career at UWF so that we all benefit. She has the team spirit, years of sustained service, compassion, and caring demeanor, and most importantly, she has made a difference over three decades at UWF.

Therefore, I enthusiastically recommend Mrs. Martha Lee Blodgett for a UWF Founders Medallion.

Sincerely,

A handwritten signature in blue ink that reads "Jeffrey A. Djerlek". The signature is fluid and cursive, with the first name being the most prominent.

Jeffrey A. Djerlek, CPA
Associate VP of Finance
& Controller
UWF Controller's Office

UWF Founders Medallion Selection Committee
University of West Florida

August 4, 2021

Dear selection committee members,

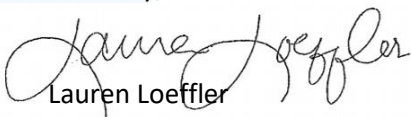
I am honored to recommend Ms. Martha Lee Blodgett as a recipient of the UWF Founders Medallion. Martha Lee made a lasting impact on the institution, it's former, current, and future students, faculty, staff, and community partners, and on me as a professional. Throughout her 34-year tenure at UWF, Martha Lee created, spearheaded, and oversaw several programs and initiatives of excellence, many still in existence today. As Martha Lee advanced in her career, she never lost her passion for supporting UWF's students, faculty, staff, and the broader community. From the time I first met Martha Lee in 2004 until her retirement in 2016, I admired her collegiality, dedication, and servant leadership style. While working alongside her on various initiatives and committees, she was always positive, warm, helpful, and willing to go above and beyond to achieve a desired outcome. She was the ultimate team player and constantly contributed ideas towards the betterment of UWF. I believe Martha Lee truly embodies the values of the University and is most deserving of this recognition.

Prior to my arrival at UWF, a relationship between the Career Services office and the Alumni and/or Advancement Services offices did not exist. Although these offices shared a common community engagement mission, the offices did not readily share information or engage in collaborative activities. Under Martha Lee's leadership, a mutually beneficial relationship was established that enhanced the impact of UWF's community engagement initiatives. Martha Lee provided guidance and mentorship and became an advocate for the community engagement mission of the University.

Martha Lee was involved in many community engagement initiatives for which the University was recognized. She provided invaluable institutional knowledge during the formal application process for the Carnegie Community Engagement Classification and was integral in establishing an action plan to sustain relevant activities. Under her direction, the office of Community Engagement was created and an Associate Director was hired to lead the office. It was her contributions towards these initiatives that helped the University attain and sustain the prestigious classification.

As we consider Martha Lee's legacy at UWF, it's hard to name just a few. Her many efforts continue to make a difference to the University and the broader community. She has been recognized for her leadership and professionalism both at the University and within her industry. Above all, I admire Martha Lee's selfless attitude, dedication to helping others, and the University, achieve success. For these reasons Martha Lee is most deserving of the UWF Founders Medallion. Please contact me at 474-2254 or lloeffler@uwf.edu if you need any additional information to support her nomination.

Sincerely,



Lauren Loeffler
Executive Director, Career Development and Community Engagement

August 5, 2021

Mr. Howard J. Reddy
Vice President for University Advancement
President, UWF Foundation
University of West Florida
Building 12
11000 University Parkway
Pensacola, Florida. 32514

Re: Nomination for UWF Founders Medallion

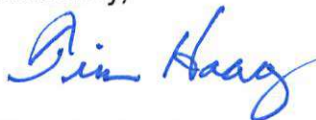
Dear Howard:

I am submitting this letter in support of the nomination of Martha Lee Blodgett for receipt of the UWF Founders Medallion. Martha Lee exhibited tireless dedication to the University of West Florida throughout her remarkable career, which began in 1984 and spanned more than 34 years. As a personal friend, alumnus, and former member of the UWF Alumni Association and Foundation Boards, I worked closely with Martha Lee through much of her career, and I was privileged to witness first-hand her work and success in forwarding UWF's ideals and visions. I can think of nobody more deserving of the Founders Medallion, and am honored to support her nomination for this prestigious award.

Martha Lee, during her time at UWF, was instrumental in the successful development and maintenance of the University's relationships with key alumni and friends. These relationships resulted in numerous significant charitable gifts that supported UWF programs and, most importantly, its students. I'd like to share a personal story that demonstrates her work and dedication to support the University. During her final few days at UWF, she committed time to coordinate with me to finalize and process the documentation that allowed my wife and me to establish an endowed scholarship. With hours remaining in her job, she could have passed on this responsibility to someone else in the office. However, she literally worked during her last few hours at UWF to help us set up our scholarship. Martha Lee is truly an Argo at heart!

Thank you and the members of the Honorary Awards and Recognition Committee for your consideration of Martha Lee Blodgett for her deserving receipt of the UWF Founders Medallion.

Sincerely,



Timothy M. Haag

Martha Lee Blodgett

Service, Awards, Accomplishments, Contributions

UWF EMPLOYMENT HISTORY

Employed in 1984 at UWF as Coordinator for Annual Giving and Alumni Affairs, then was promoted upward through the following positions before retirement June 30, 2016, with a special focus on planned giving: Alumni Relations Director, Director of Development & Alumni Relations, Assistant Vice President, and finally Associate Vice President for University Advancement.

UWF INVOLVEMENT, SERVICE and CONTRIBUTIONS:

- Managed and/or assisted in several major university projects: 20th Anniversary Capital Campaign, 30th & 40th Anniversary Celebrations, Creating Great Futures Campaign, COB Grand Opening, and the 50th Anniversary to name a few
- Served on several university committees throughout her tenure such as Making Way for Excellence, Athletic Director Search Committee, Festival on the Green, Founders Medallion Criteria Committee, 50th Anniversary Planning Committee, as well as other search committees and university committees.
- 1987 founded the UWF Student Ambassadors Program
- Led the UWF Alumni organization through its first reorganization
- Azalea Trace Luncheon and Campus Tour, the Loyalty Luncheon and planned giving seminars were initiatives she implemented to support and grow the UWF planned giving program, the Heritage Club.

MAJOR UNIVERSITY FUNDRAISING ACCOMPLISHMENTS

Over a span of 30+ years, Martha Lee built and maintained sincere, effective relationships with UWF alumni and friends resulting in many very significant charitable gifts to the UWF Foundation impacting our programs and the lives of students.

Today UWF Foundation has \$121.7M in Endowments largely due to the fundraising efforts and these relationships established between MLB and our donors.

Examples of Endowments and Major Gifts secured by MLB:

- Ronald and Valmae Besser Depart. of English Student Scholarship Endowment
- Brian & Kim Pennington Endowment Scholarship
- Vaughan Hedrick Arts Endowment Agreement
- Other endowments: Ralph Knowles, Ella Manziek, Zimmers, LaLonde, Krothapalli, LeCocq, Morrow, Peebles, Leta Perkins, Barbara Goggins, Calvin Hauffe, Ray Harry, Pam Schwartz, Charlie Switzer, Walter Reese

- 2006 - Secured a major gift that made UWF an All-Steinway School, a named gift, “Warren & Helen Wentworth All-Steinway School” within the Department of Music. After establishing a relationship and working many years with the donors, Martha Lee joined the donor, music professor and Dept. of Music chair on a trip to New York City to hand pick the purchase of 18 new Steinway & Sons pianos. “Think of the legacy. Think of the students who get the opportunity to learn the craft on the best of the best instruments,” remarked Martha Lee Blodgett
- 2016 - Secured UWF’s historic \$5M gift naming a college from Hal Marcus: Hal Marcus College of Science and Engineering
- 2016 - Worked with donor to establish the Stanley Schmerken Argo Scholars Charitable Gift Annuity
- 2016 - Secured a \$250,000 endowment to nursing used to enhance the classroom environment, enrich the college experience through community and service learning, and recruit and retain quality students through scholarship support as needed. The program was renamed the Dr. D.W. McMillan BSN Nursing Program.

AWARDS:

- 2011 – Recipient of the UWF Marion Viccars Award, which recognizes an employee at director level and above for substantial contributions, outstanding performance and professionalism impacting operations, service excellence, inter-departmental effectiveness and community involvement
- 2015 Recipient of the Association of Fundraising Professionals (AFP) Outstanding Fundraising Professional Award
 - This award is designed for an outstanding individual fundraising professional who practices his/her profession in an exemplary manner. This individual must have at least three (3) years of professional fundraising experience, demonstrated community leadership, evidence of continuing professional development, and demonstrated personal volunteer and financial support of nonprofit organizations. Current and active members of AFP will be given additional consideration.

COMMUNITY ENGAGEMENT AND SERVICE

- Trinity Presbyterian Church - served on several church committees over the decades
- AFP, Past president
- United Way – UWF committee
- Member of Planned Giving Society
- Pensacola Five Flags Rotary Club



Office of the Vice President
of University Advancement
11000 University Parkway
Pensacola, FL 32514

MEMORANDUM

^{DS}
MS

08/24/2021

TO: Dr. Martha Saunders, President, University of West Florida

FROM: Howard J. Reddy, Honorary Awards and Recognition Committee Chair
Vice President, University Advancement

^{DS}
HR

08/23/2021

RE: Blodgett Recognition Recommendation - Honorary Awards and Recognition
Committee

DATE: August 23, 2021

The Honorary Awards and Recognition Committee (HARC) met on August 23, 2021 to review a UWF Founders Medallion nomination that was submitted for Martha Lee Blodgett. At this meeting, the committee voted in favor of making the following recommendation to the university President to request official confirmation from the Board of Trustees at the next BOT Full Board meeting as is the process:

To award Martha Lee Blodgett the UWF Founders Medallion at the appropriate
2021 Fall Commencement Ceremony or Donor Recognition Dinner on Nov. 18, 2021

Recommendation accepted by the President of the University of West Florida:

DocuSigned by:
Martha Saunders
D54A387C376848D...

Martha D. Saunders, Ph.D.

08/24/2021

Date

office 850.474.3306
fax 850.474.2714

uwf.edu

Excerpt of UWF Founders Medallion Criteria from Policy BOT -01.02-09.12 Improving the Process of Bestowing Honorary Awards & Recognitions

Honorary degree candidates may be recognized in one of the following degree options that have emerged as standard designations in higher education for this important honor:

LLD: Doctor of Laws
ScD: Doctor of Science

LittD: Doctor of Letters
PedD: Doctor of Pedagogy

LHD: Doctor of Humane Letters
DD: Doctor of Divinity

Honorary degree candidates do not receive compensation for the honor. They do receive an appropriately designated UWF diploma and are entitled to keep their doctoral hoods. UWF provides rental expense for robes used in graduation ceremonies and will reimburse for expenses incurred if the honoree resides outside the Pensacola area.

Nominations should consist of a nomination cover sheet, a nomination application, supporting documentation (including a curriculum vitae), evidence of endorsement from an appropriate UWF academic unit, and three additional letters of support. Further instructions for the development of complete and persuasive nominations can be found on the HARC link of the President's website.

The Founder's Medallion:

This proposal provides only minor change from the original policy enacted in 2006. The HARC sharpened the focus of the Founder's Medallion in this proposal to emphasize distinguished contributions to the university, consistent with the vision enacted by the University of West Florida's founders.

The Founder's Medallion was established in 2006 to coincide with the celebration of the University of West Florida's 40th anniversary in honor of those University of West Florida faculty, staff, and community visionaries who were leaders in establishing the University. The Medallion symbolizes the founding ideals and vision of the University and is awarded to those who have exemplified those ideals. The Founder's Medallion may be awarded at Commencement or at another appropriate time and venue. Nominations for the Founders' Medallion are welcomed from any member of the UWF community (faculty, administrators, staff, students, alumni, members of UWF Boards and Advisory groups).

The Founder's Medallion recipients are individuals of accomplishment who

1. Recognize the transforming power of education;
2. Have records of substantial and sustained service and/or leadership to the University and leave a distinct and positive impact on the University;
3. Embody UWF's values of caring, collaboration, distinctiveness, inclusiveness, innovation, integrity, quality, relevance, and stewardship; and

4. Value the worth of the individual and relationships.

Nominations should consist of a nomination cover sheet, a letter of nomination, appropriate supporting documentation of achievement (such as a curriculum vitae), and two letters of support. Further instructions for the development of complete and persuasive nominations can be found on the HARC link of the President's website.

The awarding of the Founder's Medal may take place at UWF Commencement or at any other appropriate time and venue. The Founder's Medallion may be awarded posthumously.

The Presidential Medal of Honor:

In preparation for the 50th Anniversary of the University of West Florida, President Judith Bense would like to establish the Presidential Medal of Honor. The President will award the medal to individuals who have distinguished themselves by their actions and have contributed in some manner to the wellbeing of the University and the geographical region. This award emphasizes contributions primarily through public service and philanthropy.

The design on the front of the medal features the sculpted Chambered Nautilus within the Presidential Seal of the University of West Florida. The Chambered Nautilus has been recognized as the official university emblem since ground was broken on April 16, 1965 with the first class of students starting in the fall of 1967.

The Presidential Medal of Honor recipients are individuals of accomplishment who

1. Have advanced education, research, or outreach mission of the University for the benefit of the region;
2. Have records of substantial and sustained service and/or leadership through public service or philanthropy to the University and the region;
3. Leave a distinct and positive impact on the University and community;
4. Embody UWF's values of caring, collaboration, distinctiveness, inclusiveness, innovation, integrity, quality, relevance, and stewardship; and
5. Have made substantial impacts in their chosen professions.

Nominations should consist of a nomination cover sheet, a letter of nomination, appropriate supporting documentation of achievement (such as a curriculum vitae), and two letters of support. Further instructions for the development of complete and persuasive nominations can be found on the HARC link of the President's website.

The awarding of the Presidential Medal of Honor may take place at UWF Commencement or at any other appropriate time and venue. The Founder's Medallion may be awarded posthumously.

UWF Board of Trustees Meeting

Full Board Meeting

September 16, 2021

Issue: Presidential Evaluation & Compensation

Proposed Action: Approval of 2020-2021 Presidential Performance Evaluation Report and Compensation Recommendation

Background Information: In August, 2021, in keeping with the Presidential Evaluation Policy BOT-14.01-06/17 time schedule, the BOT Presidential Performance, Evaluation and Metrics (PPEM) Ad Hoc Committee provided a 2020-2021 Presidential Evaluation Trustee Survey and the following documents to each trustee so they could complete individual feedback on the President's performance.

- 2020 UWF Accountability Plan
- 2020-2021 Presidential Goals
- President's Scorecard 2020-2021
- 7/2020 – 6/2021 President's Self-Evaluation
- 2021-2022 Presidential Goals
- University Policy BOT-14-14.01-06/17 Presidential Evaluation Policy

These documents are provided as supporting documents to this agenda item.

One hundred percent of the Trustees completed the Trustee Survey within the time provided and most offered specific comments and observations about the President's performance. The score range was 1 to 5 with 1 representing "Does Not Meet Expectations"; 3 representing "Meets Expectations"; and 5 representing "Exceeds Expectations".

The categories that each Trustee was asked to assign a score were as follows:

Strategic Direction: Learner Centered and Focused

Strategic Direction: Academic Programming, Scholarship & Research

Strategic Direction: Personnel Investment & Engagement

Strategic Direction: Community and Economic Engagement

Strategic Direction: Infrastructure

The PPEM Committee met on August 13, 2021, to review the 2020-2021 Presidential Evaluation Trustee Survey results and all supporting documentation and met on September 2, 2021 to finalize the 2020-21 Presidential Performance Evaluation Report being presented to the Board of Trustees today. After much deliberation and consideration, it was determined the University has continued to thrive under the leadership of President Saunders.

Recommendation: Approve the 2020-2021 Presidential Performance Evaluation Report and compensation recommendation presented by the UWF Board of Trustees Presidential Performance, Evaluation and Metrics Ad hoc Committee and delegate authority to the Board of Trustees Chair to submit an Evaluation Summary to the Board of Governors.

Implementation Plan: Upon Approval

Fiscal Implications: Any Approved Changes in Presidential Compensation

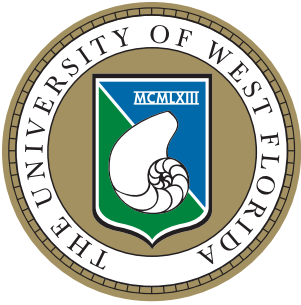
Supporting documents:

- 2020-21 Presidential Performance Evaluation Report prepared by the UWF BOT Presidential Performance Evaluation & Metrics Ad Hoc Committee *
- 2020-2021 Presidential Evaluation Trustee Survey Compiled Results *
- 2020 UWF Accountability Plan
- 2020-2021 Presidential Goals
- 2020-2021 Presidential Scorecard
- 7/2020 – 6/2021 President’s Self-Evaluation
- 2021-2022 Presidential Goals
- University Policy BOT-14-14.01-06/17 Presidential Evaluation Policy

Prepared by: BOT Presidential Performance, Evaluation and Metrics Ad hoc Committee

Presenter: Suzanne Lewis, BOT Chair

* Document will be provided at the BOT meeting.



Office of the President
11000 University Parkway
Building 10, Office 227
Pensacola, FL 32514

May 1, 2021

David Cleveland
Board of Trustees Chair
University of West Florida
Building 10, Ste. 102C
Pensacola, Florida 32514

Dear Chairman Cleveland:

I am happy to provide the enclosed reports on my activities and accomplishments from July 1, 2020, to the present date. I am grateful for the continued support you and all of the trustees have provided me and my leadership team. It has been an extraordinary year.

Perhaps the most important news I can deliver is we appear to have brought the good ship Argo safely through a global pandemic. University faculty, staff, and students worked as a team to keep themselves and each other safe while continuing to effectively conduct the business of the University. By holding fast to our protocols, we saw substantially fewer positive cases than the surrounding community. We have stayed true to our mission and are stronger for the experience.

All 2020-2021 Presidential Goals have been met or are on track to be met prior to the end of the fiscal year. The goals that were deferred because of the pandemic have been restored and are substantially complete. The President's Scorecard reflects good progress and steady growth.

Throughout the year, UWF has won notable national recognition, such as being named a Great College to Work For, as well as ranking as a top public regional university in the South by U.S. News and World Report for the second consecutive year. We earned recognition for inclusive excellence with the 2020 Higher Education Excellence in Diversity award from INSIGHT into Diversity Magazine, and Gold-level Military Friendly® distinction for 2020-2021.

I look forward to continued success in the coming year. It's an honor to be the president of the University of West Florida.

Sincerely yours,

Dr. Martha D. Saunders
President
University of West Florida

office 850.474.2200
fax 850.474.3131

uwf.edu

An Equal Opportunity/Equal Access Institution

Significant Highlights

July 2020

- Partnered with Escambia County elections staff, providing enhanced cybersecurity training in preparation for the general election
- University researchers worked with SoarTech and U.S. Navy to evaluate parachute training system
- Professional Education Unit received accreditation by the Council for the Accreditation of Educator Preparation, or CAEP, valid through Spring 2025
- College of Arts, Social Sciences and Humanities launched a Master of Arts in International Affairs

August 2020

- Record fall enrollment with headcount of 13,043
- Welcomed the most talented freshman class in institutional history

September 2020

- With community partners, provided over \$1.2 million in donations through UWF-facilitated small business COVID-19 recovery grant programs
- Anonymous contribution established the Dr. Grier Williams School of Music in memory of the first chair of the music department
- Ranked top 15 in U.S. News & World Report's Top Public Schools – Regional South Rankings for second consecutive year
- Received 5th national excellence in diversity award
- Named a 2020 “Great College to Work For” for the eighth time, receiving 11 honor roll designations
- Master's in cybersecurity online program ranked among best values in nation

October 2020

- Saunders awarded the Pinnacle Award from 850 – The Business Magazine of Northwest Florida
- Counseling and Psychological Services launched free, anonymous online mental health service, Togetherall, to students
- Regions Foundation awarded UWF \$175,000 gift to train veterans for careers in cybersecurity
- Hosted the first virtual State of the University address
- New study by UWF researchers identified US counties with high rates of COVID-19
- UWF awarded \$6 million grant to lead national cybersecurity workforce development program
- Haas Center developed online dashboard with economic indicators in Escambia and surrounding counties

November 2020

- Encouraged students to actively engage in the voting process through the “Argos Vote!” campaign
- Saunders, Sires and Bear named 500 Influential by Florida Trend

December 2020

- Re-designated as Cybersecurity Regional Hub for the Southeast U.S. with expanded mission, region and partnerships

January 2021

- Coordinated the distribution of \$10 million in funding to businesses creating jobs in Northwest Florida
- Online programs ranked among the best by U.S. News & World Report

February 2021

- Nursing graduates earned top scores on national licensure exam
- Named a UWF Gold-level Military Friendly® institution for second consecutive year by MilitaryFriendly.com
- Two student teams placed in the top 5 at national artificial intelligence competition
- Brett Berg named national college fund raiser of the year by the National Association of Athletic Development Directors

March 2021

- UWF designated a 2020 Tree Campus Higher Education
- Launched a cybersecurity workforce development program designed to train veterans across Northwest Florida and South Alabama
- Cybersecurity students ranked among the best in the world in the annual Global Collegiate Penetration Testing Competition
- Gov. Desantis announced the appointment of Dr. Paul Hsu and reappointment of Lewis Bear Jr. and Robert Jones to the University of West Florida Board of Trustees
- College of Health launched a new fully-online bachelor's in Public Health

April 2021

- Day of Giving 2021 raised more than \$125,000 with over 1,170 donors, surpassing this year's goals
- Received Military Friendly® Spouse School award by MilitaryFriendly.com
- Cheerleading team captured national championship at the NCA College Nationals
- Hosted "Argo Nation Vaccination Day" on campus

May 2021

- Held an in-person, COVID-19 Spring 2021 commencement at Blue Wahoos Stadium

Presidential Goals 2020-2021

All presidential goals for 2020-21 have been met. I have attached a matrix outlining each of the approved goals with links to official reports for each goal.

Presidential Scorecard

The updated presidential scorecard is attached and reflects overall positive progress.

Proposed Three-Year Presidential Goals 2021-2024

Attached are proposed Three-Year Presidential Goals for 2021-24 for your review. I have discussed these goals with my executive leadership team.

2020-21 PRESIDENTIAL GOALS REPORT

UWF Strategic Direction: Learner Centered and Focused

Presidential Goal	Summary	Goal Report	Status
Add five full scholarships	The Division of University Advancement worked collaboratively with Admissions to generate funding for five new, full-ride Argo Spirit scholarships.	Add five full scholarships Goal Report	MET
Implement and track PBF funding Metric 10A	UWF achieved its goal of 43% of Baccalaureate Graduates Completing 2+ Types of High Impact Practices for the 2019-20 academic year (achieving nine improvement points and eight excellence points) and is well on its way to reach the 47% goal for the 2020-21 academic year.	Implement and track PBF funding Metric 10A Goal Report	MET
Achieve 100% housing utilization of total available beds	Housing & Residence Life had a goal of 1,434 contracts for the 2020-2021 Academic Year. There were 1,598 student contracts submitted which had us on track to exceed the goal. Due to COVID-19, the University maintained approximately 81% occupancy. Occupancy in August 2020 was 1,158. Occupancy at the time of this report (March 2021) was 1,179.	100% housing utilization of total available beds Goal Report	MET
Expand health and wellness services for students and employees	In October 2020, the University of West Florida entered into negotiations with Baptist Healthcare to offer health services to the campus community. The University has been in active negotiations with Baptist Healthcare and plans to have services in place for students by summer 2021.	Expand health and wellness services for students and employees Goal Report	MET
Align academic departments with transfer opportunities	All academic colleges have assessed departments for potential transfer opportunities and through a combination of reform, reorganization and revisions have made significant progress toward facilitating transfers and increasing transfer student numbers.	Align academic departments with transfer opportunities Goal Report	MET
Increase scholarship funding for UWF Emerald Coast	As of April 1, 2021, University Advancement has raised \$30,000 of new scholarship dollars for students attending the Emerald Coast location.	Increase scholarship funding for UWF Emerald Coast Goal Report	MET

UWF Strategic Direction: Academic Programming, Scholarship and Research

Presidential Goal	Summary	Goal Report	Status
Expand Emerald Coast programming	Communication and computer science bachelor's programs were implemented at Emerald Coast in Fall 2019. The subsequent focus has been on strengthening existing programs and the UWF presence at Emerald Coast and in the area's community.	Expand Emerald Coast Programming Goal Report	MET
Increase online programming	During the 2020-21 academic year, the University expanded its online degree program offerings by adding five new programs, including four bachelor's degrees and one master's degree. All of these new online degree programs are in areas of strategic emphasis identified by the Florida Board of Governors or are in areas of high student demand and enrollment.	Increase online programming Goal Report	MET
Launch B.S. in Construction Management	The former specialization of building construction, housed under the Bachelor of Science in Engineering Technology degree program, was elevated to a standalone Bachelor of Science degree. Enhancements have been implemented and recruitment is underway with anticipation of increased program enrollment in Fall 2021.	Launch B.S. in Construction Management Goal Report	MET
Launch M.S. in Athletic Training	Dr. Kelley Henderson is actively recruiting students and preparing for program accreditation as the bachelor's degree is terminated and the master's degree is implemented during Summer 2021.	Launch M.S. in Athletic Training Goal Report	MET PROGRAM BEGINS SUMMER 2021.
Launch M.A. in International Affairs	In Fall 2020, UWF launched the Master of Arts in International Affairs degree program, approved by the Board of Governors in Summer 2020.	Launch M.A. in International Affairs Goal Report	MET

UWF Strategic Direction: Personnel Investment and Engagement

Presidential Goal	Summary	Goal Report	Status
Complete reorganization of the division of student affairs	In Summer 2019, the Division of Academic Engagement merged with the Division of Student Affairs. The decision was made to align these two divisions because the activities and services offered were similar in scope and supported student engagement and retention. By Fall 2020 the two divisions were fully merged.	Complete reorganization of the division of student affairs Goal Report	MET
Hire additional world class faculty	UWF has strategically hired world class faculty to strengthen and expand key initiatives which are central to the economic development of Northwest Florida. This cycle's faculty hire in this category is Dr. K.C. Ma in the College of Business.	Hire additional world class faculty Goal Report	MET

UWF Strategic Direction: Community and Economic Engagement

Presidential Goal	Summary	Goal Report	Status
Achieve and sustain 5% alumni engagement	As of April 18, 2021, University Advancement is tracking ahead year-over-year for annual alumni donors. With two months remaining, the division remains committed to focusing on tactics that will help us successfully reach our goal.	Achieve and sustain 5% alumni engagement Goal Report	ON TRACK
Capital Campaign feasibility study	University Advancement has engaged the professional services of Nancy Peterman of Alexander Haas to conduct a feasibility study for our next capital campaign. The study will begin in September 2021 with a goal of completion by Dec. 31, 2021.	Capital Campaign feasibility study Goal Report	DEFERRED CAMPAIGN BEGINS FALL 2021.
Develop and implement external relations 3-year plan	The External Relations engagement plan was developed, focusing on building and expanding relationships with the Florida Board of Governors, Legislature/Governor, UWF Board of Trustees and others, and being more visible in our community.	Develop and implement external relations 3-year plan Goal Report	MET

UWF Strategic Direction: Infrastructure

Presidential Goal	Summary	Goal Report	Status
Complete and launch landscape master plan process phase 1	Deferred due to funding.	N/A	DEFERRED
Campus master plan approval and launch	The campus master plan contract with the external firm was signed March 1, 2021. The timeline for completion of the plan is to have the draft at the December 2021 full Board of Trustees meeting. The final plan will be presented to the full BOT in June 2022 and to the Florida Board of Governors in June 2022. The June 2022 submission date was confirmed with the Board of Governors.	Campus master plan approval and launch Goal Report	MET
Field House renovations	Deferred due to funding.	N/A	DEFERRED
Implement COVID-19 response plan	During this year, UWF communicated significant changes that would impact students, staff and faculty at the University of West Florida due to the spread of COVID-19 in the U.S.	Implement COVID-19 response plan Goal Report	MET

2020-21 PRESIDENTIAL SCORECARD

#	Key Performance Indicators (KPIs)	UBOT-Approved Directional Trends	Year/Source	Previous Year	Direction	Current Year
1	Applications Received from First-Time, Degree-Seeking, Undergraduate Students	Monitor	Summer/Fall 2020	7,335	▲	7,940
2	Acceptance Rate for First-Time, Degree-Seeking, Undergraduate Students	Monitor	Summer/Fall 2020	31%	▲	53%
3	Yield Rate for First-Time, Degree-Seeking, Undergraduate Students	Monitor	Summer/Fall 2020	53%	▼	30%
4	Average SAT Score for Newly Enrolled FTICs	Monitor	Summer/Fall 2020	1,191	▼	1,175
5	Average ACT Score for Newly Enrolled FTICs	▲	Summer/Fall 2020	24.9	▼	24.4
6	Average High School GPA at the Time of Admission for Newly Enrolled FTICs	▲	Summer/Fall 2020	3.81	▲	3.84
7	Total Fall Headcount Enrollment (Undergraduate, Graduate, Non-Degree-Seeking)	▲	Fall 2020	12,588	▲	13,075
8	Percent of Total Fall Headcount Enrollment From Out of State (Origin)	Monitor	Fall 2020	14.8%	▲	15.3%
9	Student Diversity: Percent of Students Who Are Women	Monitor	Fall 2020	60.0%	▲	61.0%
10	Student Diversity: Percent of Students Who Are Minorities	Monitor	Fall 2020	32.8%	▲	33.6%
11	Percent of Enrolled Undergraduates Who Are 25 or Older	Monitor	Fall 2020	32.0%	▼	31.2%
12	Percent of Baccalaureate Graduates Completing 2+ Types of High Impact Practices (BOG PBF #10)	▲	2019-2020	38.2%	▲	43.0%
13	First-Year, Fall-to-Fall Retention Rate for Full-Time FTICs Entering in the Fall (or Summer-to-Fall) with GPA \geq 2.0 (BOG PBF #5)	▲	2019-2020	80.3%	▲	82.2%
14	Annual Percent Change (1-yr Δ) in the Average Cost to the Student (Net Tuition per 120 Credit Hours) (BOG PBF #3)	▼	2019-2020	-19.5%	▼	-25.0%
15	Annual Percent Change (1-yr Δ) in Cost of Attendance for Full-Time Undergraduate Florida Residents Living on Campus	▼	2019-2020	0.0%	▲	6.9% Room and Board
16	Annual Percent Change (1-yr Δ) in Cost of Attendance for Full-time Undergraduate Florida Residents Living at Home	▼	2019-2020	0.0%	▲	5.8% Room and Board
17	Four-Year Graduation Rate for FTICs (Full-Time Only) - (BOG PBF #4)	▲	2016-2020	34.8%	▲	36.4%
18	Six-Year Graduation Rate for FTICs (Full-Time and Part-Time)	Monitor	2014-2020	46.0%	▲	48.0%

#	Key Performance Indicators (KPIs)	UBOT-Approved Directional Trends	Year/Source	Previous Year	Direction	Current Year
19	Percent of Bachelor's Degrees Awarded Without Excess Hours (Prior BOG PBF#9)	▲	2019-2020	82.9%	▼	82.0%
20	Distance Learning Undergraduate FTE Enrollment as Percent of Total Undergraduate FTE	▲	2019-2020	36.0%	▲	39.0%
21	Distance Learning Graduate Student FTE Enrollment as Percent of Total Graduate FTE	▲	2019-2020	82.0%	▲	83.4%
22	University Access Rate: Percent of Fall Undergraduates with a Pell Grant (BOG PBF #7)	Monitor	Fall 2019	38.6%	▼	37.2%
23	Median Wages for Baccalaureate Graduates Employed One Year after Graduation (BOG PBF #2)	▲	2018-2019	\$40,900	▲	\$45,200
24	UWF Undergraduate Class Size: Percent with Fewer Than 50 Students	Monitor	Fall 2019	93.1%	▲	93.2%
25	Baccalaureate Degrees Awarded in Programs of Strategic Emphasis (BOG PBF #6)	▲	2019-2020	58.8%	▲	59.4%
26	Graduate Degrees Awarded in Programs of Strategic Emphasis (BOG PBF #8)	▲	2019-2020	57.4%	▲	63.6%
27	Percent of Faculty Who Are Women	Monitor	Fall 2020	46.3%	▲	47%
28	Percent of Faculty Who Are Minorities	Monitor	Fall 2020	22.6%	▲	24%
29	Average Nine-Month Equated Salary for Full-Time Instructional Faculty	▲	Fall 2020	\$79,816	▲	\$82,299
30	Percent of Undergraduate Credit Hours Taught by Full-Time Faculty	Monitor	2019-2020	67%	▲	69.7%
31	UWF Research Contracts and Grants: Dollar Amount of Awards Received	▲	2019-2020	\$14.9M	▲	\$27.3M (NOTE: ~\$10M is in CARES funding to SBDC and WUWF)
32	UWF Total Research Expenditures (\$M)	▲	2019-2020	\$42M	▼	\$40M
33	Percent of Baccalaureate Graduates Employed Full-Time or Continuing their Education One Year After Graduation (BOG PBF #1)	▲	2018-2019	73.20%	▲	79.1%
34	Average Staff Salary	▲	Fall 2020	\$54,782	▲	\$56,053
35	Percent of Staff Who Are Women	Monitor	Fall 2020	58.6%	▲	59.2%

#	Key Performance Indicators (KPIs)	UBOT-Approved Directional Trends	Year/Source	Previous Year	Direction	Current Year
36	Percent of Staff Who Are Minorities	Monitor	Fall 2020	22.2%	▲	22.5%
37	Total Annual Giving	▲	2019-2020	\$5.2M	▲	\$5.4M
38	Percent of Revenue from State Appropriations, Excluding Tuition and Fees	Monitor	FY 2019-2020	49.8%	▼	49.3%
39	Endowment	▲	2019-2020	\$74.4M	▼	\$72.8M June 30, 2020
40	Percent of Alumni Who Are Donors	▲	2019-2020	3.5%	▼	3.4% Cancelled Day of Giving
41	FCS AA Transfer Two-Year Graduation Rate [Full-time students] (New BOG Metric 9A)	▲	2018-2020	31.1	▲	36.8%
42	Pell Recipient Six-Year Graduation Rate [full- & part-time students] (New BOG Metric 9B)	▲	2014-2020	39.0%	▲	45.0%

2021-24 PRESIDENTIAL GOALS

UWF Strategic Direction: Learner Centered and Focused

Presidential Goal	FY 21-22	FY 22-23	FY 23-24	Division Lead(s)	Anticipated Outcomes
Add 5 full scholarships	X	X	X	University Advancement Academic Affairs	Recruit high-achieving students Visibility
Implement and track PBF funding Metric 10A	X	X	X	Academic Affairs	Increase employment of graduates
Achieve 100% housing utilization of total available beds	X	X	X	Academic Engagement and Student Affairs	Student retention Increase graduation rate Strengthen campus life
Expand health and wellness services for students and employees	X	X		Academic Engagement and Student Affairs Human Resources Finance and Administration	Student and employee retention
Align academic departments with transfer opportunities	X	X	X	Academic Affairs	Increase enrollment

UWF Strategic Direction: Academic Programming, Scholarship and Research

Presidential Goal	FY 21-22	FY 22-23	FY 23-24	Division Lead(s)	Anticipated Outcomes
Enhance Emerald Coast offerings, student support and community engagement	X	X	X	Academic Affairs	Increase enrollment Strengthen presence in FWB
Enhance online programming	X	X	X	Academic Affairs	Increase enrollment Improve time to graduation
Launch B.S. in Human Resources Management		X		Academic Affairs	Increase enrollment Improve student employment
Enhance the research and creative activities culture and opportunities	X	X		Academic Affairs	Increase research and creative activities

UWF Strategic Direction: Personnel Investment and Engagement

Presidential Goal	FY 21-22	FY 22-23	FY 23-24	Division Lead(s)	Anticipated Outcomes
Search for Usha Kundu, MD College of Health Dean	X			Academic Affairs	Visibility Strengthen academic programs

UWF Strategic Direction: Community and Economic Engagement

Presidential Goal	FY 21-22	FY 22-23	FY 23-24	Division Lead(s)	Anticipated Outcomes
Achieve and sustain 5% alumni engagement	X	X	X	University Advancement	Strengthen donor support Strengthen alumni engagement
Execute a feasibility study and establish the Steering Committee for the Capital Campaign	X			University Advancement	Increase financial support
Continue Silent Phase of Capital Campaign		X		University Advancement	Increase financial support
Launch Public Phase of the Capital Campaign			X	University Advancement	Increase financial support
Implement external relations 3-year plan	X	X	X	External Relations	Strengthen state/national relationships Increase research funding Increase state support

UWF Strategic Direction: Infrastructure

Presidential Goal	FY 21-22	FY 22-23	FY 23-24	Division Lead(s)	Anticipated Outcomes
Complete and launch landscape master plan Phase I	X	X		Finance and Administration	Visibility Efficiency
Complete development of Campus Master Plan	X			Finance and Administration	Visibility Efficiency
Implement Campus Master Plan		X	X	Finance and Administration	Visibility Efficiency
Manage CARES/HEERF funds	X	X		Finance and Administration	Fiscal management Favorable audit results

UWF Strategic Direction: Infrastructure Continued

Presidential Goal	FY 21-22	FY 22-23	FY 23-24	Division Lead(s)	Anticipated Outcomes
Enhance academic technology infrastructure	X			Academic Affairs	Increase Enrollment Increase Academic Programs
Develop UWF Strategic Plan	X	X		President	Visibility Efficiency
Launch and implement UWF Strategic Plan		X	X	President	Visibility Efficiency
Build Gooden Center addition	X	X	X	Intercollegiate Athletics University Advancement Academic Affairs	Expanded opportunities for students and student-athletes
Renovate field house	X			Intercollegiate Athletics Finance and Administration	Increase event capacity

2021
ACCOUNTABILITY PLAN
UNIVERSITY OF
WEST FLORIDA

UBOT Approved 3/18/2021

BOG Approved 6/23/2021





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INTRODUCTION

The Accountability Plan is an annual report that is closely aligned with the Board of Governors' 2025 System Strategic Plan. This report enhances the System's commitment to accountability and strategic planning by fostering greater coordination between institutional administrators, University Boards of Trustees and the Board of Governors regarding each institution's direction and priorities as well as performance expectations and outcomes on institutional and System-wide goals.

Once an Accountability Plan is approved by each institution's respective Boards of Trustees, the Board of Governors will review and consider the plan for approval, excluding those sections of the Plan that require additional regulatory or procedural approval pursuant to law or Board regulations.



STRATEGY

Mission Statement

The University of West Florida's Mission is to:

- Provide high-quality undergraduate and graduate education,
- Conduct teaching and research that services the body of knowledge, and
- Contribute to the needs of professions and society

Statement of Strategy

UWF will continue to fulfill its mission by employing the following strategies:

1. Build programs of distinction that enhance UWF's reputation for educational innovation and excellence. Develop and retain a culture that supports research and creativity. Augment and invest in academic and research programs that meet professional, personal, scholastic and workforce needs. Optimize and refine internal and external support to promote teaching and learning activities, research, service, strategic innovation and other scholarly endeavors that serve the greater good and the SUS Strategic Plan.
2. Provide high-quality learning and high-impact practices that inspire students to become enlightened, engaged global citizens and successful professionals. UWF will align resources to deliver exceptional support services and learning opportunities that will ensure students have access, continuity and success while earning degrees.
3. Strengthen and expand partnerships that multiply UWF's impact and visibility in the community as an educational, cultural and economic center. Enhance the region's education, economy, culture, health and well-being through endeavors beyond campus borders while attracting residents and visitors to campus. Inspire partnerships that open pathways to employment for UWF students and graduates.
4. Attract, retain and develop high-quality and diverse faculty and staff. Recognize, reward and celebrate faculty and staff for their contributions to student development, scholarly or professional achievements and community partnerships.
5. Promote UWF's properties as desirable destinations for educational, cultural, professional and personal activities. Invest in and steward UWF's natural, technical, intellectual and physical capital and infrastructure.



STRATEGY (cont.)

Strengths, Opportunities & Challenges

UWF fulfills its institutional mission by building on the following strengths and opportunities:

Robust and comprehensive academic programming is available to UWF students. The majority of our undergraduate courses are taught by full-time faculty and we judiciously employ adjuncts in fields where applied knowledge will benefit students. UWF values **accessibility** for students. We were early adopters of online delivery and we have used our knowledge to our advantage amidst the global pandemic. Our UWF Emerald Coast location provides seamless educational opportunities. We are constantly refining financial aid strategies, communication and packaging to ensure students with limited resources can attend and graduate on time. The **diversity** of our student body and our region has given UWF opportunities to demonstrate its excellence. In 2020, UWF won the Higher Education Excellence in Diversity Award from Insight to Diversity Magazine for the fifth time.

Community partners and regional resources offer opportunities to enhance the cultural and economic landscape of Northwest Florida. The UWF Historic Trust offers the opportunity for students to immerse themselves in the textured history of Florida and our area. **Our military presence** creates a substantial economic impact in Northwest Florida. UWF is consistently recognized as military-friendly by various publications.

Key challenges include low regional salaries compared to the rest of Florida, which may discourage graduates from staying in the community. As the campus matures beyond the 50-year mark, critical deferred maintenance issues on the Pensacola campus pose a serious threat to UWF's ability to fulfill its mission.

Three Key Initiatives & Investments

1. ACCESS: UWF is dedicated to providing students access to high quality education regardless of their financial situations. We believe in removing barriers to help students maintain satisfactory academic progress and complete their degrees on time. Online programming provides access for students needing flexibility in course scheduling. During the COVID-19 pandemic, UWF effectively transitioned to alternative course delivery. More than 70% of UWF students receive financial assistance through various programs including the Argo 30 Guarantee, which fills the gap for Pell-eligible students, covering tuition and mandatory fees not covered by other grants or scholarships.

2. PROGRAMS OF EXCELLENCE: UWF continues building signature programming including cybersecurity, supply chain logistics and intelligent systems and robotics. Through a \$6-million grant, we are leading a coalition of 10 institutions designated as National Centers of Academic Excellence in Cybersecurity in establishing a program to address the critical national shortage of qualified cybersecurity professionals in the U.S. Our Ph.D. in Intelligent Systems and Robotics is the first of its kind in Florida and one of only a few in the nation. The program aligns with the University's strategic vision for research that impacts Northwest Florida's economic development and technology enterprise. In response to COVID-19, the UWF Center for Supply Chain Management Excellence hosts roundtables with business leaders in Northwest Florida as well as alumni who share how the supply chains in our region have been impacted.

3. STUDENT ACHIEVEMENT: UWF remains laser focused on our students' success. We are strengthening programming in four strategic areas: advising, high impact programming, career enhancement and student support. A University-wide steering committee focuses on increasing student access to high-impact learning opportunities and establishing hallmark student learning outcomes and activities.



STRATEGY (cont.)

Graduation Rate Improvement Plan Update

In order to increase the four-year graduation rate and reach the Florida State University System's goals, UWF remains focused on increasing the percentage of baccalaureate-seeking, undergraduates attempting and earning 15 or more credit hours in the fall terms. We have continued to focus our outreach efforts towards first-year students through the UWF First Year Advising Center.

We continue to promote the UWF "30 to Finish Campaign" and for the 2019-2020 academic year, we increased the percentage of students who attempted and earned 30 or more credit hours of coursework for the academic year by 3% compared to the 2018-2019 year and a total percentage increase of 14 points since the inception of the "30 to Finish Campaign" in 2016. The number of students who attempted and earned 30 or more credit hours has increased over 36% since the 2015-16 academic year as we continue to increase our graduation rates. UWF also initiated a STEM Success initiative partially funded by a Title III grant that has enabled the redesign of many first year STEM courses and the construction of analytics tools to help students in challenging STEM disciplines create course schedules that help ensure they stay on track to graduate in four years.

Strategies designed to increase the percentage of students enrolled in 15 or more credit hours include a revised Undergraduate Progress to Degree Policy, enhanced credit hour alert notifications for summer and fall registrations, and continued focus on completion grant programs including summer enrollment mini grant awards. The credit hour alert notification engages academic advisors who assist individual students with developing a schedule that meets each student's individual needs and keeps them on track to complete 30 hours per academic year. UWF has significantly increased the funding available for financial aid grants that incentivize students to stay on track to graduate in four years.

The Senior Countdown program provides students with timely communication throughout their four years at UWF, offering priority registration and a Senior Graduation Grant during the student's last semester. This Senior Countdown program is effective and has assisted 940 students. We also launched our Artificial Intelligence (AI) Chat Bot named "Argie" in March 2020. The Chat Bot notifies students of important dates and deadlines such as when registration opens, the last day to add/drop classes, and important financial aid deadlines. The AI also enhances current communication for credit hour alert, Degree in Three eligibility and Senior Countdown eligibility, and provides students with information about available resources such as tutoring and other academic support.

UWF is dedicated to student success and graduation in four years is a primary goal. The varied communication and outreach campaigns combined with targeted financial aid provide assistance to help encourage students to stay on track to graduate in four years or less. The primary purpose of UWF's financial aid programs is to provide needed support to students that encourages them to maintain academic progress, and enables them to complete their degree within their financial resources.



STRATEGY (cont.)

Key Achievements for Last Year (Student, Faculty, Program, Institutional)

STUDENT ACHIEVEMENTS

1. UWF's Enterprise Program, housed in UWF's Department of Mechanical Engineering, launched "ArgoTots," a program that provides modified vehicles to young children who experience limited mobility. The first vehicle of its kind in the program, a John Deere tractor, was modified and outfitted for 4-year-old Jack Carroll, who was born prematurely and has a form of cerebral palsy.
2. Computer engineering students developed a new camera-based system to help canine handlers in the military monitor and coordinate with their dogs.
3. The UWF Cyber Club placed second overall and won the "Best in Team Defense" and "Best in Service Up Time" categories at the prestigious 2020 Southeast Collegiate Cyber Defense Competition. UWF topped teams from Clemson University and the University of Florida, among others.

FACULTY ACHIEVEMENTS

1. Dr. Scott Taylor, assistant professor in the UWF Department of Biology, secured a \$400,000 grant from the National Eye Institute to study how zebrafish regenerate photoreceptor cells in their eyes after they've been damaged.
2. Dr. Katherine Miller Wolf, assistant professor of anthropology in the UWF College of Arts, Social Sciences and Humanities, received the prestigious Fulbright U.S. Scholar grant. Miller Wolf taught students from the National Autonomous University of Honduras at an archaeological site in Copan, Honduras from May to December 2020.
3. Dr. Robert Perkins, assistant professor of management in the UWF College of Business, was selected as a Fulbright Specialist by the U.S. Department of State's Bureau of Educational and Cultural Affairs.

PROGRAM ACHIEVEMENTS

1. UWF welcomed the inaugural cohort of five students for the first Ph.D. in Intelligent Systems and Robotics. The program is in partnership with the Institute of Human and Machine Cognition—the first of its kind in the state and one of only four in the country.
2. UWF graduated its first class of 20 nurse practitioners from the family nurse practitioner program. Graduates of the program learn how to provide patient-centered, comprehensive care to patients in primary care settings. This may include working in primary care clinics, health departments, rural health centers and hospice settings.
3. UWF National Institute of Health-funded MARC Scholars Program earned a five-year renewal, funding eight scholars per year. The MARC Scholars program supports high-achieving junior and senior undergraduate students who are underrepresented and/or financially disadvantaged and pursuing a Ph.D. or MD/Ph.D. degree and research career in chemistry, biology, physics or mechanical engineering.

INSTITUTIONAL ACHIEVEMENTS

1. UWF was named a top 15 public regional institution in the South in the 2020 U.S. News & World Report Best Colleges rankings, 2020 Great Colleges to Work For, 2020 Higher Education Excellence in Diversity Award, "Best for Vets" school by the Military Times for 2020 and gold-level university in the annual Military Friendly Schools list for 2020-2021.
2. The Florida Small Business Development Center at the University of West Florida was named Region of the Year at the Florida SBDC Network's annual conference.
3. UWF Sea3D Advanced Manufacturing Lab manufactured nearly 7,000 face shield kits that were distributed to nearly 30 health care facilities in Northwest Florida.



STRATEGY (cont.)

Performance-Based Funding Goal Adjustments

The University of West Florida is focused on achieving its mission, is committed to maintaining the goals set in the pre-pandemic environment, and contributing to the State University System goals.

UWF has met or exceeded all nine prior existing metrics goals established in the 2020 Accountability Plan. The FCS AA Transfer Two-Year Graduation Rate metric and the FTIC Pell Recipient Six-Year Graduation Rate are new for the 2021 Accountability Plan and had no prior goals.

The University has successfully navigated thus far through the pandemic environment and is very conscious of the impact of COVID-19 on students, faculty and staff, as well as the potential impact on performance metrics. At the same time, UWF has not adjusted downward any performance metric goal set in the 2020 Accountability Plan and will continue to work diligently to achieve the established goals.



PERFORMANCE-BASED FUNDING METRICS

1. Percent of Bachelor's Graduates Enrolled or Employed (\$25,000+)

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
ACTUAL	67.6	64.0	69.2	73.2	79.1
APPROVED GOALS	66	70.5	67	70	73	74	75	75	75	.
PROPOSED GOALS	74	75	75	75	75

2. Median Wages of Bachelor's Graduates Employed Full-time

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
ACTUAL	36,700	36,000	36,800	40,900	45,200
APPROVED GOALS	.	.	37,500	37,000	40,900	41,000	41,500	42,000	42,500	.
PROPOSED GOALS	41,000	41,500	42,000	42,500	43,000

3. Average Cost to the Student [Net Tuition & Fees per 120 Credit Hours for Resident Undergraduates]

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	16,440	12,850	9,910	7,980	5,170
APPROVED GOALS	.	15,523	15,058	9,250	7,900	7,875	7,850	7,825	7,800	.
PROPOSED GOALS	5,500	7,850	7,825	7,800	7,775

4. FTIC Four-Year Graduation Rate [Full-time, First Time in College Students]

	2012-16	2013-17	2014-18	2015-19	2016-20	2017-21	2018-22	2019-23	2020-24	2021-25
ACTUAL	22.0	25.2	31.3	34.8	36.4
APPROVED GOALS	20	26	30	33	36	41	45	48	50	.
PROPOSED GOALS	41	45	48	50	51

5. Academic Progress Rate [Second Fall Retention Rate with at Least a 2.0 GPA for Full-time FTIC Students]

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	70.1	74.6	79.8	80.3	82.2
APPROVED GOALS	67	73.6	78	82	82	83	84	85	86	.
PROPOSED GOALS	83	84	85	86	86



PERFORMANCE-BASED FUNDING METRICS (cont.)

6. Percentage of Bachelor's Degrees Awarded within Programs of Strategic Emphasis

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	49.5	52.0	54.3	58.8	59.4
APPROVED GOALS	51	51.6	53.5	57	58	58	59	60	60	.
PROPOSED GOALS	58	59	60	60	60

7. University Access Rate [Percent of Undergraduates with a Pell grant]

	FALL 2015	FALL 2016	FALL 2017	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	FALL 2023	FALL 2024
ACTUAL	40.4	39.2	39.6	38.6	37.2
APPROVED GOALS	41	41	38	39	35	36	36	36	36	.
PROPOSED GOALS	36	36	36	36	36

8. Percentage of Graduate Degrees Awarded within Programs of Strategic Emphasis

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	44.0	51.1	53.1	57.4	63.6
APPROVED GOALS	43.8	45.5	52.5	55	58	58	59	60	60	.
PROPOSED GOALS	60	60	60	60	60

9a. BOG Choice: FCS AA Transfer Two-Year Graduation Rate [Full-Time Students]

	2014-16	2015-17	2016-18	2017-19	2018-20	2019-21	2020-22	2021-23	2022-24	2023-25
ACTUAL	29.3	32.8	31.6	31	36.8
APPROVED GOALS
PROPOSED GOALS	37	38	40	42	45

9b. BOG Choice: FTIC Pell Recipient Six-Year Graduation Rate [Full-Time and Part-Time]

	2010-16	2011-17	2012-18	2013-19	2014-20	2015-21	2016-22	2017-23	2018-24	2019-25
ACTUAL	46.2	38.8	36.3	39.2	45
APPROVED GOALS
PROPOSED GOALS	45	47	49	51	53

10. BOT: Percent of Baccalaureate Graduates Completing 2+ Type High Impact Practices

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	22.1	31.2	34.8	38.2	43
APPROVED GOALS	.	.	33	39	43	47	50	.	.	.
PROPOSED GOALS	47	50	54	59	59



KEY PERFORMANCE INDICATORS

Teaching & Learning (from the 2025 System Strategic Plan not included in PBF section)

1. Public University National Ranking [Number of Top50 Rankings based on BOG's official list of publications]

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
ACTUAL	0	0	0	0	0
APPROVED GOALS	0	0	0	1	0	0	0	0	0	.
PROPOSED GOALS	0	0	0	0	0

2. Freshmen in Top 10% of High School Class

	FALL 2016	FALL 2017	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	FALL 2023	FALL 2024	FALL 2025
ACTUAL	12	15	15	12	20
APPROVED GOALS	14	13	15	15	16	16	16	16	16	.
PROPOSED GOALS	16	16	16	16	16

3. Time to Degree for FTICs in 120hr programs

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	4.6	4.5	4.5	4.4	4.3
APPROVED GOALS	4.6	4.6	4.5	4.4	4.3	4.1	4.0	4.0	4.0	.
PROPOSED GOALS	4.1	4.0	4.0	4.0	4.0

4. Percent of Baccalaureate Degrees Awarded Without Excess Hours

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	81	80	81	83	82
APPROVED GOALS	80	80	80.2	81	82	82	82	83	83	.
PROPOSED GOALS	82	82	83	83	83

5. Six-Year FTIC Graduation Rates [Full- & Part-time Students]

	2010-16	2011-17	2012-18	2013-19	2014-20	2015-21	2016-22	2017-23	2018-24	2019-25
ACTUAL	48	42	43	46	48
APPROVED GOALS	51	43.4	44	47	49	51	51	52	52	.
PROPOSED GOALS	51	51	52	52	52



KEY PERFORMANCE INDICATORS (cont.)

Teaching & Learning (from the 2025 System Strategic Plan not included in PBF section)

6. FCS AA Transfer Three-Year Graduation Rate [Full- & Part-time Students]

	2013-16	2014-17	2015-18	2016-19	2017-20	2018-21	2019-22	2020-23	2021-24	2022-25
ACTUAL	52	52	52	49	54
APPROVED GOALS	51	52	53	53	53	.
PROPOSED GOALS	54	55	56	57	58

7. Pell Recipient Four-Year Graduation Rate [for Full-Time FTIC]

	2012-16	2013-17	2014-18	2015-19	2016-20	2017-21	2018-22	2019-23	2020-24	2021-25
ACTUAL	16	19	28	30	34
APPROVED GOALS	32	34	36	38	40	.
PROPOSED GOALS	36	38	40	42	44

8. Bachelor's Degrees Awarded [First Majors Only]

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	2,144	2,202	2,305	2,369	2,418
APPROVED GOALS	2,000	2,305	2,350	2,420	2,400	2,410	2,430	2,450	2,500	.
PROPOSED GOALS	2,410	2,430	2,450	2,500	2,500

9. Graduate Degrees Awarded [First Majors Only]

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	814	829	1,063	989	1,104
APPROVED GOALS	790	892	950	1,050	1,026	1,035	1,050	1,055	1,075	.
PROPOSED GOALS	1,035	1,050	1,055	1,075	1,075

10. Percentage of Bachelor's Degrees Awarded to African-American & Hispanic Students

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	18	20	20	23	22
APPROVED GOALS	19	20	21	23	24	24	24	24	24	.
PROPOSED GOALS	24	24	24	24	24



KEY PERFORMANCE INDICATORS (cont.)

Teaching & Learning (from the 2025 System Strategic Plan not included in PBF section)

11. Percentage of Adult (Aged 25+) Undergraduates Enrolled

	FALL 2016	FALL 2017	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	FALL 2023	FALL 2024	FALL 2025
ACTUAL	32	33	33	32	31
APPROVED GOALS	32	32	33	33	33	33	33	33	33	.
PROPOSED GOALS	33	33	33	33	33

12. Percent of Undergraduate FTE in Online Courses

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	30	33	35	36	39
APPROVED GOALS	30	33	34	35	37	38	38	38	38	.
PROPOSED GOALS	50	39	39	39	39

13. Percent of Bachelor's Degrees in STEM & Health

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	40	41	45	52	50
APPROVED GOALS	39	40	41	50	52	53	54	54	55	.
PROPOSED GOALS	53	54	54	55	55

14. Percent of Graduate Degrees in STEM & Health

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	19	22	24	26	31
APPROVED GOALS	21	23	24	25	26	26	27	27	27	.
PROPOSED GOALS	28	28	28	28	28



KEY PERFORMANCE INDICATORS (cont.)

Teaching & Learning (from the 2025 System Strategic Plan not included in PBF section)

15. Professional Licensure & Certification Exam First-time Pass Rates

CALENDAR YEAR	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
NURSING	86	99	98	91	96	100	100	100	100	100
<i>US Average</i>	88	90	92	91	90

Exam Scores Relative to Benchmarks

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
ABOVE OR TIED	0	1	1	1	1
TOTAL	1	1	1	1	1



KEY PERFORMANCE INDICATORS (cont.)

Scholarship, Research & Innovation Metrics

16. National Academy Memberships

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
ACTUAL	0	0	0	0	0
APPROVED GOALS	0	0	0	0	0	0	0	0.	0	.
PROPOSED GOALS	0	0	0	0	0	0

17. Faculty Awards

	FALL 2014	FALL 2015	FALL 2016	FALL 2017	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	FALL 2023
ACTUAL	0	0	0	0	0
APPROVED GOALS	.	0	0	0	0	0	0	0	0	.
PROPOSED GOALS	0	0	0	0	0

18. Total Research Expenditures (\$M)

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	41	35	41	42	40
APPROVED GOALS	.	39	37	42	44	46	48	50	52	.
PROPOSED GOALS	46	48	50	52	53

19. Research Expenditures from External Sources (\$M)

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
ACTUAL	12	12	10	13	14
APPROVED GOALS	15	15	16	17	18	.
PROPOSED GOALS	15	16	17	18	19



KEY PERFORMANCE INDICATORS (cont.)

Scholarship, Research & Innovation Metrics

20. Utility Patents Awarded

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
ACTUAL	1	0	0	0	0
APPROVED GOALS	.	0	0	0	0	0	0	0	0	.
PROPOSED GOALS	0	0	0	0	0

21. Number of Licenses/Options Executed Annually

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
ACTUAL	0	0	0	0	0
APPROVED GOALS	0	0	0	0	0	0	0	0	0	.
PROPOSED GOALS	0	0	0	0	0

22. Number of Start-up Companies Created

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
ACTUAL	0	0	0	0	0
APPROVED GOALS	0	0	0	0	0	0	0	0	0	.
PROPOSED GOALS	0	0	0	0	0	0



KEY PERFORMANCE INDICATORS (cont.)

Institution Specific Goals

To further distinguish the university’s distinctive mission, the university may choose to provide additional metric goals that are based on the university’s own strategic plan.

Percentage Fall Undergraduate Enrolled with Military Affiliation

	FALL 2016	FALL 2017	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	FALL 2023	FALL 2024	FALL 2025
ACTUAL	24	15	17	18	17
APPROVED GOALS	19	19	20	20	20	.
PROPOSED GOALS	19	20	20	20	20



ENROLLMENT PLANNING

Fall Headcount Enrollment by Student Level [all degree-seeking students, all campuses]

UNDERGRADUATE	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
ACTUAL	9,644	9,549	9,355	9,192	9,172
APPROVED GOALS	.	9,638	9,524	9,473	9,233	9,293	9,365	9,446	9,532	.
PROPOSED GOALS	9,186	9,238	9,298	9,279	9,350
GRADUATE	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
ACTUAL	2,608	2,781	2,824	2,826	3,190
APPROVED GOALS	.	2,787	2,840	3,065	2,888	2,944	2,997	3,052	3,105	.
PROPOSED GOALS	3,453	3,631	3,701	3,604	3,647

Fall Headcount Enrollment by Student Type [all degree-seeking students, all campuses]

UNDERGRADUATE	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
FTIC: New	1,302	1,094	1,109	1,196	1,253	1,251	1,254	1,256	1,254	1,255
FTIC: Returning	3,390	3,354	3,164	3,054	3,069	3,114	3,143	3,156	3,127	3,133
Transfer: FCS w/ AA	1,879	1,807	1,812	1,804	1,787	1,802	1,822	1,836	1,837	1,859
Transfer: Other	2,662	2,935	2,885	2,795	2,722	2,703	2,713	2,742	2,746	2,787
Post-Baccalaureates	411	359	385	343	341	316	306	308	315	316
Subtotal	9,644	9,549	9,355	9,192	9,172	9,186	9,238	9,298	9,279	9,350
GRADUATE	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Master's	2,290	2,437	2,498	2,514	2,885	3,135	3,299	3,373	3,268	3,311
Research Doctoral	318	344	326	312	283	274	266	262	270	270
Professional Doctoral	0	0	0	0	22	44	66	66	66	66
Subtotal	2,608	2,781	2,824	2,826	3,190	3,453	3,631	3,701	3,604	3,647
TOTAL	12,252	12,330	12,179	12,018	12,362	12,639	12,869	12,999	12,883	12,997

Note: This table reports this number of students enrolled by student type categories. These headcounts only include those seeking a degree – unclassified students (eg, dual enrolled) are not included. The student type for undergraduates is based on the 'Type of Student at Most Recent Admission'. The First Time in College (FTIC) student was admitted in the same fall term or in the preceding summer term – this includes those who were re-admitted as FTICs.



ENROLLMENT PLANNING (cont.)

Percent of Baccalaureate-Seeking Resident Undergraduates Earning 15+ Credits [Fall term]

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
ACTUAL	13	15	16	17	16
APPROVED GOALS	.	.	.	17	17	18	19	19	20	.
PROPOSED GOALS	18	19	20	21	22

Full-Time Equivalent (FTE) Enrollment by Course Level

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
LOWER	3,384	3,235	3,122	2,968	2,883	2,998	3,000	2,990	2,850	2,875
UPPER	5,144	5,262	5,385	5,477	5,431	5,404	5,453	5,518	5,640	5,680
GRAD 1	1,501	1,672	1,737	1,699	1,750	2,056	2,045	2,087	2,034	2,055
GRAD 2	147	196	202	177	162	123	130	130	125	130
TOTAL	10,176	10,365	10,446	10,321	10,226	10,581	10,628	10,725	10,649	10,740

Note: Full-time Equivalent (FTE) student is a measure of all instructional activity (regardless of fundability) that is based on the number of credit hours for all students during an academic (summer, fall, spring) year. FTE is based on the standard national definition, which divides undergraduate credit hours by 30 and graduate credit hours by 24. Pursuant to section 1013.31, Florida Statutes, Board facilities staff use this data as a key factor in the calculation of facility space needs for university educational plant surveys.

Percent FTE Enrollment by Method of Instruction

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
UNDERGRADUATE										
All Distance (100%)	29	32	35	35	38	88	38	38	38	38
Primarily Dist. (80-99%)	1	1	1	1	1	0	1	1	<1	<1
Hybrid (50-79%)	3	3	3	4	4	6	1	1	1	1
Classroom (0-49%)	67	64	62	60	57	6	60	60	61	61
GRADUATE										
All Distance (100%)	75	81	81	82	83	95	85	86	86	86
Primarily Dist. (80-99%)	0	0	0	0	<1	<1	<1	<1	<1	<1
Hybrid (50-79%)	2	2	1	1	1	1	1	<1	<1	<1
Classroom (0-49%)	23	18	18	17	16	3	14	14	14	14



ACADEMIC PROGRAM COORDINATION

New Programs for Consideration by Institution in AY 2021-22

The SUS Council of Academic Vice Presidents Academic Program Coordination Work Group will review these programs as part of their on-going coordination efforts. The programs listed below are based on the 2020 Accountability Plan list for programs under consideration for 2021-22.

PROGRAM TITLES	CIP CODE	AREA OF STRATEGIC EMPHASIS	OTHER INST W/ SAME PROGRAM	OFFERED VIA DISTANCE LEARNING IN SYSTEM	PROJECTED ENROLLMENT IN 5 TH YEAR	PROPOSED DATE OF SUBMISSION TO UBOT
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UNDERGRADUATE

None

MASTER'S, SPECIALIST AND OTHER ADVANCED MASTER'S PROGRAMS

None

DOCTORAL PROGRAMS

None

New Programs for Consideration by Institution in AY 2022-23

These programs will be used in the 2022 Accountability Plan list for programs under consideration for 2022-23.

PROGRAM TITLES	CIP CODE	AREA OF STRATEGIC EMPHASIS	OTHER INST W/ SAME PROGRAM	OFFERED VIA DISTANCE LEARNING IN SYSTEM	PROJECTED ENROLLMENT IN 5 TH YEAR	PROPOSED DATE OF SUBMISSION TO UBOT
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UNDERGRADUATE

Human Resource Mgt	52.1001	GAP	FIU	No	100	TBD
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MASTER'S, SPECIALIST AND OTHER ADVANCED MASTER'S PROGRAMS

Human Resource Mgt	52.1001	GAP	FIU	No	40	TBD
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DOCTORAL PROGRAMS

Nursing Practice	51.3818	Health	FAU, FGCU, FIU, FSU, UCF, UF, UNF, USF	No	30	TBD
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DEFINITIONS

Performance Based Funding (PBF)

PBF-1. Percent of Bachelor's Graduates Enrolled or Employed (25,000+) One Year After Graduation:

This metric is based on the percentage of a graduating class of bachelor's degree recipients who are enrolled or employed (earning at least 25,000) somewhere in the United States. Students who do not have valid social security numbers and are not found enrolled are excluded. This data now includes: non-Florida data from all states and districts, including the District of Columbia and Puerto Rico; and military enlistment as reported by the institutions. Sources: State University Database System (SUDS), Florida Department of Economic Opportunity (DEO) analysis of State Wage Interchange System (SWIS), and National Student Clearinghouse (NSC).

PBF-2. Median Wages of Bachelor's Graduates Employed Full-Time One Year After Graduation

This metric is based on annualized Unemployment Insurance (UI) wage data from the fourth fiscal quarter after graduation for bachelor's recipients. This data does not include individuals who are self-employed, employed by the military, those without a valid social security number, or making less than minimum wage. This data now includes non-Florida data from all states and districts, including the District of Columbia and Puerto Rico. Sources: State University Database System (SUDS) and Florida Department of Economic Opportunity (DEO) analysis of State Wage Interchange System (SWIS).

PBF-3. Cost to the Student Net Tuition & Fees for Resident Undergraduates per 120 Credit Hours

This metric compares the average sticker price and the average gift aid amount. The sticker price includes: (1) tuition and fees for resident undergraduates; (2) books and supplies (we use a proxy as calculated by the College Board); and (3) the average number of credit hours attempted by students who were admitted as an FTIC student who graduated with a bachelor's degree from a program that requires only 120 credit hours. The gift aid amount includes: (1) financial aid (grants, scholarships, waivers and third-party payments) provided to resident undergraduate students during the most recent academic year; (2) the total number of credit hours for those resident undergraduates. The average gift aid award per credit hour was multiplied by 120 and compared to the sticker price. Sources: State University Database System (SUDS), the Legislature's annual General Appropriations Act, and university required fees as approved by the Florida Board of Governors.

PBF-4. Four Year FTIC Graduation Rate

This metric is based on the percentage of first-time-in-college (FTIC) students who started in the Fall (or summer continuing to Fall) term and were enrolled full-time in their first semester and had graduated from the same institution by the summer term of their fourth year. FTIC includes 'early admit' students who were admitted as a degree-seeking student prior to high school graduation. Students who were enrolled in advanced graduate programs during their 4th year were excluded. Source: State University Database System (SUDS).

PBF-5. Academic Progress Rate [2nd Year Retention with 2.0 GPA or Above]

This metric is based on the percentage of first-time-in-college (FTIC) students who started in the Fall (or summer continuing to Fall) term and were enrolled full-time in their first semester and were still enrolled in the same institution during the next Fall term with a grade point average (GPA) of at least 2.0 at the end of their first year (Fall, Spring, Summer). Source: State University Database System (SUDS).



DEFINITIONS (cont.)

PBF-6. Bachelor's Degrees within Programs of Strategic Emphasis

This metric is based on the number of baccalaureate degrees awarded within the programs designated by the Board of Governors as 'Programs of Strategic Emphasis.' A student who has multiple majors in the subset of targeted Classification of Instruction Program codes will be counted twice (i.e., double-majors are included). Source: State University Database System (SUDS).

PBF-7. University Access Rate Percent of Undergraduates with a Pell Grant

This metric is based the number of undergraduates, enrolled during the fall term, who received a Pell Grant during the fall term. Students who were not eligible for Pell Grants (e.g., unclassified, non-resident aliens, post-baccalaureate students) were excluded from the denominator for this metric. Source: State University Database System (SUDS).

PBF-8a. Graduate Degrees within Programs of Strategic Emphasis

This metric is based on the number of graduate degrees awarded within the programs designated by the Board of Governors as 'Programs of Strategic Emphasis.' A student who has multiple majors in the subset of targeted Classification of Instruction Program codes will be counted twice (i.e., double-majors are included). Source: State University Database System (SUDS).

PBF-8b. Freshmen in Top 10% of High School Class (*Applies only to New College of Florida and Florida Polytechnic University*)

Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within the top 10% of their graduating high school class. Source: As reported by each university on the Common Data Set.

PBF-9a: FCS AA Transfer Two-Year Graduation Rate [Full-time students]: This transfer cohort is defined as undergraduates entering in fall term (or summer continuing to fall) from the Florida College System with an Associate in Arts (AA) degree. The rate is the percentage of the initial cohort that has either graduated from the same institution by the summer term of their second academic year. Full-time students are used in the calculation. Students who were flagged as enrolled in advanced graduate programs that would not earn a bachelor's degree were not excluded. Source: State University Database System (SUDS).

PBF-9b: Pell Recipient Six-Year Graduation Rate [full- & part-time students]: This metric is based on the percentage of students who started in the Fall (or summer continuing to Fall) term and were enrolled full-time or part-time in their first semester and who received a Pell Grant during their first year and who graduated from the same institution by the summer term of their sixth year. Students who were flagged as enrolled in advanced graduate programs that would not earn a bachelor's degree were excluded. Source: State University Database System (SUDS).

PBF-10.FAMU: Number of Bachelor's Degrees Awarded to Transfers with AA Degrees from FCS: This is a count of first-major baccalaureate degrees awarded to students who entered as FCS AA Transfers. First majors include the most common scenario of one student earning one degree in one Classification of Instructional Programs (CIP) code. A student who earns two baccalaureate degrees under two different degree CIPs is counted twice. Source: State University Database System (SUDS).

PBF-10.FAU: Total Research Expenditures: Total expenditures for all research activities, including non-science and engineering activities. Source: As reported by each institution to the National Science Foundation annual survey of Higher Education Research and Development (HERD) based on the NSF rules and definitions.



DEFINITIONS (cont.)

PBF-10.FGCU: Number of Bachelor's Degrees Awarded to Hispanic & African-Americans: Race/Ethnicity data is self-reported by students to the university. Non-Hispanic Black and Hispanic do not include students classified as Non-Resident Alien or students with a missing race code. Degree data is based on first-major counts only; second majors are not included. Source: State University Database System (SUDS).

PBF-10.FIU: Number of Post-Doctoral Appointees: The number of postdoctoral appointees awarded annually. Source: National Science Foundation/National Institutes of Health Survey of Graduate Students and Postdoctorates in Science and Engineering (GSS).

PBF-10.FPOLY: Percent of Bachelor's Graduates with 2 or more Workforce Experiences: The percentage of Bachelor's recipients who completed at least two of the following four workforce experiences: external internships, industry-sponsored capstone projects, undergraduate research (from an externally funded research grant), and certifications. Source: Florida Polytechnic University student survey data reported to the Florida Board of Governors.

PBF-10.FSU: Percent of Bachelor's Graduates who took an Entrepreneurship Class: The percentage of Bachelor's recipients who enrolled in one or more graded Entrepreneurship courses before graduating. Source: Florida State University student survey data reported to the Florida Board of Governors.

PBF-10.NCF: Percent of FTIC Graduates Completing 3 or more High Impact Practices: The percentage of graduating seniors who started as FTIC students and who complete three or more high-impact practices as defined by the National Survey of Student Engagement (NSSE) and the Association of American Colleges & Universities. High-impact practices include: (1) capstone project or thesis, (2) internships, (3) study abroad, (4) writing-intensive courses, (5) living-learning communities, (6) undergraduate research, (7) first-year experience, (8) learning communities, (9) service-learning, and (10) collaborative projects. Multiple activities within the same category only count once (e.g., a student completing three internships has completed one high impact practice). Source: New College of Florida student survey data reported to the Florida Board of Governors.

PBF-10.UCF: Percent of Bachelor's Degrees Awarded to African American and Hispanic Students: Percentage of Degrees is based on the number of baccalaureate degrees awarded to non-Hispanic Black and Hispanic students divided by the total degrees awarded - excluding those awarded to non-resident aliens and unreported. Source: State University Database System (SUDS).

PBF-10.UF: 6-Year Graduation Rates (full-time only): The first-time-in-college (FTIC) cohort is defined as undergraduates entering in fall term (or summer continuing to fall) with fewer than 12 hours earned since high school graduation. The rate is the percentage of the initial cohort that has either graduated from the same institution by the summer term of their sixth academic year. Only full-time students are included in this calculation. FTIC also includes 'early admits' students who were admitted as degree-seeking students prior to high school graduation. Source: State University Database System (SUDS).

PBF-10.UNF: Percent of Undergraduate FTE in Online Courses: Full-time equivalent (FTE) student is a measure of instructional activity that is based on the number of credit hours that students enroll. FTE is based on the Integrated Postsecondary Education Data System (IPEDS) definition, which divides undergraduate credit hours by 30. Online, or distance learning, courses provide at least 80 percent of the direct instruction using some form of technology when the student and instructor are separated by time or space, or both per Section 1009.24(17), Florida Statutes. Source: State University Database System (SUDS).



DEFINITIONS (cont.)

PBF-10.USF: 6-Year Graduation Rates (FT/PT): The first-time-in-college (FTIC) cohort is defined as undergraduates entering in fall term (or summer continuing to fall) with fewer than 12 hours earned since high school graduation. The rate is the percentage of the initial cohort that has either graduated from the same institution by the summer term of their sixth academic year. Both full-time and part-time students are used in the calculation. FTIC includes 'early admits' students who were admitted as a degree-seeking student prior to high school graduation. Source: State University Database System (SUDS).

PBF-10.UWF: Percent of Baccalaureate Graduates Completing 2+ Types of High-Impact Practices: The percentage of graduating seniors completing two or more high-impact practices as defined by the Association of American Colleges & Universities. High-impact practices include: (1) first-year seminar & experiences, (2) common intellectual experience, (3) writing-intensive courses, (4) collaborative assignments & projects, (5) diversity/global learning, (6) ePortfolios, (7) service learning, community-based learning, (8) internships, (9) capstone courses & projects. Multiple activities within the same category only count once (e.g., a student completing three internships has completed one high impact practice). Source: University of West Florida student data reported to the Florida Board of Governors.

Preeminence Research University (PRE)

PRE-A: Average GPA & Average SAT: An average weighted grade point average of 4.0 or higher and an average SAT score of 1200 or higher for fall semester incoming freshmen, as reported annually in the admissions data that universities submit to the Board of Governors. This data includes registered FTIC (student type='B', 'E') with an admission action of admitted or provisionally admitted ('A', 'P', 'X'). Source: State University Database System (SUDS).

PRE-B: National University Rankings: A top-50 ranking on at least two well-known and highly respected national public university rankings, reflecting national preeminence, using the most recent rankings. Sources: Princeton Review, Fiske Guide, QS World University Ranking, Times Higher Education World University Ranking, Academic Ranking of World University, US News and World Report National University, US News and World Report National Public University, US News and World Report Liberal Arts Colleges, Forbes, Kiplinger, Washington Monthly Liberal Arts Colleges, Washington Monthly National University, and the Center for Measuring University Performance.

PRE-C: Freshmen Retention Rate: Freshman Retention Rate (full-time, FTIC) cohorts are based on first-year undergraduate students who enter the institution in the Fall term (or Summer term and continue into the Fall term). Percent retained is based on those who are enrolled during the second fall term. Source: State University Database System (SUDS).

PRE-D: 4-year Graduation Rate: This metric is based on the percentage of first-time-in-college (FTIC) students who started in the Fall (or summer continuing to Fall) term and were enrolled full-time in their first semester and had graduated from the same institution by the summer term of their fourth year. FTIC includes 'early admit' students who were admitted as a degree-seeking student prior to high school graduation. Students who were enrolled in advanced graduate programs during their 4th year were excluded. Source: State University Database System (SUDS).



DEFINITIONS (cont.)

PRE-E: National Academy Memberships: National Academy Memberships held by faculty. Source: The Center for Measuring University Performance in the Top American Research Universities (TARU) annual report or the official membership directories maintained by each national academy.

PRE-F: Total Science & Engineering Research Expenditures: Research expenditures within Science & Engineering disciplines. Source: As reported by each institution to the National Science Foundation (NSF) annual survey of Higher Education Research and Development (HERD) based on the NSF rules and definitions.

PRE-G: Science & Engineering Research Expenditures in Non-Health Sciences: Research expenditures within Science & Engineering in non-medical sciences. Source: As reported by each institution to the National Science Foundation annual survey of Higher Education Research and Development (HERD) based on the NSF rules and definitions.

PRE-H: National Ranking in Research Expenditures: The NSF identifies 8 broad disciplines within Science & Engineering: Computer Science, Engineering, Environmental Science, Life Science, Mathematical Sciences, Physical Sciences, Psychology, and Social Sciences. The rankings by discipline are determined by BOG staff using the NSF online database.

PRE-I: Patents Awarded: Total utility patents awarded for the most recent three calendar year period. Based on legislative staff guidance, Board staff query the USPTO database with a query that only counts utility patents: "(AN/"University Name" AND ISD/yyyymmdd->yyyymmdd AND APT/1)". Source: United States Patent and Trademark Office (USPTO).

PRE-J: Doctoral Degrees Awarded Annually: Includes doctoral research degrees and professional doctoral degrees awarded in medical and health care disciplines. Source: State University Database System (SUDS).

PRE-K: Number of Post-Doctoral Appointees: The number of postdoctoral appointees awarded annually. Source: National Science Foundation/National Institutes of Health Survey of Graduate Students and Postdoctorates in Science and Engineering (GSS).

PRE-L: Endowment Size (M): Assets invested by an institution to support its educational mission. Source: National Association of College and University Business Officers (NACUBO) and Commonfund Institute's annual report of Market Value of Endowment Assets.

Key Performance Indicators (KPI)

KPI-1: Public University National Ranking: A top-50 ranking on at least two well-known and highly respected national public university rankings, reflecting national preeminence, using most recent rankings. Sources: Princeton Review, Fiske Guide, QS World University Ranking, Times Higher Education World University Ranking, Academic Ranking of World University, US News and World Report National University, US News and World Report National Public University, US News and World Report Liberal Arts Colleges, Forbes, Kiplinger, Washington Monthly Liberal Arts Colleges, Washington Monthly National University, and Center for Measuring University Performance.

KPI-2: Freshmen in Top 10% of High School Class: Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within the top 10% of their graduating high school class. Source: As reported by each university on the Common Data Set.



DEFINITIONS (cont.)

KPI-3: Time to Degree for FTICs in 120hr programs: This metric is the number of years between the start date (using the student entry date) and the end date (using the last month in the term degree was granted) for a graduating class of first-time, single-major baccalaureates in 120 credit hour programs within a (Summer, Fall, Spring) year. Source: State University Database System (SUDS).

KPI-4: Percent of Bachelor's Degrees Without Excess Hours

This metric is based on the percentage of baccalaureate degrees awarded within 110% of the credit hours required for a degree based on the Board of Governors Academic Program Inventory. This metric excludes the following types of student credits: accelerated mechanisms, remedial coursework, non-native credit hours that are not used toward the degree, non-native credit hours from failed, incomplete, withdrawn, or repeated courses, credit hours from internship programs, credit hours up to 10 foreign language credit hours, and credit hours earned in military science courses that are part of the Reserve Officers' Training Corps (ROTC) program. Starting in 2018-19, the calculation for this metric included a new type of statutory exclusion of up to 12 credit hours for students who graduated in four years or less. This metric does not report the number of students who paid the "Excess Hour Surcharge" (Section 1009.286, Florida Statutes). Source: State University Database System (SUDS).

KPI-5: Six-Year FTIC Graduation Rates [full- & part-time students]: The first-time-in-college (FTIC) cohort is defined as undergraduates entering in fall term (or summer continuing to fall) with fewer than 12 hours earned since high school graduation. The rate is the percentage of the initial cohort that has either graduated from the same institution by the summer term of their sixth academic year. Both full-time and part-time students are used in the calculation. FTIC includes 'early admits' students who were admitted as a degree-seeking student prior to high school graduation. Source: State University Database System (SUDS).

KPI-6: FCS AA Transfer Three-Year Graduation Rate [full- & part-time students]: This transfer cohort is defined as undergraduates entering in fall term (or summer continuing to fall) from the Florida College System with an Associate in Arts (AA) degree. The rate is the percentage of the initial cohort that has either graduated from the same institution by the summer term of their third academic year. Both full-time and part-time students are used in the calculation. Students who were flagged as enrolled in advanced graduate programs that would not earn a bachelor's degree are excluded. Source: State University Database System (SUDS).

KPI-7: Pell Recipient Four-Year Graduation Rate [for full-time FTIC]: This metric is based on the percentage of first-time-in-college (FTIC) students who started in the Fall (or summer continuing to Fall) term and were enrolled full-time in their first semester and who received a Pell Grant during their first year and who graduated from the same institution by the summer term of their fourth year. FTIC includes 'early admit' students who were admitted as a degree-seeking student prior to high school graduation. Students who were flagged as enrolled in advanced graduate programs that would not earn a bachelor's degree were excluded. Source: State University Database System (SUDS).

KPI-8: Bachelor's Degrees Awarded & KPI-9: Graduate Degrees Awarded: This is a count of first-major baccalaureate and graduate degrees awarded. First majors include the most common scenario of one student earning one degree in one Classification of Instructional Programs (CIP) code. In cases where a student earns a baccalaureate degree under two different degree CIPs, a distinction is made between "dual degrees" and "dual majors." Also included in first majors are "dual degrees" which are counted as separate degrees (e.g., counted twice). In these cases, both degree CIPs receive a "degree fraction" of 1.0. The calculation of degree fractions is made according to each institution's criteria. Source: State University Database System (SUDS).



KPI-10: Bachelor's Degrees Awarded to African-American & Hispanic Students: Race/Ethnicity data is self-reported by students to each university. Non-Hispanic Black and Hispanic do not include students classified as Non-Resident Alien or students with a missing race code. Degree data is based on first-major counts only; second majors are excluded. Percentage of degrees is based on the number of baccalaureate degrees awarded to non-Hispanic Black and Hispanic students divided by the total degrees awarded, excluding those awarded to non-resident aliens and unreported. Source: State University Database System (SUDS).

KPI-11: Percentage of Adult (Aged 25+) Undergraduates Enrolled: This metric is based on the age of the student at the time of their Fall term enrollment, not their age upon entry. As a proxy, age is based on birth year not birth date. Unclassified students with a HS diploma (or GED) and above are included in this calculation. Source: State University Database System (SUDS).

KPI-12: Percent of Undergraduate FTE in Online Courses: Full-time equivalent (FTE) student is a measure of instructional activity that is based on the number of credit hours that students enroll. FTE is based on the US definition, which divides undergraduate credit hours by 30. Distance Learning is a course in which at least 80 percent of the direct instruction of the course is delivered using some form of technology when the student and instructor are separated by time or space, or both (per Section 1009.24(17), Florida Statutes). Source: State University Database System (SUDS).

KPI-13: Percent of Bachelor's Degrees in STEM & Health & KPI-14: Percent of Graduate Degrees in STEM & Health: The percentage of degrees that are classified as STEM or Health disciplines by the Board of Governors in the Academic Program Inventory. These counts include second majors. Second majors include all dual/second majors (e.g., degree CIP receive a degree fraction that is less than 1). The calculation of degree fractions is made according to each institution's criteria. The calculation for the number of second majors rounds each degree CIP's fraction of a degree up to 1 and then sums the total. Second majors are typically used when providing degree information by discipline/CIP, to better convey the number of graduates who have specific skill sets associated with each discipline. Source: State University Database System (SUDS).

KPI-15: Licensure & Certification Exam Pass Rates: The average pass rates as a percentage of all first-time examinees for Nursing, Law, Medicine (3 subtests), Veterinary, Pharmacy, Dental (2 subtests), Physical Therapy, and Occupational Therapy, when applicable. The average pass rate for the nation or state is also provided as a contextual benchmark. The Board's 2025 System Strategic Plan calls for all institutions to be above or tied the exam's respective benchmark. The State benchmark for the Florida Bar Exam excludes non-Florida institutions. The national benchmark for the USMLE exams are based on rates for MD degrees from U.S. institutions. Source: BOG staff analysis of exam pass rates provided by institutions or licensure/certification boards.

KPI-16: National Academy Memberships: National Academy Memberships held by faculty. Source: Center for Measuring University Performance in the Top American Research Universities (TARU) annual report or the official membership directories maintained by each national academy.



DEFINITIONS (cont.)

KPI-17: Faculty Awards: Awards include: American Council of Learned Societies (ACLS) Fellows, Beckman Young Investigators, Burroughs Wellcome Fund Career Awards, Cottrell Scholars, Fulbright American Scholars, Getty Scholars in Residence, Guggenheim Fellows, Howard Hughes Medical Institute Investigators, Lasker Medical Research Awards, MacArthur Foundation Fellows, Andrew W. Mellon Foundation Distinguished Achievement Awards, National Endowment for the Humanities (NEH) Fellows, National Humanities Center Fellows, National Institutes of Health (NIH) MERIT, National Medal of Science and National Medal of Technology, NSF CAREER awards (excluding those who are also PECASE winners), Newberry Library Long-term Fellows, Pew Scholars in Biomedicine, Presidential Early Career Awards for Scientists and Engineers (PECASE), Robert Wood Johnson Policy Fellows, Searle Scholars, Sloan Research Fellows, and Woodrow Wilson Fellows. Source: Center for Measuring University Performance in the Top American Research Universities (TARU) annual report.

KPI-18: Total Research Expenditures: Total expenditures (in millions of dollars) for all research activities (including non-science and engineering activities). Source: As reported by each institution to the National Science Foundation annual survey of Higher Education Research and Development (HERD) based on the NSF rules and definitions.

KPI-19: Research Expenditures Funded from External Sources: This metric reports the amount of research expenditures that was funded from federal, private industry, and other (non-state and non-institutional) sources. Source: As reported by each institution to the National Science Foundation annual survey of Higher Education Research and Development (HERD) based on the NSF rules and definitions.

KPI-20: Utility Patents Awarded: The number of utility patents in a calendar year, excluding design, plant or similar patents. Source: United States Patent and Trademark Office (USPTO).

KPI-21: Number of Licenses/Options Executed Annually: Licenses/options executed in the fiscal year for all technologies Source: As reported by universities on the Association of University Technology Managers Annual (AUTM) annual Licensing Survey.

KPI-22: Number of Start-up Companies Created: The number of start-up companies that were dependent upon the licensing of University technology for initiation. Source: Association of University Technology Managers Annual (AUTM) annual Licensing Survey.

Enrollment Planning (ENRL)

ENRL-1: Fall Headcount Enrollment by Student Level and Student Type: This table reports the number of students enrolled by student type categories. These headcounts only include those students who were seeking a degree – unclassified students (e.g., dual enrolled) are not included. The student type for undergraduates is based on the 'Type of Student at Most Recent Admission'. The first-time-in-college (FTIC) student was admitted in the same fall term or in the preceding summer term, including those who were re-admitted as FTICs. Source: State University Database System (SUDS).

ENRL-2: Percent of Resident Baccalaureate-Seeking Resident Undergraduates Earning 15+ Credits: This table reports the percent of baccalaureate-seeking resident undergraduates who earned fifteen or more credit hours during the fall term as reported on the Term Credit Hours Earned element (#01089). This includes the pass/fail courses in which the student earned a passing grade and excludes audited courses. Source: State University Database System (SUDS).



DEFINITIONS (cont.)

ENRL-3 Full-Time Equivalent Enrollment by Course Level: This table reports full-time Equivalent (FTE) enrollment, which is a measure of all instructional activity, regardless of fundability, that is based on the number of credit hours that students enroll. This FTE calculation is based on the Integrated Postsecondary Education Data System (IPEDS) definition, which divides undergraduate credit hours by 30 and graduate credit hours by 24. Pursuant to Section 1013.31, Florida Statutes, Board facilities staff use this data as a key factor in the calculation of facility space needs for institution educational plant surveys. Source: State University Database System (SUDS).

ENRL-4: Percent FTE Enrollment by Method of Instruction: This table reports the percentages of FTE enrollment that is classified as Distance Learning for all students at all campuses regardless of funding source. Distance Learning is a course in which at least 80 percent of the direct instruction of the course is delivered using some form of technology when the student and instructor are separated by time or space, or both per Section 1009.24(17), Florida Statutes). Source: State University Database System (SUDS).



STATE UNIVERSITY SYSTEM OF FLORIDA





Policy

UNIVERSITY POLICY BOT-14.01-06/17

POLICY TITLE: PRESIDENTIAL EVALUATION POLICY

EFFECTIVE DATE: JUNE 30, 2017

POLICY/PURPOSE: PRESIDENTIAL EVALUATION

To establish a policy concerning the annual evaluation of the University President.

RESPONSIBLE OFFICE: BOARD OF TRUSTEES

I. Purpose

This policy supplements Florida Board of Governors (“BOG”) regulations and provides guidelines for conducting the annual review and assessment of the President’s performance, goals, and compensation by the University of West Florida Board of Trustees (“Board”).

II. Responsibility

The Board is responsible for assessing the President’s performance, goals and compensation. The Board’s Presidential Performance Evaluation & Metrics Ad hoc Committee (“Committee”), as its members shall mutually decide and within the parameters of this policy, is delegated the responsibility for organizing and conducting the annual review process with the President and making recommendations related to the outcome of the annual review, the annual goals and the President’s compensation to the full Board.

III. Principles

- a. The following principles will guide and inform the Presidential evaluation process:
 1. The review should derive from explicit values of the University;
 2. Clarify the Board’s expectations of the President and confirm specific annual goals for the President;
 3. The evaluation of the President is a non-delegable responsibility of the Board; while other viewpoints will be considered, specifically those of the faculty at the University, the Board will take direct responsibility for the evaluation;
 4. The evaluation process should be a reciprocal process that includes a self-evaluation from the President;
 5. The evaluation should focus on the how well the President advances the major institutional objectives of the University;
 6. A formal review should be conducted annually, immediately following the academic year. Informal evaluations should occur more frequently, in the form of informal conversations between the President and the Board chair;

7. The evaluation should facilitate the creation of goals for the coming year by the President in consultation with the Board.

IV. Evaluative Criteria

- a. **Recurring Criteria.** The Board shall evaluate the President based on certain criteria on an annual basis. This list of recurring criteria are meant to reflect core competencies of the office of the president, including:
 1. The BOG's Performance Based Funding Metrics/Strategic Plan;
 2. Responsiveness to the BOG's strategic goals and priorities, and compliance with system-wide regulations;
 3. The President's self-evaluation report;
 4. The University's then current strategic plan, university work plan, and accountability report;
 5. President's then current goals.
 6. Responsible fiscal management of the university;
 7. Responsible supervision of key personnel;
 8. Positive governmental and community relations;
 9. Promotion of academic excellence and student success at the University;
 10. Promotion of ethical conduct at the University;
 11. Promotion of the reputation of the University;
 12. Promotion of advantageous relationship with University affiliated entities;
 13. University Advancement & Fundraising;
 14. KPI's in the Presidential Scorecard.
- b. **Non-recurring criteria.** The evaluation may also include criteria, mutually agreed upon by the Board and the current President, that are designed to address the current needs and goals of the University. (For example, the Board and the current President could identify "increasing enrollment for university campuses by 1%" or "development of a portal for online resources" as non-recurring evaluation criteria).
- c. **Board Assessment.** Each Trustee is required to evaluate the President annually, using the form distributed at the beginning of each evaluation period.
- d. **BOG Assessment.** The chair of the Board shall request input from the Chair of the BOG, who may involve the Chancellor, during the annual evaluation process as set forth in BOG Regulation 1.001(5)(f).
- e. **Campus community assessment.** On a periodic basis, the input from current faculty, staff, students, and other constituents of the University may be sought for consideration.

V. Measurement

- a. **Using Criteria:** The Board will measure the president's performance during the evaluation period against each recurring and non-recurring criteria to determine whether the President's performance:
 1. Exceeded Expectations: Characterized by consistently superior achievement in the criteria area being evaluated. Performance at this level clearly demonstrates the President of the University of West Florida exceeded the Board's expectations regarding the evaluative criteria;

2. Met Expectations: Characterized as consistent achievement and reliable performance, demonstrating a high level of competency in the criteria being evaluated that has met the expectations of the Board.
 3. Below Expectations: Characterized as performance in the criteria being evaluated that has not met the expectations of the Board.
- b. Overall: The Board shall also evaluate the president's performance, as a whole, as Exceeding Expectations, Meeting Expectations, or Below Expectations.

VI. Evaluation Period/Goal Setting/Timeline

- a. Evaluation Period. The Board shall review the performance of the President on an annual basis. The evaluation period will be July 1 through June 30.
- b. Goal Setting
 1. On or before May 1 of each year, the President will submit his or her proposed goals and objectives for the upcoming evaluation period to include targets to meet state accountability measures and the University's strategic plan to the Board Chair and the Committee.
 2. The Committee will discuss the goals for the upcoming year with the President and present the proposed goals at next full Board meeting for discussion and approval.
 3. The Board Chair will conduct a mid-year review of the proposed goals with the President on or before January 30; if any of the goals require adjustment, they will be addressed with the Committee and then presented at the full Board meeting.
- c. Annual Performance Evaluation Timeline. For purposes of performance evaluation, the board shall use the following timeline as recommended target dates:
 1. On or before May 1 each year, the President shall initiate the annual review process for the fiscal year ending on June 30 of such year by preparing a self-appraisal of performance as President for submission to the Board Chair and evaluation by the Committee, and then for submission to the Board.
 2. Once the President has submitted the self-evaluation to the Board Chair, the Board Chair shall request the Chair of the BOG's input in the annual evaluation in accordance with IV.d.
 3. The Committee will evaluate the President's performance using the evaluative criteria and prepare an evaluation report containing an applicable compensation recommendation for the Board by September 1;
 4. Prior to the next Board meeting, the Chair shall meet with the President to discuss the Committee's report;
 5. Prior to the next Board meeting, the Chair shall send to the President and all members of the Board the self-evaluation and any supplemental information the Committee may have requested of the President and any supplemental information the Committee has developed.
 6. The Board shall complete the annual review and make any compensation award and/or adjustment for the contemplated under the President's Employment Agreement no later than September 30 of each year, commencing September 2017.

- VII. Outcomes.** After the Board's deliberation and action, minutes shall be published to document the review of the President's performance, goals and any adjustments to the President's compensation.

UWF Board of Trustees Meeting
September 16, 2021

Issue: Renewal of Employment Agreement for President Martha D. Saunders for Year 2022

Proposed Action: Approve renewal terms to the employment agreement for President Martha D. Saunders for the time period January 1, 2022 through December 31, 2022 and authorize the Chair of the UWF BOT to execute, on behalf of the BOT, an employment agreement with the President for the same time frame.

Background Information. Florida Board of Governors' (the "BOG") Regulation 1.001(5)(a), University Board of Trustees powers and Duties, provides that: "Each board of trustees shall provide for the establishment of the personnel program for all the employees of the university, including the president, which may include but is not limited to: compensation and other conditions of employment...."

BOG Regulation 1.001(5)(c) provides, in relevant part, that "Renewals of presidential employment contracts shall be subject to confirmation by the Board of Governors and shall be limited to one-year terms."

Florida Statute s. 1001.706(6)(a) provides that the BOG shall confirm the presidential selection and reappointment by a university board of trustees as a means of acknowledging that system cooperation is expected.

President's Saunders initial employment agreement was a three (3) year term from January 1, 2017 through December 31, 2019. Last year an employment agreement was executed covering the period January 1, 2021 through December 31, 2021.

The proposed employment agreement covering the time period January 1, 2022 through December 31, 2022 represents the results of the negotiation of terms between Dr. Saunders and Chair Lewis. On September 2, 2021, Chair Lewis presented the employment agreement to the Presidential Performance Evaluation and Metrics Ad Hoc Committee. The committee unanimously approved the employment agreement.

Upon the BOT's approval, UWF Foundation approval of its funding obligations will be obtained. Additionally, Board of Governors' approval of the re-appointment of President Saunders will be sought; currently it is contemplated to be on the BOG's November, 2021 meeting agenda.

Fiscal Implications. It is expected that the amounts necessary to pay the compensation described in the employment agreement are available in the University budget and no more of this amount than is allowed by Florida Statutes shall be paid from public funds. Compensation beyond the cap is funded by non-state funds through the University of West Florida Foundation, Inc.

Supporting documentation: Proposed Employment Agreement between the University of West Florida Board of Trustees and Dr. Martha D. Saunders, January 1, 2022 through December 31, 2022

Summary of Contract Terms

Prepared by: Carolyn Eaton, Associate General Counsel
ceaton@uwf.edu

Presenters: Suzanne Lewis, Chair
UWF Board of Trustees

Carolyn Eaton, Associate General Counsel

UWF Board of Trustees Meeting
September 16, 2021

Issue: Resolutions in Recognition of Distinguished Service

Proposed Action: Adoption

Background Information:

Today offers the Board an opportunity to recognize and commend an outstanding individual for going above and beyond to serve the University of West Florida.

Recommendation: Adopt

Implementation Plan: N/A

Fiscal Implications: N/A

Supporting documents:

The resolution will be read during the meeting and spread upon the pages of the minutes.

Prepared by: Becky Luntsford, Assistant Corporate Secretary, BOT

Presented by: Suzanne Lewis, BOT Chair

UWF Board of Trustees Meeting
September 16, 2021

Issue: Election of Officer

Proposed action: Elect Interim Vice Chair

Background information:

The Bylaws of the UWF Board of Trustees provide in Section 1.5 Chair Vacancy During Term - *a permanent vacancy of the chair shall be filled by the then-serving vice chair for the remainder of the term.*

Immediate Past Chair Dave Cleveland's term of appointment on the Board of Trustees ended June 23, 2021. As a result, then-serving Vice Chair Suzanne Lewis filled the vacancy of BOT Chair effective June 24, 2021. Chair Lewis shall serve in this capacity through December 31, 2021.

Section 1.5 of the BOT Bylaws goes on to state, *a permanent vacancy of the vice chair shall be filled for the remainder of the term by election of a majority vote of the members of the Board.*

On July 19, 2021, BOT Chair Suzanne Lewis appointed the Officer Nominations Ad Hoc Committee for the purpose of nominating an interim Vice Chair of the Board to serve September 16, 2021 – December 31, 2021. Chair Lewis appointed Trustee Alonzie Scott to serve as chair of the committee and appointed Trustee Sherry Schneider and Trustee Stephanie White to serve on the committee.

On August 9, 2021, the committee met, deliberated and unanimously selected Trustee Jill Singer to be considered by the full board for the position of Vice Chair. Nominations may also be taken from the floor.

Recommendation: Elect Interim Vice Chair

Implementation Plan: Upon election

Fiscal Implications: None

Supporting documents: UWF BOT Bylaws

Prepared by: Becky Luntsford, Assistant Corporate Secretary to the Board of Trustees, 850-474-2449, rluntsford@uwf.edu

Presenter: Trustee Alonzie Scott, Chair, BOT Officer Nominations Ad Hoc Committee

UNIVERSITY OF WEST FLORIDA

BOARD OF TRUSTEES

BYLAWS

ARTICLE I ORGANIZATION

Section 1.1 The Corporation - The University of West Florida Board of Trustees (“Board of Trustees” or “Board”) is established as a body corporate, with all powers of a body corporate as provided by Florida law. The Board of Trustees is a corporation primarily acting as an instrumentality or an agency of the state, pursuant to s. 768.28(2), Florida Statutes, for purposes of sovereign immunity. The Board shall perform all duties prescribed by the Board of Governors, applicable law and rules.

Section 1.2 Membership - The Board of Trustees is composed of thirteen persons, six members appointed by the governor of the State of Florida, five members appointed by the Board of Governors, the president of the University of West Florida Student Government Association (“UWF SGA”), and the president of the University of West Florida Faculty Senate.

Board of Trustees members who are appointed by the governor and the Board of Governors shall be appointed for staggered five-year terms. The president of the University of West Florida Student Government Association (SGA) will serve for as long as he or she is president of the UWF SGA, and the president of the Faculty Senate usually shall serve for as long as he or she remains president.

Members of the Board shall serve without compensation but may be reimbursed for travel and per diem expenses in accordance with state law.

Section 1.3 Power and Duties of Officers - The officers of the Board of Trustees are the chair, vice-chair, executive officer and corporate secretary. The chair and vice-chair shall be selected from the members appointed by the Governor or the Board of Governors by the Board of Trustees at the last regularly scheduled meeting of the calendar year for a two- year term to begin January 1.

The chair and vice-chair may serve for one additional consecutive two-year term by majority vote, and for each additional consecutive term beyond two terms, may be reelected by a two-thirds vote.

The university president shall serve as executive officer and corporate secretary of the Board of Trustees, but is not a member of the Board.

Section 1.4 – Chair - The chair shall preside at all meetings of the Board of Trustees, call special meetings of the Board when necessary, attest to actions of the Board and appoint trustees to standing and *ad hoc* committees.

The chair shall notify the Governor or the Board of Governors, as applicable, in writing whenever a Board member has three consecutive unexcused absences from regular Board meetings in any fiscal year, which may be grounds for removal by the Governor or the Board of Governors, as applicable.

Section 1.5 Chair Vacancy During Term - a permanent vacancy of the chair shall be filled by the then-serving vice chair for the remainder of the term. A permanent vacancy of the vice chair shall be filled for the remainder of the term by election of a majority vote of the members of the Board.

Section 1.6 Vice Chair - The duty of the vice-chair is to act as chair during the absence or disability of the chair.

Section 1.7 - Executive Officer/Corporate Secretary - The university president, as executive officer and corporate secretary, shall be responsible to the Board for all operations of the university and for setting the agenda for meetings of the Board in consultation with the chair.

As executive officer, the university president shall serve as the principle liaison officer and official contact between the Board and the faculty, staff and students of the university. The university president shall exercise such powers as are appropriate to his/her position in promoting, supporting and protecting the interests of the university and in managing and directing its affairs. The university president may issue directives and executive orders not in contravention of existing Board policies. The university president shall be responsible for all educational, financial, business and administrative functions of the university consistent with the policies established by the Board and shall exercise such other powers, duties and responsibilities as are delegated or assigned by the Board of Trustees, the Board of Governors and Florida statute.

As corporate secretary, the university president shall be responsible for noticing meetings of the Board and its committees, setting the agenda and compiling supporting documents for meetings of the Board, at the direction of the Board, recording and maintaining the minutes of any Board or meeting, including a record of attendance and votes cast, executing or attesting to all documents which have been executed by the Board, and shall be custodian of the corporate seal. The university president may designate an individual to serve as deputy corporate secretary to the Board.

ARTICLE II MEETINGS

Section 2.1 Regular meetings - The Board will meet no fewer than four times per fiscal year, at a time and place designated by the chair. Meetings of the Board are open to the public and all official acts will be taken at public meetings, unless exempt from the open meetings law. The schedule of meetings is available on the University of West Florida website at <https://www.uwf.edu/trustees>.

Section 2.2 Special Meetings - The Board may meet in special meetings, including hearings and workshops, at a time and place designated by the chair.

Section 2.3 Emergency Meetings - An emergency meeting of the Board may be called by the chair of the Board upon no less than twenty-four (24) hours notice whenever, in the opinion of the chair, an issue requires immediate Board action. Whenever such emergency meeting is called, the chair will notify the corporate secretary. The corporate secretary will immediately serve either verbal or written notice upon each member of the Board, stating the date, hour and place of the meeting and the purpose for which the meeting has been called. In addition, notice will be given to the public by posting a notice at the university library and at <https://www.uwf.edu/trustees> of the time, date, place, and purpose of the meeting. No other business will be transacted at the meeting unless additional emergency matters are agreed to by a majority of those Board members in attendance. The minutes of each emergency meeting will show the manner and method by which notice of such emergency meeting was given to each member of the Board and to the public.

Section 2.4 Notice of Meetings - All meetings of the Board and its committees shall be open to the public at all times, and no resolution, regulation, or other formal action shall be considered binding except as taken or made at such meeting in accordance with s. 286.011, Florida Statutes, unless the matter being discussed falls within the provisions of law allowing closed sessions. Whenever an emergency meeting is scheduled to be held, a notice will be posted at the university library and at <https://www.uwf.edu/trustees> of the time, date, place, and purpose of the meeting.

Section 2.5 Closed Sessions - As provided by law, the Board may conduct closed sessions when it meets to consider or discuss such matters as pending litigation with the Board attorney, collective bargaining, evaluations of claims filed with a risk management program, or challenges to the content of student records or reports. The minutes of attorney-client sessions and risk management meetings shall be exempt from public disclosure until termination of the litigation and settlement of all claims arising out of the same incident. All work products developed for the Board and the university in preparation for, and during, collective bargaining negotiations shall be exempt from disclosure.

Section 2.6 Meetings by Means of Telephone Conference Calls and other Communications Media Technology -

- a. The Board may use telephone conference calls and other communications media technology to conduct Board business in the same manner as if the proceeding were held in person.
- b. The notice of any meeting conducted by means of communication media technology will state where and how members of the public may gain access to the meeting.

Section 2.7 Quorum - Nine (9) members of the Board must be in attendance to constitute a quorum for the transaction of business.

Section 2.8 Voting - A majority vote of the full Board is required for appointing and removing the president. On all other matters, a majority of voting members present at the meeting in person or otherwise is required for approval. All members of the Board shall vote on all matters coming before the Board for consideration in accordance with s. 286.012, Florida Statutes. A member is authorized, but not required, to abstain from voting because of a conflict of interest under chapter 112, Part III, Florida Statutes. Members of the Board shall disclose and resolve potential conflicts of interest and ethical concerns in accordance with Chapter 112, Part III, Florida Statutes and the Board policy on conflicts of interest.

A trustee may abstain from voting only under those circumstances proscribed by law. Voting by proxy or by mail shall not be permitted.

Section 2.9 Parliamentary rules - Roberts Rules of Order, newly revised, will be followed in conducting meetings of the Board, unless otherwise provided by the Board.

Section 2.10 Agenda - The agenda for each meeting of the Board shall be prepared by the university president or his/her designee. Every request for inclusion of an item on the agenda of a meeting shall be put in writing and filed, together with any supporting documents, with the university president sufficiently far in advance of the meeting to permit a determination to be made by the university president with respect to the propriety and practicability of including that item on the agenda for the meeting. The university president will assemble the items received, with sufficient time to prepare the agenda in advance of each meeting and provide a copy of the agenda to each member of the Board at least seven days prior to the meeting. If additional items or supporting documentation become available, a supplemental agenda will be provided at least three days prior to the meeting.

Section 2.11 Minutes - The Board of Trustees shall keep, and within two weeks after a meeting, post prominently on the University's website detailed meeting minutes for all meetings, including the vote history and attendance of each trustee. The corporate secretary or designee, shall cause the minutes to be printed and preserved and shall transmit copies to the members of the Board of Trustees and to other places where deemed appropriate. All lengthy reports shall be referred to in the minutes and shall be kept on file as part of the university records, but such reports need not be incorporated in the minutes except when so ordered by the Board of Trustees.

ARTICLE III COMMITTEES

Section 3.1 Appointments - Trustees appointed to committees shall serve at the pleasure of the Board chair.

Section 3.2 Executive Committee - The Executive Committee shall have a minimum of six (6) members, all of whom shall be voting trustees. The chair and vice chair of the Board of Trustees, and the chairs of the standing committees of the Board, shall serve as members. The Board chair may appoint one additional trustee to serve at-large on the Executive Committee.

The purpose of the Executive Committee is twofold: to conserve time, it shall serve at the pleasure of the Board as the Board's agent in helping the president to address routine business between regular Board meetings; and it shall assist the chair and the university president in their joint responsibility to help the Board to function effectively and efficiently by suggesting Board meeting agenda items and periodically assessing the quality of committee work. The Executive Committee shall have authority to act for the Board of Trustees on all matters except for the following, which shall be reserved for the Board: presidential selection and termination; trustee and Board officer selection; changes in institutional mission and purposes; changes to the bylaws; incurring of corporate indebtedness; and adoption of the annual budget. These bylaws or other Board policy may reserve other powers for the Board of Trustees.

The Executive Committee shall meet as often as necessary to conduct its business as determined by the chair and university president, and it shall ensure that minutes are taken and promptly distributed to all trustees for subsequent ratification by the Board of Trustees at its next regular meeting. The president or president designee shall attend all Executive Committee meetings.

Section 3.3 Other committees - The Board of Trustees may establish such other committees as deemed necessary for the orderly conduct of the business of the Board. The chair may serve as an *ex-officio* member of any committee so established.

Section 3.4 Quorum for committee meetings - A majority of voting trustee committee members shall constitute a quorum.

ARTICLE IV AMENDMENT OR SUSPENSION OF BYLAWS

The Bylaws may be altered, amended or repealed by a majority vote of all members of the Board at any regular meeting, when notice of the proposed amendment or repeal is provided in the meeting notice. Any provision of these Bylaws may be suspended in connection with the consideration of a matter before the Board by an affirmative vote of not less than nine (9) members of the Board.

ARTICLE V APPEARANCES BEFORE THE BOARD

Section 5.1 Appearances - Individuals or group representatives who desire to appear before the Board to initiate a subject within the Board's jurisdiction may submit their requests to the university president, as corporate secretary, at 11000 University Parkway, Pensacola, Florida 32514, for the matter to be included in the agenda. The university president, in consultation with the chair, will determine whether the item will be heard and when the item will be heard. The Board may place time limits on any presentation or decline to hear any matter.

Section 5.2 Chair's Role - The chair may recognize any individual or representative of groups to address the Board.

Section 5.3 Board Policy and law - The Board will permit individuals to address the Board as required by Board policy and Florida law.

Section 5.4 Orderly Conduct - In order to proceed with the essential business of the Board in an orderly manner, any individual or group representative who attempts to disrupt a Board meeting will be subject to appropriate action pursuant to law.

ARTICLE VI CODE OF ETHICS

Section 6.1 Code of Ethics - Conflict of Interest - Trustees stand in a fiduciary relationship to the University. Therefore, Trustees shall act in good faith with due regard for the interests of the University and shall be guided by the provisions set forth in Florida law for the conduct of public officers. The Board shall adopt a written ethics policy that will be reviewed periodically and revised as necessary.

ARTICLE VII MISCELLANEOUS PROVISIONS

Section 7.1 Indemnification - The Board shall, to the extent legally permissible, indemnify and defend each of its trustees, officers, employees, volunteers and other agents against all liabilities and expenses incurred in the connection with the disposition of defense of any action, suit or other proceeding, whether civil or criminal, in which such person may be involved by reason of university service, except with respect to any matter in which such person shall have been adjudicated in any proceeding not to have acted in good faith; and further provided that no settlement shall be entered into without the prior consultation and approval of the president or the president's designee.

Section 7.2 Fiscal Year - The fiscal year of the Board shall commence on July 1 of each year and end on June 30.

Section 7.3 Sunshine Laws - Public access to Board records is governed by the provisions of the Public Records Law in Chapter 119, Florida Statutes. Board meetings are governed by the provisions of the Open Meetings Law in Chapter 286, Florida Statutes.

Section 7.4 Corporate Seal - The corporation shall have a seal on which shall be inscribed "The University of West Florida Board of Trustees."

History: revisions 2/25/05, revisions 9/18/09; revision 12/09/11; revisions 6/15/16; revisions 04/20.

UWF Board of Trustees Meeting

Full Board Meeting

September 16, 2021

Issue: FY 2020-2021 Final Operating Budget Summary Performance

Proposed actions: Informational

Background information:

Florida Board of Governors Regulations 9.007 *State University Operating Budgets and Request* provides guidelines for each university to present and obtain approvals for their respective annual operating budgets. The University of West Florida Board of Trustees originally approved and authorized the FY2020-2021 Estimated Operating Budget Summary at their June 18, 2020 full board meeting. This presentation provides a report at the end of the fiscal year with budget-to-actual results for each fund group.

Implementation: None.

Fiscal Implications:

An actual \$287.4 million revenue budget from all fund sources, or \$130.2 million in Education & General. A total expense actual performance of \$290.4 million spent, or \$121 million spent for Education and General.

Supporting documents:

FY 2020-2021 4th Quarter - BOT Budget to Actual Talking Points (3 Pages)

FY 2020-2021 Operating Budget Summary, Final Year End (18 Pages)

Prepared by:

Mr. Jeffrey A. Djerlek, Associate Vice President for Finance/University Controller, (850)-474-2759, jdjerlekW@uwf.edu

Mr. Jeremy Ochoa, Assistant Controller, (850)-474-2023, jochoa@uwf.edu

Presenters:

Mr. Jeffrey A. Djerlek, Associate Vice President for Finance/University Controller, (850)-474-2759, jdjerlekW@uwf.edu

FY 21 4th Quarter - BOT Budget to Actual Talking Points

- **Page 3**

- All of the ending balances finished the year positive. The CFPP funds spent during the year are presented separately. The program was transferred to the NW Florida Regional Data Center at FSU effective December 1st, 2020, leaving no balance as of EOY.
- Note the **7%** Statutory Carryforward Cash Reserve subtracted from the beginning Carryforward balance, computing to an ending actual balance of **\$3.1M** in Carryforward funds.

- **Page 4/5/6 E&G**

- Page 4

- State Appropriations and Education Enhancement Trust Funds (EETF) increased by **\$4.4M** and **\$723k**, respectively, due to the state's **6%** holdback release in May, totaling **\$5.1M**. Modified budgets for Appropriations and EETF were returned to their respective pre-holdback balances.
- Budgeted Student Fee Trust Fund (SFTF) revenue increased by **\$1M** to record the gain (collected) during the fiscal year.
- Change in total budgeted expenditures coincided with the state **6%** holdback release in May, along with the adjustment to SFTF revenue; all other changes are a realignment of how these dollars are designated to be spent.
- Modified budget expense increased by **\$6.9M**, largely due to the state's release of the 6% funds held back during Q3, totaling **\$5.1M**. The substantial increase in expenses is also comprised of the **\$1M** SFTF gain realized during FY20-21. All other increases in expense are primarily from transfers of salary savings and OPS to cover the FY20-21 E&G recurring budget realignment.

- Page 5

- Expenditures overall finished by approximately **\$9.2M** below the current modified budget, with the largest variance in Expenses, which finished **\$8.3M** below the modified budget. This substantial variance between modified budget and actual is due to the increase in budget from the state 6% holdback release in May, which was allocated by management to the Central holdback reserve. Additionally, university divisions realigned their respective budgets among Salaries, OPS, and Expenses in response to the May state holdback release.

- Page 6

- Actual revenue and expenditures in totality declined in FY20-21 compared to the prior 3-year actual trend, due to the \$30M transfer of operations of the Complete Florida Plus Program to FSU. Related to the declining revenue, the net change between revenue and expenses has narrowed in recent years. This is following management's efforts to more strategically align budgeted funds to the spending needs of their respective divisions.

- **Page 7/8/9 Carry Forward Funds**

- Page 7

- Once a year ends, the Carry Forward budget is set, but projects and expenditure category amounts change with the board's approval.
- OPS savings approximating **\$600k** were reallocated to Expense in the 4th quarter. This increase in expense, however, was offset by **\$93k** in funds allocated to OCO for storage equipment and unified computing system (UCS) upgrade expansion.

FY 21 4th Quarter - BOT Budget to Actual Talking Points

- Page 8
 - Actual overall spending at Q4 totaled **\$17.2M**, finishing at **\$3.1M** under the current modified budget of **\$20.3M**. The majority of this difference is concentrated in Expenses and OCO, as budgeted funds were greater due to the 7% statutory reserve requirement being held by university divisions.
 - OPS spending finished lower than the modified budget by **\$423k**, as OPS spending has been increasingly redirected to be from E&G funds.
- Page 9
 - Carry forward spending has been declining over the past three years to comply with the 7% statutory reserve requirement set by the BOG. This has been accomplished primarily through the shifting of salary & benefits, as well as OPS spending, to E&G funds, and concentrating CF spending primarily on expenses.
- **Page 10/11/12 Auxiliary Funds**
 - Page 10
 - Total budgeted expenditures increased from last quarter by **\$2M**, with the bulk of the increase predominantly in expenses by approximately **\$1.1M**. This budget increase is largely for payments that have been made on Online Program Management (OPM) education contract invoices.
 - Other substantial increases in expenditures include **\$528k** and **\$314k** in Salary & Benefits and OPS, respectively, to clear deficits and cover summer Continuing Ed staff members.
 - Page 11
 - Total actual revenues finished the year **\$2.4M** over the current modified budget. The majority of this increase continues to be in Other Revenue, largely comprised of Hurricane Sally insurance recovery funds. Miscellaneous Receipts finished below the modified budget, as student services, recreational events, and bookstore revenue remained low throughout the year due to students attending remotely. This decline, however, was offset by fee revenue, finishing over budget by **\$1.4M**, resulting from a successful year in credit hour enrollment.
 - Actual Expenditures finished substantially lower than the modified budget by **\$9.7M**. The majority of this decline was in expenses, in which actual spending was **\$6.6M** lower than the modified budget. This variance between modified budget and actual spending was due to departments over-budgeting expenses, causing the modified budget to be inflated. This inflation in the budget, however, was offset by increased spending for flat rate programs, as well as through Hurricane Sally repairs.
 - Actual Transfers-Out was **\$1.3M** lower than the current modified budget at the end of the year. This is due to the transfer of CRRSAA 20-21 Institutional Aid from Contracts & Grants into Auxiliary to reimburse the fund for lost revenue sustained during the COVID-19 pandemic.
- **Page 13/14/15 Athletics Funds**
 - Page 13
 - Budgeted Expenditures in Salaries & Benefits, OPS, and Expenses declined slightly from Q3 due to management clearing year-end deficits.

FY 21 4th Quarter - BOT Budget to Actual Talking Points

- Page 14
 - Sales of Good & Services finished below modified budget by **\$258k**, resulting from low ticket revenue due to sporting event cancellations in response to COVID-19.
 - Miscellaneous Receipts, likewise, finished below modified budget by **\$583k**, due to low sponsorship revenue resulting from sports programming delays as a consequence of the pandemic.
 - Overall actual expenditures finished the year slightly below the modified budget by **\$548k**. To offset revenue decline in sporting events and recruitment, management decreased actual spending to ensure cost savings.
- **Page 16/17/18 Student Activity Funds**
 - Page 16
 - No material budget changes to note.
 - Page 17
 - Actual Expenditures finished the year lower than the modified budgeted by **\$977k** due to the impact of COVID-19 on student activity events and meetings.

University of West Florida
Consolidated BOT Approved Operating Budget Summary
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	Education & General	CFPP (E&G)	Carry Forward	CFPP (Carry Forward)	Auxiliaries	Athletics	Student Activity	Contracts & Grants	Financial Aid	Concessions	Technology	Board Approved Fees (Green Fee)	Total All Funds
Beginning Balance	\$0	\$0	\$26,088,836	\$9,816,071	\$38,003,873	\$534,474	\$1,799,566	\$8,821,278	\$1,956,548	\$298,017	\$2,020,500	\$333,492	\$89,672,654
Revenues & Transfers In:													
1. State Appropriated Funds	\$75,643,791	\$29,390,671	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,034,462
2. Enhancement Trust Fund (Lottery)	\$12,055,846	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,055,846
3. Student Fee Trust Fund (Tuition)	\$42,298,775	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,298,775
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	\$1,476,430	\$277,000	\$0	\$2,040	\$0	\$0	\$0	\$0	\$1,755,470
7. Fees	\$0	\$0	\$0	\$0	\$22,619,439	\$4,860,000	\$3,258,060	\$20,309	\$1,347,000	\$0	\$1,333,866	\$174,000	\$33,612,674
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	\$3,611,801	\$944,000	\$0	\$1,433,438	\$35,082,000	\$196,896	\$0	\$0	\$41,268,135
9. Other Grants & Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,441,477	\$0	\$0	\$0	\$0	\$5,441,477
10. Rent	\$0	\$0	\$0	\$0	\$398,009	\$5,550	\$0	\$0	\$0	\$0	\$0	\$0	\$403,559
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,191,808	\$43,774,000	\$0	\$0	\$0	\$54,965,808
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,048,135	\$0	\$0	\$0	\$0	\$1,048,135
13. Other Revenue	\$0	\$0	\$0	\$0	\$3,627,599	\$0	\$0	\$502,333	\$305,000	\$0	\$54,000	\$10,000	\$4,498,932
14. Total Additions to Fund Balance	\$129,998,412	\$29,390,671	\$0	\$0	\$31,733,278	\$6,086,550	\$3,258,060	\$19,639,540	\$80,508,000	\$196,896	\$1,387,866	\$184,000	\$302,383,273
15. Total Resources Available	\$129,998,412	\$29,390,671	\$26,088,836	\$9,816,071	\$69,737,151	\$6,621,024	\$5,057,626	\$28,460,818	\$82,464,548	\$494,913	\$3,408,366	\$517,492	\$392,055,927
Expenditures & Transfers Out:													
16. Salaries & Benefits	\$99,906,975	\$13,196,987	\$1,724,943	\$139,360	\$9,488,724	\$2,879,081	\$1,501,255	\$6,635,066	\$0	\$0	\$0	\$0	\$135,472,391
17. Other Personal Services (OPS)	\$8,297,787	\$303,526	\$1,166,020	\$0	\$3,234,706	\$404,761	\$788,898	\$2,031,196	\$0	\$0	\$6,441	\$0	\$16,233,335
18. Expenses	\$18,239,233	\$15,870,312	\$11,344,808	\$7,569,692	\$12,748,063	\$3,241,058	\$610,947	\$10,401,079	\$81,553,000	\$96,896	\$377,866	\$163,265	\$162,216,219
19. Other Capital Outlay (OCO)	\$1,156,928	\$19,846	\$967,157	\$49,672	\$242,000	\$0	\$0	\$152,434	\$0	\$0	\$607,890	\$60,000	\$3,255,927
20. Library Resources	\$1,148,924	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,148,924
21. Risk Management	\$528,616	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$528,616
22. Financial Aid	\$719,949	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,949
23. Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$0	\$0	\$1,382,292	(\$438,350)	\$368,882	(\$355,000)	(\$1,057,824)	\$100,000	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$1,786,019	\$0	\$30,418	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,816,437
27. Total Resources Used	\$129,998,412	\$29,390,671	\$16,988,947	\$7,758,724	\$27,126,203	\$6,086,550	\$3,269,982	\$18,864,775	\$80,495,176	\$196,896	\$992,197	\$223,265	\$321,391,798
Net Change	\$0	\$0	(\$16,988,947)	(\$7,758,724)	\$4,607,075	\$0	(\$11,922)	\$774,765	\$12,824	\$0	\$395,669	(\$39,265)	(\$19,008,525)
Statutory Carryforward Cash Reserve	\$0	\$0	(\$9,099,889)	(\$2,057,347)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$11,157,236)
Ending Balance	\$0	\$0	\$0	\$0	\$42,610,948	\$534,474	\$1,787,644	\$9,596,043	\$1,969,372	\$298,017	\$2,416,169	\$294,227	\$59,506,893

University of West Florida
Consolidated Current Modified Operating Budget Summary
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	Education & General	Carry Forward	CFPP (Carry Forward)	Auxiliaries	Athletics	Student Activity	Contracts & Grants	Financial Aid	Concessions	Technology	Board Approved Fees (Green Fee)	Total All Funds
Beginning Balance	\$0	\$23,325,250	\$6,012,543	\$35,440,127	\$508,283	\$1,852,466	\$8,514,649	\$2,505,642	\$334,979	\$1,952,783	\$364,466	\$80,811,188
Revenues & Transfers In:												
1. State Appropriated Funds	\$74,853,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74,853,080
2. Enhancement Trust Fund (Lottery)	\$12,055,846	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,055,846
3. Student Fee Trust Fund (Tuition)	\$43,342,865	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,342,865
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$0	\$1,476,430	\$277,000	\$0	\$2,040	\$0	\$0	\$0	\$0	\$1,755,470
7. Fees	\$0	\$0	\$0	\$22,619,439	\$4,860,000	\$3,258,060	\$20,309	\$2,097,830	\$0	\$1,333,866	\$174,000	\$34,363,504
8. Miscellaneous Receipts	\$0	\$0	\$0	\$3,611,801	\$944,000	\$0	\$1,433,438	\$35,097,373	\$196,896	\$0	\$0	\$41,283,508
9. Other Grants & Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$5,441,477	\$0	\$0	\$0	\$0	\$5,441,477
10. Rent	\$0	\$0	\$0	\$398,009	\$5,550	\$0	\$0	\$0	\$0	\$0	\$0	\$403,559
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$11,191,808	\$43,007,282	\$0	\$0	\$0	\$54,199,090
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$1,048,135	\$0	\$0	\$0	\$0	\$1,048,135
13. Other Revenue	\$0	\$0	\$0	\$3,627,599	\$0	\$0	\$502,333	\$305,515	\$0	\$54,000	\$10,000	\$4,499,447
14. Total Additions to Fund Balance	\$130,251,791	\$0	\$0	\$31,733,278	\$6,086,550	\$3,258,060	\$19,639,540	\$80,508,000	\$196,896	\$1,387,866	\$184,000	\$273,245,981
15. Total Resources Available	\$130,251,791	\$23,325,250	\$6,012,543	\$67,173,405	\$6,594,833	\$5,110,526	\$28,154,189	\$83,013,642	\$531,875	\$3,340,649	\$548,466	\$354,057,169
Expenditures & Transfers Out:												
16. Salaries & Benefits	\$94,202,679	\$979,847	\$3,656,406	\$11,225,537	\$2,818,375	\$1,615,771	\$9,207,154	\$0	\$0	\$0	\$538	\$123,706,307
17. Other Personal Services (OPS)	\$6,376,023	\$626,281	\$115,629	\$3,720,467	\$306,106	\$790,822	\$2,223,084	\$0	\$0	\$0	\$0	\$14,158,412
18. Expenses	\$28,065,049	\$10,546,834	\$2,240,508	\$22,013,795	\$2,374,009	\$1,037,215	\$14,174,972	\$81,574,000	\$83,914	\$745,877	\$282,592	\$163,138,765
19. Other Capital Outlay (OCO)	\$361,466	\$1,522,678	\$0	\$292,577	\$69,800	\$10,000	\$990,375	\$0	\$0	\$662,889	\$60,000	\$3,969,785
20. Library Resources	\$0	\$8,545	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$18,545
21. Risk Management	\$496,671	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$496,671
22. Financial Aid	\$749,903	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$749,903
23. Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$0	\$1,382,292	\$51,650	\$400,000	\$1,040,000	(\$2,983,942)	\$100,000	\$0	\$10,000	\$0
26. Fixed Capital Outlay (FCO)	\$0	\$644,111	\$0	\$54,507	\$0	\$0	\$518,604	\$0	\$0	\$0	\$0	\$1,217,222
27. Total Resources Used	\$130,251,791	\$14,328,296	\$6,012,543	\$38,689,175	\$5,619,940	\$3,853,808	\$28,154,189	\$78,590,058	\$183,914	\$1,418,766	\$353,130	\$307,455,610
Net Change	\$0	(\$14,328,296)	(\$6,012,543)	(\$6,955,897)	\$466,610	(\$595,748)	(\$8,514,649)	\$1,917,942	\$12,982	(\$30,900)	(\$169,130)	(\$34,209,629)
Statutory Carryforward Cash Reserve	\$0	(1) (\$8,996,954)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$8,996,954)
Ending Balance	\$0	\$0	\$0	\$28,484,230	\$974,893	\$1,256,718	\$0	\$4,423,584	\$347,961	\$1,921,883	\$195,336	\$37,604,605

University of West Florida
Consolidated Operating Actual Summary
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	Education & General	Carry Forward	CFPP (Carry Forward)	Auxiliaries	Athletics	Student Activity	Contracts & Grants	Financial Aid	Concessions	Technology	Board Approved Fees (Green Fee)	Total All Funds
Beginning Balance	\$0	\$23,325,250	\$6,012,543	\$35,440,127	\$508,283	\$1,852,466	\$8,514,649	\$2,505,642	\$334,979	\$1,952,783	\$364,466	\$80,811,188
Revenues & Transfers In:												
1. State Appropriated Funds	\$74,853,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74,853,080
2. Enhancement Trust Fund (Lottery)	\$12,055,846	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,055,846
3. Student Fee Trust Fund (Tuition)	\$43,342,865	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,342,865
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$0	\$1,023,875	\$18,939	\$0	\$126,000	\$0	\$0	\$0	\$0	\$1,168,814
7. Fees	\$0	\$0	\$0	\$24,050,763	\$5,001,509	\$3,239,564	\$9,089	\$1,770,889	\$0	\$1,352,765	\$178,950	\$35,603,529
8. Miscellaneous Receipts	\$0	\$0	\$0	\$2,731,546	\$361,016	\$0	\$1,083,067	\$43,124,738	\$130,402	\$0	\$0	\$47,430,769
9. Other Grants & Donations	\$0	\$0	\$0	\$46,011	\$7,199	\$0	\$5,456,298	\$0	\$0	\$0	\$0	\$5,509,508
10. Rent	\$0	\$0	\$0	\$250,225	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,225
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$20,791,228	\$41,598,898	\$0	\$0	\$0	\$62,390,126
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,507,186)	\$0	\$0	\$0	\$0	(\$1,507,186)
13. Other Revenue	\$0	\$0	\$0	\$6,004,269	\$6,223	\$0	\$107,363	\$164,171	\$0	\$71,115	\$12,516	\$6,365,657
14. Total Additions to Fund Balance	\$130,251,791	\$0	\$0	\$34,106,689	\$5,394,886	\$3,239,564	\$26,065,859	\$86,658,696	\$130,402	\$1,423,880	\$191,466	\$287,463,233
15. Total Resources Available	\$130,251,791	\$23,325,250	\$6,012,543	\$69,546,816	\$5,903,169	\$5,092,030	\$34,580,508	\$89,164,338	\$465,381	\$3,376,663	\$555,932	\$368,274,421
Expenditures & Transfers Out:												
16. Salaries & Benefits	\$92,342,807	\$855,577	\$3,656,406	\$10,243,553	\$2,817,016	\$1,452,254	\$9,207,428	\$0	\$0	\$0	\$538	\$120,575,579
17. Other Personal Services (OPS)	\$7,624,307	\$202,560	\$115,629	\$3,036,381	\$291,178	\$609,469	\$2,214,482	\$0	\$0	\$0	\$0	\$14,094,006
18. Expenses	\$19,716,604	\$8,700,211	\$2,240,508	\$15,403,626	\$2,168,149	\$408,244	\$14,163,748	\$88,022,483	\$9,854	\$400,722	\$143,527	\$151,377,676
19. Other Capital Outlay (OCO)	\$99,049	\$806,836	\$0	\$131,416	\$69,753	\$10,000	\$497,038	\$0	\$0	\$340,910	\$0	\$1,955,002
20. Library Resources	\$0	\$8,545	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,545
21. Risk Management	\$496,671	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$496,671
22. Financial Aid	\$719,949	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,949
23. Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$0	\$62,193	(\$274,344)	\$396,641	\$1,030,202	(\$1,277,138)	\$59,105	\$2,943	\$398	\$0
26. Fixed Capital Outlay (FCO)	\$0	\$606,401	\$0	\$54,507	\$0	\$0	\$512,311	\$0	\$0	\$0	\$0	\$1,173,219
27. Total Resources Used	\$120,999,387	\$11,180,130	\$6,012,543	\$28,931,676	\$5,071,752	\$2,876,608	\$27,625,209	\$86,745,345	\$68,959	\$744,575	\$144,463	\$290,400,647
Net Change	\$9,252,404	(\$11,180,130)	(\$6,012,543)	\$5,175,013	\$323,134	\$362,956	(\$1,559,350)	(\$86,649)	\$61,443	\$679,305	\$47,003	(\$2,937,414)
Statutory Carryforward Cash Reserve	\$0	(1) (\$8,996,954)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$8,996,954)
Ending Balance	\$9,252,404	\$3,148,166	\$0	\$40,615,140	\$831,417	\$2,215,422	\$6,955,299	\$2,418,993	\$396,422	\$2,632,088	\$411,469	\$68,876,820

University of West Florida
Education & General
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Prior Quarter Modified Budget as of 03-31-2021	Current Modified Budget as of 06-30-2021	Change	Notes & Comments
Beginning Balance	\$0	\$0	\$0	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$105,034,462	\$70,443,865	\$74,853,080	\$4,409,215	Governor's 6% Holdback Rlised by Legislative Session; Rtned Reduction to pre-holdback
2. Enhancement Trust Fund (Lottery)	\$12,055,846	\$11,332,495	\$12,055,846	\$723,351	Governor's 6% Holdback Rlised by Legislative Session; Rtned Reduction to pre-holdback
3. Student Fee Trust Fund (Tuition)	\$42,298,775	\$42,298,775	\$43,342,865	\$1,044,090	Adj to SFTF to Record Gain (collected) during FY20-21
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$159,389,083	\$124,075,135	\$130,251,791	\$6,176,656	
15. Total Resources Available	\$159,389,083	\$124,075,135	\$130,251,791	\$6,176,656	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$113,103,962	\$94,585,484	\$94,202,679	(\$382,805)	73 BTs: Transfer Salary Savings to cover FY20-21 E&G Recurring Budg Realignment
17. Other Personal Services (OPS)	\$8,601,313	\$6,783,866	\$6,376,023	(\$407,843)	77 BTs: Transfer OPS Budg to cover FY20-21 E&G Recurring Budg Realignment
18. Expenses	\$34,109,545	\$21,124,748	\$28,065,049	\$6,940,301	113 BTs: \$5.1M Gov 6% Holdback Rlised; \$1.4M Adj SFTF at YE; Rem Sal Savs and OPS
19. Other Capital Outlay (OCO)	\$1,176,774	\$264,417	\$361,466	\$97,049	13 BTs: \$64k Incr for Truck & Receiver; \$85 Incr for Netwk Equ; Rem Offset AA Sweep to Exp
20. Library Resources	\$1,148,924	\$100,000	\$0	(\$100,000)	1 BT: To Sweep & Clear AA Balances/Offset to Expense
21. Risk Management	\$528,616	\$496,671	\$496,671	\$0	
22. Financial Aid	\$719,949	\$719,949	\$749,903	\$29,954	1 BT: YE Adjustment for Application Fee
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$159,389,083	\$124,075,135	\$130,251,791	\$6,176,656	
Net Change	\$0	\$0	\$0	\$12,353,312	
Ending Balance	\$0	\$0	\$0	\$12,353,312	

University of West Florida
Education & General
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Current Modified Budget as of 06-30-2021	Actuals as of 06-30-2021	Over /(Under) Estimated Budget	Encumbrances as of 06-30-2021	Notes & Comments
Beginning Balance	\$0	\$0	\$0	\$0	\$0	
Revenues & Transfers In:						
1. State Appropriated Funds	\$105,034,462	\$74,853,080	\$74,853,080	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$12,055,846	\$12,055,846	\$12,055,846	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$42,298,775	\$43,342,865	\$43,342,865	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$159,389,083	\$130,251,791	\$130,251,791	\$0	\$0	
15. Total Resources Available	\$159,389,083	\$130,251,791	\$130,251,791	\$0	\$0	
Expenditures & Transfers Out:						
16. Salaries & Benefits	\$113,103,962	\$94,202,679	\$92,342,807	(\$1,859,872)	\$0	Divisions Realigning Budgeted Funds due to for 6% Holdbk RIs
17. Other Personal Services (OPS)	\$8,601,313	\$6,376,023	\$7,624,307	\$1,248,284	\$0	Divisions Realigning Budgeted Funds due to 6% Holdbk RIs
18. Expenses	\$34,109,545	\$28,065,049	\$19,716,604	(\$8,348,445)	\$730,531	6% HdBk RIs & Alloc to Cent HB Rsrv; Offset by Div Realign Budg Funds
19. Other Capital Outlay (OCO)	\$1,176,774	\$361,466	\$99,049	(\$262,417)	\$261,775	
20. Library Resources	\$1,148,924	\$0	\$0	\$0	\$0	
21. Risk Management	\$528,616	\$496,671	\$496,671	\$0	\$0	
22. Financial Aid	\$719,949	\$749,903	\$719,949	(\$29,954)	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$159,389,083	\$130,251,791	\$120,999,387	(\$9,252,404)	\$992,306	
Net Change	\$0	\$0	\$9,252,404	\$9,252,404		
Ending Balance	\$0	\$0	\$9,252,404			

**University of West Florida
Education & General
Fourth Quarter
For the Fiscal Year Ending June 30, 2021**

	Actuals as of 06-30-2018	Actuals as of 06-30-2019	Actuals as of 06-30-2020	Actuals as of 06-30-2021
Beginning Balance	\$0	\$0	\$0	\$0
Revenues & Transfers In:				
1. State Appropriated Funds	\$122,071,538	\$111,364,135	\$109,077,858	\$74,853,080
2. Enhancement Trust Fund (Lottery)	\$7,054,953	\$8,437,288	\$10,597,654	\$12,055,846
3. Student Fee Trust Fund (Tuition)	\$43,580,388	\$43,707,460	\$42,951,560	\$43,342,865
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$0	\$0
7. Fees	\$0	\$0	\$0	\$0
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0
9. Other Grants & Donations	\$0	\$0	\$0	\$0
10. Rent	\$0	\$0	\$0	\$0
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$0	\$0	\$0	\$0
14. Total Additions to Fund Balance	\$172,706,879	\$163,508,883	\$162,627,072	\$130,251,791
15. Total Resources Available	\$172,706,879	\$163,508,883	\$162,627,072	\$130,251,791
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$93,065,978	\$98,287,584	\$104,483,820	\$92,342,807
17. Other Personal Services (OPS)	\$6,259,027	\$8,647,389	\$8,206,834	\$7,624,307
18. Expenses	\$43,301,946	\$37,150,868	\$37,048,415	\$19,716,604
19. Other Capital Outlay (OCO)	\$608,515	\$298,107	\$309,256	\$99,049
20. Library Resources	\$1,196,257	\$1,193,030	\$1,180,728	\$0
21. Risk Management	\$451,881	\$547,363	\$528,616	\$496,671
22. Financial Aid	\$719,949	\$719,949	\$719,949	\$719,949
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$529,666	\$5,939	\$0	\$0
27. Total Resources Used	\$146,133,219	\$146,850,229	\$152,477,618	\$120,999,387
Net Change	\$26,573,660	\$16,658,654	\$10,149,454	\$9,252,404
Ending Balance	\$26,573,660	\$16,658,654	\$10,149,454	\$9,252,404

University of West Florida
Carry Forward
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Prior Quarter Modified Budget as of 03-31-2021	Current Modified Budget as of 06-30-2021	Change	Notes & Comments
Beginning Balance	\$35,904,907	\$29,337,793	\$29,337,793	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$0	\$0	\$0	\$0	
15. Total Resources Available	\$35,904,907	\$29,337,793	\$29,337,793	\$0	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$1,864,303	\$4,592,509	\$4,636,253	\$43,744	8 BTs: BT Incrs for Temp Positions & Position Leave Payout
17. Other Personal Services (OPS)	\$1,166,020	\$1,338,145	\$741,910	(\$596,235)	6 BTs: Sweep OPS Savings to Expense
18. Expenses	\$18,914,500	\$12,282,893	\$12,787,342	\$504,449	15 BTs: \$94k to OCO for Equip; Offset \$46k for Subscriptions; Rem Sweep of OPS Sav to Exp
19. Other Capital Outlay (OCO)	\$1,016,829	\$1,428,783	\$1,522,678	\$93,895	2 BTs: \$51k Realloc from Exp for Storage Equip; \$42k from Exp for UCS Chassis Upgrade
20. Library Resources	\$0	\$54,148	\$8,545	(\$45,603)	3 BTs: Reallocate Budg to Expense for Subscription Renewals
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$1,786,019	\$644,361	\$644,111	(\$250)	1 BT: Rtn Unspent Budg to Exp for Completed Project
27. Total Resources Used	\$24,747,671	\$20,340,839	\$20,340,839	\$0	
Net Change	(\$24,747,671)	(\$20,340,839)	(\$20,340,839)	\$0	
Statutory Carryforward Cash Reserve	(\$11,157,236)	(\$8,996,954)	(\$8,996,954)		
Ending Balance	\$0	\$0	\$0	\$0	

University of West Florida
Carry Forward
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Current Modified Budget as of 06-30-2021	Actuals as of 06-30-2021	Over /(Under) Estimated Budget	Encumbrances as of 06-30-2021	Notes & Comments
Beginning Balance	\$35,904,907	\$29,337,793	\$29,337,793	\$0	\$0	
Revenues & Transfers In:						
1. State Appropriated Funds	\$0	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$0	\$0	\$0	\$0	\$0	
15. Total Resources Available	\$35,904,907	\$29,337,793	\$29,337,793	\$0	\$0	
Expenditures & Transfers Out:						
16. Salaries & Benefits	\$1,864,303	\$4,636,253	\$4,511,983	(\$124,270)	\$0	
17. Other Personal Services (OPS)	\$1,166,020	\$741,910	\$318,189	(\$423,721)	\$0	OPS Spending Moved to E&G in Compliance w/ 7% Statutory Rsv Rqmt
18. Expenses	\$18,914,500	\$12,787,342	\$10,940,719	(\$1,846,623)	\$145,419	Budg Greater than Act due to 7% Statutory Resv Rqmt Held in Exp
19. Other Capital Outlay (OCO)	\$1,016,829	\$1,522,678	\$806,836	(\$715,842)	\$94,037	Budg Greater than Act due to 7% Statutory Resv Rqmt Held in OCO
20. Library Resources	\$0	\$8,545	\$8,545	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$1,786,019	\$644,111	\$606,401	(\$37,710)	\$0	
27. Total Resources Used	\$24,747,671	\$20,340,839	\$17,192,673	(\$3,148,166)	\$239,456	
Net Change	(\$24,747,671)	(\$20,340,839)	(\$17,192,673)	\$3,148,166		
Statutory Carryforward Cash Reserve	(\$11,157,236)	(\$8,996,954)	(\$8,996,954)	\$0	\$0	
Ending Balance	\$0	\$0	\$3,148,166			

University of West Florida
Carry Forward
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	Actuals as of 06-30-2018	Actuals as of 06-30-2019	Actuals as of 06-30-2020	Actuals as of 06-30-2021
Beginning Balance	\$51,981,449	\$40,063,770	\$35,468,370	\$29,337,793
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$0	\$0
7. Fees	\$0	\$0	\$0	\$0
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0
9. Other Grants & Donations	\$0	\$0	\$0	\$0
10. Rent	\$0	\$0	\$0	\$0
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$0	\$0	\$0	\$0
14. Total Additions to Fund Balance	\$0	\$0	\$0	\$0
15. Total Resources Available	\$51,981,449	\$40,063,770	\$35,468,370	\$29,337,793
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$13,931,135	\$5,043,359	\$1,697,877	\$4,511,983
17. Other Personal Services (OPS)	\$3,581,737	\$1,479,996	\$1,164,335	\$318,189
18. Expenses	\$17,724,672	\$11,547,646	\$8,941,972	\$10,940,719
19. Other Capital Outlay (OCO)	\$1,717,259	\$1,694,570	\$1,015,200	\$806,836
20. Library Resources	\$59,860	\$115,319	\$0	\$8,545
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$1,418,422	\$1,356,487	\$3,446,475	\$606,401
27. Total Resources Used	\$38,433,085	\$21,237,377	\$16,265,859	\$17,192,673
Net Change	(\$38,433,085)	(\$21,237,377)	(\$16,265,859)	(\$17,192,673)
Statutory Carryforward Cash Reserve	\$0	\$0	\$0	(\$8,996,954)
Ending Balance	\$13,548,364	\$18,826,393	\$19,202,511	\$3,148,166

University of West Florida
Auxiliaries
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Prior Quarter Modified Budget as of 03-31-2021	Current Modified Budget as of 06-30-2021	Change	Notes & Comments
Beginning Balance	\$38,003,873	\$35,440,127	\$35,440,127	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$1,476,430	\$1,476,430	\$1,476,430	\$0	
7. Fees	\$22,619,439	\$22,619,439	\$22,619,439	\$0	
8. Miscellaneous Receipts	\$3,611,801	\$3,611,801	\$3,611,801	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$398,009	\$398,009	\$398,009	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$3,627,599	\$3,627,599	\$3,627,599	\$0	
14. Total Additions to Fund Balance	\$31,733,278	\$31,733,278	\$31,733,278	\$0	
15. Total Resources Available	\$69,737,151	\$67,173,405	\$67,173,405	\$0	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$9,488,724	\$10,697,216	\$11,225,537	\$528,321	33 BTs: Multiple BTs to Clear Sal & Frg Deficits/Cover Summer Staff
17. Other Personal Services (OPS)	\$3,234,706	\$3,406,856	\$3,720,467	\$313,611	19 BTs: Multiple BTs to Clear Deficits/Cover Summer CE Programming
18. Expenses	\$12,748,063	\$20,841,486	\$22,013,795	\$1,172,309	58 BTs: \$1.1M in BT Increases for OPM Provider Education Contract Invoices
19. Other Capital Outlay (OCO)	\$242,000	\$216,177	\$292,577	\$76,400	2 BTs: \$56k Incr for Workstation for Mvmt Sci; \$20k Incr for Engine & Trailer for Tritoon Boat
20. Library Resources	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$1,382,292	\$1,382,292	\$1,382,292	\$0	
26. Fixed Capital Outlay (FCO)	\$30,418	\$54,758	\$54,507	(\$251)	1 BT: Reduce Budget for FCO Special Projects Unspent Bal - CHC Lab is Complete
27. Total Resources Used	\$27,126,203	\$36,598,785	\$38,689,175	\$2,090,390	
Net Change	\$4,607,075	(\$4,865,507)	(\$6,955,897)	\$2,090,390	
Ending Balance	\$42,610,948	\$30,574,620	\$28,484,230	\$2,090,390	

University of West Florida
Auxiliaries
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Current Modified Budget as of 06-30-2021	Actuals as of 06-30-2021	Over /(Under) Estimated Budget	Encumbrances as of 06-30-2021	Notes & Comments
Beginning Balance	\$38,003,873	\$35,440,127	\$35,440,127	\$0	\$0	
Revenues & Transfers In:						
1. State Appropriated Funds	\$0	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$1,476,430	\$1,476,430	\$1,023,875	(\$452,555)	\$0	
7. Fees	\$22,619,439	\$22,619,439	\$24,050,763	\$1,431,324	\$0	Incr from Successful Credit Hour Enrollment
8. Miscellaneous Receipts	\$3,611,801	\$3,611,801	\$2,731,546	(\$880,255)	\$0	Decr in Stud Svcs, Rec Evts, Bookstore from Remote Cls due to COVID-19
9. Other Grants & Donations	\$0	\$0	\$46,011	\$46,011	\$0	
10. Rent	\$398,009	\$398,009	\$250,225	(\$147,784)	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	
13. Other Revenue	\$3,627,599	\$3,627,599	\$6,004,269	\$2,376,670	\$0	Incr from Hurricane Sally Insurance Recovery Funds
14. Total Additions to Fund Balance	\$31,733,278	\$31,733,278	\$34,106,689	\$2,373,411	\$0	
15. Total Resources Available	\$69,737,151	\$67,173,405	\$69,546,816	\$2,373,411	\$0	
Expenditures & Transfers Out:						
16. Salaries & Benefits	\$9,488,724	\$11,225,537	\$10,243,553	(\$981,984)	\$0	Mod Budg Inflated by Divs; Mitigated by Incr Spnd for Flat Rate Prgms
17. Other Personal Services (OPS)	\$3,234,706	\$3,720,467	\$3,036,381	(\$684,086)	\$0	Mod Budg Inflated by Divs; Mitigated by Incr Spnd for Flat Rate Prgms
18. Expenses	\$12,748,063	\$22,013,795	\$15,403,626	(\$6,610,169)	\$1,045,735	Mod Budg Inflated by Divs; Mitigated by Incr for Flat Rt Prgms & Sally Rprs
19. Other Capital Outlay (OCO)	\$242,000	\$292,577	\$131,416	(\$161,161)	\$37,207	
20. Library Resources	\$0	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	
25. Transfers	\$1,382,292	\$1,382,292	\$62,193	(\$1,320,099)	\$0	Transfers-In \$1.3M CRRSAA Institution Aid to Reimb Lost Revenue
26. Fixed Capital Outlay (FCO)	\$30,418	\$54,507	\$54,507	\$0	\$0	
27. Total Resources Used	\$27,126,203	\$38,689,175	\$28,931,676	(\$9,757,499)	\$1,082,942	
Net Change	\$4,607,075	(\$6,955,897)	\$5,175,013	\$12,130,910		
Ending Balance	\$42,610,948	\$28,484,230	\$40,615,140			

**University of West Florida
Auxiliaries
Fourth Quarter
For the Fiscal Year Ending June 30, 2021**

	Actuals as of 06-30-2018	Actuals as of 06-30-2019	Actuals as of 06-30-2020	Actuals as of 06-30-2021
Beginning Balance	\$27,611,420	\$29,687,597	\$34,895,053	\$35,440,127
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$1,753,584	\$1,726,871	\$1,507,240	\$1,023,875
7. Fees	\$20,229,571	\$19,989,609	\$20,674,650	\$24,050,763
8. Miscellaneous Receipts	\$3,864,118	\$3,986,219	\$4,400,929	\$2,731,546
9. Other Grants & Donations	\$1,120,928	\$2,133,934	\$0	\$46,011
10. Rent	\$441,072	\$370,587	\$392,328	\$250,225
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$3,819,045	\$3,840,283	\$4,046,215	\$6,004,269
14. Total Additions to Fund Balance	\$31,228,318	\$32,047,503	\$31,021,362	\$34,106,689
15. Total Resources Available	\$58,839,738	\$61,735,100	\$65,916,415	\$69,546,816
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$8,635,876	\$8,522,742	\$9,467,689	\$10,243,553
17. Other Personal Services (OPS)	\$3,027,687	\$2,995,522	\$3,263,195	\$3,036,381
18. Expenses	\$13,491,418	\$12,315,924	\$14,457,218	\$15,403,626
19. Other Capital Outlay (OCO)	\$144,015	\$432,346	\$349,874	\$131,416
20. Library Resources	\$0	\$0	\$0	\$0
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$1,277,760	\$1,494,224	\$1,838,262	\$62,193
26. Fixed Capital Outlay (FCO)	\$2,575,385	\$1,079,290	\$1,100,050	\$54,507
27. Total Resources Used	\$29,152,141	\$26,840,048	\$30,476,288	\$28,931,676
Net Change	\$2,076,177	\$5,207,455	\$545,074	\$5,175,013
Ending Balance	\$29,687,597	\$34,895,052	\$35,440,127	\$40,615,140

University of West Florida
Athletics
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Prior Quarter Modified Budget as of 03-31-2021	Current Modified Budget as of 06-30-2021	Change	Notes & Comments
Beginning Balance	\$534,474	\$508,283	\$508,283	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$277,000	\$277,000	\$277,000	\$0	
7. Fees	\$4,860,000	\$4,860,000	\$4,860,000	\$0	
8. Miscellaneous Receipts	\$944,000	\$944,000	\$944,000	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$5,550	\$5,550	\$5,550	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$6,086,550	\$6,086,550	\$6,086,550	\$0	
15. Total Resources Available	\$6,621,024	\$6,594,833	\$6,594,833	\$0	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$2,879,081	\$2,879,890	\$2,818,375	(\$61,515)	27 BTs: BTs in Multiple Funds to Clear Year-End Deficits
17. Other Personal Services (OPS)	\$404,761	\$401,232	\$306,106	(\$95,126)	30 BTs: BTs in Multiple Funds to Clear Year-End Deficits
18. Expenses	\$3,241,058	\$2,608,564	\$2,374,009	(\$234,555)	65 BTs: BTs in Multiple Funds to Clear Year-End Deficits
19. Other Capital Outlay (OCO)	\$0	\$69,800	\$69,800	\$0	
20. Library Resources	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	(\$438,350)	\$51,650	\$51,650	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$6,086,550	\$6,011,136	\$5,619,940	(\$391,196)	
Net Change	\$0	\$75,414	\$466,610	(\$391,196)	
Ending Balance	\$534,474	\$583,697	\$974,893	(\$391,196)	

University of West Florida
Athletics
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Current Modified Budget as of 06-30-2021	Actuals as of 06-30-2021	Over /(Under) Estimated Budget	Encumbrances as of 06-30-2021	Notes & Comments
Beginning Balance	\$534,474	\$508,283	\$508,283	\$0	\$0	
Revenues & Transfers In:						
1. State Appropriated Funds	\$0	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$277,000	\$277,000	\$18,939	(\$258,061)	\$0	Ticket Revenue Down from Sports Cancellation due to COVID-19
7. Fees	\$4,860,000	\$4,860,000	\$5,001,509	\$141,509	\$0	
8. Miscellaneous Receipts	\$944,000	\$944,000	\$361,016	(\$582,984)	\$0	Sponsorship Rev Down Due to COVID-19 Impact on Sports Prgms
9. Other Grants & Donations	\$0	\$0	\$7,199	\$7,199	\$0	
10. Rent	\$5,550	\$5,550	\$0	(\$5,550)	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$6,223	\$6,223	\$0	
14. Total Additions to Fund Balance	\$6,086,550	\$6,086,550	\$5,394,886	(\$691,664)	\$0	
15. Total Resources Available	\$6,621,024	\$6,594,833	\$5,903,169	(\$691,664)	\$0	
Expenditures & Transfers Out:						
16. Salaries & Benefits	\$2,879,081	\$2,818,375	\$2,817,016	(\$1,359)	\$0	
17. Other Personal Services (OPS)	\$404,761	\$306,106	\$291,178	(\$14,928)	\$0	
18. Expenses	\$3,241,058	\$2,374,009	\$2,168,149	(\$205,860)	\$46,395	Exps Lower Due to COVID-19 Impact on Recruit & Sports Prgms
19. Other Capital Outlay (OCO)	\$0	\$69,800	\$69,753	(\$47)	\$0	
20. Library Resources	\$0	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	
25. Transfers	(\$438,350)	\$51,650	(\$274,344)	(\$325,994)	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$6,086,550	\$5,619,940	\$5,071,752	(\$548,188)	\$46,395	
Net Change	\$0	\$466,610	\$323,134			
Ending Balance	\$534,474	\$974,893	\$831,417			

**University of West Florida
Athletics
Fourth Quarter
For the Fiscal Year Ending June 30, 2021**

	Actuals as of 06-30-2018	Actuals as of 06-30-2019	Actuals as of 06-30-2020	Actuals as of 06-30-2021
Beginning Balance	\$847,040	\$704,064	\$358,021	\$508,283
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$232,953	\$261,111	\$245,100	\$18,939
7. Fees	\$5,062,622	\$4,957,894	\$4,982,275	\$5,001,509
8. Miscellaneous Receipts	\$831,242	\$745,667	\$510,636	\$361,016
9. Other Grants & Donations	\$0	\$0	\$0	\$7,199
10. Rent	\$4,691	\$5,455	\$2,675	\$0
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$0	\$166	\$666	\$6,223
14. Total Additions to Fund Balance	\$6,131,508	\$5,970,293	\$5,741,352	\$5,394,886
15. Total Resources Available	\$6,978,548	\$6,674,357	\$6,099,373	\$5,903,169
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$2,675,501	\$2,694,994	\$2,940,253	\$2,817,016
17. Other Personal Services (OPS)	\$429,951	\$435,119	\$368,385	\$291,178
18. Expenses	\$3,427,268	\$3,543,840	\$3,225,329	\$2,168,149
19. Other Capital Outlay (OCO)	\$74,081	\$0	\$7,000	\$69,753
20. Library Resources	\$0	\$0	\$0	\$0
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	(\$332,318)	(\$357,616)	(\$949,878)	(\$274,344)
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0
27. Total Resources Used	\$6,274,483	\$6,316,337	\$5,591,089	\$5,071,752
Net Change	(\$142,975)	(\$346,044)	\$150,263	\$323,134
Ending Balance	\$704,065	\$358,020	\$508,284	\$831,417

University of West Florida
Student Activities
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Prior Quarter Modified Budget as of 03-31-2021	Current Modified Budget as of 06-30-2021	Change	Notes & Comments
Beginning Balance	\$1,799,566	\$1,852,466	\$1,852,466	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	
7. Fees	\$3,258,060	\$3,258,060	\$3,258,060	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$3,258,060	\$3,258,060	\$3,258,060	\$0	
15. Total Resources Available	\$5,057,626	\$5,110,526	\$5,110,526	\$0	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$1,501,255	\$1,631,169	\$1,615,771	(\$15,398)	1 BT: Reallocate to Exp to Cover Aquatic Operating Expenses
17. Other Personal Services (OPS)	\$788,898	\$788,884	\$790,822	\$1,938	2 BTs: Increase Budget to Cover Student Government Student Asst Costs
18. Expenses	\$610,947	\$995,317	\$1,037,215	\$41,898	3 BTs: \$29k to Cover Summer Waiver Costs; Rem Incr for Aquatic Oper Exp
19. Other Capital Outlay (OCO)	\$0	\$10,000	\$10,000	\$0	
20. Library Resources	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$368,882	\$390,000	\$400,000	\$10,000	2 BTs: Incr Transfer Out to Allocate Cash to Cover Aquatic Oper Exps
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$3,269,982	\$3,815,370	\$3,853,808	\$38,438	
Net Change	(\$11,922)	(\$557,310)	(\$595,748)	\$38,438	
Ending Balance	\$1,787,644	\$1,295,156	\$1,256,718	\$38,438	

University of West Florida
Student Activities
Fourth Quarter
For the Fiscal Year Ending June 30, 2021

	BOT Approved FY2020-2021 Budget	Current Modified Budget as of 06-30-2021	Actuals as of 06-30-2021	Over /(Under) Estimated Budget	Encumbrances as of 06-30-2021	Notes & Comments
Beginning Balance	\$1,799,566	\$1,852,466	\$1,852,466	\$0	\$0	
Revenues & Transfers In:						No Variance Amounts Material Worth Noting
1. State Appropriated Funds	\$0	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	\$0	
7. Fees	\$3,258,060	\$3,258,060	\$3,239,564	(\$18,496)	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$3,258,060	\$3,258,060	\$3,239,564	(\$18,496)	\$0	
15. Total Resources Available	\$5,057,626	\$5,110,526	\$5,092,030	(\$18,496)	\$0	
Expenditures & Transfers Out:						
16. Salaries & Benefits	\$1,501,255	\$1,615,771	\$1,452,254	(\$163,517)	\$0	
17. Other Personal Services (OPS)	\$788,898	\$790,822	\$609,469	(\$181,353)	\$0	
18. Expenses	\$610,947	\$1,037,215	\$408,244	(\$628,971)	\$24,732	Exps Lower Due to COVID-19 Impact on SA Events & Mtgs
19. Other Capital Outlay (OCO)	\$0	\$10,000	\$10,000	\$0	\$0	
20. Library Resources	\$0	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	
25. Transfers	\$368,882	\$400,000	\$396,641	(\$3,359)	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$3,269,982	\$3,853,808	\$2,876,608	(\$977,200)	\$24,732	
Net Change	(\$11,922)	(\$595,748)	\$362,956			
Ending Balance	\$1,787,644	\$1,256,718	\$2,215,422			

**University of West Florida
Student Activities
Fourth Quarter
For the Fiscal Year Ending June 30, 2021**

	Actuals as of 06-30-2018	Actuals as of 06-30-2019	Actuals as of 06-30-2020	Actuals as of 06-30-2021
Beginning Balance	\$1,079,467	\$1,398,092	\$1,596,747	\$1,852,466
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$3,803	\$353	\$0	\$0
7. Fees	\$3,276,458	\$3,239,663	\$3,221,176	\$3,239,564
8. Miscellaneous Receipts	\$0	\$178	\$0	\$0
9. Other Grants & Donations	\$0	\$0	\$0	\$0
10. Rent	\$0	\$0	\$0	\$0
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$0	\$0	\$0	\$0
14. Total Additions to Fund Balance	\$3,280,261	\$3,240,194	\$3,221,176	\$3,239,564
15. Total Resources Available	\$4,359,728	\$4,638,286	\$4,817,923	\$5,092,030
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$1,236,746	\$1,374,596	\$1,417,732	\$1,452,254
17. Other Personal Services (OPS)	\$754,587	\$777,272	\$650,318	\$609,469
18. Expenses	\$651,389	\$615,230	\$547,481	\$408,244
19. Other Capital Outlay (OCO)	\$5,500	\$0	\$0	\$10,000
20. Library Resources	\$0	\$0	\$0	\$0
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$313,415	\$274,441	\$349,926	\$396,641
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0
27. Total Resources Used	\$2,961,637	\$3,041,539	\$2,965,457	\$2,876,608
Net Change	\$318,624	\$198,655	\$255,719	\$362,956
Ending Balance	\$1,398,091	\$1,596,747	\$1,852,466	\$2,215,422

UWF Board of Trustees Meeting

Full Board

September 16, 2021

Issue/Agenda Recommendation: Performance Based Funding Metrics Update

Proposed Action: Informational

Background Information:

Dr. George Ellenberg will provide a brief update on the Metrics.

Implementation Plan: None

Fiscal Implications: None

Supporting documents: PowerPoint

Prepared by: George Ellenberg, Provost and Senior Vice President
gellenberg@uwf.edu, 850.474.2035

Presenter: George Ellenberg, Provost and Senior Vice President



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Metrics Update

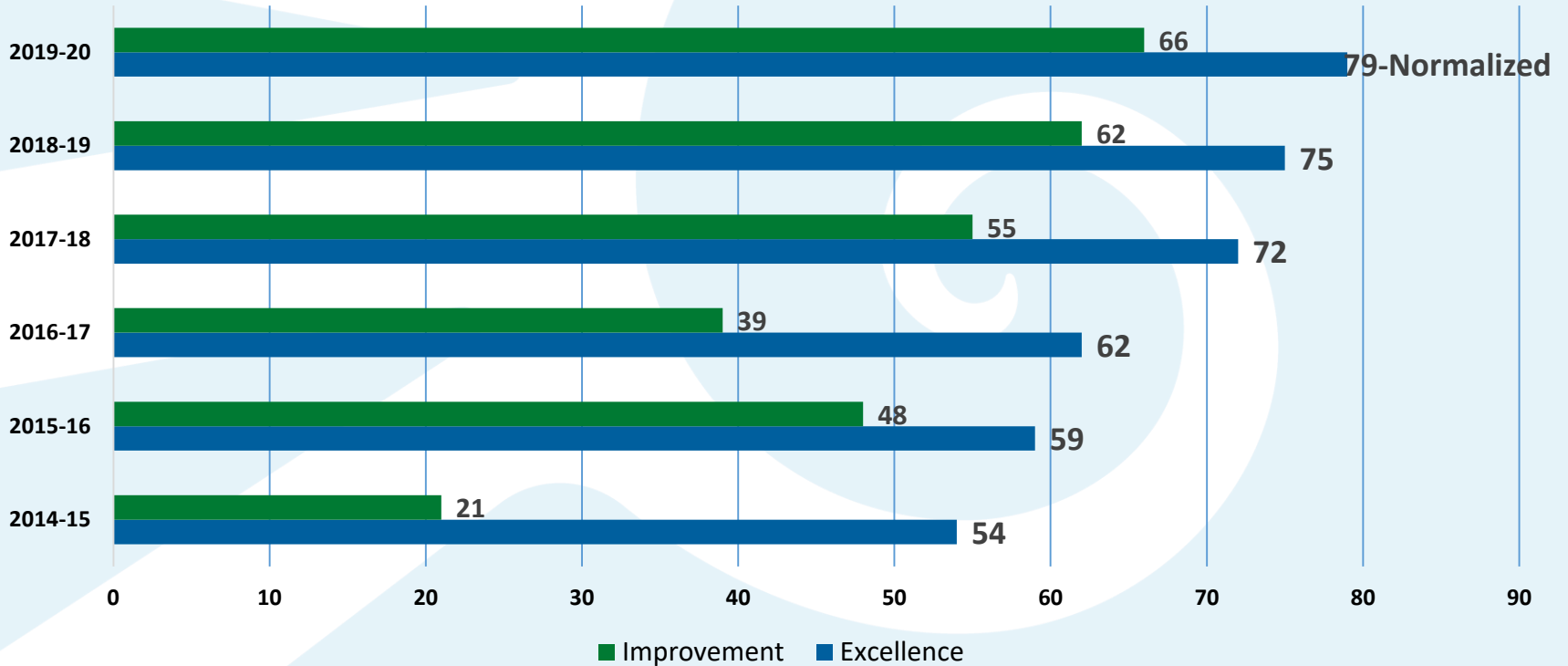
Dr. George Ellenberg

Provost and Senior Vice President

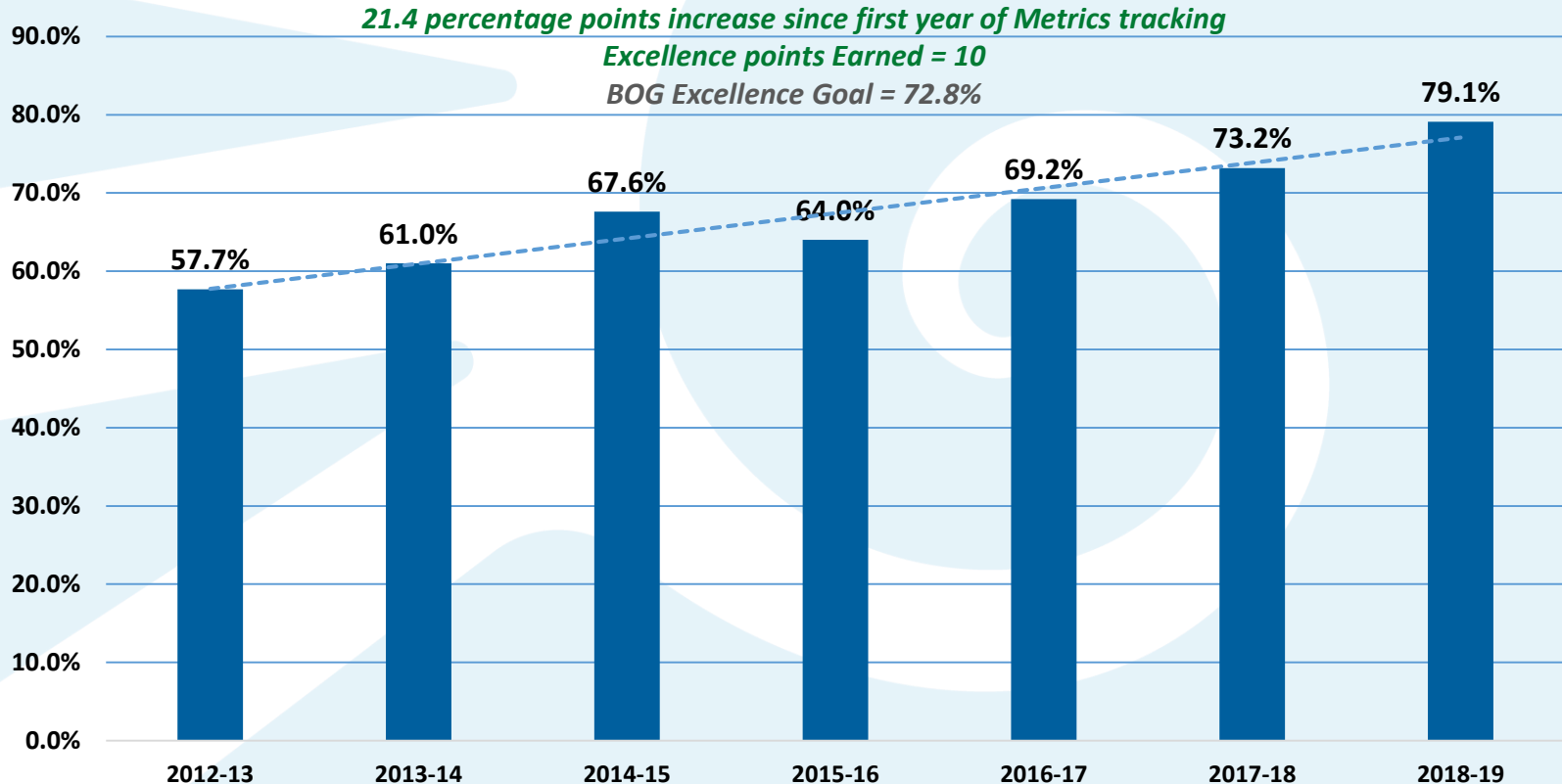
September 16, 2021

Stability and Excellence Points

Excellence vs Improvement Points Over Time



Metric 1 - % of Bachelor's Graduates Enrolled or Employed Earning \$25,000



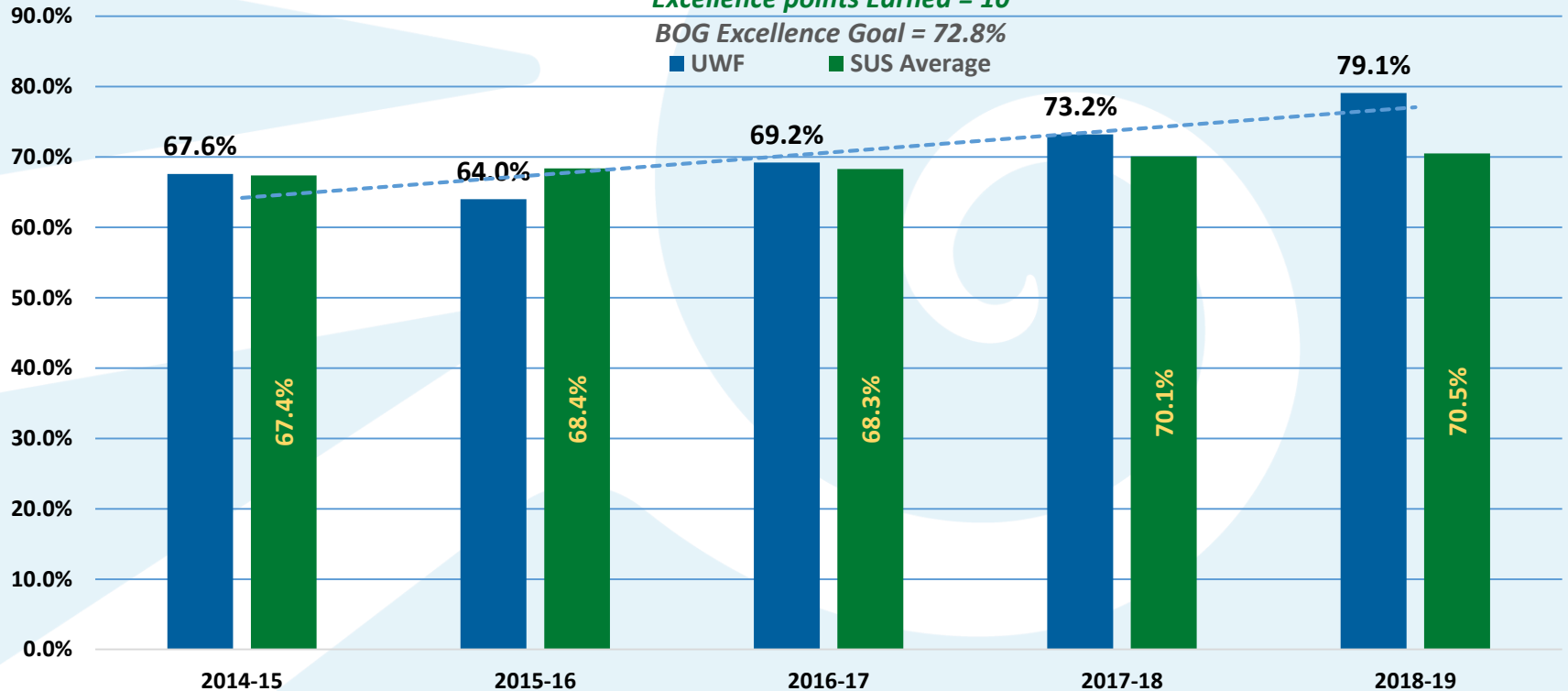
Metric 1 – UWF vs Average SUS Over Time

Excellence points Earned = 10

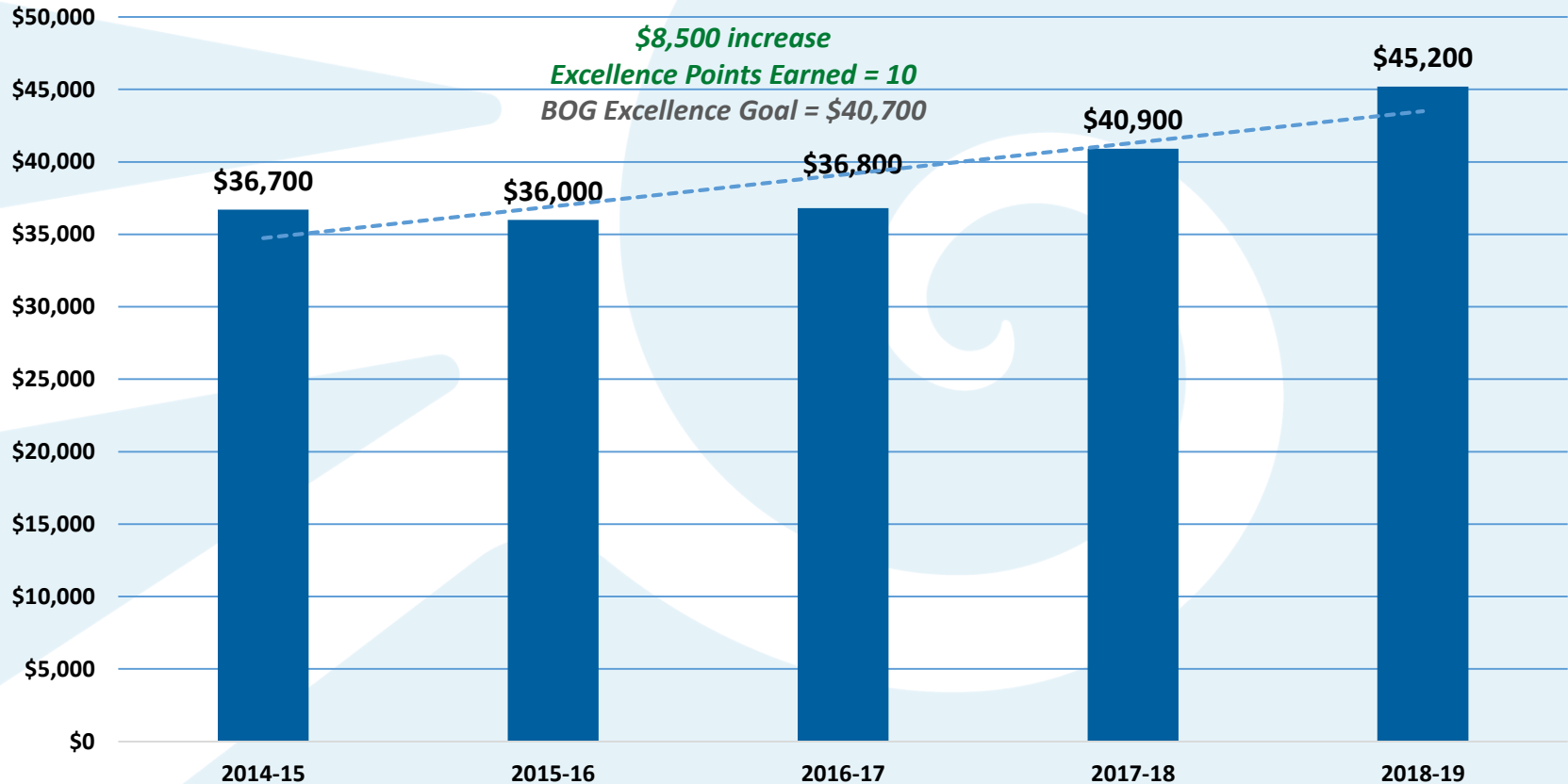
BOG Excellence Goal = 72.8%

■ UWF

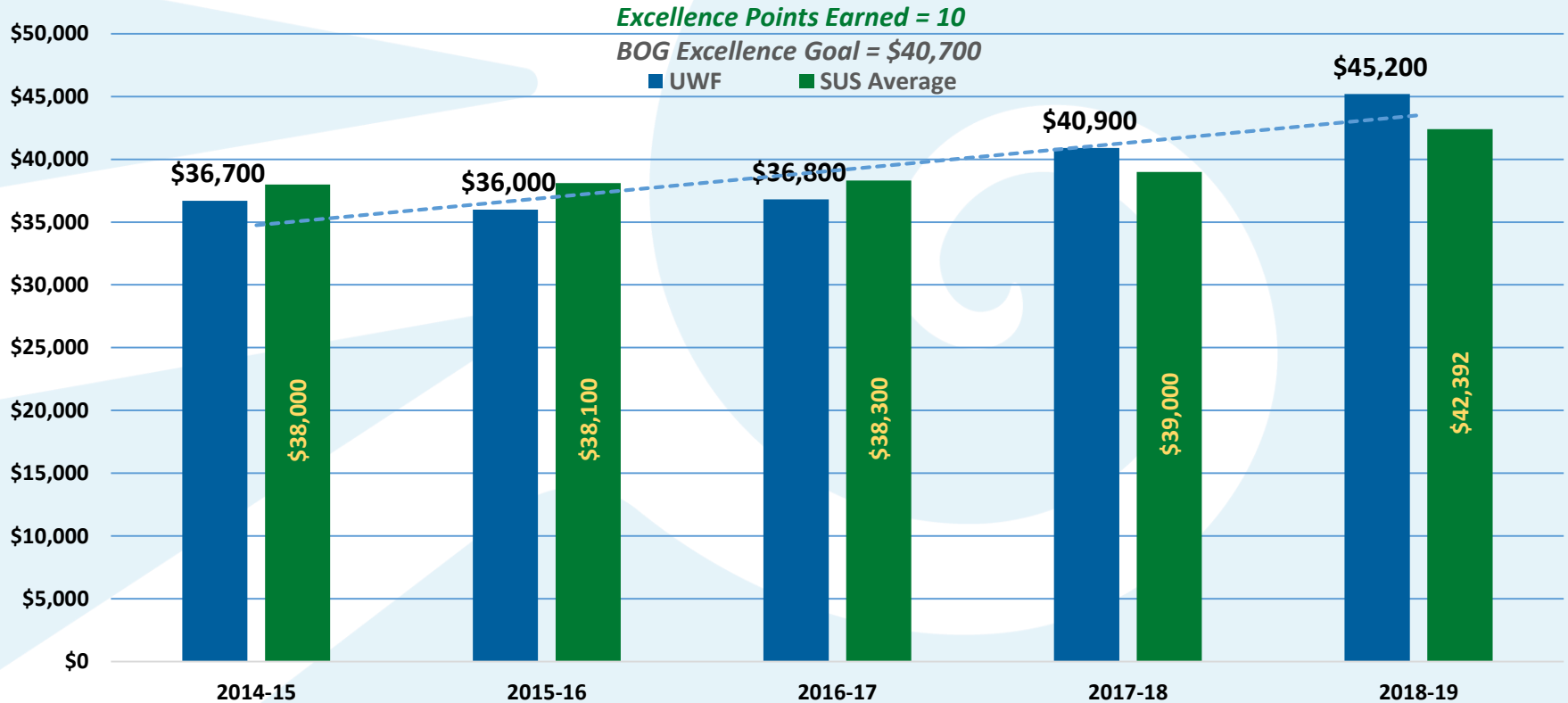
■ SUS Average



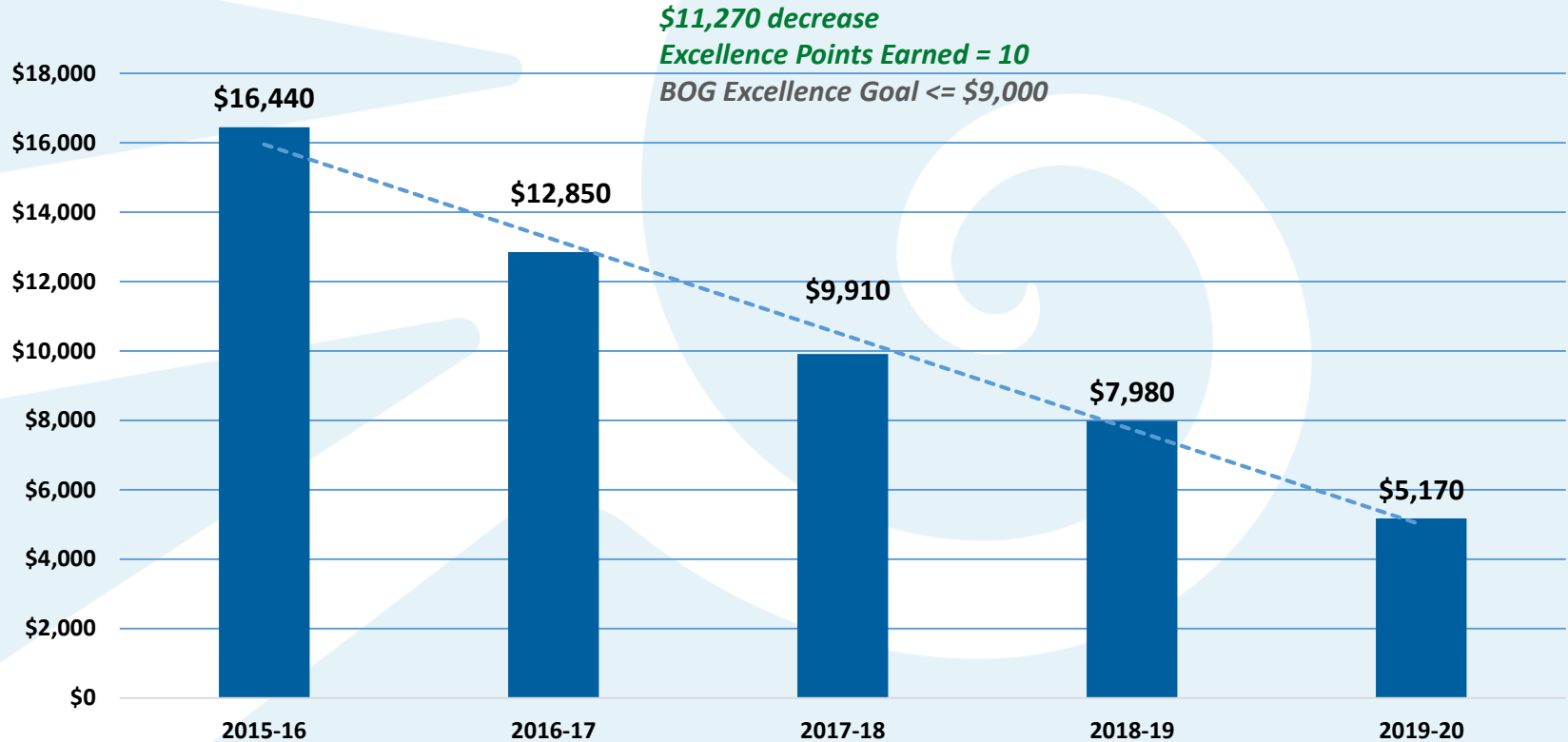
Metric 2 – Median Wages of Bachelor's Graduates Employed Full-time



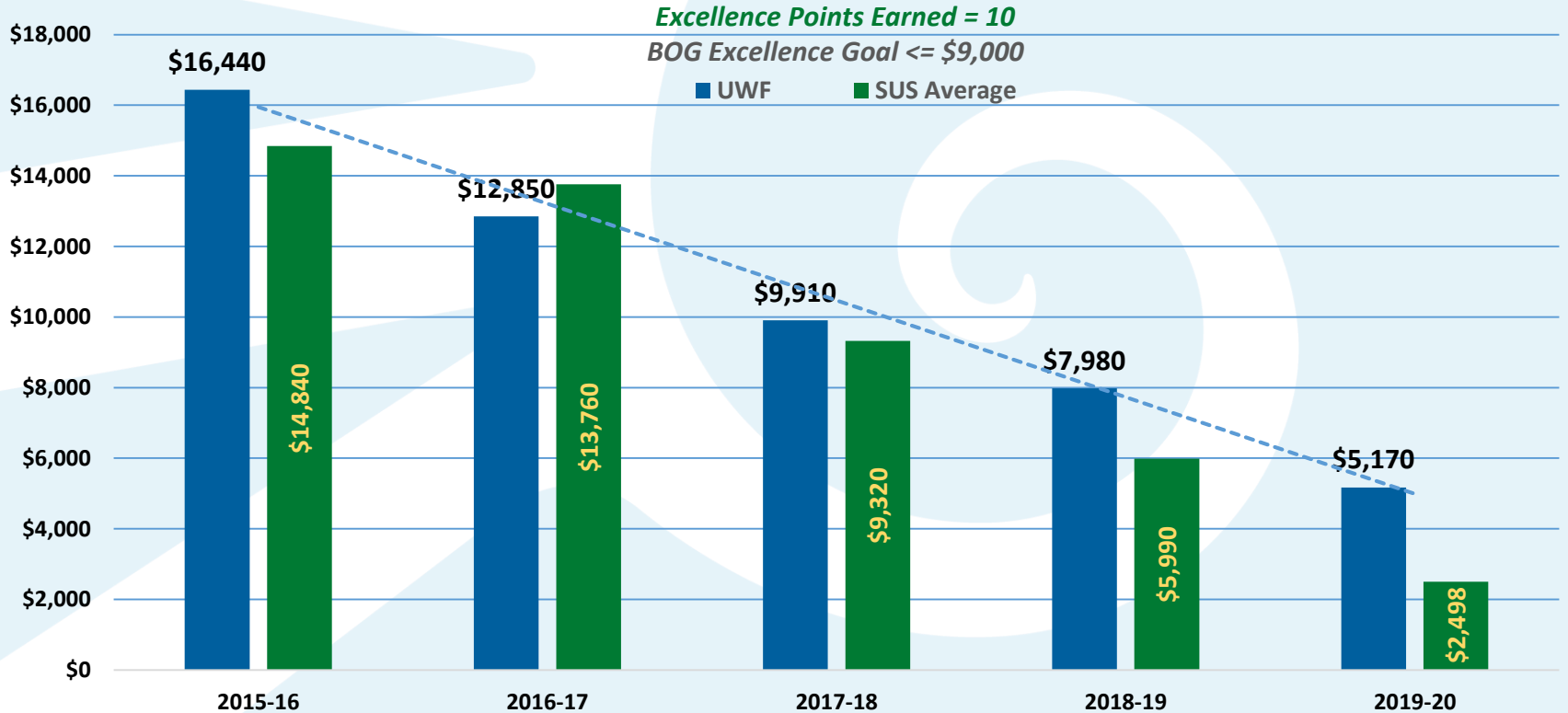
Metric 2 – UWF vs Average SUS Over Time



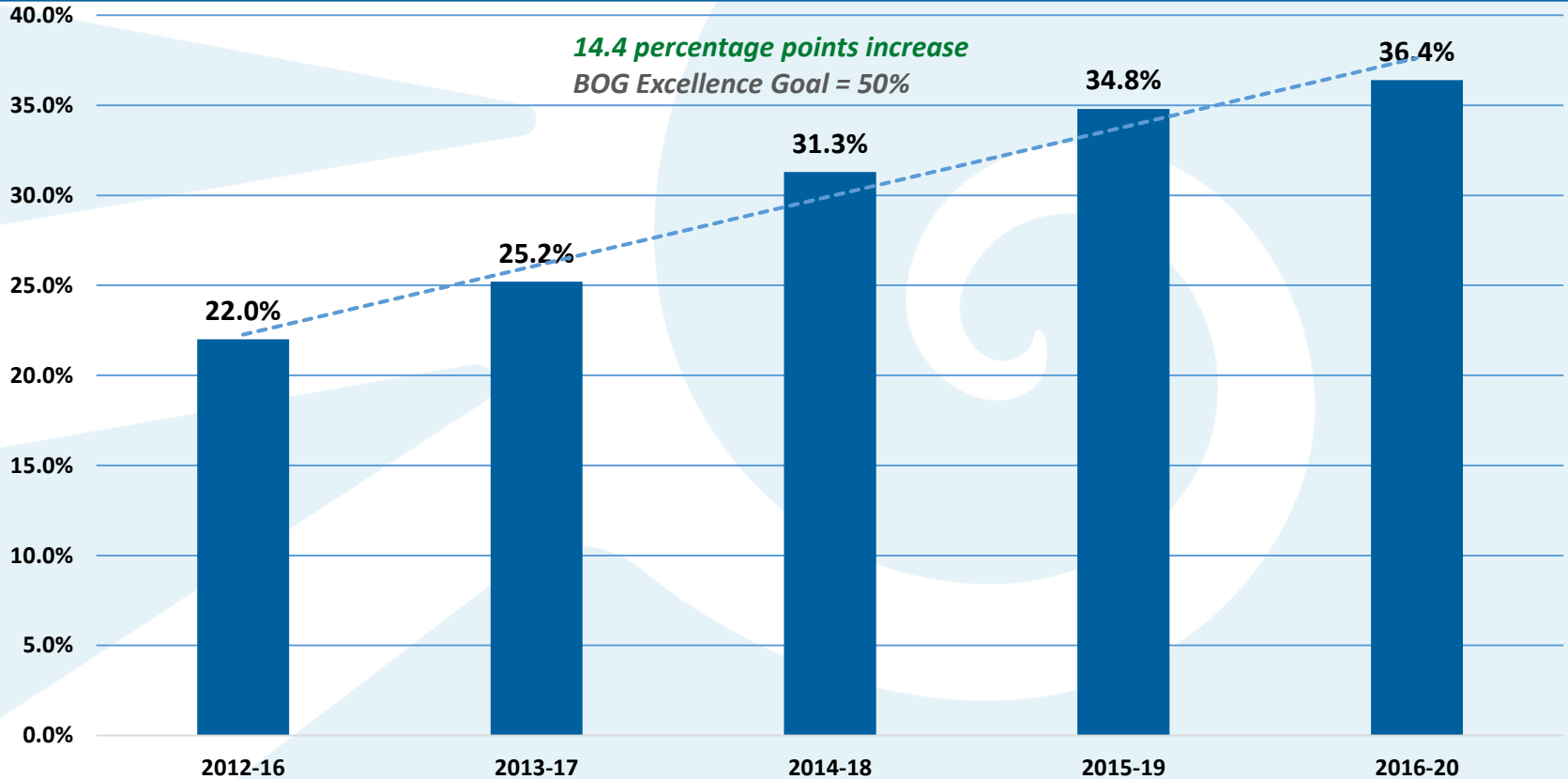
Metric 3 – Average Cost to Student (Tuition & Fees per 120 SCH for Resident Undergraduates)



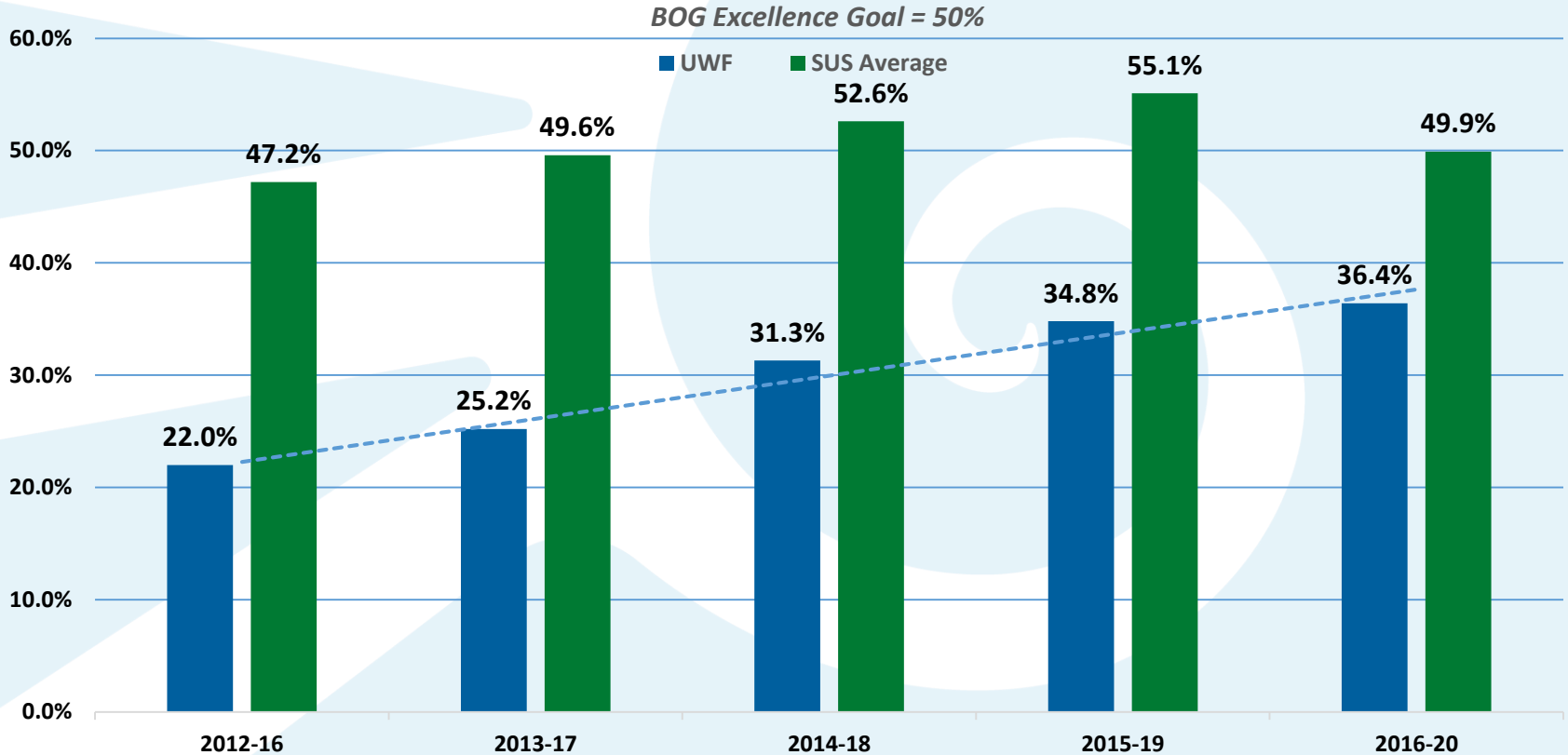
Metric 3 – UWF vs Average SUS Over Time



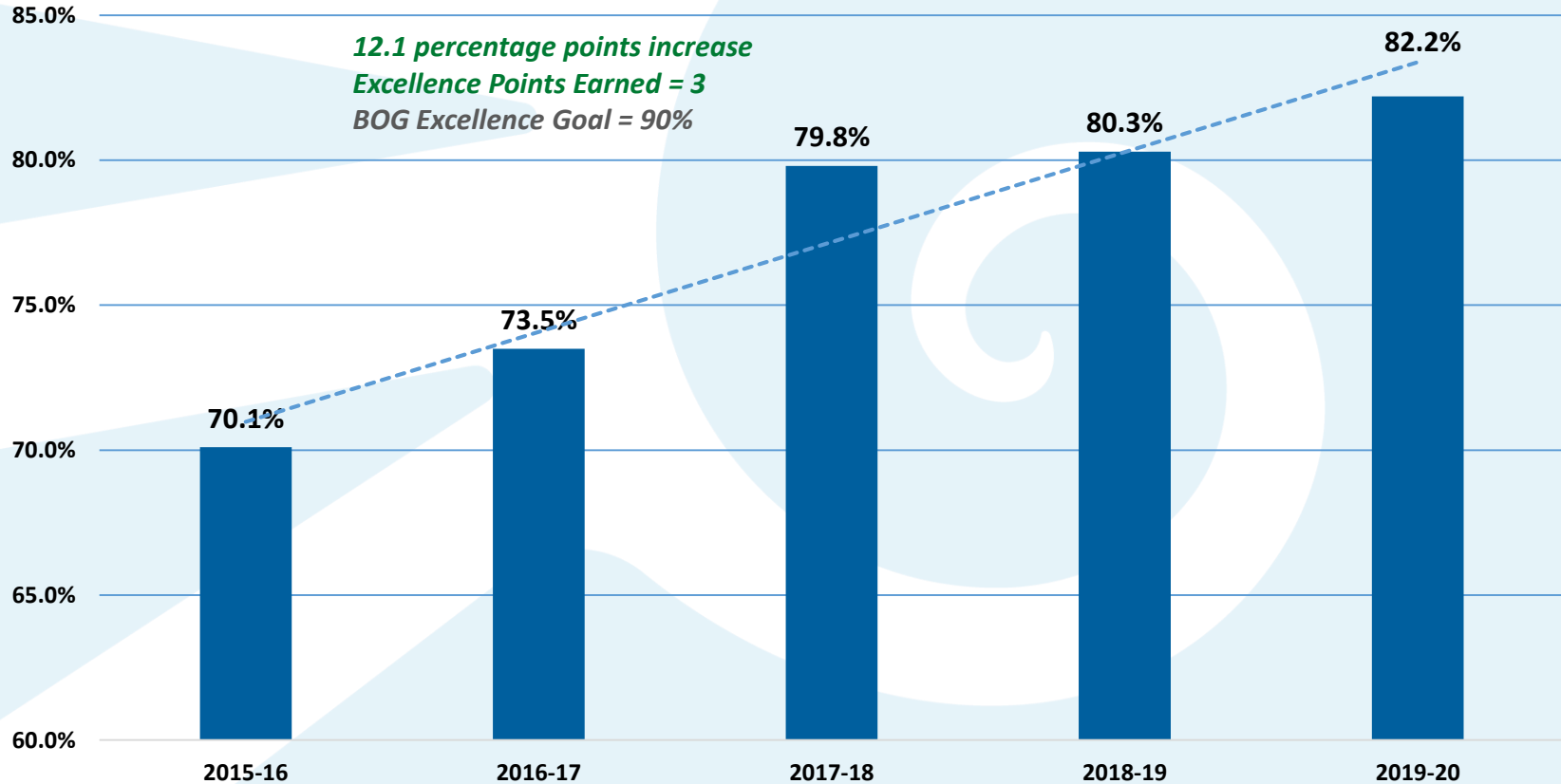
Metric 4 – Four-Year Graduation Rate (Full-Time FTICs)



Metric 4 – UWF vs Average SUS Over Time

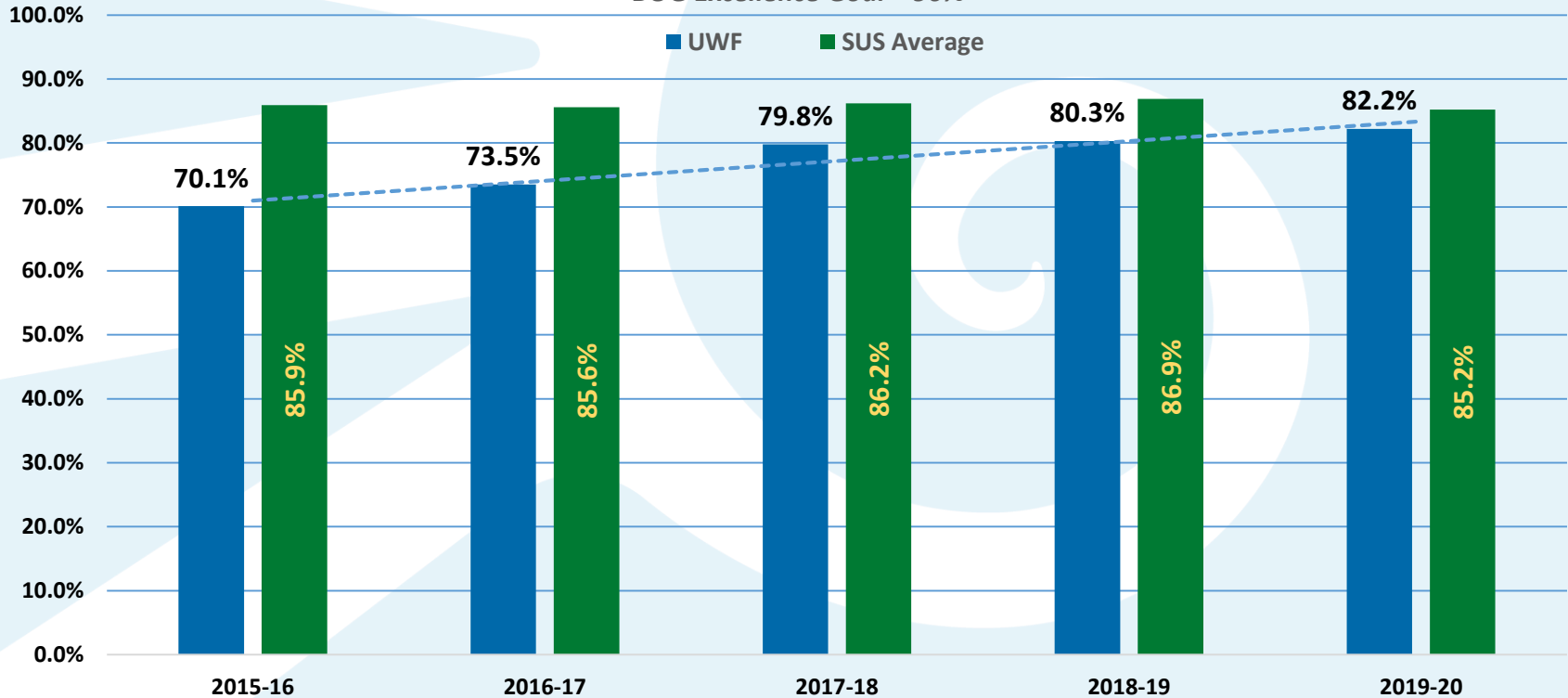


Metric 5 – Academic Progress Rate (2nd Year Retention – GPA \geq 2.0)

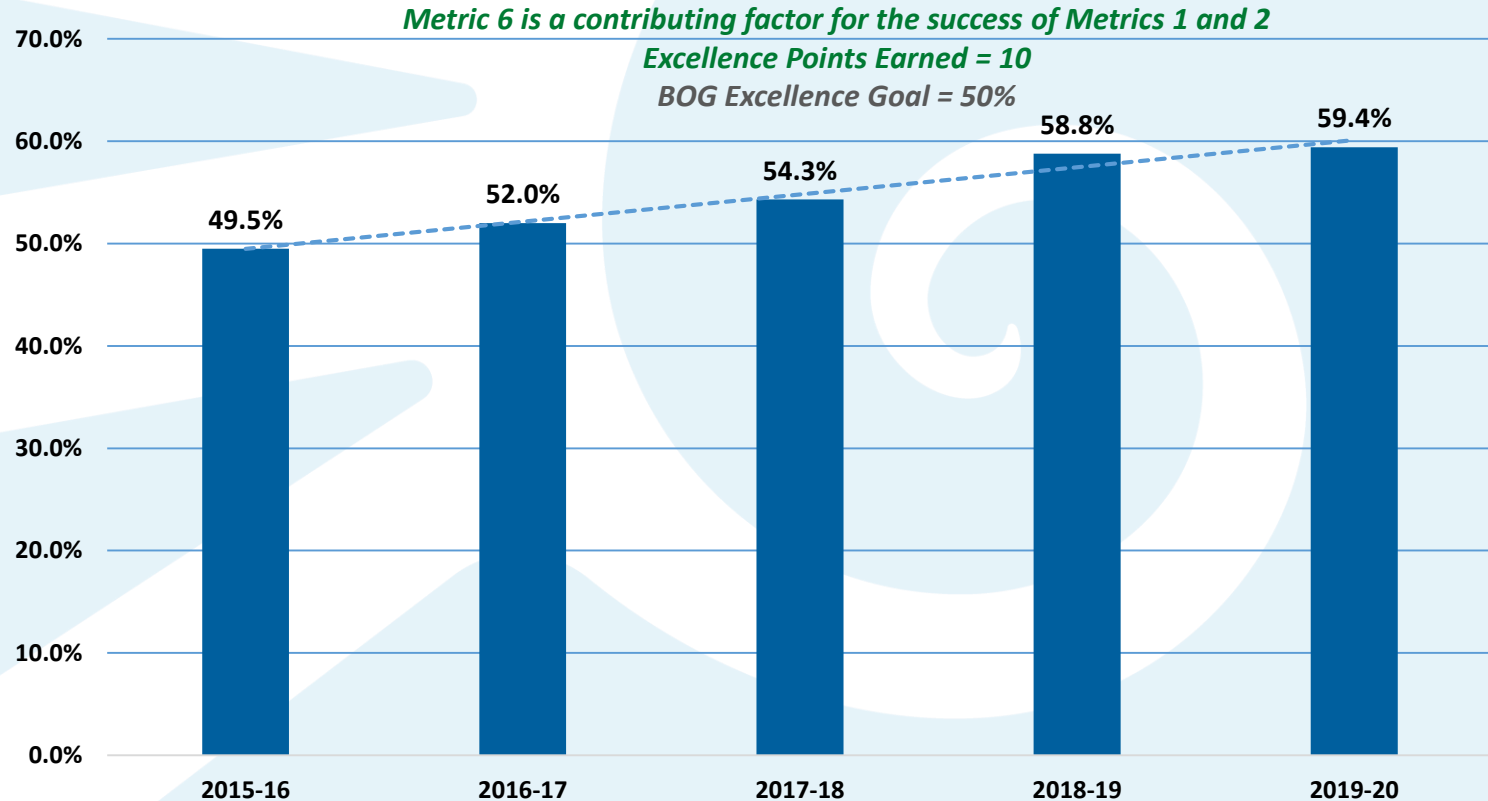


Metric 5 – UWF vs Average SUS Over Time

Excellence Points Earned = 3
BOG Excellence Goal = 90%



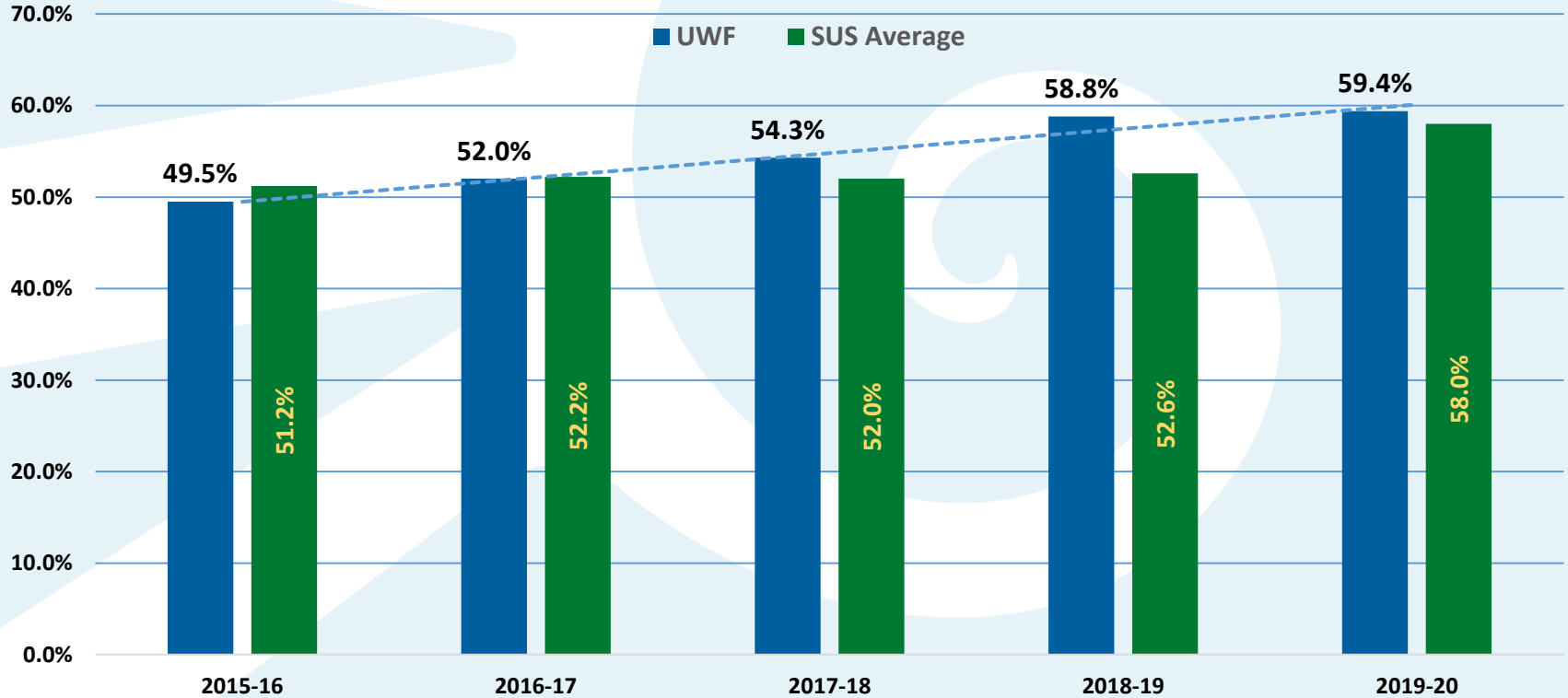
Metric 6 - % of Bachelor's Degrees Awarded in Programs of Strategic Emphasis



Metric 6 – UWF vs Average SUS Over Time

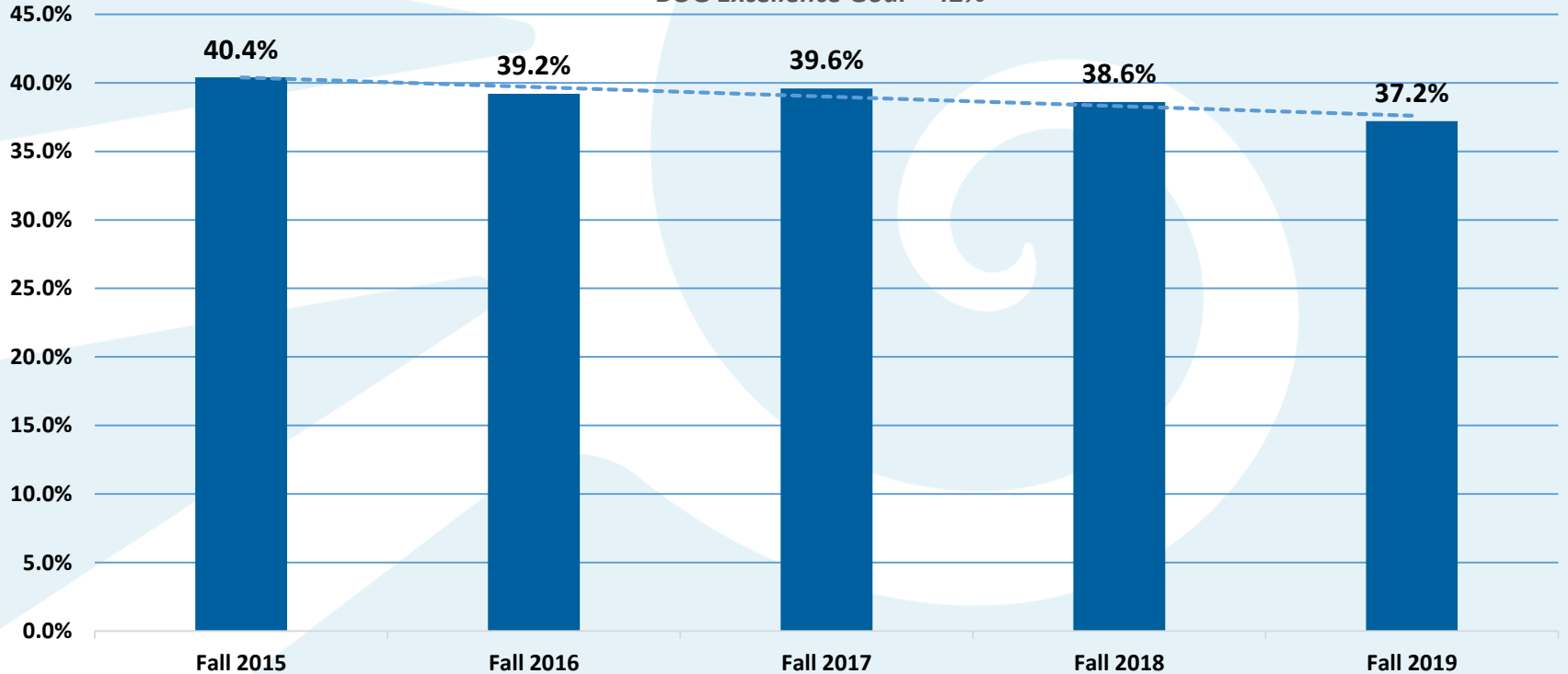
Excellence Points Earned = 10

BOG Excellence Goal = 50%



Metric 7 – University Access Rate (% of Undergraduates with Pell Grant Fall Term)

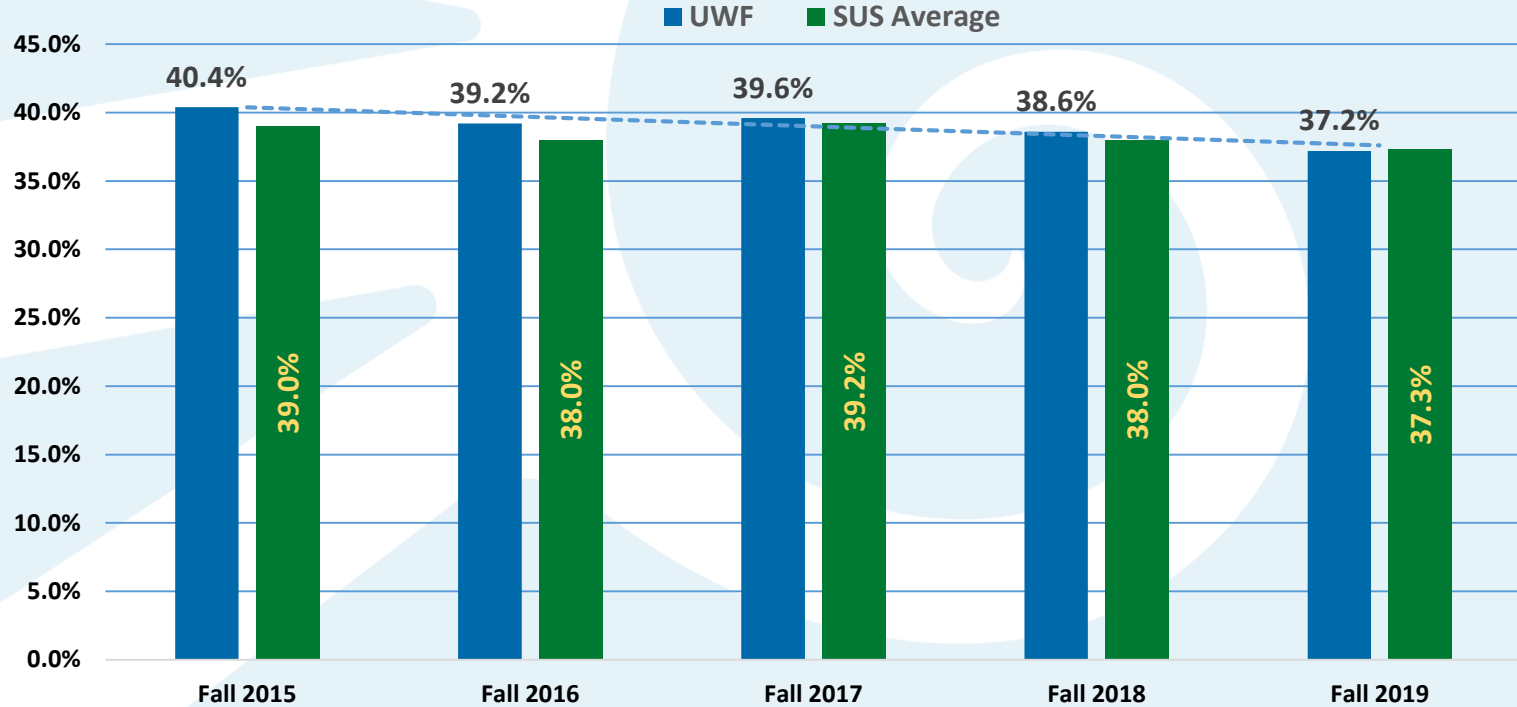
Excellence Points Earned = 8
BOG Excellence Goal = 42%



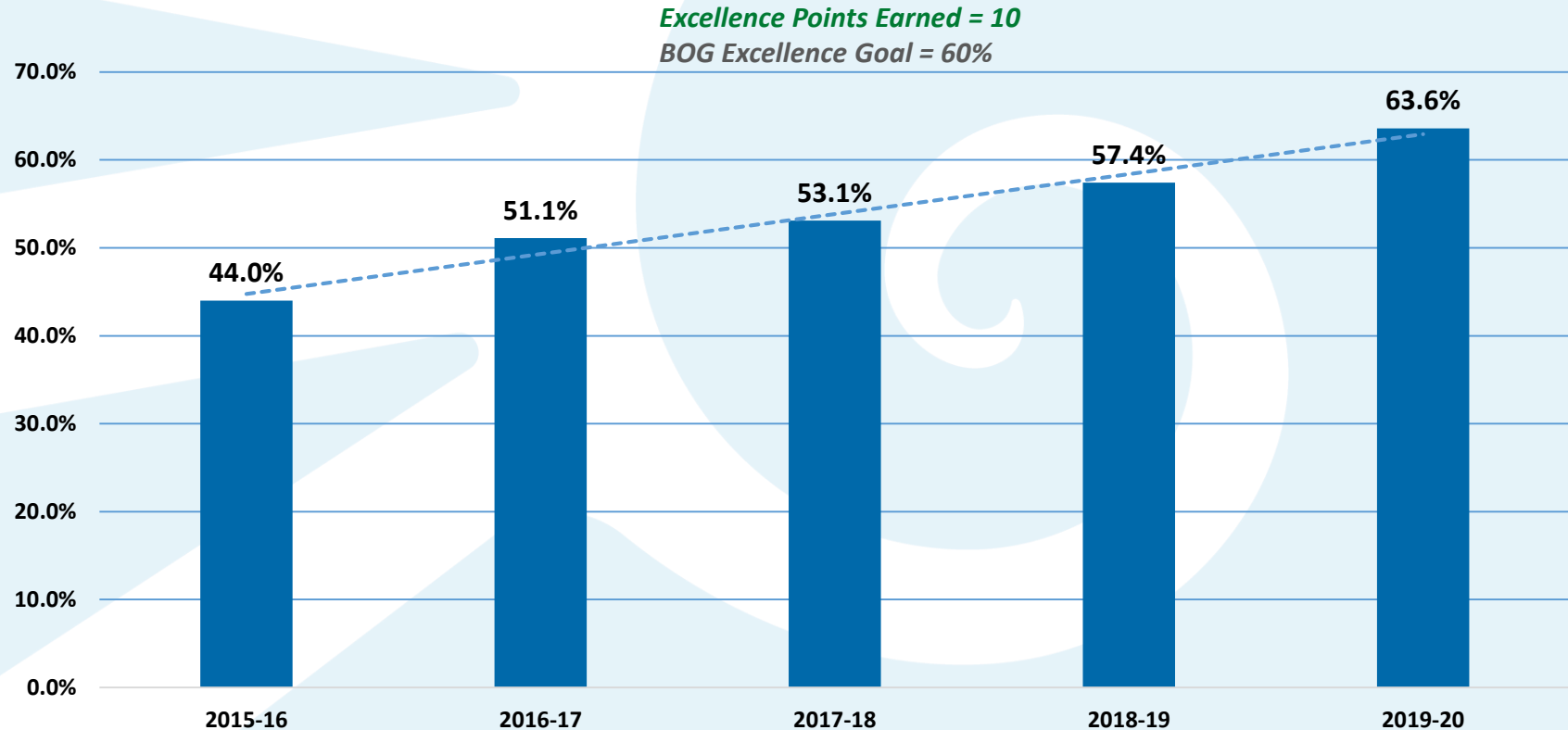
Metric 7 – UWF vs Average SUS Over Time

Excellence Points Earned = 8

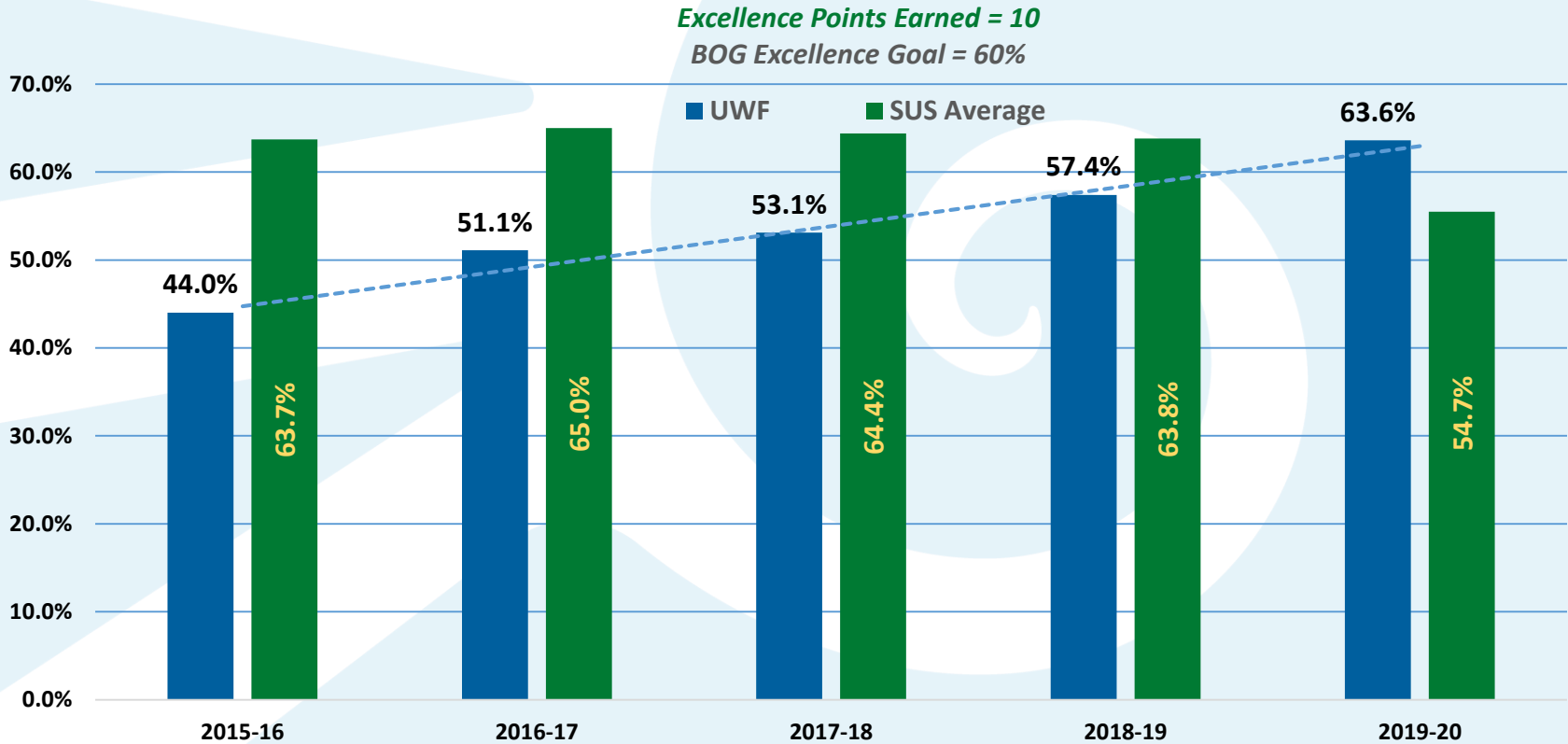
BOG Excellence Goal = 42%



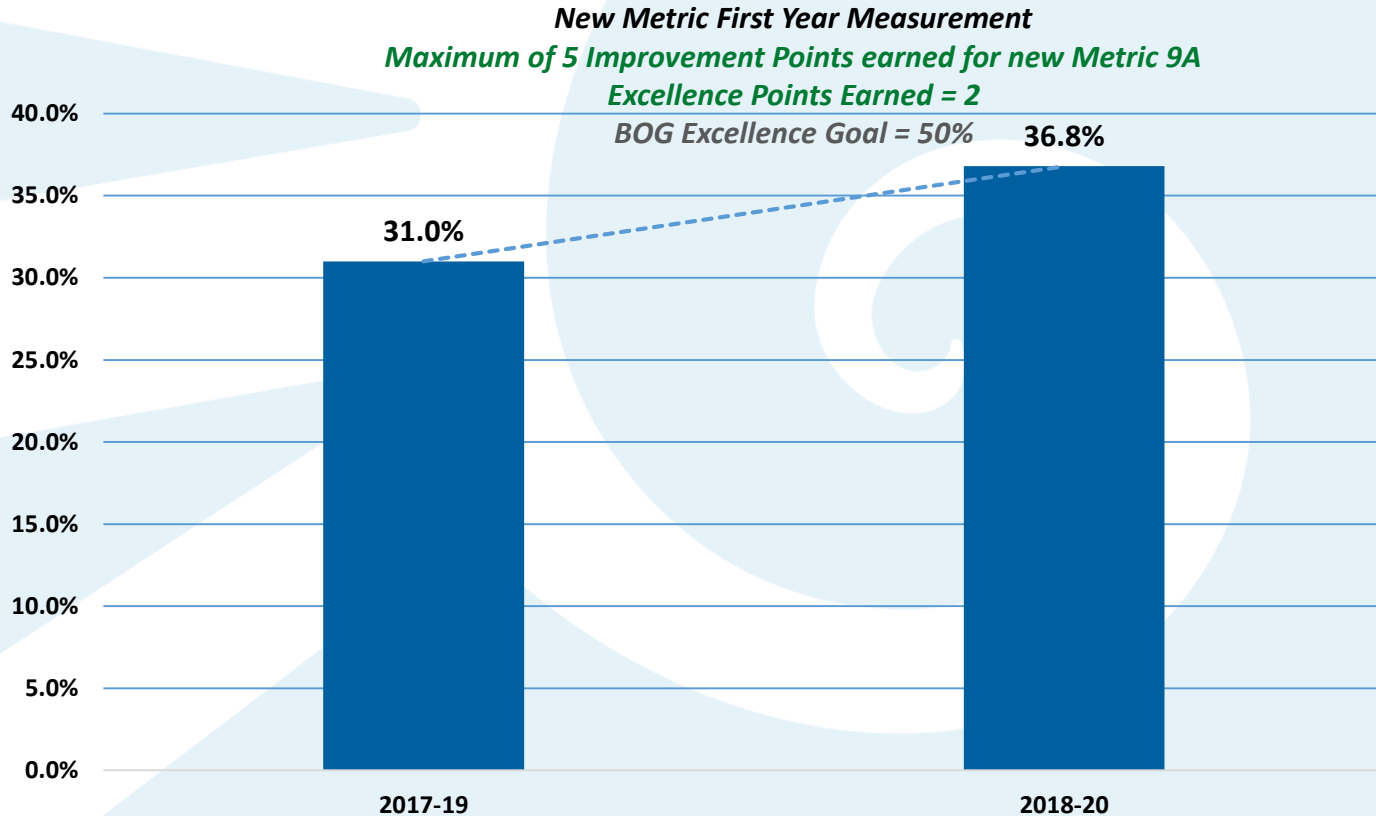
Metric 8 – % of Graduate Degrees Awarded in Programs of Strategic Emphasis



Metric 8 – UWF vs Average SUS Over Time



Metric 9A – Florida College System AA Transfer 2-Year Graduation Rates (Full-Time Only)

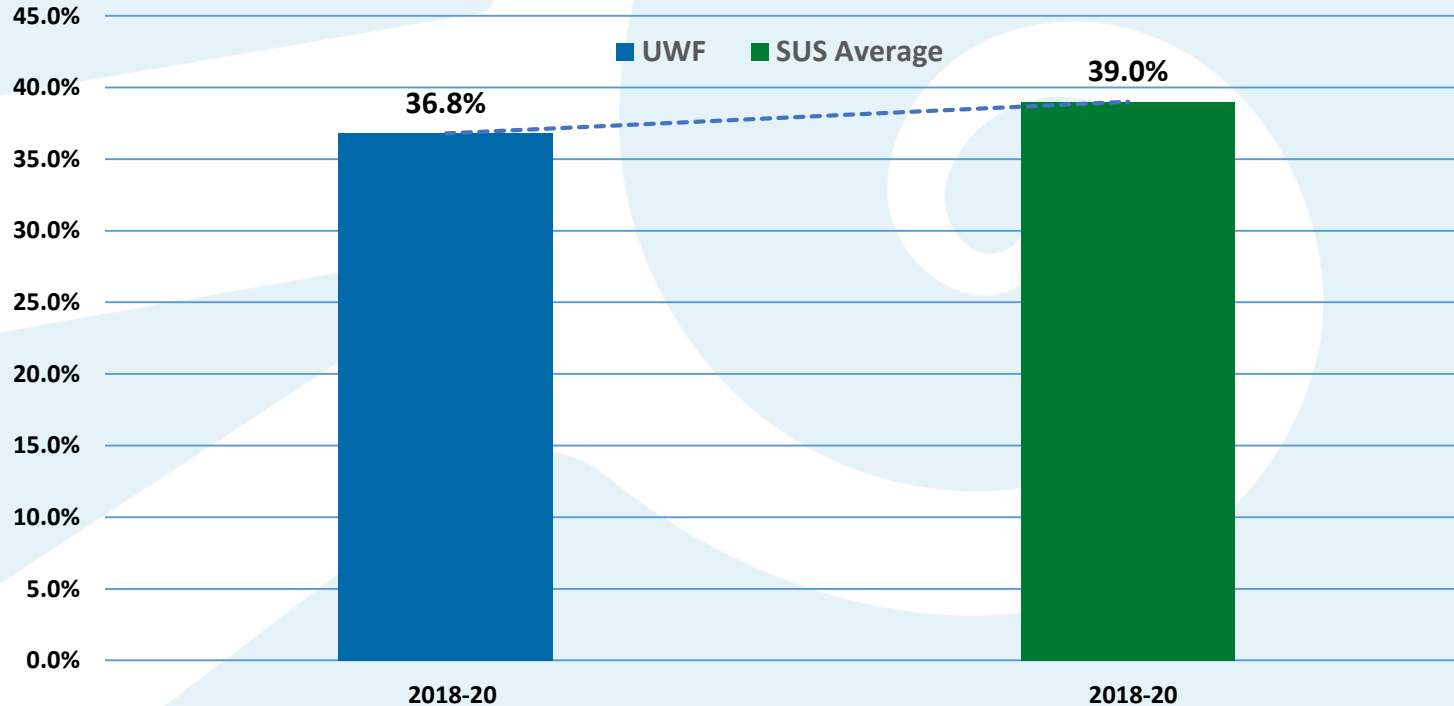


Metric 9A – UWF vs Average SUS One Year

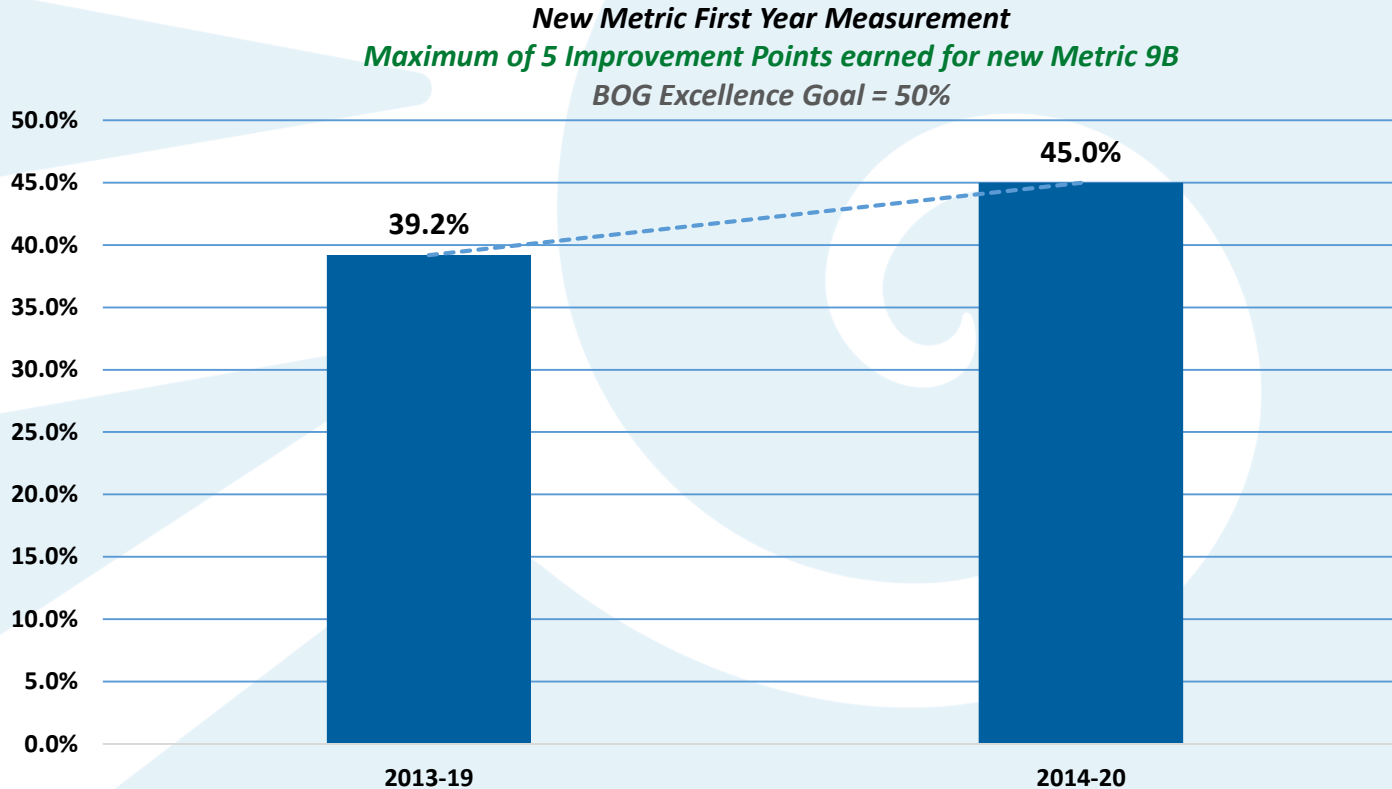
New Metric First Year Measurement

Excellence Points Earned = 2

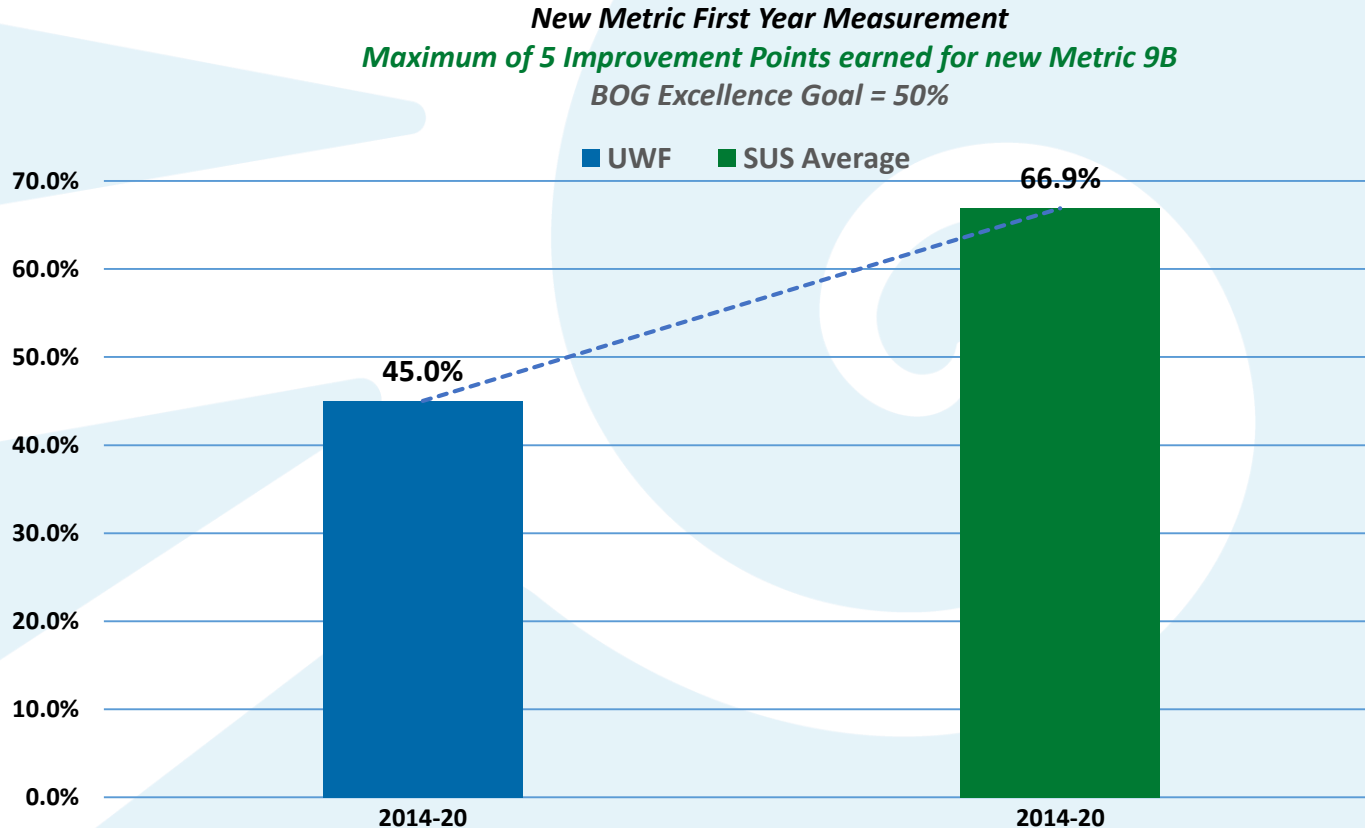
BOG Excellence Goal = 50%



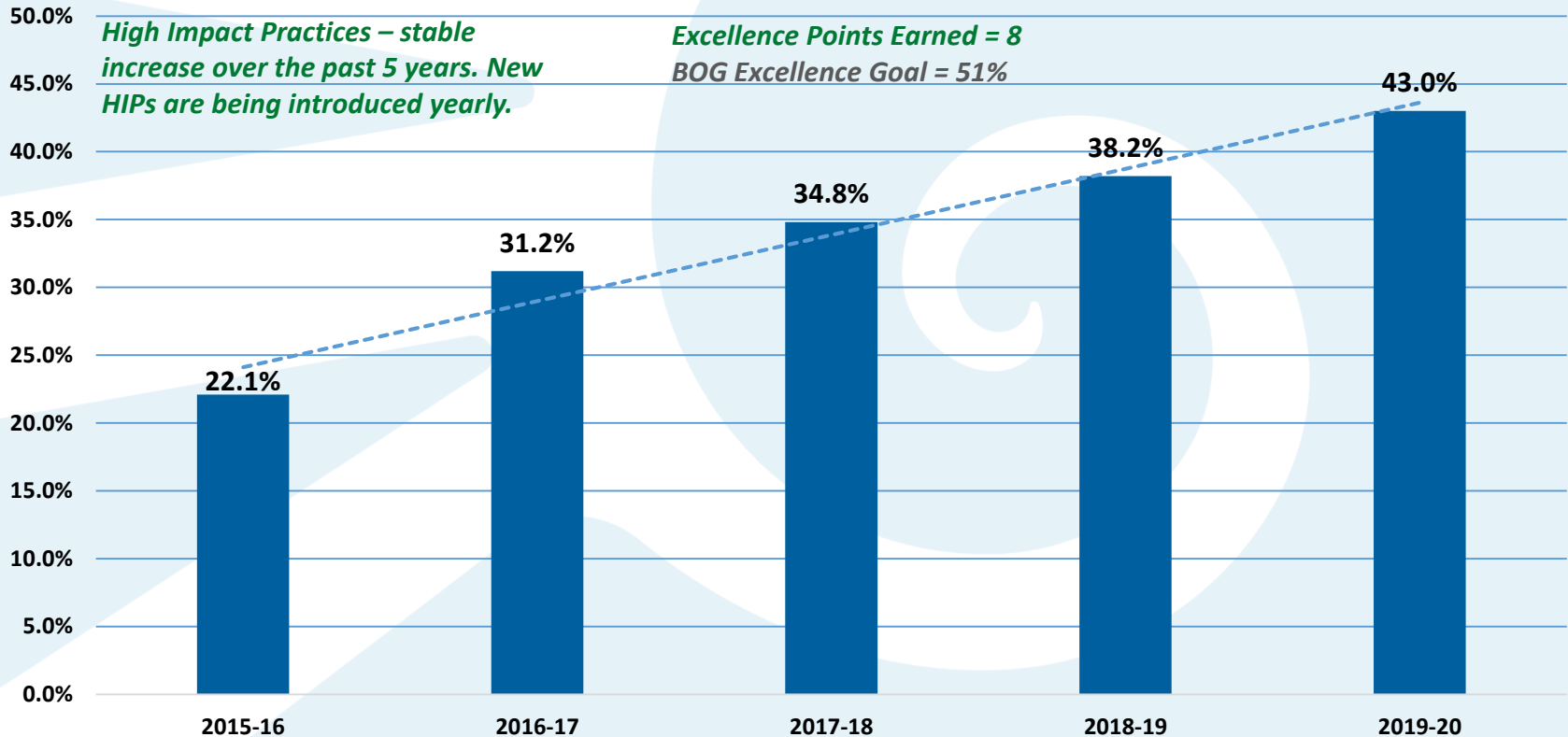
Metric 9B – FTIC Pell Recipients 6-Year Graduate Rate (Full- and Part-Time)



Metric 9B – UWF vs Average SUS One Year



Metric 10 - % of Baccalaureate Graduates Completing 2+ Types of High Impact Practice



Stability and Excellence Points
