Minutes  
UWF Board of Trustees Meeting  
March 19, 2013

The meeting of the UWF Board of Trustees was called to order at 1:00 p.m. by Lewis Bear, Jr., BOT Chair.

Then the Chair called on each committee chair to convene his/her committee for adoption of their minutes.

Bob Jones, Academic Affairs Committee chair called the meeting to order at 1:02 p.m. for adoption of their February 20, 2013 minutes.
Motion by: Trustee Pomory  
Seconded by: Trustee Terry  
Motion passed unanimously.

Susan O’Connor, Audit and Operations Committee chair called the meeting to order at 1:03 p.m. for adoption of their February 20, 2013 minutes.
Motion by: Trustee Walton  
Seconded by: Trustee Dana  
Motion passed unanimously.

Jay Patel, Student Affairs Committee chair called the meeting to order at 1:03 p.m. for adoption of their February 20, 2013 minutes.
Motion by: Trustee Merritt  
Seconded by: Chair Patel  
Motion passed unanimously.

Mort O’Sullivan, Finance Committee chair called the meeting to order at 1:04 p.m. for adoption of their February 18 and 20, 2013 minutes.
Motion by: Trustee Cleveland  
Seconded by: Trustee Lewis  
Motion passed unanimously.

FULL BOT Meeting  
Chair Bear called the full Board meeting to order at 1:05 p.m. Collier Merrill was unable to attend due to a conflict in his schedule.

Dr. Kim Brown called roll with the following trustees present as noted here. Mr. Lewis Bear, Jr.; Mr. Dave Cleveland; Dr. Pam Dana; Mr. Bob Jones; Ms. Suzanne Lewis; Ms. Cora Merritt; Ms. Susan O’Connor; Mr. Mort O’Sullivan; Mr. Jay Patel; Dr. Chris Pomory; Ms. Bentina Terry and Mr. Garrett Walton.
Others attending:
Dr. Judy Bense, President; Dr. Martha Saunders, Provost & VP for Academic Affairs; Dr. Kevin
Bailey, VP Student Affairs; Dr. Kyle Marrero, VP University Advancement; Dr. Kim Brown, VP &
Chief of Staff; Mr. Lee Gore, General Counsel; Janice Gilley*, Assistant VP for Governmental &
Community Relations; Rebecca Luntsford, Executive Specialist and Faye Bowers, Executive
Specialist & Assistant Corporate Secretary/BOT.

*via Conference Call (during information items)

**Chair’s Remarks**
Chair Bear welcomed everyone. He asked trustees to continue service in their respective
committees. The chair has appointed Suzanne Lewis to serve on the Finance & Facilities
Committee.

The liaisons to the Direct Support Organizations (DSOs) will also remain the same as follows:
Trustee Jay Patel for Business Enterprises, Inc. (BEI) Board; Trustee Dave Cleveland for the
UWF Foundation Board and Trustee Collier Merrill for West Florida Historic Preservation,
Inc. (WFHPI) Board. As BOT Chair, Lewis Bear, Jr. will serve as the UWF representative for
the Institute for Human and Machine Cognition (IHMC) Board.

The Chair welcomed Trustee Suzanne Lewis, former Superintendent of Yellowstone
National Park. He welcomed Dr. Martha Saunders who officially became Provost and Vice
President for Academic Affairs on January 2, 2013.

He extended a welcome ‘to the table’ to Dr. Susan Stephenson, Vice President for the
Division of Business, Finance & Facilities, formerly Administrative Services and welcomed,
also Dr. Kim Brown, Vice President and Chief of Staff for the President’s Division.

The Chair announced that today’s meeting was being web cast. He expressed his
appreciation to everyone for participating.

**President Bense’s Report**

**Welcomed Suzanne Lewis** - Suzanne earned her BA in History at UWF in 1978 and completed
her 32-year career with the National Park Service in 2011. During the last 9 years of her career
she served as Superintendent of Yellowstone National Park where she provided leadership for
more than 800 park staff, administered 2.2 million acres of park lands, and hosted more than
4.5 million people annually from all over the world.

Suzanne has traveled across the globe to assist other nations with preservation and park
programs and today, she continues her interest and dedication to public lands
reservation programs through her work with the Sonoran Institute located in Tucson,
Arizona. She also serves on the University of Florida *Historic St. Augustine, Inc.* Board of
Directors and on the UWF Business Enterprises, Inc. Board of Directors.
The President expressed her appreciation to Trustee Lewis for returning home to UWF and investing her experiences, time and leadership toward our growth and future success.

**Welcomed Dr. Brandon Frye** – UWF’s new Assistant Vice President of Student Affairs and Dean of Students. Dr. Frye will support both the educational mission of the university and the Division of Student Affairs by providing programs, services, resources and advocacy for the needs and interests of all UWF students. His prior service was at Auburn and University of Georgia.

**Congratulations Dr. Kimberly Brown** – Dr. Brown was promoted to Vice President and Chief of Staff for the President and President's Division in January. She has served in higher education administration for almost 20 years, having previously served under Presidents Morris Marx and John Cavanaugh.

**Congratulations Dr. Susan Stephenson** - Dr. Susan Stephenson was selected Vice President for Business, Finance and Facilities in January. She provides leadership and oversight for the institution's budget process, auxiliary services, financial services, procurement and contracts, campus building and grounds, and the campus master plan implementation. She is also the institution's liaison to the newest direct support organization, UWF Business Enterprises, Inc. (BEI). She serves as the University's Chief Financial Officer.

**FEDERAL NEWS:**
- Sequestration affects military funding. Tuition assistance via military is being cut and UWF will waive those fees.
- There is concern about Federal Grants at this time.

**STATE NEWS:**
- Representative Clay Ford has passed away after a long battle with cancer. He was a good friend to UWF and the legislature.
- Janice Gilley will provide a report later in the meeting.
- Thank you to Trustee Bear for going to legislature visit last week. UWF is very well served with Lewis Bear, Jr. as our BOT Chair.
- SUS Presidents visit the legislature weekly (2 per week) during session to keep higher education at the forefront.

**CAMPUS NEWS:**

**Celebrating Spring 2013 Successes**
- UWF is ranked No. 5 in the U.S. for first-time pass rates by small accounting programs on the CPA exam, according to recent results released by the National Association of State Boards of Accountancy.
- UWF Presidents Hall is CERTIFIED LEED GOLD! This rating was issued to the new construction project by the Green Building Certification Institute. Eligibility categories identified by the U.S. Green Building Council include: Sustainable Site, Water Efficiency; Energy & Atmosphere; Materials & Resources; Indoor Environmental Quality; Innovation in
Design and Regional Priority Credits. UWF shares this accomplishment with our contractor HASKELL.

- Florida Board of Governors approved $3.75 million in UWF STEM funding for this year and next year.
- Dean of College of Arts & Sciences and psychology professor, Dr. Jane Halonen, named 2013 Distinguished Professional Applications of Psychology to Education & Training Award from the American Psychological Association.
- College of Business’s new Executive Mentor Program welcomed the first class of 30 students and area business leader mentors.
- Beginning Spring 2013 semester, UWF is offering certification exams and practice exams to Information Technology (IT) students. By earning industry-related certifications before graduation, our students will be more marketable to employers in the IT industry.
- UWF Speech and Debate Team won the Division I State Championship at the 2013 Florida Intercollegiate Forensics Association in Tallahassee.
- Soccer Duo, Richard Dixon and Sean Reynolds to play professionally for Pro Team VSI Tampa Bay FC in its inaugural season.

Research Funds/Projects –
As of 3/19/13 UWF has submitted 93 proposals and received awards totaling $21,310,954. This is 105% of our annual goal of $20,749,190 for funded grants.

Fundraising –
- 50th Anniversary Campaign Feasibility Study - 40 interviews have been completed identifying Scholarships, STEM, Health Sciences, Business and Economic Development, Athletics and Historic Preservation, Education and Tourism and the primary initiatives. Another 15 interviews will take place focused on Historic Preservation, Education and Tourism with a final report due May 1.
- Gifts and Pledges to date (since January 1, 2011) -$14.6 million
- Recent Gifts:
  - Julian & Kim McQueen $250 thousand naming UWF Hospitality Program
  - Three new planned gifts with expectancies totaling $2.475 million
  - Gulf Power Western Division CORE initiative - $50,000
  - Chadbourne Foundation - $38,021 (COB)
  - Webb Electric CORE initiative - $35,000
  - McMillan Foundation - $25,000 (MSN)
  - Pamela Schwartz - $25,000 (scholarship endowment)
  - Susan O'Connor - $20,000 (Football)
  - Ray Harry - $20,000 (Scholarship Endowment)
  - Alfred DuPont Foundation - $20,000 (Scholarship Endowment)
  - Ann Belleau - $15,000 (COB)
  - Appleyard Agency - $15,000 (Athletics)
  - Wells Fargo - $12,500 (COB)
- Currently over $8 million in pending solicitations
**Upcoming Events**

- **Festival on the Green April 5 and 6** - President Bense called on Jeff Comeau who has led the FOG events for 13 years. Link to the schedule: [www.uwf.edu/festival/schedule.cfm](http://www.uwf.edu/festival/schedule.cfm)

- **UWF to host its first Scholars Week April 23rd - 26th**. The week-long event on campus is titled “A Celebration of Ideas”.

  Dr. Kelly Mack, executive director of Project Kaleidoscope, with the Association of American Colleges and Universities will offer the keynote address on April 23rd at 6pm (Bldg. 4 Auditorium) with a reception beginning at 5:30 pm.

  Featured events throughout the week include: Women’s Studies Conference; Women’s STEM Symposium; Student Scholars Symposium; and the UWF Faculty ADVANCE Annual Showcase will wrap up the week on Friday, April 26th from 8:45am – 12:30pm here in the Conference Center.

  Dr. Bense will present the final keynote address, “Unearthing Potential: A Journey from the Farmhouse to the Presidency” on Friday, April 26th from 9-10am here in the Conference Center as well.

  **Budget Town Hall** will be good news and no budget cuts.
  Thursday, April 25, 9-11am

- **Spring Commencement**
  Spring Commencement will be at the Pensacola Bay Center on Saturday, May 4th. Due to the growing number of graduates, for the first time, we will divide the ceremonies by colleges rather than by degree type.

  UWF will graduate College of Business and College of Professional Studies’ undergraduate and graduate students at 10:00 a.m. and College of Arts and Sciences students at 2:00 p.m.

- **Recognitions**
  Provost Martha Saunders called on Dr. Ed Ranelli, Dean for College of Business who introduced Dr. Doug Waggle, Chair for Accounting & Finance Department and Ms. Velislava (Lilly) Mateeva, a Master of Accountancy student. The UWF College of Business is ranked 5th in the nation.

- **Approval of Minutes**
  The chair reminded all trustees that they had been given the opportunity to review the minutes of December 13, 14, 2012 and February 19, 2013 ahead of time. He asked if there were changes or corrections. If not, he asked for a motion to approve the minutes of December 13, 14, 2012 and February 19, 2013 as presented.

  Motion by: Trustee O’Sullivan
  Seconded by: Trustee Terry
Motion passed unanimously.

COMMITTEE REPORTS:
Academic Affairs Committee Chair Bob Jones reported:
There were 5 action and 3 informational items at the February 20 committee meeting.

ACTION ITEMS:
The committee is recommending approval of the following items by the full Board.
1. Revision to UWF/REG 3.002 Admission to Graduate Programs and Post-Baccalaureate Professional Students - The revision incorporates language stipulating that degrees presented as a requirement for admission are acceptable only from institutions accredited by a regional or national accrediting agency recognized by the U.S. Department of Education at the time the degree was earned.
2. Revision to UWF/REG 3.032 Undergraduate Admission Standards for Transfer Students - UWF/REG-3.032 Undergraduate Admission Standards for Transfer Students has been revised to delete information pertaining to transfer of credit and clarifies nature of the accreditation status of institutions whose degrees are acceptable for purposes of meeting admission requirements.
3. Proposed New UWF Regulation – UWF/REG 3.033 Transfer of Credit - Although the committee planned to recommend this item as part of the consent agenda, it will be discussed and acted upon during the full Board Meeting. It received some comments during its posting period that required a change in the regulation. Thus, it will be considered today by the full BOT.
4. Request to Terminate Degree Program – Oceanography B.S. - The program underwent a thorough review in 2011-2012, and as a result of that review, UWF is following institutional protocols to discontinue the program, effective fall 2013. Program termination is requested to ensure program quality remains high at UWF and that resources are used efficiently.
5. Adoption of 2014-15 Academic Calendar - Board of Governors Regulation 8.001 requires that:
   “(4) An official copy of the annual calendar adopted by each university shall be filed with the Board.”

INFORMATIONAL ITEMS:
1. Approval of REEF Facility as an Instructional Site - UWF previously requested that the SACS Commission on Colleges recognize the University of Florida (UF)-Research & Engineering Education Facility (REEF), located in Shalimar, Florida, as an instructional site at which 50% or more of the semester credit hours for UWF’s Bachelor of Science in Electrical Engineering (BSEE) and the Bachelor of Science in Computer Engineering (BSCE) are offered. The SACS Commission on Colleges recognized the site in a letter dated May 23, 2011. In a letter dated January 15, 2013, SACS COC officially recognized REEF as an instructional site for the UWF BSEE and BSCE programs.
2. Doctorate of Physical Therapy - The Board of Governors recently cleared the way for collaboration between USF and UWF in the delivery of dedicated seats for UWF graduates to gain access to the USF DPT program. The first year of the program takes
place at USF; the second two “clinical” years take place with affiliates along the Gulf Coast, notably the Andrews Institute.

3. **I T Performance Funding** - UWF just received $3.75 million of STEM funding from the legislature related to our preparation of IT professionals in the fields of Computer Science, Computer Engineering, IT, and Management Information Systems. The top four ranked institutions in the state shared in $15m. FIU was 1st, UCF 2nd, UWF 3rd, and UF 4th.

**Audit and Operations Committee Chair Susan O’Connor reported:**
The Audit & Operation Committee met on February 20. There are five action items to recommend to the BOT.

**ACTION ITEMS:**

1. **UWF Financial Audit** - On Feb 13, 2013 the State of FL Auditor General released the report on the audit of the financial statements of UWF for FY ending June 30, 2012. There were no material weaknesses and no instances of non-compliance. Congratulations to our Financial Services Team.

2. **Financial Audit of Intercollegiate Athletics** - The annual financial audit of intercollegiate athletics revealed no audit findings. Congratulations to Athletics.

3. **Financial Statement Audit of WUWF-FM** - The annual financial audit of WUWF-FM Radio for fiscal year ending June 30, 2012 was completed with no audit findings. Congratulations to the WUWF team.

4. **Internal Auditing & Management Consulting Audit Reports** - Internal Audit conducted two internal audits this quarter.
   
   a. **Study Abroad.** There were 7 findings relating to paperwork for international travel, faculty training for international travel, written policies for study abroad, separation of duties, and scholarship oversight. Management is working to address all issues noted.

   b. **Postal Services.** There were 3 findings relating to departmental policies being too lengthy, job descriptions need to be updated, recommendation to explore additional revenue streams (such as acceptance of credit cards).

5. **Internal Auditing PCard Audit Reports –Quarter 2 Update** - 10 departments were reviewed; 40 card holders were examined. 3 departments received excellent ratings, 7 received good ratings.

**INFORMATIONAL ITEMS:**
Betsy Bowers also provided an update on Internal Auditing activities.

**Student Affairs Committee Chair Jay Patel reported.**
There was one action item and 5 informational items at the February 20 Student Affairs Committee meeting.

**ACTION ITEMS:**

**The committee recommends approval by the full Board for Revisions to UWF Regulation 3.010 the Student Code of Conduct** - The Code has been updated to reflect new Title IX regulations issued by the Office of Civil Rights from the Department of Education, to provide
consistency with the Academic Misconduct Policy, to provide clarity and consistency to the section regarding interim measures, and to eliminate outdated language, policy references, etc.

INFORMATIONAL ITEMS:

1. **Student Disability Resource Center Program Review** was presented by Dr. Lusharon Wiley who provided a PowerPoint presentation regarding the external and internal Student Disability Resource Center Program review.

2. **Housing and Residential Life Rental Rates** was addressed by Dr. Ruth Davison who reported it would be an action item for Finance Committee. **Average Rate Change 6%.** The increased revenue will cover the increasing costs of all operations including the escalating costs in utilities, maintenance and repairs. The rental revenues will also cover the debt payments required by bond agreements including new bonds for Presidents Hall.

3. **Acquisition and Financing of Additional Student Housing Facilities** was addressed by Dr. Jim Hurd who reported that it was an action item for the Finance Committee with the Intent to proceed with a debt issuance by the University of West Florida Foundation, Inc., to finance the new housing facilities utilizing a publically offered tax-exempt bond issue. The University of West Florida is currently pursuing both traditional bond finance and public-private partnership opportunities to attain the needed additional student housing and, ultimately, will pursue the financing means that best meets institutional priorities.

4. **Student Green Fee** was addressed by Cora Merritt, SGA President and UWF BOT member. Trustee Merritt presented an update on how SGA is working through the process to allocate these funds.

5. **Increase (CITF) Capital Improvement Trust Fund Fee** was addressed by Dr. Jim Hurd as an action item at the Finance Committee as well.
   1. Increase, effective Fall 2013, the Capital Improvement Trust Fund Fee by the maximum amount authorized by State Statute.
   2. Add the Student Union Phase I as the number 1 priority followed by the Recreation Complex for initial funding in FY15 on the CITF priority list.

**Finance and Facilities Committee Chair Mort O’Sullivan reported.**

There were 6 action items being recommended for approval by the full Board.

ACTION ITEMS:

1. **Authorization to Sign Checks** - The university board of trustees shall specifically designate and spread upon the minutes of the board the legal name and position title of any university employee authorized to sign checks to pay legal obligations of the university. With the departure of Matt Altier we are removing him and adding Dr. Susan Stephenson.

2. **Housing & Residential Life Rental Rates** - The new rates are proposed to increase on average of 6% and will be effective for Fall 2013, Spring 2014 and Summer 2014. The increased revenue will cover the increasing costs of all operations including the escalating costs in utilities, maintenance and repairs. The rental revenues will also
cover the debt payments required by bond agreements including new bonds for Presidents Hall.

3. **Acquisition and Financing of Additional Student Housing Facilities** - Intent to proceed with a debt issuance by the University of West Florida Foundation, Inc., to finance the new housing facilities utilizing a publically offered tax-exempt bond issue. It should be noted that the Board of Governors and the Governor’s office is presently requiring universities wishing to issue debt to provide evidence that they have pursued the possibility of obtaining needed facilities through public-private partnerships. The University of West Florida is currently pursuing both traditional bond finance and public-private partnership opportunities to attain the needed additional student housing and, ultimately, will pursue the financing means that best meets institutional priorities.

4. **2013-14 Material and Supply Fees** - Suspension of Material and Supply Fees that are no longer needed, not all material and supply fees.

5. **Equipment Fee SPECIFICALLY FOR THE NURSING DEPARTMENT** - New equipment fees are being proposed in the Department of Nursing. Although the cost to replace equipment would require an equipment fee of over $80.00 for each course listed, the maximum allowable fee at UWF is currently $35.00 and is the amount requested for approval.

6. **Real Property Policy** - The proposed policy provides for approvals of the UWF BOT for real property transactions above appropriate threshold amounts. This policy will govern actions by all of our Direct Support Organizations (BEI, WFHPI, and Foundation).

7. **Increase (CITF) Capital Improvement Trust Fund Fee** - 2 recommendations to the BOT:
   (1) Increase, effective Fall 2013, the Capital Improvement Trust Fund Fee by the maximum amount authorized by State Statute.
   (2) Approve addition to the project list of a Student Union Phase I as the number 1 priority followed by the Recreation Complex for initial funding in FY15.

**INFORMATION ITEMS:**

1. **Student Green Fee.** Trustee Cora Merritt gave an explanation of the process that SGA is using to allocate the green fee funds.

2. **FY 2012-13 Operating Budget Summary** – VP Susan Stephenson provided an overview of our budget and said the University is in sound financial condition.

3. **University Park Update** – Dr. Barnett reported the following. Nine (9) submittals were received February 1, and listed on the BEI website. Seven (7) were team submittals. Two (2) submittals were not part of a team, being consultant submittals. The qualifications will be evaluated and recommended by an Evaluation Committee comprised of BEI, BOT, private sector, and University staff. Upon conclusion of this RFQ process, a Request for Proposal (RFP) process will be used to select the Master Developer for the project. The RFP process is scheduled to conclude with an agreement in late June, 2013.

**FULL BOARD ACTION ITEMS:**

1. **CONSENT AGENDA ITEMS FOR APPROVAL:** Chair Bear reported there were 17 items on our consent agenda today. All were fully discussed during the committee meetings, and
all of the recommendations of the committees reflect the proposed action provided with the agenda backup. He asked if any trustee desired to pull any item from the consent agenda for further discussion.

A. UWF Regulations:
   a. Revision to UWF/REG 3.002 Admission to Graduate Programs and Post-Baccalaureate Professional Students
   b. Revision to UWF/REG 3.010 Student Code of Conduct
   c. Revision to UWF/REG 3.032 Undergraduate Admission Standards for Transfer Students

B. Request to Terminate Degree Program – Oceanography B.S.

C. Approval of Proposed 2014-15 Academic Calendar

D. Authorization to Sign Checks

E. Approval of Housing & Residential Life Rental Rates

F. Acquisition and Financing of Additional Student Housing Facilities

G. Approval 2013-14 Material and Supply Fees

H. Approval of Equipment Fee

I. Approval of Real Property Policy

J. Approval of UWF Financial Audit

K. Acceptance:
   a. Financial Audit of Intercollegiate Athletics
   b. Financial Statement Audit of WUWF-FM
   c. Internal Auditing & Management Consulting Audit Reports
      i. Study Abroad Program
      ii. Postal Services
   d. Internal Auditing PCard Audit Reports for Quarter 2

The Chair called for a motion that the Board approve and adopt the recommendations of the Finance & Facilities, Audit & Operations, Student Affairs and Academic Affairs Committees made during their meetings with respect to the matters set forth on the consent agenda.

Motion by: Trustee Walton
Seconded by: Trustee Patel
Motion passed unanimously.

2. **UWF REG 3.033 Transfer of Credit** was presented by Dr. George Ellenberg. The regulation was addressed during the committee meeting in February. However, the posting dates were not sufficient for comments. Thus, the reason for addressing at the full Board. A motion was made that the Board (i) approve the text of UWF REG 3.033 Transfer of Credit as set forth in the supporting documentation, and (ii) delegates to the Academic Affairs committee the authority to approve of the regulation on behalf of the Board, after the appropriate posting period has been completed.

NOPA - Green
[http://uwf.edu/trustees/Mar19_13/GNOTICE.pdf](http://uwf.edu/trustees/Mar19_13/GNOTICE.pdf)

NOPA - Yellow
[http://uwf.edu/trustees/Mar19_13/YNOTICE.pdf](http://uwf.edu/trustees/Mar19_13/YNOTICE.pdf)
Motion by: Trustee O’Sullivan
Seconded by: Trustees Dana & Walton
Motion passed unanimously.

3. **2013-14 Board of Trustees Meeting Schedule** was presented by Chair Lewis Bear who reminded the trustees that they received this as an informational item in December. Our meetings are coordinated with all divisional vice presidents around Commencement, Foundation, Business Enterprises, Inc. Board of Governors meetings. It is difficult to accommodate everyone and there is conference call availability as needed.

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<th>Committees</th>
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<th>BOT Meeting</th>
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<td>August 28 or 29</td>
<td>B12/R150</td>
<td>September 20</td>
<td>Emerald Coast - FWB</td>
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<td>November 18 or 19</td>
<td>Scenic Hills</td>
<td>December 13</td>
<td>UWF Conference Center</td>
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<tr>
<td>March 5 or 6</td>
<td>B12/R150</td>
<td>March 26</td>
<td>UWF Conference Center</td>
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<td>May 13* or 14* or May 20* or 21*</td>
<td>B12/R150</td>
<td>June 5<em>or 12</em></td>
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<td>June 6_ or 13*</td>
<td>Joint Strategic Wkshop</td>
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*alternate date
Round Fiesta

A motion was made to approve the 2013-14 meeting dates as presented.

Motion by: Trustee Terry
Seconded by: Trustee O’Connor
Motion passed unanimously

4. **Resolution in Recognition of Service** – Cora Merritt, trustee representing the Student Government will exit as SGA President in April. At this time, Chair Bear asked Cora to join him as he read the resolution. Upon finishing the resolution, he presented Cora with the resolution and a small token of appreciation.

R2013.1 – Cora Merritt

A motion was made to adopt the Resolution 2013.1 for Cora Merritt and to be spread upon the pages of the minutes.

Motion by: Trustee Lewis
Seconded by: Trustee Patel
Motion passed unanimously.

**Informational Items:**

1. **Fall First Time In College (FTIC) Retention Survey Results** were provided through a PowerPoint presentation by Dr. Rod Lewis.

   Survey
   http://uwf.edu/trustees/Mar19_13/FFTIC.pptx
2. **UWF Preparation for Reaffirmation of Accreditation from Southern Association of Colleges and Schools – SACS/COC** was presented by Dr. Dottie Minear. 
   http://uwf.edu/trustees/Mar19_13/SACS-COC.pdf

3. **Legislative Agenda Update** was provided by Janice Gilley via conference phone.
   - **Support/Maintain reinstatement in the base budget of last year’s $300 million reduction to the SUS.** The reduction this year was $11.9M. Since 2007 the budget reduction for UWF has been 47%.
   - **Support for the student led initiative Aim Higher.** The student leaders are asking for an investment to ensure quality higher ed this year in which all universities have agreed not to seek tuition increases if this request is funded. The SUS presidents support this initiative and hope funding will be available.
   - **With the decline of the bonding capacity for PECO at the state level, support for alternative financial options is essential to maintain our university system’s existing facilities.** Alternatives could include more flexibility in revenue management and greater public private partnership options. Repair and maintenance of infrastructure is fundamental in the provision of a quality educational experience for students. If not properly maintained, the replacement cost of the SUS capital assets is an estimated $14 Billion.
   - **Complete Florida Degree Program** – UWF is a leader in online education in the state. The university has over 23% of our students fully online and 549 courses are available. UWF is interested in being a major player in online program delivery in the State of Florida. With 2.2 Million Floridians with some college credit we are poised to design a successful degree completion plan in conjunction with state universities and colleges. $5M – HB 7057 – SB 1720
   - **Employing Floridians:** UWF is collaborating with two other SUS institutions to provide high-demand and high wage Doctoral programs for students in the NW FL region. These programs will be able to function at a fraction of the cost of starting a new Doctoral program by utilizing existing partner resources and thus creating efficiencies.
     - **Support a recurring $1M appropriation for a Doctorate of Physical Therapy with our partner institution USF Health.** In Florida there are currently over 4,000 job openings for DPT – prepared graduates with average annual salaries of $82,557. In the 5 county area within NW FL (Escambia, Santa Rosa, Bay, Walton and Okaloosa) there are currently 215 openings for DPT – prepared graduates with an average annual salary of $80,152. ($500K for UWF and $500K for USF.)
     - **Support a recurring $1M appropriation for a Doctorate of Nursing Practice with our partner institution the University of Florida.** In Florida it is projected by OPPAGA that Advanced Professional Nurses could generate a cost savings of $339M across Florida’s entire health system. In the 12 counties in NW FL, the number of new Professional Nurses needed is between 50 and 75 per year. In Pensacola the average salary is $80,000. ($500K for UWF and $500K for UF.)
• **SB 224 – Florida Small Business Development Center (FSBDC) Legislation** – codifies the SBDC program and aligns the efforts and investments of the network with state economic development and higher ed in an effort to better serve the needs of Florida’s small business community.

• **IT Performance Funding** – UWF (1 of 4 universities) received IT Performance funding through a competitive process for 2012-13 and supports the continued 2013-14 funding for the SUS. **SB 1076 – HB 5075**

• **Student Life** – UWF wants to build a robust student life experience and affinity for this community. We believe that football is the key. We are currently exploring the addition of football to our National Champion Division II athletic programs.

• **Considering - $137M** – Division of Management Services – OPS Healthcare

• **Considering Certifications** – Higher ed – Completion rates

4. **Business Enterprises, Inc. (BEI) Update** was provided by Dr. Jim Barnett.
   - Ground Lease Restaurants/Student Housing
   - Scenic Hills Country Club Update
   - University Park & NW Retirement Village
   - University Dining renegotiating with Compass (Chartwells)

5. **Summer Retention Initiative** was addressed by Provost Martha Saunders.
   The University will implement a summer retention initiative that is designed to bring in FTIC (First time in college) students to begin their academic pursuits in the Summer. If students take six face-to-face credit hours in the summer, and remain in good academic standing, they will be granted a three credit (tuition and tuition differential only, not fees) waiver in the Fall semester.

   This program is designed to help students integrate into the campus culture prior to the bustle of Fall. It aids them in timely progression toward graduation, meets the state requirement to take six credit hours in the summer, and aligns with our emphasis on retention, progression, and graduation.

   UWF must make strides to improve our retention, time to degree, and graduation rates. This effort will aid in our endeavors.

**Other Business:**
Chair Bear recognized Dr. Kyle Marrero, VP for Advancement who has been chosen as President for the University of West Georgia. He expressed his appreciation and wished him well. Dr. Marrero thanked UWF for the opportunity to serve.

**Upcoming Events**
- April 5-6  Festival on the Green
- April 25  President’s Budget Town Hall Meeting
- May 4  Spring Commencement
May 8  UWF BOT Committee Meetings
June 11  UWF BOT Meeting
        Joint Boards Appreciation Reception
June 12  UWF Joint Boards Strategic Planning Workshop

Concluding Remarks and Adjournment:

There was no further business to consider and the meeting adjourned at 3:34 p.m.

Respectfully submitted,

Faye H. Bowers, recording secretary