Chair Mort O’Sullivan called the meeting to order at 9:52 a.m. with the following committee members present: Mort O’Sullivan, Suzanne Lewis and Dave Cleveland.

Other trustees in attendance: Garrett Walton, Richard Hough, Suzanne Lewis, Dave Cleveland, Jay Patel, Robert Jones, Bentina Terry.

Others in attendance: Dr. Judy Bense, President; Dr. Martha Saunders, Provost; Dr. Brendan Kelly, VP for University Advancement; Dr. Kevin Bailey, VP Student Affairs; Pat Lott, General Counsel, Ms. Betsy Bowers, IVP Business, Finance & Facilities; Dr. George Ellenberg, Vice Provost, Ms. Cynthia Talbert, Interim Director, Internal Auditing; Ms. Ellen Till, Director, Business Affairs & Auxiliary Services; Dr. Jim Hurd, AVP for Student Affairs; Dr. Richard Podemski, AVP, Dean Graduate School; Dr. Lusharon Wiley, Senior Associate Dean of Students; Dr. Michael Huggins, Dean, CASSH; Dr. Steve Brown, Dean, CEPS; Dr. Greg Lanier, Dean, University College; Dr. Carl Backman, Interim Assoc Dean, COB; Dr. Michael White, Director, Strategic Planning & IE; Dr. Jay Clune, Administrative Fellow; Mr. Pat Crawford, Executive Director, WUWF Public Broadcasting, Dr. Brandon Frye, AVP, Dean of Students; Dr. James Barnett, Interim CEO, UWF BEI; Ms. Mica Hughes-Harrell, Director, Wellness Services; Ms. Megan Gonzalez, Director, Public Relations; Mr. Greg Dziadon, Director, Testing and Technology Services; Mr. Keith King, Associate Director, Institutional Research; Ms. Lauren Loeffler, Director, Career Services; Ms. Cindy Faria, AVP Human Resources; Ms. Karen Rentz, Director, Office of EOC; Ms. Robin Zimmern, Assistant Dean of Students; Dr. Rick Harper, Executive Director, OEDE; Mr. Peter Robinson, Director, Environmental Health & Safety; Ms. Sandra Thompson, Director, ITS; Dr. Jenae Burkart, Faculty Technology Support Specialist, ITS; Mr. Paul White, Mr. Paul Nelson, Network Engineer, ITS; Mr. William Coleman, ITS, Ms. Angela Wallace, Director, Business, Finance and Facilities Division; Mr. William Healey, Director, Recreation and Sports Services; Mr. Tony Nguyen, Associate Athletic Director; Mr. David O’Brien, AVP Business and Property Development; Ms. Lisa Berneau, Assistant General Counsel; Ms. Anita Schonberger, Deputy General Counsel; Mr. James Felder, Associate General Counsel; Ms. Colleen Asmus, AVP Financial Services; Ms. Angela Jones, Director, Procurement and Contracts; Ms. Valerie Moneyham, AVP, Business, Finance & Facilities; Dr. Claudia Stanny, Director, CUTLA: Dr. Tim O’Keefe, Dean, College of Business; Mr. Daniel Lucas, Chief Financial Officer, UWF Foundation; Mr. Jeffrey Djerlek, Assistant Controller, Financial Services; Dr. Joffrey Gaymon, AVP Enrollment Affairs; Mr. Christopher Lizen, Institutional Research; Mr. David Scott, Athletic Director; Mr. Dan Bevel, Internal Auditor; Mr. Matthew Packard, Compliance Specialist; Dr. William Crawley, Dean, CEPS; Mr. John Warren, Director, Chief of Police; Dr. Rebecca Kennedy, AVP Counseling Center; Dr. Sarah Luczyk, Director, Student Affairs Plan; Mr. Andrew Romer, Executive Specialist, Ms. Rebecca Sandberg, Administrative Assistant; Becky Luntsford, Executive Specialist, and Susan Stephenson.
CHAIR’S GREETING

Chair O’Sullivan welcomed everyone and thanked all for being here today. He recognized President Judy Bense, Chair Lewis Bear, Jr., and Trustees Jones, Hough, Terry, Walton, and Patel.

ACTION ITEMS

1. **Approval of Amendment to UWF REG 6.0054 Competitive Solicitation Requirements**

   was presented by Angie Jones.

   The proposed amendment updates the current regulation to bring the regulation into compliance with Board of Governors Regulation 18.002 by deleting the reference to the time calculation interpretation.

   A motion was made to Recommend Approval of the Proposed Amendment to UWF REG 6.0054 Competitive Solicitation Requirements to bring the regulation into compliance with Board of Governors Regulations by the full Board at the March 25, 2015 meeting.

   Motion by: Trustee Dave Cleveland
   Seconded by: Trustee Suzanne Lewis
   Motion passed unanimously.

2. **Approval of Amendment to UWF REG 5.010 Educational Research Center for Child Development**

   was presented by Jim Hurd.

   BOG Regulation 10.004 provides that the BOT may establish or change child care and service fees for ERCCD. ERCCD child care fees were last increased in Fall 2014. These rates have been presented and approved by the ERCCD Board of Directors as required by BOG Regulation 10.004.

   A motion was made to Recommend Approval of the Proposed Amendment to UWF REG 5.010 Educational Research Center for Child Development by the full Board at the March 25, 2015 meeting.

   Motion by: Trustee Suzanne Lewis
   Seconded by: Trustee Dave Cleveland
   Motion passed unanimously.

3. **Approval of Amendment 1 to the Master Sublease Agreement between the University of West Florida and UWF Business Enterprises, Inc. (BEI)**

   was presented by Pat Lott.
The proposed amendment substitutes a small, specific, description of land authorized to be leased to BEI in place of the broad legal description previously authorized in the Master Sublease Agreement approved by the BOT in March, 2012. The legal description set forth in Amendment 1 is included within the spaces previously authorized to be leased to BEI, but is substantially smaller, as it encompasses only the spaces underlying the East Campus improvements. Pursuant to the Master Sublease Agreement, additional parcels may be added in the future with the approval of the BOT when new developments are identified.

A motion was made to Recommend Approval and Authorize Execution and Compilation of Amendment 1 to the Master Sublease between the University of West Florida and UWF Business Enterprises, Inc. by the full Board at the March 25, 2015 meeting.

Motion by: Trustee Dave Cleveland
Seconded by: Trustee Suzanne Lewis
Motion passed unanimously.

INFORMATION ITEMS

1. Fiscal Year 2014/15 Operating Budget Summary (2nd Quarter FY 2014/15) was presented by Colleen Asmus. Dr. Joffrey Gaymon provided additional information requested by the trustees on current student enrollment, reasons for shortfall in tuition, enrollment tracking, trends and practices within the state university system.

2. University Park Phase I was presented by Betsy Bowers. Ms. Bowers provided a handout to the trustees of an overview of the revised funding plan for Phase I of University Park. She explained the project will remain within the $6.4M budget and she will provide regular updates to the trustees as the project progresses.

OTHER COMMITTEE BUSINESS

None

ADJOURNMENT

With no further Finance & Facilities items to discuss, the meeting was adjourned at 10:45 a.m.

Respectfully submitted,
Becky Luntsford, recording secretary