Chair Mort O’Sullivan called the meeting to order at 9:05 a.m. with the following committee members present: Mort O’Sullivan and Dave Cleveland and Suzanne Lewis.

Other trustees in attendance: Lewis Bear, Jr., Jay Patel, and LuTimothy May.

Others in attendance: Dr. Judy Bense, President; Dr. Martha Saunders, Provost; Dr. Brendan Kelly, VP for University Advancement; Dr. Kevin Bailey, VP Student Affairs; Dr. Steven Cunningham, VP Finance & Administrative Services; Pat Lott, General Counsel, Ms. Betsy Bowers, VP Business, Finance & Facilities; Dr. George Ellenberg, Vice Provost, Ms. Janice Gilley, AVP Governmental & Community Relations; Ms. Cynthia Talbert, Interim Director, Internal Auditing; Ms. Ellen Till, Director, Business Affairs & Auxiliary Services; Dr. Jim Hurd, AVP for Student Affairs; Dr. Michael Huggins, Dean, CASSH; Dr. Steve Brown, Dean, CEPS; Dr. Greg Lanier, Dean, University College; Dr. Ed Ranelli; Dr. Michael White, Director, Strategic Planning & IE; Dr. Jay Clune, Dean, Graduate School; Dr. Kim LeDuff, Chief Diversity Officer; Dr. Joffery Gaymon, AVP Enrollment Affairs; Dr. Ruth Davison, Director of Housing; Dr. LuSharon Wiley, Senior Associate Dean of Students; Mr. Pat Crawford, Executive Director, WUWF Public Broadcasting, Mr. Peter Robinson, Director, Environmental Health & Safety; Dr. Brandon Frye, AVP, Dean of Students; Dr. James Barnett, Interim CEO, UWF BEI; Ms. Cynthia Watson, Director, ERCCD; Ms. Megan Gonzalez, Director, Public Relations; Mr. Matt Rowley, Public Relations; Mr. Greg Kirby, Director, Bookstore; Ms. Karen Rentz, Director, Office of EOC; Ms. Robin Zimmern, Assistant Dean of Students; Dr. Rick Harper, Executive Director, OEDE; Ms. Sandra Thompson, Director, ITS; Ms. Melanie Haveard, Director, ITS; Mr. Paul Nelson, Network Engineer, ITS; Dr. Jenae Burkart, ITS; Mr. William Coleman, ITS; Ms. Karen Emmons, Athletic Coordinator; Mr. David Scott, Athletic Director; Mr. David O’Brien, AVP Business and Property Development; Ms. Lisa Bethune, Assistant General Counsel; Ms. Colleen Asmus, AVP Financial Services; Ms. Angela Jones, Director, Procurement and Contracts; Ms. Valerie Moneyham, AVP, Business, Finance & Facilities; Dr. Claudia Stanny, Director, CUTLA: Mr. Daniel Lucas, Chief Financial Officer, UWF Foundation; Dr. William Healey, Director, Recreation and Sports Services; Mr. Matt Marshall, Director, University Commons & Student Activities; Mr. John Warren, Chief of Police; Dr. William Crawley, Dean, CEPS; Dr. Rebecca Kennedy, AVP Counseling Center; Eric Ingerman, Sound Specialist; Becky Luntsford, Executive Specialist.

**CHAIR’S GREETING**

Chair O’Sullivan welcomed everyone and thanked all for being here today. He recognized President Judy Bense, Chair Lewis Bear, Jr., and Trustees Cleveland, Lewis, May and Patel.
ACTION ITEMS

1. Approval of Authorization to Sign Checks was presented by Ms. Colleen Asmus.

Section 1011.42(7), Florida Statutes, University depositories; deposits into and withdrawals from depositories, states in relevant part:
(7) The university board of trustees shall specifically designate and spread upon the minutes of the board the legal name and position title of any university employee authorized to sign checks to pay legal obligations of the university.

A motion was made to Recommend Approval and authorization of specified officers and employees of the university to sign checks by adopting the following resolution effective September 1, 2015:

BE IT RESOLVED THAT, the following officers and employees of the University are authorized to sign checks for the purpose of paying legal obligations of the University from accounts held at Coastal Bank and Trust, P.O. Box 12966, Pensacola, Florida 32591 as long as the expenditures are authorized by all applicable University policies and State Regulations:
• Judith A. Bense, President
• Steven D. Cunningham, Vice President, Division of Business, Finance, and Facilities
• Colleen M. Asmus, Associate Vice President for Finance/Controller
• Jeffrey A. Djerlek, Associate Controller

Motion by: Trustee Suzanne Lewis
Seconded by: Trustee Dave Cleveland
Motion passed unanimously.

2. Promulgation of UWF/REG-6.005 Statement of Intent was presented by Ms. Angela Jones.

The proposed regulation amendment updates the title of the responsible office.

A motion was made to Recommend Approval of amendment of UWF/REG-6.005 Statement of Intent as set forth in the supporting documentation to be effective immediately following full Board approval at the September 30, 2015 meeting.

Motion by: Trustee Dave Cleveland
Seconded by: Trustee Suzanne Lewis
Motion passed unanimously.
3. Approval of Repeal of UWF/REG-6.0059 Purchases of Motor Vehicles was presented by Ms. Angie Jones.

UWF/REG 6.0059 was historically implemented to address the authority acquisition and disposal of state university motor pools prior to the creation of individual University Boards of Trustees. The regulation, however, is no longer necessary as the University does not control a central motor pool and the acquisition and disposal of motor vehicles are governed by other University regulations and policies. The Board of Governors has also repealed their regulation pertaining to the motor pool as obsolete and noted that no regulation is required on the subject.

A motion was made to Recommend Approval of Repeal of UWF/REG-6.0059 Purchases of Motor Vehicles as set forth in the supporting documentation to be effective immediately following full Board approval at the September 30, 2015 meeting.

Motion by: Trustee Dave Cleveland
Seconded by: Trustee Suzanne Lewis
Motion passed unanimously.

INFORMATION ITEMS

1. Energy Savings Performance Contract Project was presented by Dr. Jim Barnett.

2. University Efficiencies was presented by Ms. Betsy Bowers.

3. Florida Sales Tax Exemption on College Textbooks was presented by Ms. Ellen Till and Mr. Greg Kirby.

4. ERCCD Update was presented by Ms. Cynthia Watson.

OTHER COMMITTEE BUSINESS

None

ADJOURNMENT

With no further Finance & Facilities items to discuss, the meeting was adjourned at 10:25 a.m.

Respectfully submitted,
Becky Luntsford, recording secretary