Minutes  
Academic Affairs Committee Meeting  
UWF Board of Trustees  
November 16, 2017

Trustee David Ramsey called the meeting to order at 10:57 a.m. with the following committee members present: David Ramsey and Mort O’Sullivan.

Chair O’Sullivan served as an ex officio member of the Committee. Trustee Adrianne Collins was unable to attend the meeting.

Other trustees in attendance: Lewis Bear, Jr., Bob Jones, Dave Cleveland, Suzanne Lewis, Kishane Patel and Dick Baker.

Others attending:  
Dr. Martha Saunders, President; Dr. George Ellenberg, Interim Provost; Ms. Betsy Bowers, IVP Administrative Services; Dr. Pam Northrup, VP, Innovation and Strategic Research; Dr. Joffery Gaymon, Vice President Enrollment & Student Affairs; Dr. Kim LeDuff, Vice President, Academic Engagement; Ms., Pam Langham, General Counsel; Ms. Janice Gilley, AVP External Affairs; Mr. Dave Scott, Athletic Director; Dr. Melinda Bowers, Director, Emerald Coast Campus; Ms. Cynthia Talbert, Internal Auditor III; Ms. Karen Rentz, Executive Director, Office of Equity & Diversity; Dr. Jenae Burkart, Faculty Technology Support Specialist, ITS; Ms. Sandra Thompson, Director, ITS; Mr. Ross Dahlstrom, Network Engineer; and Mr. Chase Green Technology Engineer, ITS.

GREETING

Trustee Ramsey welcomed everyone in attendance and explained the Committee had two informational items on the agenda.

INFORMATION ITEMS

1. Academic Program Reviews for 2017-2018 Academic Year. Dr. Kimberly McCorkle, Interim Vice Provost, presented this item.

   The Florida Board of Governors requires the review of all academic programs on a seven-year cycle. University of West Florida Policy AC-07.00-06/09 details the requirements of the program review process in order to provide information for assessing and improving academic programs. Where appropriate, program reviews are carried out in conjunction with discipline accreditation reviews. The results of program reviews are expected to inform strategic planning, program development, and resource decisions. Among the key components of academic programs reviews are:
• Appropriate input from external experts;
• Review of the mission(s) and purpose(s) of the program within the context of the UWF mission and the Board of Governors Strategic Plan;
• Establishment of teaching, research, service, and other program goals and objectives;
• Emphasis on assessing student learning outcomes, especially as related to the program’s Academic Learning Compact;
• Review of current strengths and challenges of the program;
• Summary of recommendations and/or proposed action plans made as a result of the review; and
• Electronic submission of a summary of each academic program review to the Board of Governors.

2. **Overview of 2UWF Transfer Student Partnership Programs.** Dr. Joffery Gaymon, Vice President for Enrollment and Student Affairs.

This presentation provided an overview of the 2UWF Program, which guarantees admission for associate degree graduates from any of three partner state colleges. Current partners include Gulf Coast State College, Northwest Florida State College, and Tallahassee Community College. The program also provides priority admission and enriched advising. The presentation will highlight best practices from the program.

Trustee Bob Jones stated that he would like to see Chipola Junior College be included in this program.

**ADJOURNMENT**

With no further Academic Affairs items to discuss, the meeting was adjourned at 11:07 a.m.

Respectfully submitted,
Becky Luntsford, Assistant Corporate Secretary