Chair Bentina Terry called the meeting to order at 10:10 a.m. with the following committee members present: Bentina Terry, Ted Fox, and Garrett Walton.

Other trustees in attendance: Lewis Bear, Jr., Susan O’Connor, Bob Jones, Mort O’Sullivan, Dave Cleveland, Suzanne Lewis, Jay Patel, Lu Timothy May, and Daniel McBurney.

Others in attendance: Dr. Judy Bense, President; Dr. Martha Saunders, Provost; Dr. Kevin Bailey, VP Student Affairs; Dr. Steven Cunningham, VP Finance & Administrative Services; Pat Lott, General Counsel, Ms. Betsy Bowers, AVP Internal Auditing; Dr. George Ellenberg, Vice Provost; Dr. Pam Northrup, VP Innovation Institute; Ms. Janice Gilley, AVP Governmental & Community Relations; Ms. Cynthia Talbert, Internal Auditing; Ms. Ellen Till, Director, Business Affairs & Auxiliary Services; Dr. Michael Huggins, Dean, CASSH; Dr. Steve Brown, Dean, CEPS; Dr. Ed Ranelli; Dr. Jay Clune, Dean, Graduate School; Dr. Kim LeDuff, Chief Diversity Officer; Dr. Joffery Gaymon, AVP Enrollment Affairs; Dr. Ruth Davison, Director of Housing; Dr. LuSharon Wiley, Senior Associate Dean of Students; Dr. Tim O’Keefe, Dean, College of Business; Ms. Mica Hughes-Harrell, Director Wellness Services; Ms. Anita Schonberger, Deputy General Counsel; Dr. Vanee Cao-Nguyen, Director SDRC; Dr. Bob Dugan, Dean, Library Studies; Dr. Sarah Luczyk, AVP, Student Affairs; Mr. Peter Robinson, Director, Environmental Health & Safety; Dr. Brandon Frye, AVP, Dean of Students; Dr. James Barnett, Interim CEO, UWF BEI; Mr. Rob Overton, Executive Director, Historic Trust; Ms. Angela Wallace, Director, Finance & Admin; Mr. Matt Rowley, Public Relations; Ms. Karen Rentz, Director, Office of EOC; Ms. Robin Zimmern, Assistant Dean of Students; Ms. Sandra Thompson, Director, ITS; Ms. Melanie Haveard, Director, ITS; Mr. William Coleman, ITS; Mr. Colin Bissett, ITS; Mr. Tony Nguyen, Athletics; Ms. Patrice Moorer, Asst Dean, University College; Mr. David Scott, Athletic Director; Ms. Lisa Berneau, Assistant General Counsel; Ms. Lauren Loeffler, Director Career Center; Ms. Jamie Sprague, Asst Director Human Resources; Ms. Angela Jones, Director, Procurement and Contracts; Ms. Valerie Moneyham, AVP, Business, Finance & Facilities; Dr. Claudia Stanny, Director, CUTLA: Mr. Daniel Lucas, Chief Financial Officer, UWF Foundation; Dr. William Healey, Director, Recreation and Sports Services; Mr. Matt Marshall, Director, University Commons & Student Activities; Mr. John Warren, Chief of Police; Dr. William Crawley, Dean, CEPS; Dr. Rebecca Kennedy, AVP Counseling Center; Andrew Romer, Executive Specialist; Eric Ingerman, Sound Specialist; Becky Luntsford, Executive Specialist.
CHAIR’S GREETING

Chair Terry welcomed everyone and thanked all for being here today. She recognized all trustees in attendance.

ACTION ITEMS

1. **Approval of Revised UWF REG 3.008 Academic Probation, Suspension, Reinstatement** was presented by Dr. George Ellenberg, Vice Provost.

   The current regulation addresses probation, suspension, reinstatement, and dismissal for undergraduate and graduate students. The proposed regulation addresses each category of student in a separate section: undergraduate, masters, doctoral and non-degree students. Terms were clarified and obsolete language was revised or removed. A definition of good standing was added to each section, an academic warning section was added for undergraduate students, and appeal processes were added for undergraduate students and the appeal process for graduate students was clarified. The regulation now clarifies that students can be dismissed from programs for academic reasons, and provides for appeal of dismissal decisions. Also proposed is a section for Non-Degree Students which includes academic warning, probation, suspension and reinstatement. A more detailed list of the specific changes are detailed in the Notice, which is attached in the supporting documentation.

   A motion was made to Recommend Approval of Revised UWF REG 3.008 Academic Probation, Suspension, Reinstatement by the full Board at the December 10, 2015 meeting.

   Motion by: Trustee Ted Fox
   Seconded by: Trustee Garrett Walton
   Motion passed unanimously.

2. **Approval of Revisions to UWF REG 3.001 Admission Standards for First Time in College Student Applicants** was presented by Dr. Joffery Gaymon, Assistant Vice President of Enrollment Services.

   Early Admissions is a form of dual enrollment designed for high school students who are entering their senior year, have completed most of their graduation requirements, and wish to enroll full-time at an SUS institution. Applications for early admission are reviewed on a case by case basis. Early admissions information is covered in the regulation in Section VI. (A). The proposed revisions to Section VI (A) include more detailed language outlining specific requirements for early admission applicants and clarify that students must have completed their junior year in high school to be eligible.
In addition, obsolete language requiring students to reapply for admission for Fall 2014 was removed, there was a change in the name of the Admission Decision Committee to the Admission Appeals Committee, and formatting errors were corrected.

A motion was made to Recommend the full Board Approve Revisions to UWF REG 3.001 Admission Standards for First Time in College Student Applicants at the December 10, 2015 meeting.

Motion by: Trustee Ted Fox
Seconded by: Trustee Garrett Walton
Motion passed unanimously.

3. Approval of Revisions to UWF REG 3.032 Undergraduate Admission Standards for Transfer Students was presented by Dr. Joffery Gaymon, Assistant Vice President of Enrollment Services.

The main change in BOG Regulation 6.004 is the creation of a new category of lower division transfer student. The category consists of transfer students with 30 or more, but less than 60, transferrable semester hours. Transfer students in this category will no longer need to meet FTIC requirements, which means they will no longer have to submit ACT/SAT scores and a high school transcript. Instead, the students in this category will have to show completion of a college level math and a composition course prior to enrollment, in addition to transfer requirements. The proposed changes in UWF/REG 3.032 reflect these proposed changes to the BOG regulation.

A motion was made to Recommend the full Board Approve Revisions to UWF REG 3.032 Undergraduate Admission Standards for Transfer Students at the December 10, 2015 meeting.

Motion by: Trustee Ted Fox
Seconded by: Trustee Garrett Walton
Motion passed unanimously.

INFORMATION ITEMS

1. Division of Academic Affairs Update was presented by Provost Martha Saunders.

OTHER COMMITTEE BUSINESS

None

ADJOURNMENT

With no further Academic Affairs items to discuss, the meeting was adjourned at 10:53 a.m.

Respectfully submitted,
Becky Luntsford, recording secretary