Minutes
Academic Affairs Committee Meeting
UWF Board of Trustees
May 21, 2015

Chair Robert Jones called the meeting to order at 11:30 a.m. with the following committee members present: Robert Jones, Bentina Terry, and Richard Hough.

Other trustees in attendance: Lewis Bear, Jr., Mort O'Sullivan, Dave Cleveland, Jay Patel, Susan O'Connor, Garrett Walton, Daniel McBurney, and LuTimothy May.

Others in attendance: Dr. Judy Bense, President; Dr. Martha Saunders, Provost; Dr. Brendan Kelly, VP for University Advancement; Dr. Kevin Bailey, VP Student Affairs; Pat Lott, General Counsel, Ms. Betsy Bowers, IVP Business, Finance & Facilities; Dr. George Ellenberg, Vice Provost, Ms. Cynthia Talbert, Interim Director, Internal Auditing; Ms. Ellen Till, Director, Business Affairs & Auxiliary Services; Dr. Jim Hurd, AVP for Student Affairs; Dr. Richard Podemski, AVP, Research & Sponsored Programs; Dr. Michael Huggins, Dean, CASSH; Dr. Steve Brown, Dean, CEPS; Dr. Greg Lanier, Dean, University College; Dr. Carl Backman, Interim Assoc Dean, COB; Dr. Ed Ranelli; Dr. Ruth Davison; Dr. Tom Westcott; Dr. Gentry McCurdy; Ms. Janice Gilley; Dr. Michael White, Director, Strategic Planning & IE; Dr. Jay Clune, Dean, Graduate School; Mr. Pat Crawford, Executive Director, WUWF Public Broadcasting, Dr. Brandon Frye, AVP, Dean of Students; Dr. James Barnett, Interim CEO, UWF BEI; Ms. Mica Hughes-Harrell, Director, Wellness Services; Ms. Megan Gonzalez, Director, Public Relations; Ms. Lauren Loeffler, Director, Career Services; Ms. Cindy Faria, AVP Human Resources; Ms. Karen Rentz, Director, Office of EOC; Ms. Robin Zimmern, Assistant Dean of Students; Dr. Rick Harper, Executive Director, OEDE; Ms. Sandra Thompson, Director, ITS; Ms. Melanie Haveard, Director, ITS; Mr. Paul Nelson, Network Engineer, ITS; Mr. William Coleman, ITS, Ms. Angela Wallace, Director, Business, Finance and Facilities Division; Mr. David O'Brien; Mr. Matt Marshall; Mr. Tony Nguyen, Associate Athletic Director; Mr. David O'Brien, AVP Business and Property Development; Ms. Anita Schonberger, Deputy General Counsel; Mr. James Felder, Associate General Counsel; Ms. Colleen Asmus, AVP Financial Services; Ms. Angela Jones, Director, Procurement and Contracts; Ms. Valerie Moneyham, AVP, Business, Finance & Facilities; Dr. Claudia Stanny, Director, CUTLA: Dr. Tim O'Keefe, Dean, College of Business; Mr. Daniel Lucas, Chief Financial Officer, UWF Foundation; Mr. Jeffrey Djerlek, Assistant Controller, Financial Services; Dr. Joffrey Gaymon, AVP Enrollment Affairs; Mr. Christopher Lizen, Institutional Research; Mr. David Scott, Athletic Director; Mr. Dan Bevel, Internal Auditor; Mr. Matthew Packard, Compliance Specialist; Dr. William Crawley, Dean, CEPS; Dr. Rebecca Kennedy, AVP Counseling Center; Dr. Sarah Lucyzk, Director, Student Affairs Plan; Mr. Andrew Romer, Executive Specialist; Eric Ingerman, Sound Specialist; Ms. Rebecca Sandberg, Administrative Assistant; Becky Luntsford, Executive Specialist.
CHAIR'S GREETING

Chair Jones welcomed everyone and thanked all for being here today. He recognized President Judy Bense, Chair Lewis Bear, Jr., and Trustees O’Sullivan, Cleveland, Patel, O’Connor, Walton, McBurney, and May.

ACTION ITEMS

1. **Approval of Request to Explore B.S. in Mechanical Engineering** was presented by Dr. Michael Huggins.

The creation of the Bachelor of Science in Mechanical Engineering (BSME) at UWF is in direct response to the increased workforce demand for mechanical engineers in northwest Florida and consistent requests to start such a program by the local community. The BSME is envisioned to be a hands-on, high-quality program that will seek ABET accreditation as soon as it graduates its first bachelor’s students or shortly thereafter. The program will be offered on both the Pensacola and Emerald Coast campuses via the same Distance Learning setting that is currently being used by the Electrical and Computer Engineering programs. The BSME program will enhance the engineering offerings at UWF and may catalyze the creation of other engineering programs that have been requested by the community.

This Request to Explore is the second phase in the process of establishing the BSME program.

To help market the BSME program, recruit students and get them ready to start taking core courses in the Fall 2016 semester when the program is scheduled to start, UWF has created a Pre-Mechanical Engineering (Pre-ME) Banner code so that students interested in the BSME program can declare this major starting Fall 2015 and begin taking prerequisites to core ME courses (see attached Pre-Mechanical Engineering curriculum).

A motion was made to Recommend Approval of the Request to Explore the Creation of the Bachelor of Science in Mechanical Engineering by the full Board at the June 23, 2015 meeting.

Motion by: Trustee Bentina Terry
Seconded by: Trustee Richard Hough
Motion passed unanimously.

2. **Approval of Tenure** was presented by Dr. Martha Saunders.

Five individuals were nominated for tenure having fulfilled all necessary requirements.
College of Arts, Social Sciences and Humanities
Sheila Dunn, Assistant Professor  Music
Joseph Herring, Assistant Professor  Art

College of Business
Eric Bostwick, Assistant Professor  Accounting & Finance
Blaine Lawlor, Assistant Professor  Management and MIS

College of Education and Professional Studies
John Pecore, Assistant Professor  Teacher Education and Educational Leadership

A motion was made to Recommend Tenure Approval by the full Board at the June 23, 2015 meeting.

Motion by:  Trustee Bentina Terry
Seconded by:  Trustee Richard Hough

INFORMATION ITEM

1. UWF’s Facts & Figures Web Links Update was presented by Dr. Martha Saunders.

OTHER COMMITTEE BUSINESS

None

ADJOURNMENT

With no further Academic Affairs items to discuss, the meeting was adjourned at 11:41 a.m.

Respectfully submitted,
Becky Luntsford, recording secretary