Minutes
UWF Board of Trustees
UWF Conference Center
September 9, 2014

The meeting of the UWF Board of Trustees was called to order at 9:01 a.m. by Lewis Bear, Jr., BOT Chair.

APPROVAL OF MINUTES BY COMMITTEES

Chairman Bear called on each committee chair to convene his/her committee for adoption of their minutes.

Audit and Operations: Garrett Walton, Audit and Operations Committee member called the meeting to order and asked for a motion to approve their August 14, 2014 minutes.
- August 14, 2014 Audit & Operations Minutes
- August 14, 2014 Audit & Operations Agenda

Motion by: Trustee Pam Dana
Seconded by: Trustee Garrett Walton
Motion passed.

Finance and Facilities: Dave Cleveland, Finance and Facilities Committee member called the meeting to order and asked for a motion to approve their August 14, 2014 minutes.
- August 14, 2014 Finance & Facilities Committee Minutes
- August 14, 2014 Finance & Facilities Committee Agenda

Motion by: Trustee Suzanne Lewis
Seconded by: Trustee David Cleveland
Motion passed.

Executive Committee: Lewis Bear, Jr., Executive Committee chair called the meeting to order and asked for a motion to approve their August 14, 2014 minutes.
- August 14, 2014 Executive Committee Minutes
- August 14, 2014 Executive Committee Agenda

Motion by: Trustee Bob Jones
Seconded by: Trustee Dave Cleveland
Motion passed.
Student Affairs: Jay Patel, Student Affairs Committee chair called the meeting to order and asked for a motion to approve their September 2, 2014 minutes.

- September 2, 2014 Executive Committee Minutes
- September 2, 2014 Executive Committee Agenda

The September 2, 2014 Student Affairs Committee meeting minutes were not distributed and will be placed on the next Student Activities Committee meeting agenda.

Academic Affairs: Richard Hough, Academic Affairs Committee member called the meeting to order and asked for a motion to approve their August 14, 2014 minutes.

- August 14, 2014 Audit & Operations Minutes
- August 14, 2014 Audit & Operations Agenda

Motion by: Trustee Bentina Terry
Seconded by: Trustee Richard Hough
Motion passed.

FULL BOARD

Chair Bear called the full Board meeting to order at 9:06 a.m.

Dr. Kim Brown called roll with the following trustees present as noted here. Mr. Lewis Bear, Jr.; Mr. Dave Cleveland; Mr. Ethan Friedland; Dr. Richard Hough; Ms. Suzanne Lewis; Mr. Jay Patel; Dr. Pam Dana (joined by conference call); Mr. Robert Jones; Rev. LuTimothy May, Ms. Bentina Terry, and Mr. Garrett Walton.

Trustees O’Sullivan and O’Connor were absent.

Others attending:
Dr. Judy Bense, President; Dr. Martha Saunders, Provost & VP for Academic Affairs; Dr. Kevin Bailey, VP Student Affairs; Dr. Susan Stephenson, VP for Business, Finance & Facilities; Dr. Brendan Kelly, IVP University Advancement; Dr. Kim Brown, VP & Chief of Staff; Ms. Pat Lott, General Counsel; Dr. George Ellenberg, Vice Provost; Dr. Dottie Minear, Sr. Associate VP; Rebecca Sandberg, Program Assistant; Andrew Romer, Executive Specialist; and Rebecca Luntsford, Executive Specialist.

1. CALL TO ORDER AND CHAIR’S REMARKS

Chair Bear welcomed everyone and reminded those present that time has been set aside during the meeting today to allow public comment on matters coming before the Board. He instructed anyone wanting to speak on an item on today’s agenda, to complete a Request to Address the
UWF Board of Trustees form as required. The forms are available on a table in the back of the room and should be provided to the Board of Trustees’ administrative assistant, Becky Luntsford in advance of the public comment period.

2. **PRESIDENT’S REPORT**

Dr. Bense gave her President’s Report to the Board.

- Fall 2014 is underway. It is wonderful to welcome back our students. You will hear an enrollment update later on the agenda.
- This week is Academic Integrity Week. SGA will be hosting “Know your code” events all week in an effort to focus on the importance of academic integrity.
- Our welcome back activities, dubbed ArgoArrival have been a big hit. We had approximately 1,200 students and parents attend. The Beach Bass ran out of box lunches after 500 and out of bottled water at 1500; the Target Late Night had a line wrapped all the way around the building to the loading dock. The students are enjoying the engagement activities.
- Our campus is making great strides in implementing the BOG Improvement Plan for 2014/15 and I think we are on track to meet the goals. We will also continue our laser focus on moving up in the rankings.
- We were able to provide a 3.8% bonus to our staff and out-of-unit faculty this summer. I committed that if we are able to raise our standing in the BOG metrics and bring home metric funds we will make it recurring.
- I am pleased to announce that our SACS/COC reaffirmation self-study report was submitted to the off-site review team last Thursday. This is the product of years of work by 16 teams across our campus. It is a great accomplishment and I’d like to thank Dottie Minear and the ASPIRE team for leading this effort! We will host the on-site team in the spring and decisions will be made next December.
- UWF was named again this year by the Chronicle of Higher Education as a Great Colleges to Work For.
- UWF was named among the 2014 “Best of the Best” lists by *U.S. Veterans Magazine*. UWF was recognized in the category of “Top Veteran-Friendly Schools,” among other competitive institutions in the United States. UWF was also recently named in the “Top Military-Friendly Schools” list in the *2014 Guide to Military Schools*.
- UWF and PSC announced a new partnership at the end of June. Our two institutions established the PSC2UWF Program. This program will provide students the opportunity to complete an associate’s degree program at PSC and transfer to UWF to complete a bachelor’s degree. This partnership will streamline processes, create efficiencies, and expand offerings, but most importantly, it will enhance the student experience and opportunities.
• Last week we held the UWF Innovation Institute’s grand opening ceremony in downtown Pensacola, Belmont-Devillers. The Innovation Institute will serve as a hub to identify and develop educational projects that will have a substantial impact on our region and state. It is currently overseeing the Complete Florida Plus program, the Cybersecurity Institute, the curriculum for the National Flight Academy, just to name a few.

Research Funds/Projects

So far this fiscal year starting 7/1/2014 we have received 14 grants totaling just over $1.8M.

Development Highlights

Some highlights of recent major gifts include:

• A $250,000 gift commitment from Brian and Kim Pennington to the College of Business towards a scholarship endowment and Professional Readiness Initiatives.
• A contribution of $20,000 from Donald Carunchio towards Women’s Basketball and Soccer Scholarship Endowments
• UWF Football Founders have received $420,000 in gifts and pledges.
• Recently, the UWF Football Blitzers completed their initiative by reporting gifts and pledges of $80,000, which is $20,000 over their goal.
• This afternoon the Advancement Division is hosting an announcement of a major gift. This announcement will take place in the Argonaut Athletics Club at 2:00 p.m. I hope you can attend.

Student & Faculty Achievements

• Five students on our Health Occupation Students of America team recently placed in the Top 3 in their respective categories at the 2014 HOSA National Leadership Conference in Orlando. Collectively, the group received recognition as Post-Secondary Outstanding HOSA Chapter, after earning the same title at the state competition earlier this year. They are led by faculty member Angela Hahn.
• Students from the UWF Department of Social Work traveled to Guatemala this summer to experience firsthand the impact of serving in an impoverished country. Twelve undergraduate and graduate students made the trip in collaboration with Hearts in Motion, a non-profit organization that provides care and medical treatment for children, families and communities in the U.S. and Central and South America.
• Ten UWF Public Relations students were recently honored with the Golden Image Award and a Grand All Golden Image Award from the Florida Public Relations Association for their rebranding campaign for the Imogene Theatre in Milton. The students were a part of the PR Campaigns class, led by faculty member Eileen Perrigo.
• The UWF’s Military and Veterans Resource Center recently awarded scholarships to six students who are military veterans or dependents of active or retired military at their annual scholarship luncheon on July 30. The Brig. Gen. and Mrs. Michael Ferguson Scholarship Endowment, Buzz and Laure Ambersley Memorial Scholarship and the Navy Federal Credit Union Scholarship made these awards possible.

• “Lone Birch”, a painting by John Markowitz, Program Director for the UWF Department of Art was one of 90 works chosen from more than 1,500 entries is featured in the Red Clay Survey Art Exhibit at the Huntsville Museum of Art.

• UWF was recently selected to receive a National Institute of Health grant totaling approximately $930,000, thanks to the efforts of Dr. Karen Molek and Dr. Michael Huggins. The award money will be distributed over the next five years and will provide support for under-represented undergraduate students pursuing PhD or MD/PhD degrees in biomedical and behavioral sciences.

Upcoming Events

• UWF hosts BOG Meeting September 17-18. Most Governors and their staffs will arrive the afternoon and evening of September 16. Please make plans to participate in the events, meeting and activities planned. We will be hosting a reception at 5:30 p.m. in the School of Science & Engineering Building 4 on Wednesday afternoon immediately following the Board meeting.

• I will host my annual State of the University Address and campus BBQ on Sept 24 at 10am. You are all invited to attend.

Dr. Bense said with that Mr. Chair, I conclude my report.

3. RECOGNITIONS

Chair Bear called on Dr. Martha Saunders and Dr. Kevin Bailey to introduce and invite Dave Scott to the podium. Dave Scott presented the Gulf South Conference All-Sports Trophies to the Board of Trustees, President Bense and the UWF leadership. These trophies were awarded during the 2013-14 Academic Year.

Dr. Saunders then introduced UWF student and pianist, James Matthews to the Board. James is a music performance major and recipient of a music talent scholarship. He has performed at Carnegie Hall in New York City in the American Protégé International piano and strings competition where he was selected as an Honorable Mention winner. James will perform at the BOG reception on September 17, 2014.
4. APPROVAL OF MINUTES

Chair Bear reminded the trustees they had been given the opportunity ahead of time, to review the minutes of June 12, 2014 Board of Trustees Meeting, June 12, 2014 UWF BOT Meeting with Board of Governors Leadership, June 12, 2014 Joint Boards Appreciation Dinner, and June 13, 2014 Joint Boards Strategic Planning Retreat. Chair Bear asked for a motion to approve if there were no changes or corrections.

- June 12, 2014 UWF Board of Trustees Meeting
- June 12, 2014 UWF BOT Meeting with Board of Governors Leadership
- June 12, 2014 UWF Joint Board Appreciation Dinner
- June 13, 2014 UWF Joint Boards Strategic Planning Retreat

Motion by: Trustee Garrett Walton
Seconded by: Trustee Bentina Terry
Motion passed unanimously.

5. COMMITTEE REPORTS

Audit and Operations Committee - Garrett Walton, Committee Member

The Audit & Operations Committee had three action items and one informational item presented.

Action items:

1. **Recommended Acceptance of the Internal Auditing PCard 4th Quarter 2014 Reports and Fiscal Year Summary of PCard Audits for FY 2013/14.** Ms. Betsy Bowers provided a clear overview of the PCard audits completed during the 4th quarter and highlighted results and corrective actions.

2. **Recommended Acceptance of UWF Internal Auditing & Management Consulting – Internal Auditing Reports Issued** was presented by Betsy Bowers.
   
   a. **Material & Supplies Fees and Equipment Fees-Biology Department – UWF 13/14 006** The audit report included two (2) findings. UWF management had action plans to remedy each situation no later than July 1, 2014.

   b. **Material & Supplies Fees and Equipment Fees-Health, Leisure & Exercise Science Department – UWF 13/14-008.** Audit fieldwork began on March 28, 2014, and ended
on April 7, 2014. The audit report was issued June 10, 2014. The audit identified three (3) findings. By the end of December 2014 UWF management will have addressed all weaknesses identified in the report.

3. **Recommend Approval of 2014 Florida Educational Equity Act Report** - presented by Cindy Faria. The Florida Education Equity Act Report is completed annually by each Florida public university and includes information on the University’s progress in implementing strategic initiatives related to equity and access in academic services, programs, and student enrollment; equity in athletics; and equity in employment as required by Regulation 2.003 Equity and Access. Each University’s Florida Educational Equity Act is approved by the Board of Trustees and is submitted to the Board of Governors.

**Informational items:**

1. **Internal Auditing Update on Activities** - Betsy Bowers provided the committee with an overview of activities within Internal Auditing and Management Consulting.

**Finance and Facilities Committee – Dave Cleveland, Committee Member**

The Finance & Facilities Committee had seven action items and two informational items presented.

**Action items:**

1. Presentation was made by Ms. Patt Lott recommending **Adoption and Approval of the Revised Board of Governors Debt Management Guidelines dated 11/21/2013 as the Debt Management Policy for the University of West Florida** by the Full Board of Trustees.

   Section 1010.62, Florida Statutes, Revenue bonds and debt, states in relevant part: *A state university or direct-support organization may not issue debt without the approval of the Board of Governors.* The Board of Trustees adopted the BOG Policy regarding authorization and approval of university debt and related Debt Management Guidelines on April 27, 2006. The BOG issued a revision of its guidelines effective 11/21/2013. We are recommending adoption and approval of those revisions today.

2. Recommended **Approval of the UWF Campus Development Agreement with Escambia County** was presented by Ms. Pat Lott.

   The Board of Trustees adopted the 2011/2016 Campus Master Plan during the June 14, 2012 meeting. This updated information was used to prepare the Campus Development Agreement with Escambia County. The Escambia County Board of County
Commissioners approved the CDA on June 3, 2014. This agreement is intended to address implementation and mitigation impacts reasonably expected over the term of the CDA on public utilities and road infrastructure as a result of the Updated Campus Master Plan.

3. Amend Sublease Agreement Between UWF and UWF Foundation was presented by Dr. Susan Stephenson, Ms. Pat Lott, and Dr. Jim Barnett.

The Finance and Facilities Committee recommend that the UWF Board of Trustees Approve the form of the Fourth Amendment to the Sublease Agreement between the University of West Florida and the Univeristy of West Florida Foundation, Inc. This amendment will reflect that an additional one-half (.5) acre parcel, plus or minus, will be added to the Subleased premises to be used for a 270-bed First Time in College student residence hall (the “2016 Housing Project”). The subject parcel is located within south central campus, and north of the Aquatic Center building. This subleased parcel will be part of the Phase I scope of development of the University Park Project.

We also Recommend Authorizing the Vice President of Business, Finance and Facilities of the University of execute the Fourth Amendment to the Sublease Agreement in substantially the form attached hereto, with such changes and modifications as may be approved by the Vice President with advice from General Counsel to the University.

4. Recommended Approval of Revisions to the Florida Electronic Funds Transfer Policy for the University of West Florida was presented by Pat Lott.

The proposed policy revision reflects that the responsible Office is the Division of Business, Finance, and Facilities. No substantive changes were made. This policy revision was routed through the University’s Policy system in May of 2014.

5. A presentation was made by Dr. Jim Hurd recommending the Board Adopt the Resolution Approving the Issuance of (i) not exceeding $23,000,000 principal amount of Debt by the University of West Florida Foundation, Inc. to finance additional student housing facilities on the campus of the University and (ii) not exceeding $16,000,000 principal amount of debt by the University of West Florida Foundation to refund the outstanding Series 2005 Bonds to achieve debt service savings; and requesting the Board of Governors to approve the issuance of such debt, making certain findings, and authorizing University officials to take certain actions in connection therein.

UWF Staff examined market studies, financial analyses, and competitive proposals in making their recommendation. It is expected that approval of the Board of Governors will be received approximately ninety days following submittal, with a target of the BOG’s November 2014 meeting, and that the Foundation will proceed immediately to
issue the debt, with the goal that 270 additional beds will be available for students in fall, 2016.

6. **Recommend Approval of the proposed amendment to UWF/REG 6.002, Leasing Program to bring the regulation in compliance with Board of Governors Regulations** was presented to our Committee by Ms. Angela Jones.

The proposed amendments update the regulation to conform to Board of Governors’ regulation 17.001 concerning the leasing authority of the university, updates the regulation to reflect current organizational titles, and deletes language regarding solicitations that will be moved to the Standard Operating Procedures of the Office of Procurement and Contracts.

7. **Recommend Adoption of the Proposed Resolution Providing for the Issuance of a Not Exceeding $3,000,000 Promissory Note evidencing a loan made by the UWF Foundation, Inc. to finance a portion of the cost of certain athletic improvements to be located on the main campus** presented by Pat Lott.

It is expected that the planned financing will be supported by the University’s athletics fee and other available revenues. The resolution contemplates that the University may choose to refinance the loan at a later date. The loan will not constitute a general obligation or debt of the University or the Foundation within the meaning of any constitutional or statutory prohibition.

**Informational Items:**

1. **UWF Efficiency Report** – Each year, in preparation of the upcoming Legislative Budget Request, the BOG requests each university to submit a white paper outlining the various efficiencies that have been implemented at their institution. Dr. Susan Stephenson provided shared with the committee this year’s efficiency report that was also provided to the BOG on August 4, 2014.

2. **Florida Sales Tax Exemption on Student Meal Plans** – Ms. Ellen Till reported that new legislation has been enacted which provides a sales tax exemption for student meal plans, including those at colleges and universities. UWF meets all of the requirements and will be able to implement the tax exemption on meal plans being purchased beginning the Fall 2014 semester.

**Student Affairs – Jay Patel, Chair**

The Audit & Operations Committee had two action items and five informational items presented.
Action Items:

1. Recommended **Revisions to UWF REG 3.010 Student Code of Conduct** presented by Dr. Jim Hurd, Dr. Gentry McCreary and Ms. Anita Schonberger. Revisions to this regulation are for the purpose of ensuring alignment between this regulation and UWF REG 3.018 Prohibition of Hazing – Procedures and Penalties by adding specific conforming language.

   Additional revisions to this regulation have been made pursuant to staff review for clarity and to recent guidance provided by the U.S. Department of Education Office of Civil Rights in their July 14, 2013 Dear Colleague Letter.

2. Recommended **Revisions to UWF REG 3.018 Prohibition of Hazing – Procedures and Penalties and Proposed Revisions to Florid Administrative Code Rule 6c6-3.018 F.A.C. as set forth in supporting documentation** – was presented by Dr. Jim Hurd, Dr. Gentry McCreary and Ms. Anita Schonberger. In the process of cyclical review and updating University Regulations and Policies, it was determined that this regulation could be enhanced by emerging best practices in hazing policies. The University is required to have a rule, published in the Florida Administrative Code, on Hazing because Hazing is prohibited by and made a criminal offense by Florida Statute 1006.63. If changes to the regulation are approved, we will then need to amend the rule accordingly.

Informational Items:

1. **Career Services at UWF** – Ms. Lauren Loeffler made a PowerPoint presentation giving an in depth overview of Career Services at UWF.

2. **Educational Benchmark, Inc. (EBI) Survey Results for Housing** – Mr. Brad Menard and Ms. Krista Boren presented the survey outcomes.

3. **Leadership and Service Program Review** – Ms. Tara Kermiet provided the Student Affairs committee with the University Commons and Student Involvement Leadership & Service Program Needs Assessment and Overview.

4. **2014 Florida Educational Equity Act Report** – Cindy Faria presented highlights from the 2014 Report. The Human Resources Department gathered information for this report from Institutional Research and Effectiveness Support; Research and Sponsored Programs; Enrollment Services; Academic Affairs; Student Affairs; and Intercollegiate Athletics.
5. **Title IX Update** – Dr. Brandon Frye provided an update on the Title IX reports, compliance, policy, committee structure, timeline, developments, trainings, and planned efforts.

**Academic Affairs Committee – Richard Hough, Committee Member**

The Academic Affairs Committee had three action items for approval, and three informational items.

**Action Items:**

1. **Provost Martha Saunders presented the recommendation to Approve Tenure as a Condition of Employment** for two faculty:
   Dr. Kurt Wise, Chair, Department of Communication Arts began his appointment on August 8, 2014; and Dr. Steven Brown, Dean, College of Arts, Social Sciences and Humanities will begin his appointment on September 15, 2014.

2. **Approve Request to Designate the B.A. Theatre and B.F.A. Music Theatre as Limited Access** was presented by Dr. Jay Clune.

   This is a recommendation from National Association of Schools of Theatre (NAST) to improve program quality in preparation for accreditation. The request for designation as a limited access program has been reviewed and approved by the Department of Theatre Chair Charles Houghton, Acting Dean of the College of Arts, Social Sciences and Humanities, Jay Clune, EEO representative Cindy Faria, and Provost Martha Saunders.

3. **Amendment to UWF Regulation 3.001, Admission Standards for First Time in College Student Applicants** was presented by Dr. Joffrey Gaymon.

   After the June, 2014 Board of Trustees meeting, the University provided proposed changes to this regulation to the Board of Governors. The Board of Governors requested the University make three additional changes to the regulation before providing its final approval. Those three changes are: 1) adding language to tell applicants that they will receive an admission decision on a timely basis, as defined by the Board of Trustees, 2) adding language to notify applicants who were denied admission that they can request the reasons that they were defined, and 3) adding language to notify “Talented Twenty” students that they can seek admission to UWF under the provisions of Board of Governors Regulation 6.002.
Informational Items:

1. **Division of Academic Affairs Update** – Presented by Dr. Saunders.

2. **Summary of Degree Program Changes for 2013-14** – Dr. George Ellenberg made a presentation on New and Deleted Programs – Faculty Senate Actions 2013-2014 and the 5-Year Course Purge List for 2014-15.

3. Ms. Janice Gilley gave a report on the Florida Virtual Campus and Dr. Karen Rasmussen provided the Academic Affairs Committee with an update on Complete Florida.

Executive Committee Report – Lewis Bear, Chair

The Executive Committee voted to approve one action item and had two information items presented.

Action Item:

1. **Approve Revision of BOT Conflict of Interest Policy** was presented by Pat Lott.

   Section 112.3143, Florida Statutes, was revised in 2013 to, among other things, provide that public officers may not vote on any matter that to their knowledge would inure to their special private gain or loss. In addition, definitions and procedures for filing conflict memoranda were updated. The proposed revision reflects these changes in Florida law.

   The proposed revision also includes a requirement for each Trustee to file annually with the Secretary to the Board a Conflict of Interest Disclosure Statement. Although this filing is not required by law, it is considered a best practice for non-profit and governmental boards.

   The revised policy was needed for SACS and this action item will be added to the September 9, 2014 Board of Trustees Meeting agenda for full board review, ratification and public comment.


   At the Board of Trustees retreat on June 13, 2014, the trustees established goals for themselves for 2014/15. Staff has placed those goals into chart format and suggested specific assignments. One of the goals was to develop an engagement plan for the trustees for 2014/15. Staff is recommending five engagement goals and strategies for achievement.
This action item will be added to the September 9, 2014 Board of Trustees Meeting agenda for full board review and consideration.

**Informational Items:**

1. **Performance Funding UWF Improvement Plan Update.** Provost Saunders provided the update approved by the Board of Governors June, 2014.

2. **BOT Metrics Committee Progress Update** was provided by Trustee Dave Cleveland who chairs the committee.

6. **PUBLIC COMMENT**

Chair Bear stated that one request to address the Board had been submitted by Dr. William Belko. After reiterating the rules regarding public comment, Chairman Bear invited Dr. Belko to the podium.

Dr. William Belko addressed the Board. He said on behalf of the UWF staff and faculty he congratulated Dr. Bense on her high remarks from the Board of Trustees. He asked if any effort has been made to involve future input from the faculty and staff on future evaluations. Chair Bear responded that there is faculty representation on the Board of Trustees. Dr. Belko asked if that is the input from faculty and staff. He then reminded the Board of the term “shared governance”, a contractual obligation. Any decision making that does not include faculty and staff is not good decision making. He asked that a greater involvement of faculty and staff would be considered in future decision making by the Board. Dr. Belko asked, “Are we to conclude from these evaluations that there is going to be a new contract for Dr. Bense?” Chairman Bear responded “That has not been discussed.” Dr. Belko then asked, “No extension?” Chair Bear responded, “That has not been discussed.” Dr. Belko thanked Chairman Bear and the Board for allowing him the opportunity to comment.

Chair Bear asked Becky Luntsford if anyone else had submitted a request to address the Board. She had received no additional requests.

7. **CONSENT AGENDA ITEMS FOR APPROVAL**

Chair Bear noted there were sixteen items on the consent agenda. Trustees may pull any individual item from the consent agenda below for further review, if they desire. However, each item was fully discussed during the committee meetings and all of the recommendations of the committees reflect the proposed action provided with the agenda backup.
documentation. Chair Bear asked if anyone wishes to pull any item from the consent agenda for further discussion.

Vice President Susan Stephenson announced that the university just received word from the Board of Governors that they will be taking up housing requests at their January, 2015 meeting instead of at their November, 2014 meeting. This allows staff additional time to incorporate our numbers and research other funding options. She asked the Board to table Consent Agenda Items F & H.

A. Acceptance of Internal Auditing PCard Reports, 4th Quarter 2014 and Fiscal Year Summary of PCard Audits for FY 2013/14
B. Acceptance of Internal Audits:
   a. M&S and Equipment Fees: Biology Department (UWF 13/14-006)
   b. M&S and Equipment Fees: Health, Leisure and Exercise Science Department (UWF 13/14-008)
C. Approve 2014 Florida Educational Equity Act Report
D. Approve and Adopt BOG Debt Management Guidelines Update
E. Approve Campus Development Agreement between Escambia County and UWF
F. Approve Proposed Amendment to Sublease Agreement between UWF Board of Trustees and UWF Foundation, Inc.
G. Approve Revisions to UWF Electronic Funds Transfer Policy
H. Approve Acquisition and Financing of Additional Student Housing Facilities
I. Approve Proposed Amendment to UWF REG 6.002 Leasing Program
J. Approve Loan to University from UWF Foundation, Inc.
K. Approve BOT Conflict of Interest Policy
L. Approve Tenure as a Condition of Employment for Dr. Steven Brown and Dr. Kurt Wise
M. Approve Limited Access Request for the Theatre Program
N. Approve Proposed Amendment to UWF REG 3.001 Admission Standards for First Time in College Student Applications
O. Approve Proposed Amendment to UWF REG 3.010 Student Code of Conduct
P. Approve Proposed Amendment to UWF REG 3.018 Prohibition of Hazing – Procedures and Penalties

Chair Bear pulled Consent Agenda Items, F. Approve Proposed Amendment to Sublease Agreement between UWF Board of Trustees and UWF Foundation, Inc. and H. Approve Acquisition and Financing of Additional Student Housing Facilities.

Chair Bear stated we now have fourteen items on the consent agenda. He asked if there are no requests to discuss any other consent agenda items, for a motion that the Board approve and adopt the recommendations of the Finance & Facilities, Audit & Operations, Student Affairs and Academic Affairs Committees made during their meetings with respect to the matters set forth on the consent agenda.
Motion by: Trustee Garrett Walton
Seconded by: Trustee LuTimothy May
Motion passed.

8. ACTION ITEMS

a. Chair Bear asked for a motion to Adopt the Presidential Evaluation 2013-2014 as proposed and Delegate the BOT Chair to submit an evaluation summary to the Board of Governors.

Motion by: Trustee Garrett Walton
Seconded by: Trustee Jay Patel
Motion passed.

Chair Bear added that this is the time of year when the Board addresses the President’s Compensation. Chair Bear asked for a motion to table this discussion and action depending on the outcome of the Performance Based Metrics that is due in November. The Board will discuss at the December, 2014 BOT meeting.

Motion by: Trustee Jay Patel
Seconded by: Trustee Bentina Terry
Motion passed.

Chairman Bear asked Metrics ad hoc Committee Chair, Dave Cleveland for a report. Trustee Cleveland provided the Board with an update on the BOT Metrics ad hoc Committee’s progress and strategic directions.

b. Chair Bear asked for a motion to adopt the 2014/15 Presidential Goals and delegate authority to the metrics committee to continue refinement as needed.

Motion by: Trustee Suzanne Lewis
Seconded by: Trustee Bentina Terry
Motion passed.

c. Chair Bear asked for a motion to approve the Revision of University Policy HR-17.01-2013/01 – Evaluation to be effective October 1, 2014, unless comments are received during the review process that will require substantive changes. If amendments are necessary, the policy will be brought back before the Board.
Motion by: Trustee Suzanne Lewis  
Seconded by: Trustee Bentina Terry  
Motion passed.

d. Chair Bear asked for a motion to Approve the 2014-15 BOT Goals and Engagement Plan. Staff will provide quarterly reports to the Executive Committee.

Motion by: Trustee Suzanne Lewis  
Seconded by: Trustee Bob Jones  
Motion passed.

9. INFORMATION ITEMS

1. 4th Quarter FY 2013-14 Operating Budget Summary  
Dr. Susan Stephenson gave the 2013/14 end of the fiscal year report with budget to actual results for each fund group.

2. Academic Affairs Update  
Dr. Martha Saunders gave a Division of Academic Affairs Update highlighting accomplishments of the division and goals and initiatives to come.

3. Enrollment Plan Update  
Dr. Joffery Gaymon shared information on the Fall 2014 projected enrollment, overall enrollment trends and the development of the UWF Strategic Enrollment Plan.

10. OTHER BUSINESS

OTHER ACTIVITIES

Sept 17-18  UWF Hosts Board of Governors Meeting @ UWF Conference Center

Sept 17  5:30 p.m. BOG Reception @ UWF School of Science & Engineering, Bldg. 4 (immediately following BOG meeting)

Sept 24  10:00 a.m. - State of University Address/Campus-wide BBQ

Nov 5-6  Trustee Summit 2014, Florida Atlantic University in Boca Raton

Nov 18  9:00 a.m. - BOT Committee Meetings – Scenic Hills Country Club

Dec 12  9:00 a.m. - BOT Meeting @ UWF Conference Center
Chair Bear asked trustees to please complete and submit your meeting evaluations to Becky. Then he stated if there is no further business to consider, this meeting is adjourned.

The meeting adjourned at 10:48 a.m.

Respectfully submitted,
Becky Luntsford, recording secretary