Minutes
Academic Affairs Committee Meeting
November 18, 2014

Chair Bob Jones called the meeting to order at 11:02 a.m. with the following committee members present: Bob Jones and Richard Hough. Trustee Bentina Terry was absent.

Other trustees in attendance: BOT Chair Lewis Bear, Jr., Mort O’Sullivan, Susan O’Connor, Jay Patel, Richard Hough, Garrett Walton, Ethan Friedland, and Dave Cleveland.

Others in attendance: Dr. Judy Bense, President; Dr. Martha Saunders, Provost; Dr. Brendan Kelly, VP for University Advancement; Dr. Kevin Bailey, VP for Student Affairs; Pat Lott, General Counsel, Ms. Betsy Bowers, IVP Business, Finance & Facilities; Dr. George Ellenberg, Vice Provost, Ms. Cynthia Talbert, Interim Director, Internal Auditing; Ms. Ellen Till, Director, Business Affairs & Auxiliary Services; Dr. Jim Hurd, AVP for Student Affairs; Dr. James Barnett, Interim CEO, UWF BEI; Ms. Cindy Faria, AVP Human Resources; Dr. Rick Harper, Executive Director, OEDE; Mr. Peter Robinson, Director, Environmental Health & Safety; Ms. Sandra Thompson, Director, ITS; Dr. Jenae Burkart, Faculty Technology Support Specialist, ITS; Mr. William Coleman, ITS, Ms. Rebecca Sandberg, Program Assistant, Ms. Angela Wallace, Director, Business, Finance and Facilities Division; Dr. Ruth Davison, Director, Housing and Residence Life; Mr. David O’Brien, AVP Business and Property Development; Dr. Dorothy Minear, SVP ASPIRE; Ms. Lisa Berneau, Assistant General Counsel; Ms. Colleen Asmus, AVP Financial Services; Ms. Angela Jones, Director, Procurement and Contracts; Dr. Tim O’Keefe, Dean, College of Business; Mr. Daniel Lucas, Chief Financial Officer, UWF Foundation; Mr. Jeffrey Djerlek, Assistant Controller, Financial Services; Dr. Joffrey Gaymon, AVP Enrollment Affairs; Mr. Pete Shinnick, Head Football Coach; Mr. David Scott, Athletic Director; Dr. Greg Lanier, Dean, University College; Dr. Robert Dugan, Dean, Library Sciences; Mr. Dan Bevel, Internal Auditor; Mr. Matthew Packard, Compliance Specialist; Ms. Rachel Errington, Director, International Education and Programs; Dr. William Crawley, Dean, CEPS; Mr. John Warren, Director, Chief of Police; Dr. Rebecca Kennedy, AVP Counseling Center; Dr. Sarah Lucyzk, Director, Student Affairs Plan; Mr. Andrew Romer, Executive Specialist, Ms. Rebecca Sandberg, Administrative Assistant; and Becky Luntsford, Executive Specialist.

Chair’s Greeting
Chair Jones welcomed everyone and thanked all for attending. He recognized President Judy Bense, Chair Lewis Bear, Jr., and Provost Martha Saunders.

Action Items:

1. UWF REG-3.042 Admission of International Students was presented by Rachel Errington.

The proposed amendment to the Admission of International Students regulation is necessary in order to update the English proficiency score requirement to the appropriate equivalencies between the TOEFL and IELTS tests. Medical and financial requirements for international students were also updated in order to comply with University Policy AC-28.02-07/14 Health Requirements for International Applicants.
A motion was made to recommend approval by the full Board on December 12, 2014 of the amendment of UWF REG 3.042 Admission of International Students as set forth in the supporting documentation. This regulation must be approved by the Florida Board of Governors before becoming effective. This regulation will be forwarded to the BOG for approval upon BOT action.

Motion by: Trustee Richard Hough
Seconded by: Trustee Robert Jones
Motion passed unanimously.

1. Tenure as a Condition of Employment presented by Provost Martha Saunders.

The following faculty are to be considered for tenure:
- Dr. William Crawley, Dean, College of Education and Professional Studies
- Dr. Jerry Johnson, Chair, Teacher Education and Educational Leadership
- Dr. Lisa Assante, Chair, Hospitality, Recreation and Resort Management

A motion was made to recommend the full Board grant tenure as a condition of employment for Dr. William Crawley, Dr. Jerry Johnson, and Dr. Lisa Assante as set forth in the supporting documentation.

Motion by: Trustee Richard Hough
Seconded by: Trustee Robert Jones
Motion passed unanimously.

2. Request to Waive Request to Explore and Plan a New Degree Program – BSBA in Supply Chain Logistics Management was presented by Dr. Tim O’Keefe.

The College of Business wishes to convert the current Supply Chain Logistics specialization in its BSBA in Marketing to a stand-alone BSBA in Supply Chain Logistics Management. The College respectfully requests waiver of the requirement to submit a Request to Explore and Plan a New Degree Program and, thus, permission to proceed directly to preparing and submitting a Request to Implement a New Degree Program.

A motion was made to recommend approval by the full Board on December 12, 2014 to approve the Request to Waive Request to Explore and Plan a New Degree Program converting the current Supply Chain Logistics specialization in the BSBA in Marketing to a stand-alone BSBA in Supply Chain Logistics Management.

Motion by: Trustee Richard Hough
Seconded by: Trustee Robert Jones
Motion passed unanimously.
With no further Academic Affairs items to discuss, Chair Jones adjourned the meeting at 11:23 a.m.

Respectfully submitted,

Becky Luntsford, recording secretary