



AGENDA

THE UNIVERSITY OF WEST FLORIDA BOARD OF TRUSTEES

**Finance, Facilities & Operations Committee Meeting
Via Zoom Webinar
May 18, 2023
9:00 a.m. CT**

**University of West Florida
11000 University Pkwy. Pensacola, FL
Bldg. 10, Room 224**

*The public may join this virtual Board of Trustees Meeting via Zoom Webinar at
<https://uwf.zoom.us/j/89952476419?pwd=SitDVFZoMkQ5WTZidjZsUVpHcTFXZz09>; Passcode: 315532*

Call to Order/Roll Call

Bob Sires, Chair

Chair's Greeting

Bob Sires

Action Items:

1. Approval of FY2024/25-2028/29 Capital Improvement Plan
2. Approval of Updated FY 2022-23 University Carryforward Spending Plan as of March 31, 2023, and Updated FY 2022-23 University Fixed Capital Outlay Budget as of March 31, 2023
3. Approval of Updated UWF Regulation 4.009, Delinquent Accounts

Information Items:

1. 2023 Legislative Session Overview
2. FY 2022/23 Operating Budget Summary-Third Quarter (03/31/23)
3. Contracts that are 5+ Years or \$1M+ Single Purchase

Other Business:

Adjournment:

UWF Board of Trustees Meeting
Finance, Facilities, and Operations Committee
May 18, 2023

Issue: FY2024/25 - 2028/29 Capital Improvement Plan

Proposed Action: **Approve** and **submit** UWF's Five-Year Capital Improvement Plan (CIP) for FY 2024/25-2028/29 to the Board of Governors for inclusion in the SUS legislative budget request submitted to the State Board of Education for inclusion in the Early Learning-20 legislative budget request of the next legislative session pursuant to 1001.706, Florida Statutes.

Background Information:

Sections 1011.40(1), 1013.60, and 1001.706(12), Florida Statutes (F.S.), require each university to submit a legislative budget request for Fixed Capital Outlay (FCO) in the form of a Capital Improvement Plan (CIP), within established guidelines. The annual Capital Improvement Plan (CIP) is the mechanism used to communicate to the Board of Governors the university's capital plans and needs. The CIP is required to be approved annually by the Board of Trustees by June 30, 2023, and submitted to the Board of Governors by July 1, 2023. A transmittal letter will be created to transmit this material to BOG, pending CIP approval. There are multiple parts to the CIP:

- Summary of Projects (CIP-2)
 - Public Education Capital Outlay (PECO) Projects (CIP-2A) – request for PECO funds
 - Capital Improvement Trust Fund (CITF) Projects (CIP-2B) – request for CITF funds
 - Back of Bill (BoB) Projects (CIP-2C) – request for Debt
- PECO Project Detail (CIP-3) – narratives and details of project requests

The Board of Governors obtains a proposed project list from each of the State University System universities. Next, the Board of Governors will evaluate all university submissions based on the Board of Governors' scoring methodology, a points-based system to prioritize all SUS-requested projects to present a request for PECO funding to the Legislature. The Legislature then decides which projects are funded. This process is pursuant to Florida Statutes 1013.64, 216.0158, and 216.043. Project funding is obtained from the Public Education Capital Outlay (PECO) fund, which is a portion of the gross receipts tax on utilities, including electricity, telecommunications, and cable. If the state does not approve the funds requested, the University may include the same projects on next year's CIP, or, if available may request authorization to utilize E&G carryforward funds within allowable limits.

This document represents the university's request for state funding for new construction, renovation, and remodeling projects based on the highest priority. It does not represent a comprehensive Capital Plan.

A new mandate was added to the plan in FY22, pursuant to section 1001.706(12)(c)1, Florida Statutes, which states, in part, "A plan is provided to reserve funds in an escrow account, specific to the project, into which shall be deposited each year an amount of funds equal to 1 percent of the total value of the building for future maintenance...". Additionally, BOG Regulation 14.002 "Reserves for New Construction" states "...for any new construction of an education and general (E&G) facility, funded in whole or in part with State appropriations, the university must institute a plan to reserve funds in an escrow account, specific to the project, into which shall be deposited each year an amount of funds equal to two percent (2.0%) of the total value of the building.", and "The required 2.0% annual contribution is inclusive of the 1% required pursuant to Section 1001.706(12)(c), Florida Statutes Accordingly the 1% requirement is therefore applicable to PECO renovation and remodeling projects, and an annual reserve contribution is required of 2% of the total value of the building for new construction of an education and general (E&G) facility, funded in whole or in part with State appropriations.

These requirements result in a 1% annual escrow amount for the renovation of Buildings 77 and 78 (\$50,832) and a 2% annual escrow amount for the Student Engagement and Research Center [SERC] (\$750,487) and the Science and Engineering Research Wing (\$946,781). Additionally, new construction does not receive additional Plant Operations & Maintenance (PO&M) funding from the state.

The proposed plan aligns with the March 2022 Educational Plant Survey Report. The University requests the Board of Governors recognize the board-approved plan within the forthcoming Five-Year PECO Project List for the SUS. This report, which captures the institution's comprehensive capital plan for the Board of Governors Chancellor's Office, identifies the following categories: PECO-Eligible Project Requests, CITF Project Requests, and Non-State Supplemental Funding of PECO and/or CITF Projects.

The University carefully considered current facilities, building space utilization, future programs, and FTE enrollment growth when identifying project requirements and prioritization. The proposed 2024/2025 – 2028/2029 five-year Fixed Capital Outlay continues to reflect priorities endorsed by President Saunders and the Cabinet.

Key points for the proposed PECO Plan, which remain from the most recent Plan are summarized as follows (in priority order):

1. Student Engagement and Research Center (SERC) - \$37.54 million.
2. Science and Engineering Research Wing - \$47.34 million.
3. Capital Renewal Infrastructure – for ten of the past twelve fiscal years this has not been funded. The University's current estimated Capital Renewal and Deferred Maintenance (CRDM) backlog is \$54 million.
4. Building 77 and 78 Renovation - \$5.08 million.
(Formerly the Multidisciplinary Academic Center, a proposed new replacement facility, which was not recommended by the March 2022 Educational Plant Survey, and therefore was removed last year from the current list).

There is a change to this Plan as compared to our 2023/2024 submittal. The recommended change for the PECO Plan, as compared to the most recent Plan is as follows:

Remove Building 50 Teaching Lab Remodeling and Renovation from the list as it received funding through the FY23 Deferred Maintenance allocation.

The Capital Improvement Trust Fund (CITF) project list was approved by the Student Life and Services Facility Committee (SLSFC) on March 30, 2023. The committee's priority list, in ranked order, is summarized below:

1. Entrance and Visitor Center Redesign (Phase 1B)
2. Pen Air Field Turf Replacement
3. Pickleball Court Renovation
4. Pen Air Field Bleachers
5. Conference Center Magnetic Fire Door Holders
6. HLS Facility Sound System

UWF's portion of the CITF allocation for the coming year (FY 24) will be \$1,197,214. Therefore, it is anticipated the first three projects on the CITF priority list will receive funding, and the fourth project will receive partial funding.

The CITF project request(s) as included on the FY2024/25 - 2028/29 Capital Improvement Plan list only proposed projects with total project costs of \$2 million or more.

Recommendation: **Approve** the proposed plan and **submit** it to the full UWF Board of Trustees UWF's Five-Year Capital Improvement Plan (CIP) for FY 2024/25-2028/29. Upon the full UWF Board of Trustees approval, **submit** UWF's CIP to the Board of Governors for inclusion in the SUS legislative budget request submitted to the State Board of Education for inclusion in the Early Learning-20 legislative budget request of the next legislative session according to 1001.706, Florida Statutes.

Implementation: Submit the Five-Year CIP Plan to the Board of Governors Chancellor's Office by July 1, 2023.

Fiscal Implications: \$144 million requested in PECO funding.

Supporting documents:

Proposed Capital Improvement Plan Documents FY 2024/2025 - 2028/2029

- Attachment A: Public Education Capital Outlay (PECO) Projects (CIP-2A)
- Attachment B: Capital Improvement Trust Fund (CITF) Projects (CIP-2B)
- Attachment C: Back of Bill (BoB) Projects (CIP-2C)
- Attachment D: PECO Project Detail (CIP-3)

Prepared by:

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Presenters:

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Chris Martin, Assistant Vice President, Facilities Management, cmartin@uwf.edu, 850-474-2007

State University System
5-Year Capital Improvement Plan (CIP)
FY 2024-25 through 2028-29

Summary of Projects
(PECO-Eligible Project Requests)

PENDING Approval by UWF BOT June 15, 2023

University: University of West Florida

Contact: Mr. James Manor
(name)

(850) 474-2007
(phone)

jmanor@uwf.edu
(email)

Priority No.	Project Title	Total Supplemental (Non PECO) funding	Total Prior PECO Funding	Projected Annual PECO Funding Requested					Programs to Benefit from Project	Net Assignable Sq. Ft. (NASF)	Gross Sq. Ft. (GSF)	Total Project Cost	Project Cost Per GSF	EPS Recommendation Date & Rec. # ⁽¹⁾
				FY24-25	FY25-26	FY26-27	FY27-28	FY28-29						
1	Student Engagement and Research Center (SERC)			\$ 1,969,300	\$ 20,883,289	\$ 14,671,740			Academic	37,550	63,485	\$ 37,524,329	\$ 591.07	Mar 2022 3.1
2	Science and Engineering Research Wing			\$ 4,325,265	\$ 24,798,807	\$ 18,214,990			Academic	46,700	78,550	\$ 47,339,062	\$ 602.66	Mar 2022 3.2
3	Capital Renewal Infrastructure			\$ 2,449,645	\$ 7,560,674	\$ 10,587,500	\$ 16,816,965	\$ 16,141,400	Support	N/A	N/A	\$ 53,556,184	N/A	Mar 2022 6.2
4	Building 77 and 78 Renovation - Formerly Multidisciplinary Academic Center			\$ 50,000		\$ 458,000	\$ 4,377,160	\$ 198,000	Academic	11,406	17,109	\$ 5,083,160	\$ 297.10	Mar 2022 2.3 & 2.4
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		

1) An EPS recommendation is required per s 1013.31 and s. 1001.706(12) if no prior PECO trust fund appropriation received. If the project has received non-PECO appropriation(s) and an EPS Recommendation is not applicable, please cite the General Appropriations Act (GAA) FY and the (\$) amount(s) appropriated, for reference.

State University System
 5-Year Capital Improvement Plan (CIP)
 FY 2024-25

Summary of Projects
 ('Back of Bill' Legislative Project Authorizations) *

University University of West Florida

Contact: Mr. James Manor
 (name)

{(850) 474-2007
 (phone)

jmanor@uwf.edu
 (email)

**Estimated Annual Operating &
 Maintenance Cost**

Project Name *	Brief Description of Project	GSF	Project Location	Project Cost	Project Funding Source(s)	Amount (\$)	Funding Source(s)

* List all proposed FCO projects for FY 2024-25 to be constructed, acquired and financed by the university or DSO via Debt or P3 requiring Legislative (Back-of-Bill) authorization pursuant to s.1010.62

PECO Project Detail

University: University of West Florida
 Project Name: Student Engagement and Research Center (SERC)
 Project Address: 11000 University Parkway Pensacola, FL 32514

Project Priority #: 1

PROJECT NARRATIVE

Student engagement via research is a cornerstone of the UWF institutional mission. The UWF Student Engagement and Research Center (SERC) will be dedicated to supporting research areas that are currently not fully resourced, including cross-disciplinary and non-laboratory research; it will enhance existing student-focused research activities to expand student-, faculty-, and community-engagement. The building will contain rooms to design and execute student-centered projects, in reservable, secure research labs and open collaborative research space, while also enhancing campus capabilities for presenting creative, scholarly, and research products.

Educational Plant Survey: Educational Plant Survey Recommended, March 2022, Subset 3.2. The President sent a confirming letter dated April 7, 2022 to the B.O.G. Director Finance and Facilities.

RESERVE ESCROW PLAN

	Renovation/Remodeling Projects <small>(1% per s. 1001.706(12)(c) F.S.)</small>	New Construction Projects <small>(2% per Board Regulation 14.002)</small>
Estimated Bldg Value:	\$ -	\$ 37,369,800
Value Basis/Source:	Total construction cost or insurable value, whichever is greater, per Board Regulation 14.002	
Estimated 1st Yr Deposit:	\$ -	\$ 747,396
Funding Source:		
Comments:	Department with ownership of the project will contribute allowable E&G or Auxiliary funds, if available, to fund the escrow and/or Auxiliary administrative overhead funds will be provided to cover the escrow requirement with proper approvals.	

BUILDING SPACE DESCRIPTION (account for all building space below)

Space Type <small>(per FICM)</small>	Net Sq. Ft. <small>(NSF)</small>	Net-to-Gross		Gross Sq. Ft. <small>(GSF)</small>	Unit Cost * <small>(per GSF)</small>	Building Cost		
		Conversion Factor					BEFORE	AFTER
NEW CONSTRUCTION								
Research Lab	31,000	1.7		52,700	479	25,258,056		
Study	4,800	1.7		8,160	377	3,076,402		
Office	1,750	1.5		2,625	384	1,009,024		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
Subtotal NASF:	37,550			63,485		29,343,481		
'Other Assignable' E&G Space	-			-		-		
Other Non-E&G Budget Entity Space	-			-		-		
Total:	37,550			63,485		29,343,481		
<small>* Apply Unit Cost to total GSF based on Space Type</small>								
REMODELING / RENOVATION							Remodeling Projects <u>Only</u>	
Subtotal NASF:								
'Other Assignable' E&G Space								
Other Non-E&G Budget Entity Space								
Total:								

Grand Total:	37,550	63,485	29,343,481
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PROJECT COMPONENT COSTS & PROJECTIONS

	Costs Incurred to Date	Projected Costs					Total
		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs							
Building Cost (from above)	-	-	14,671,741	14,671,740	-	-	29,343,481
Environmental Impacts/Mitigation	-	-	9,500	-	-	-	9,500
Site Preparation	-	-	88,500	-	-	-	88,500
Landscape / Irrigation	-	-	130,500	-	-	-	130,500
Plaza / Walks	-	-	225,200	-	-	-	225,200
Roadway Improvements	-	-	87,500	-	-	-	87,500
Parking : spaces	-	-	-	-	-	-	-
Telecommunication	-	-	205,000	-	-	-	205,000
Electrical Service	-	-	110,500	-	-	-	110,500
Water Distribution	-	-	92,000	-	-	-	92,000
Sanitary Sewer System	-	-	96,500	-	-	-	96,500
Chilled Water System	-	-	55,500	-	-	-	55,500
Storm Water System	-	-	68,500	-	-	-	68,500
Energy Efficient Equipment	-	-	-	-	-	-	-
Subtotal: Basic Const. Costs	-	-	15,840,941	14,671,740	-	-	30,512,681
Other Project Costs							
Land / existing facility acquisition	-	-	-	-	-	-	-
Professional Fees	-	1,300,000	520,000	-	-	-	1,820,000
Fire Marshall Fees	-	60,000	12,500	-	-	-	72,500
Inspection Services	-	599,300	229,000	-	-	-	828,300
Insurance Consultant	-	-	-	-	-	-	-
Surveys & Tests	-	10,000	21,850	-	-	-	31,850
Permit / Impact / Environmental Fees	-	-	353,341	-	-	-	353,341
Artwork	-	-	144,811	-	-	-	144,811
Moveable Furnishings & Equipment	-	-	709,578	-	-	-	709,578
Project Contingency	-	-	3,051,268	-	-	-	3,051,268
Subtotal: Other Project Costs	-	1,969,300	5,042,348	-	-	-	7,011,648
Total Project Cost:	-	1,969,300	20,883,289	14,671,740	-	-	37,524,329

PROJECT FUNDING

Funding Received to Date (all sources)			Projected Supplemental Funding			Projected PECO Requests		Total Project Cost
Source	FY	Amount	Source	FY	Amount	FY	Amount	
						24-25	1,969,300	Should equal <i>Total Project Cost</i> above
						25-26	20,883,289	
						26-27	14,671,740	
		-			-			
		-			-		37,524,329	37,524,329

PECO Project Detail

University: University of West Florida
 Project Name: Science and Engineering Research Wing
 Project Address: 11000 University Parkway Pensacola, FL 32514

Project Priority #: 2

PROJECT NARRATIVE

Total enrollment in the Hal Marcus College of Science and Engineering has increased 31% in the past six years. As enrollment has grown, research space has not. A new mechanical engineering program began in the fall semester 2016. Since the ME program's inception, there has been a 149% increase in the number of students. This new program and others need significant laboratory space to support the curriculum. Two programs are currently leasing research space in downtown Pensacola. The building is home for the computer science, computer and electrical engineering, physics, and mathematics and statistical programs, and Center for Cybersecurity. The building space types include research laboratories, offices/conference rooms, and study spaces.

Educational Plant Survey: Educational Plant Survey Recommended, March 2022, Subset 3.2. The President sent a confirming letter dated April 7, 2022 to the B.O.G. Director Finance and Facilities.

RESERVE ESCROW PLAN

	Renovation/Remodeling Projects (1% per s. 1001.706(12)(c) F.S.)	New Construction Projects (2% per Board Regulation 14.002)
Estimated Bldg Value:	\$ -	\$ 47,339,062
Value Basis/Source:	Total construction cost or insurable value, whichever is greater, per Board Regulation 14.002	
Estimated 1st Yr Deposit:	\$ -	\$ 946,781
Funding Source:		
Comments:	Department with ownership of the project will contribute allowable E&G or Auxiliary funds, if available, to fund the escrow and/or Auxiliary administrative overhead funds will be provided to cover the escrow requirement with proper approvals.	

BUILDING SPACE DESCRIPTION (account for all building space below)

Space Type (per FICM)	Net Sq. Ft. (NSF)	Net-to-Gross		Gross Sq. Ft. (GSF)	Unit Cost * (per GSF)	Building Cost		
		Conversion Factor					Remodeling Projects	Only
							BEFORE	AFTER
NEW CONSTRUCTION								
Study	2,500	1.7		4,250	377	1,602,293		
Research Lab	40,000	1.7		68,000	479	32,591,040		
Office	4,200	1.5		6,300	384	2,421,657		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
Subtotal NASF:	46,700			78,550		36,614,990		
'Other Assignable' E&G Space	-			-		-		
Other Non-E&G Budget Entity Space	-			-		-		
Total:	46,700			78,550		36,614,990		
* Apply Unit Cost to total GSF based on Space Type								
REMODELING / RENOVATION								
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
Subtotal NASF:	-			-		-		
'Other Assignable' E&G Space	-			-		-		
Other Non-E&G Budget Entity Space	-			-		-		
Total:	-			-		-		

Grand Total:	46,700	78,550	36,614,990
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PROJECT COMPONENT COSTS & PROJECTIONS

	Costs Incurred to Date	Projected Costs					Total
		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs							
Building Cost (from above)	-	-	18,400,000	18,214,990	-	-	36,614,990
Environmental Impacts/Mitigation	-	-	15,000	-	-	-	15,000
Site Preparation	-	-	127,500	-	-	-	127,500
Landscape / Irrigation	-	-	375,000	-	-	-	375,000
Plaza / Walks	-	-	79,500	-	-	-	79,500
Roadway Improvements	-	-	52,500	-	-	-	52,500
Parking : spaces	-	-	-	-	-	-	-
Telecommunication	-	-	127,500	-	-	-	127,500
Electrical Service	-	-	112,500	-	-	-	112,500
Water Distribution	-	-	82,500	-	-	-	82,500
Sanitary Sewer System	-	-	82,500	-	-	-	82,500
Chilled Water System	-	-	52,500	-	-	-	52,500
Storm Water System	-	-	49,500	-	-	-	49,500
Energy Efficient Equipment	-	-	-	-	-	-	-
Subtotal: Basic Const. Costs	-	-	19,556,500	18,214,990	-	-	37,771,490
Other Project Costs							
Land / existing facility acquisition	-	-	-	-	-	-	-
Professional Fees	-	3,100,000	597,184	-	-	-	3,697,184
Fire Marshall Fees	-	74,000	12,788	-	-	-	86,788
Inspection Services	-	391,898	100,960	-	-	-	492,858
Insurance Consultant	-	-	-	-	-	-	-
Surveys & Tests	-	12,600	28,750	-	-	-	41,350
Permit / Impact / Environmental Fees	-	-	425,000	-	-	-	425,000
Artwork	-	-	179,360	-	-	-	179,360
Moveable Furnishings & Equipment	-	67,883	800,000	-	-	-	867,883
Project Contingency	-	678,884	3,098,265	-	-	-	3,777,149
Subtotal: Other Project Costs	-	4,325,265	5,242,307	-	-	-	9,567,572
Total Project Cost:	-	4,325,265	24,798,807	18,214,990	-	-	47,339,062

PROJECT FUNDING

Funding Received to Date (all sources)			Projected Supplemental Funding			Projected PECO Requests		Total Project Cost
Source	FY	Amount	Source	FY	Amount	FY	Amount	
						24-25	4,325,265	Should equal <i>Total Project Cost</i> above
						25-26	24,798,807	
						26-27	18,214,990	
		-			-			
		-			-		47,339,062	47,339,062

PECO Project Detail

University: University of West Florida
 Project Name: Capital Renewal Infrastructure
 Project Address: 11000 University Parkway Pensacola, FL 32514

Project Priority #: 3

PROJECT NARRATIVE

The State University System of Florida, (UWF included), has not received capital infrastructure renewal funding during ten (10) of the past twelve (12) fiscal years (Deferred Maintenance funding allocation was received for FY23; and the much needed project work to be undertaken will contribute significantly to reduction in overall deferred maintenance backlog). ISES, a consultant, completed a Building Condition Assessment for Educational and General buildings in 2014 that identified approximately \$130 Million of deferred maintenance backlog and renewal required during the subsequent ten (10) year period.

Typical project types include, however, are not limited to, the following:

Campus Irrigation, Drainage, Retention Pond, and Erosion Control Upgrades and Expansion; Campus-Wide Roadway, Record Documents Updating, and Expansion; Campus-Wide Sanitary and Storm Sewer Repair and Expansion; Campus-Wide Foundation Waterproofing and Drainage; Campus Exterior Building Envelope Moisture Remediation Upgrades and Component Replacement; Campus Electronic Security and Fire Alarm System Upgrades and Expansion; Campus Electrical and Lighting System Upgrade and Expansion; Campus Potable Water System Upgrades and Modification; Campus Voice, Data, and Video Systems Upgrades and Expansion; Campus Utility Plant Modifications, Distribution System Upgrades, and Expansion; Campus ADA Compliance and Sidewalk Modifications; Campus Wayfinding Infrastructure.

In past years, PECO Small/Minor project appropriations (not allocated since FY19) and operating funds have been used to make minor repairs to extend the useful life of infrastructure and address health and life safety, fire security, and ADA requirements.

Educational Plant Survey: Educational Plant Survey Recommended, March 2022, Subset 6.3. The President sent a confirming letter dated April 7, 2022 to the B.O.G. Director Finance and Facilities

RESERVE ESCROW PLAN

	Renovation/Remodeling Projects (1% per s. 1001.706(12)(c) F.S.)	New Construction Projects (2% per Board Regulation 14.002)
Estimated Bldg Value:	\$ -	
Value Basis/Source:	Total construction cost or insurable value, whichever is greater, per Board Regulation 14.002	
Estimated 1st Yr Deposit:	\$ -	\$ -
Funding Source:		
Comments:	Department with ownership of the project will contribute allowable E&G or Auxiliary funds, if available, to fund the escrow and/or Auxiliary administrative overhead funds will be provided to cover the escrow requirement with proper approvals.	

BUILDING SPACE DESCRIPTION (account for all building space below)

Space Type (per FICM)	Net Sq. Ft. (NSF)	Net-to-Gross		Gross Sq. Ft. (GSF)	Unit Cost * (per GSF)	Building Cost			
		Conversion Factor							
NEW CONSTRUCTION									
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
Subtotal NASF:	-			-		-			
'Other Assignable' E&G Space	-			-		-			
Other Non-E&G Budget Entity Space	-			-		-			
Total:	-			-		-			
* Apply Unit Cost to total GSF based on Space Type									
REMODELING / RENOVATION									
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
Subtotal NASF:	-			-		-	-	-	
'Other Assignable' E&G Space	-			-		-	-	-	
Other Non-E&G Budget Entity Space	-			-		-	-	-	
Total:	-			-		-	-	-	

Grand Total:	-	-	-
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PROJECT COMPONENT COSTS & PROJECTIONS

	Costs Incurred to Date	Projected Costs					Total
		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs							
Building Cost (from above)	See Accompanying Spreadsheet of Planned Project Allocations						
Environmental Impacts/Mitigation	-	-	-	-	-	-	-
Site Preparation	-	-	-	-	-	-	-
Landscape / Irrigation	-	-	-	-	-	-	-
Plaza / Walks	-	-	-	-	-	-	-
Roadway Improvements	-	-	-	-	-	-	-
Parking : spaces	-	-	-	-	-	-	-
Telecommunication	-	-	-	-	-	-	-
Electrical Service	-	-	-	-	-	-	-
Water Distribution	-	-	-	-	-	-	-
Sanitary Sewer System	-	-	-	-	-	-	-
Chilled Water System	-	-	-	-	-	-	-
Storm Water System	-	-	-	-	-	-	-
Energy Efficient Equipment	-	-	-	-	-	-	-
Subtotal: Basic Const. Costs	-	-	-	-	-	-	-
Other Project Costs							
Land / existing facility acquisition	-	-	-	-	-	-	-
Professional Fees	-	-	-	-	-	-	-
Fire Marshall Fees	-	-	-	-	-	-	-
Inspection Services	-	-	-	-	-	-	-
Insurance Consultant	-	-	-	-	-	-	-
Surveys & Tests	-	-	-	-	-	-	-
Permit / Impact / Environmental Fees	-	-	-	-	-	-	-
Artwork	-	-	-	-	-	-	-
Moveable Furnishings & Equipment	-	-	-	-	-	-	-
Project Contingency	-	-	-	-	-	-	-
Subtotal: Other Project Costs	-	-	-	-	-	-	-
Total Project Cost:	(ongoing)	2,449,645	7,560,674	10,587,500	16,816,965	16,141,400	53,556,184

PROJECT FUNDING

Funding Received to Date (all sources)			Projected Supplemental Funding			Projected PECO Requests		Total Project Cost
Source	FY	Amount	Source	FY	Amount	FY	Amount	
						24-25	2,449,645	Should equal <i>Total Project Cost</i> above
						25-26	7,560,674	
						26-27	10,587,500	
						27-28	16,816,965	
						28-29	16,141,400	
		-			-		53,556,184	53,556,184

CIP3 PECO 3a		UWF Utilities/Infrastructure/Capital Renewal/Roofs							
Updated 04/27/2022	FY2023/24 - 2027/28	Source	UWF Est. 2023-2024	UWF Est. 2024-2025	UWF Est. 2025-2026	UWF Est. 2026-2027	UWF Est. 2027-2028	TOTALS	
Bldg.	Building Envelope								
22	Replace ext. doors (Auto Slide Doors 6 Total)	UWF- FM	\$ 75,000					\$ 75,000	
Campus	Building wall and window sealant replacement	UWF - FM	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	
Campus	Building doors weather-stripping replacements	UWF - FM	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	
Campus	Interior Building Painting (Phased annual renewal)	UWF - FM	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	
49	Exterior Drainage to mitigate water intrusion	UWF-UTIL	\$ 40,000					\$ 40,000	
22	Replace Equipment Curb Roofing and Flat Areas	UWF- FM	\$ 95,000					\$ 95,000	
37	Exterior Wall Repair	ISES-DM	\$ 94,000					\$ 94,000	
22	Replace remaining windows	ISES-DM		\$ 125,000				\$ 125,000	
43	Replace Exterior Doors; HVAC	UWF- FM		\$ 15,000				\$ 15,000	
58	Replace windows and doors	ISES-DM		\$ 650,000				\$ 650,000	
58	Roof Replacement Due 2025	UWF- FM			\$ 950,000			\$ 950,000	
43	Roof Replacement Due 2024	UWF- FM			\$ 185,000			\$ 185,000	
84	Roof Replacement	UWF- FM			\$ 80,000			\$ 80,000	
11	Replace Doors and Windows 2nd FL	ISES-DM				\$ 175,000		\$ 175,000	
19	Replace windows and doors	ISES-DM				\$ 125,000		\$ 125,000	
40	West Exterior/ Mezzanine Block Efflorescence	UWF - FM				\$ 100,000		\$ 100,000	
13	East side of building waterproofing/underdrain	UWF- FM				\$ 120,000		\$ 120,000	
90	Install roof gutters and downspouts / storm drain	UWF- FM				\$ 90,000		\$ 90,000	
36	Replace single pane windows and doors	UWF- FM				\$ 250,000		\$ 250,000	
37	Replace single pane windows and doors	UWF- FM				\$ 175,000		\$ 175,000	
38	Replace single pane windows and doors	UWF- FM				\$ 150,000		\$ 150,000	
20E	Replace exterior entrance - Cashier's Doors	UWF- FM				\$ 30,000		\$ 30,000	
32	Ext. northeast wall repair above lintel - 400 S.F.	UWF- FM				\$ 130,000		\$ 130,000	
54	B54 Windows / Storefront Replacement East & West Sides	UWF- FM				\$ 550,000		\$ 550,000	
47	Replace doors	UWF- FM				\$ 10,000		\$ 10,000	
48	Replace windows and doors	UWF- FM				\$ 23,000		\$ 23,000	
81	Replace windows	UWF- FM				\$ 15,000		\$ 15,000	
72	Roof Replacement Due 2026	UWF-FM				\$ 2,697,510		\$ 2,697,510	
48	Roof Replacement Due 2025	UWF-FM		\$ 151,350				\$ 151,350	
51	Roof Replacement Due 2024	UWF-FM	\$ 322,950					\$ 322,950	
52	Roof Replacement Due 2026	UWF-FM				\$ 392,640		\$ 392,640	
71	Roof Replacement Due 2025	UWF-FM		\$ 474,990				\$ 474,990	
	Sub-Total Building Envelope		\$ 751,950	\$ 1,541,340	\$ 1,340,000	\$ 5,158,150	\$ 125,000	\$ 8,916,440	
	Central Utility Plant - B.40								
			2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS	
40	Ph. V Install 3 Condensing Blrs. # 8,#9,#10	UWF- UTIL		\$ 600,000				\$ 600,000	
40	Chiller Plant Rehab. Chillers/pumps/piping replacement (D&C)	Premier,7-6-15 Rpt.		\$ 700,000	\$ 5,600,000			\$ 6,300,000	
40	Decentralized Water Well (Cooling Towers)	UWF- UTIL		\$ 150,000				\$ 150,000	
Campus	South Campus Satellite Chiller and Boiler Plant (Athletics/Recr.)	Premier,7-6-15 Rpt.				\$ 3,000,000		\$ 3,000,000	
	Sub-Total Central Utility Plant - B.40		\$ -	\$ 1,450,000	\$ 5,600,000	\$ 3,000,000	\$ -	\$ 10,050,000	
	Utility Distribution Systems								
			2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS	
Campus	Stormwater Rehabilitation:Increase system sizing, add additional r	UWF- UTIL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	
Campus	SCADA Upgrades - Pool, Spa,	UWF- UTIL	\$ 10,000					\$ 10,000	
Campus	Irrigation System Upgrades (Annual refurbishment/additions)	UWF- GROUND	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	

Campus	Sewer System Upgrades: (Annual Renewal- Phased)	UWF- UTIL	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
11,12	B11,12 Sidewalk Trench Drain Improvements	UWF- UTIL	\$ 50,000					\$ 50,000
22,32	B22,32 Sidewalk Trench Drain Improvements	UWF- UTIL		\$ 100,000				\$ 100,000
Athletics	Stormwater Drain- Track & Soccer Fields	UWF- UTIL				\$ 200,000		\$ 200,000
Athletics	Stormwater - Soccer/Softball Practice Fields	UWF- UTIL				\$ 275,000		\$ 275,000
Campus	Decentralized Irrigation. Wells (1) Sports Complex	UWF- GROUNDS				\$ 150,000		\$ 150,000
Campus	Irrigation System Upgrades (Study/Evaluation)	UWF- GROUNDS				\$ 15,000		\$ 15,000
	Sub Total Utility Distribution Systems		\$ 385,000	\$ 425,000	\$ 325,000	\$ 965,000	\$ 325,000	\$ 2,425,000
Bldg.	<i>Building HVAC Upgrades</i>		2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS
22	Replace Air Handling Unit (AHU-6)	UWF- UTIL		\$ 200,000				\$ 200,000
18	AHU# 1,2,3,4 Return Air Fan	ISES-2014		\$ 50,000				\$ 50,000
37	Replace Fan Coil Unit in ITS Data Room	ISES - 2014		\$ 8,500				\$ 8,500
22	Replace Main Kitchen Hood Exhaust Fans (Dining Services)	ISES - 2015		\$ 150,000				\$ 150,000
49	Replace (2) DX Units w/ Gas Heat (VRF)	ISES - 2015		\$ 35,000				\$ 35,000
54	Replace 5 Ton DX RT Package Unit (VRF)	ISES - 2015		\$ 25,500				\$ 25,500
10	HVAC Rehabilitation (Mezzanine Water Detection)	UWF- UTIL			\$ 95,000			\$ 95,000
10	Telcom DX - Mini Split HVAC	UWF- UTIL			\$ 15,000			\$ 15,000
11	HVAC Rehabilitation (Mezzanine Water Detection)	UWF- UTIL			\$ 95,000			\$ 95,000
11	Telcom DX Mini Split HVAC	UWF- UTIL			\$ 15,000			\$ 15,000
12	Telcom DX Mini Split HVAC	UWF- UTIL			\$ 15,000			\$ 15,000
19	Telcom DX Mini Split HVAC	UWF- UTIL			\$ 15,000			\$ 15,000
83	BAS& HVAC Rehab -Swing Space Required	ISES-2015				\$ 200,000		\$ 200,000
	Sub-Total, Building HVAC	HVAC	\$ -	\$ 469,000	\$ 250,000	\$ 200,000	\$ -	\$ 919,000
Bldg.	<i>Building Plumbing Upgrades</i>		2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS
19	Restroom Upgrade & Fixtures (ADA) Men's/Women's	UWF- FM	\$ 75,000					\$ 75,000
13	Restroom and Fixture Upgrades	UWF- FM				\$ 100,000		\$ 100,000
22	Restroom and Fixture Upgrades (ADA)	UWF- FM				\$ 250,000		\$ 250,000
58	Replace Potable Water Supply	UWF- FM				\$ 150,000		\$ 150,000
36	Restroom and Fixture Upgrade (ADA)	UWF- FM				\$ 200,000		\$ 200,000
	Sub-Total Building Plumbing Upgrades		\$ 75,000	\$ -	\$ -	\$ 700,000	\$ -	\$ 775,000
Bldg.	<i>Electrical & Telecommunications Upgrades</i>		2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS
Site Lighting	Multiple Phase Lighting Upgrades (Annual LED Replacement)	UWF-FM	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Campus	Exterior Building Mounted Lighting (Phased annual renewal)	ISES 2014	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Campus	Exit Emergency Lighting (Phased annual renewal)	ISES 2014	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
22	Lighting and Audio	ISES-DM		\$ 167,000				\$ 167,000
32	Switchboard, MCC, XFMR	ISES-DM		\$ 374,000				\$ 374,000
Campus	East Athletic Sites (Telcom Ductbank and Connectivity?)	UWF-ITS		\$ 1,160,000				\$ 1,160,000
77	Main Switchboard and MCC Panels	ISES-DM		\$ 222,000				\$ 222,000
78	Main Switchboard w/ Breakers	ISES-DM		\$ 50,000				\$ 50,000
37	Electrical Subpanels/circuits (North side area)	ISES 2014			\$ 150,000			\$ 150,000
12	Electrical Dist. Network Offices	ISES 2014			\$ 420,000			\$ 420,000
18	Electrical Dist. Network Offices	ISES 2014			\$ 525,000			\$ 525,000
58	Elect. Dist. Network - Wet Labs	ISES 2014					\$ 934,000	\$ 934,000
10	Install Fire Alarm System	UWF- FM				\$ 90,000		\$ 90,000
19	Install Fire Alarm System	UWF- FM				\$ 70,000		\$ 70,000
12	Install Fire Alarm System	UWF- FM				\$ 90,000		\$ 90,000
32	Primary Electrical Upgrade (Old Side SW-6)	UWF- UTIL					\$ 275,000	\$ 275,000
Sports Complex	Baseball Light System Replacement (CITF) \$340K	UWF- FM						\$ -
Sports Complex	Softball Field Light Replacement (CITF) \$310K	UWF- FM						\$ -

Sub-Total Building Electrical Upgrades			\$ 140,000	\$ 2,113,000	\$ 1,235,000	\$ 390,000	\$ 1,349,000	\$ 5,227,000
Bldg.	<i>Building Renovation (Swing Space Required)</i>		2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS
51	HVAC, Electrical, Data, Fire Alarm, ADA, Interior Replacement	UWF- FM					\$ 4,000,000	\$ 4,000,000
52	HVAC, Electrical, Data, Fire Alarm, ADA, Interior Replacement	UWF- FM				\$ 4,000,000		\$ 4,000,000
20E	HVAC, Electrical, Data, Fire Alarm, ADA, Interior Replacement	UWF- FM					\$ 4,000,000	\$ 4,000,000
20W	HVAC, Electrical, Data, Fire Alarm, ADA, Interior Replacement	UWF- FM					\$ 4,000,000	\$ 4,000,000
Sub-Total Building Renovation			\$ -	\$ -	\$ -	\$ 4,000,000	\$ 12,000,000	\$ 16,000,000
Bldg.	<i>Funds Reallocated to Other Offices</i>		2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTALS
TN	Fiber Backbone	UWF- ITS	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TN	Intra-Bldg. Network Wiring	UWF- ITS	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
TN	Comm. Closets Infrastructure	UWF- ITS	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
TN	Bldg. Switches	UWF- ITS	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000
TN	Wireless Antennas	UWF- ITS	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000
Sub-Total, Funds Reallocated to Other Offices			\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 1,350,000
Bldg.	<i>Campus</i>							
Campus	Sidewalk Repairs (Annual repairs/replacement) Mult Bldgs - 1 yr	UWF-Grounds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Campus	Roadway repaving	UWF-Grounds	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
Campus	Expan. Joint Replacement / Rehabilitation (Annual Renewal) 54-7	UWF- FM	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Campus	Campus Landscaping Improvements	UWF- Administr	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Sub-Total, Campus			\$ 605,000	\$ 605,000	\$ 605,000	\$ 605,000	\$ 605,000	\$ 3,025,000
Sub-total, all categories			\$ 2,226,950	\$ 6,873,340	\$ 9,625,000	\$ 15,288,150	\$ 14,674,000	\$ 48,687,440
Contingency 10%			\$ 222,695	\$ 687,334	\$ 962,500	\$ 1,528,815	\$ 1,467,400	\$ 4,868,744
Grand Total All Projects			\$ 2,449,645	\$ 7,560,674	\$ 10,587,500	\$ 16,816,965	\$ 16,141,400	\$ 53,556,184

PECO Project Detail

University: University of West Florida

Project Priority #: **4**

Project Name: Buildings 77 and 78 Renovation (Formerly Multidisciplinary Academic Center)

Project Address: 11000 University Parkway Pensacola, FL 32514

PROJECT NARRATIVE

Buildings 77 and 78 were originally constructed in 1980 and have received no major updates in more than 40 years. This facility is located within College of Education and Professional Studies. The Buildings 77 & 78 Rehabilitation Project, formerly known as the Multidisciplinary Academic Center (MAC), envisions rehabilitation of these buildings. Continued use of these buildings will require waterproofing of building envelope and foundation, and stormwater improvements. Additional anticipated renovations and remodeling to include: ADA accessibility issues, HVAC equipment and controls, electrical, life safety, utility infrastructure. The first step will be a facilities condition assessment.

Educational Plant Survey: Educational Plant Survey Recommended, March 2022, Subset 2.3 and 2.4. The President sent a confirming letter dated April 7, 2022 to the B.O.G. Director Finance and Facilities.

RESERVE ESCROW PLAN

	Renovation/Remodeling Projects (1% per s. 1001.706(12)(c) F.S.)	New Construction Projects (2% per Board Regulation 14.002)
Estimated Bldg Value:	\$ 5,083,160	
Value Basis/Source:	Total construction cost or insurable value, whichever is greater, per Board Regulation 14.002	
Estimated 1st Yr Deposit:	\$ 50,832	\$ -
Funding Source:		
Comments:		Department with ownership of the project will contribute allowable E&G or Auxiliary funds, if available, to fund the escrow and/or Auxiliary administrative overhead funds will be provided to cover the escrow requirement with proper approvals.

BUILDING SPACE DESCRIPTION (account for all building space below)

Space Type (per FICM)	Net Sq. Ft. (NSF)	Net-to-Gross		Gross Sq. Ft. (GSF)	Unit Cost * (per GSF)	Building Cost		
		Conversion Factor					BEFORE	AFTER
NEW CONSTRUCTION								
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
	-			-		-		
Subtotal NASF:	-			-		-		
'Other Assignable' E&G Space	-			-		-		
Other Non-E&G Budget Entity Space	-			-		-		
Total:	-			-		-		
* Apply Unit Cost to total GSF based on Space Type								
REMODELING / RENOVATION								
Classroom	3,293	1.5		4,940	190	936,924	3,293	3,293
Teaching Lab	2,446	1.5		3,669	206	754,970	2,446	2,446
Office	5,667	1.5		8,501	192	1,633,796	5,667	5,667
	-			-		-	-	-
	-			-		-	-	-
	-			-		-	-	-
	-			-		-	-	-
Subtotal NASF:	11,406			17,109		3,325,691	11,406	11,406
'Other Assignable' E&G Space	-			-		-	-	-
Other Non-E&G Budget Entity Space	-			-		-	-	-
Total:	11,406			17,109		3,325,691	11,406	11,406

Grand Total:	11,406	17,109	3,325,691
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PROJECT COMPONENT COSTS & PROJECTIONS

	Costs Incurred to Date	Projected Costs					Total
		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs							
Building Cost (from above)	-	-	-	-	3,325,691	-	3,325,691
Environmental Impacts/Mitigation	-	-	-	10,000	-	-	10,000
Site Preparation	-	-	-	-	30,000	-	30,000
Landscape / Irrigation	-	-	-	-	15,500	15,000	30,500
Plaza / Walks	-	-	-	-	-	-	-
Roadway Improvements	-	-	-	-	-	-	-
Parking : <input type="text"/> spaces	-	-	-	-	-	-	-
Telecommunication	-	-	-	17,500	60,000	10,000	87,500
Electrical Service	-	-	-	20,000	120,000	-	140,000
Water Distribution	-	-	-	25,000	80,000	-	105,000
Sanitary Sewer System	-	-	-	25,000	90,000	-	115,000
Chilled Water System	-	-	-	120,000	40,000	40,000	200,000
Storm Water System	-	-	-	80,000	-	40,000	120,000
Energy Efficient Equipment	-	-	-	-	-	-	-
Subtotal: Basic Const. Costs	-	-	-	297,500	3,761,191	105,000	4,163,691
Other Project Costs							
Land / existing facility acquisition	-	-	-	-	-	-	-
Professional Fees	-	-	-	30,100	180,000	50,000	260,100
Fire Marshall Fees	-	-	-	2,500	5,000	1,000	8,500
Inspection Services	-	-	-	25,000	40,000	-	65,000
Insurance Consultant	-	-	-	-	-	-	-
Surveys & Tests	40,000	-	-	5,000	-	2,000	47,000
Permit / Impact / Environmental Fees	-	-	-	12,500	30,000	-	42,500
Artwork	-	-	-	-	-	-	-
Moveable Furnishings & Equipment	-	-	-	10,000	50,000	10,000	70,000
Project Contingency	10,000	-	-	75,400	310,969	30,000	426,369
Subtotal: Other Project Costs	50,000	-	-	160,500	615,969	93,000	919,469
Total Project Cost:	50,000	-	-	458,000	4,377,160	198,000	5,083,160

PROJECT FUNDING

Funding Received to Date (all sources)			Projected Supplemental Funding			Projected PECO Requests		Total Project Cost
Source	FY	Amount	Source	FY	Amount	FY	Amount	
						24-25	50,000	Should equal Total Project Cost above
						26-27	458,000	
						27-28	4,377,160	
						28-29	198,000	
		-			-		5,083,160	5,083,160

PECO Project Detail

University: University of West Florida

Project Priority #: **CITF 1**

Project Name: Entrance and Visitor Center Redesign

Project Address: 11000 University Parkway Pensacola, FL 32514

PROJECT NARRATIVE

The Main Entrance and Visitor Center Renovation project will provide a landmark site on campus for students, visitors and alumni to mark their time at UWF. Currently, the main entrance consists of two focal points. One is a large hedge that spells "UWF" as you arrive on campus. The other is a smaller sign situated in the median of University Parkway; the main road that enters and exits campus. The UWF sign has become a place where students and family members take pictures to document their graduation or acceptance to UWF. As UWF continues to grow, creating a space that will become an attraction and landmark site will allow UWF to create traditions, provide an impactful first impression, and is a safer alternative to our current situation. UWF does not currently have a landmark site like other universities for example, Toomer's Corner at Auburn, Texas A&M's 12th Man Statue, or The Bull Gator at UF. This space will provide an opportunity for UWF to create a landmark site that will be a prominent feature for those entering campus for sporting events, performances and conferences, as well as, an Argonaut Statue that provides another identifying landmark for photo opportunities and traditions.

The proposed main entrance and visitor center project will create a landmark at the entrance of campus which accomplishes three main goals:

1. Provides an identifying landmark unique to UWF that is aesthetically pleasing and creates a memorable experience for people entering the UWF Campus.
2. Provides a safe and accessible feature for visitors, students and alumni to take pictures and create memories related to their time at UWF.
3. Aligns with Strategic Direction 5: Infrastructure
 - 5.1 Promote UWF's properties as desirable destinations for education, cultural, professional and personal activities.
 - 5.2 Invest in and steward UWF's natural, technical, intellectual and physical infrastructure.

RESERVE ESCROW PLAN

	Renovation/Remodeling Projects <small>(1% per s. 1001.706(12)(c) F.S.)</small>	New Construction Projects <small>(2% per Board Regulation 14.002)</small>
Estimated Bldg Value:	\$ -	
Value Basis/Source:	Total construction cost or insurable value, whichever is greater, per Board Regulation 14.002	
Estimated 1st Yr Deposit:	\$ -	\$ -
Funding Source:		
Comments:		Department with ownership of the project will contribute allowable E&G or Auxiliary funds, if available, to fund the escrow and/or Auxiliary administrative overhead funds will be provided to cover the escrow requirement with proper approvals.

BUILDING SPACE DESCRIPTION (account for all building space below)

Space Type <small>(per FICM)</small>	Net Sq. Ft. <small>(NSF)</small>	Net-to-Gross		Gross Sq. Ft. <small>(GSF)</small>	Unit Cost * <small>(per GSF)</small>	Building Cost			
		Conversion Factor							
NEW CONSTRUCTION									
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
	-			-		-			
Subtotal NASF:	-			-		-			
'Other Assignable' E&G Space	-			-		-			
Other Non-E&G Budget Entity Space	-			-		-			
Total:	-			-		-			
<small>* Apply Unit Cost to total GSF based on Space Type</small>									
REMODELING / RENOVATION								Remodeling Projects <u>Only</u>	
							BEFORE	AFTER	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
	-			-		-	-	-	
Subtotal NASF:	-			-		-	-	-	
'Other Assignable' E&G Space	650	1.3		845	240	202,800	-	-	
Other Non-E&G Budget Entity Space	-			-		-	-	-	
Total:	650			845		202,800	-	-	

Grand Total:	650	845	202,800
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PROJECT COMPONENT COSTS & PROJECTIONS

	Costs Incurred		Projected Costs				Total
	to Date	Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs							
Building Cost (from above)	-	-	202,800	-	-	-	202,800
Environmental Impacts/Mitigation	-	-	-	-	-	-	-
Site Preparation	-	530,000	-	-	-	-	530,000
Landscape / Irrigation	-	-	502,000	-	-	-	502,000
Plaza / Walks	-	1,600,000	75,000	-	-	-	1,675,000
Roadway Improvements	-	-	100,000	-	-	-	100,000
Parking : spaces	-	-	80,000	-	-	-	80,000
Telecommunication	-	-	5,000	-	-	-	5,000
Electrical Service	-	-	100,000	-	-	-	100,000
Water Distribution	-	-	-	-	-	-	-
Sanitary Sewer System	-	-	75,000	-	-	-	75,000
Chilled Water System	-	-	-	-	-	-	-
Storm Water System	-	-	50,000	-	-	-	50,000
Energy Efficient Equipment	-	-	-	-	-	-	-
Subtotal: Basic Const. Costs	-	2,130,000	1,189,800	-	-	-	3,319,800
Other Project Costs							
Land / existing facility acquisition	-	-	-	-	-	-	-
Professional Fees	138,095	54,344	30,244	-	-	-	222,683
Fire Marshall Fees	-	-	507	-	-	-	507
Inspection Services	-	1,500	1,000	-	-	-	2,500
Insurance Consultant	-	-	-	-	-	-	-
Surveys & Tests	10,380	2,000	-	-	-	-	12,380
Permit / Impact / Environmental Fees	-	4,000	-	-	-	-	4,000
Artwork	-	-	-	-	-	-	-
Moveable Furnishings & Equipment	-	1,500	-	-	-	-	1,500
Project Contingency	-	48,171	-	-	-	-	48,171
Subtotal: Other Project Costs	148,475	111,515	31,751	-	-	-	291,741
Total Project Cost:	148,475	2,241,515	1,221,551	-	-	-	3,611,541

PROJECT FUNDING

Funding Received to Date (all sources)			Projected Supplemental Funding			Projected PECO Requests		Total Project Cost
Source	FY	Amount	Source	FY	Amount	FY	Amount	
CITF	22-23	753,888	Others		1,611,541	CITF 24-25	1,000,000	Should equal Total Project Cost above
CITF	23-24	246,112			-			
		1,000,000					1,000,000	



UNIVERSITY *of* WEST FLORIDA

Capital Improvement Plan

May 18, 2023

Chris Martin

Assistant Vice President
Facilities Management

Background

Authoritative guidelines for **Capital Improvement Plan (CIP)**:

- 1001.706(12), 1011.40(1) and 1013.60, Florida Statutes
- BOG Regulation 14.002, Reserves for New Construction

Purpose:

- *Identify* critical capital improvements for the next 5 years.
- *Ensure* the timely repair/replacement of aging infrastructure.
- *Eliminate* unanticipated, poorly planned, or unnecessary capital expenditures.
- *Provide* a level of certainty for the future.
- *Ensure* infrastructure is maintained and upgraded.
- *Balance* desired university improvements with the university's financial resources.

Capital Improvement Plan (CIP)



Types

1. Public Education Capital Outlay (**PECO**)
2. Capital Improvement Trust Fund (**CITF**)
3. Back of Bill (**BoB**) ~request for debt

Proposed Capital Improvement Projects (PECO) 2024/25-2028/29



Project	Estimated Cost (in millions)
1. Student Engagement & Research Center (SERC)	\$37.54
2. Science & Engineering Research Wing	\$47.34
3. Capital Renewal Infrastructure	\$54.00
4. Bldgs. 77 & 78 Renovation	\$ 5.08
Total	\$143.96

Project	Escrow	% escrow*
1. Student Engagement & Research Center (SERC)	\$750,487	2%
2. Science & Engineering Research Wing	\$946,781	2%
3. Capital Renewal Infrastructure	0	
4. Bldgs. 77 & 78 Renovation	\$50,832	1%

**Escrow percentages prescribed in 1001.76 (12)(c), Florida Statutes and BOG Regulation 14.002 Reserves for New Construction*

Capital Improvement Trust Fund (CITF)

2023/24



Project	Estimated Cost
1. Entrance and Visitor Center Redesign (Phase 1b)	\$ 246,112
2. Pen Air Field Turf Replacement	\$300,000
3. Pickleball Court Renovation	\$25,000
4. Pen Air Field Bleachers	\$750,000 <i>(* funds available = \$626,102)</i>
5. Conference Center Magnetic Fire Door Holders	\$63,000
6. HLS Facility Sound System	\$213,000

UWF's portion of the CITF allocation for the coming year (FY 24) will be **\$1,197,214**.

- Therefore, it is anticipated the first three projects on the CITF priority list will receive funding, and the fourth project will receive partial funding.

The Capital Improvement Trust Fund (CITF) project list was approved by the Student Life and Services Facility Committee (SLSFC) on March 30, 2023. The SLSFC Committee's priority list, in ranked order, is summarized above for FY24 CITF.

Note the CITF project request(s) as included on the FY2024/25 - 2028/29 Capital Improvement Plan only lists proposed projects with total overall project costs of \$2 million or more.



UNIVERSITY *of* WEST FLORIDA

Questions and Discussion

UWF Board of Trustees Meeting
Finance, Facilities and Operations Committee
May 18, 2023

Issue: Updated FY 2022-23 University Carryforward Spending Plan as of March 31, 2023, and Updated FY 2022-23 University Fixed Capital Outlay Budget as of March 31, 2023

Proposed actions: Pursuant to Section 1011.45, Florida Statutes and BOG regulation 9.007 the Committee will: 1. Approve the updated carryforward spending plan (\$24.8 million) as described in Attachment B. 2. Approve the updated fixed capital outlay budget (\$48.2 million) as described in Attachment C. 3. Obtain full BOT approval.

Background information:

Section 1011.45, Florida Statutes and Board of Governors Regulation 9.007 require the Board of Trustees (BOT) and the Board of Governors (BOG) approval of carryforward expenditure plans. Board of Governors Regulation 14.003 requires the BOT and the BOG to approve the Fixed Capital Outlay (FCO) Budget. Accordingly, BOG required by October 1, that the BOTs submit approval and certification of university operating, carryforward, and fixed capital outlay budgets for FY 2022-23.

The Trustees approved the original Carryforward Spending Plan and FCO Budget at their full board meeting on September 15, 2022, and authorized the President to make changes to the plan and budget accordingly. Additionally, BOT requested updates on any changes including authorizing those exceeding \$250K. At the December 15, 2022 BOT meeting, the BOT approved November 30, 2022, FCO Budget and granted authorization for the President to serve as the BOT's designee to approve adjustments to the Carryforward Spending Plan and /or the FCO Budget as institutional needs warrant, up to \$1M per E&G funded single adjustment item and up to \$2M Carryforward funded single adjustment item, and report the changes back to the board. This is an update for the Carryforward Spending Plan and FCO Budget information through March 31, 2023, with bulleted changes for approval.

Recommendation: **Approve** the updated Carryforward Spending Plan and updated FCO Budget as of March 31, 2023, and the related changes. Pursuant to Section 1011.45, Florida Statutes and BOG regulation 9.007 the Committee will: 1. **Approve** the updated carryforward spending plan (\$24.8 million) as described in Attachment B. 2. **Approve** the updated fixed capital outlay budget (\$48.2 million) as described in Attachment C. 3. **Obtain** full BOT approval.

Implementation: Once approved by the BOT, the university would implement spending according to the strategic priorities of the BOT. Follow-up reporting will be made to the BOT and the Board of Governors.

Fiscal Implications: UWF's June 30, 2022, carryforward balance of \$24.8 million for the FY 23 University's Carryforward Spending Plan. UWF's June 30, 2023, Fixed Capital Outlay Budget Plan with \$48.2M in spending planned.

Supporting documents:

Attachment A Bulleted Changes Consolidated Narrative (2 pages)

Attachment B 2022-23 EG Carryforward Spending Plan UWF 03.31.23 Update FINAL (6 pages)

Attachment C 2022-23 University Fixed Capital Outlay Budget as of 03.31.23 FINAL (3 pages)

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Presenters:

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**UWF FY 2022-23 Carryforward Spending Plan
and
UWF FY 2022-23 Fixed Capital Outlay Budget Adjustments
as of 03/31/2023**

Carryforward (CF) Spending Plan

Summary

- The total **beginning CF balance was \$24.8M**, which included **\$9.8M** as the required **7% CF Statutory Reserve** leaving a balance of **planned spending of \$15M**.
- **\$7.7M** has been **spent** of the **\$15M** or **51%** as of March 31, 2023.
- After spending the **balance is \$7.3M**, of which **\$1.1M** is encumbered, **\$500K is restricted** by appropriation, and **\$5.6M is committed** toward projects.

Details Operating Tab:

President's Division

- **Item number 2** updated the comments section for the SBDC to clarify these funds will be used for conference room upgrades and consulting services.

Advancement Division

- **Item number 3** Expenditure title updated for equipment and material usage

Finance and Administration Division

- **No Changes**

Academic Engagement & Student Affairs Division

- **Item number 14** Increased by **\$100K** from **item number 35** for International Student Recruitment Payments. An additional **\$16K** from **item number 16**.
- **Item number 15** decreased by **\$16K** to **item number 17** for Faculty and Student Mentors Program.

Academic Affairs Division

- **Item number 21** decreased by **\$602K** as **\$200K** in funds were allocated to **item number 32** and **\$51K** to **item number 36** and the balance to **FCO item number 7** for University Park-Athletic Operations Building.
- **Item number 22** decreased by **\$1M** as funds were allocated to the **FCO item number 7** for University Park-Athletic Operations Building.
- **Item number 24** decreased by **\$12K** and **Item number 27** increased by the same **\$12K** for additional needed training related to contract employees.

Central & Summer Division.

- **Item number 32** increased by **\$200K** as it was reallocated from the reserves partially offsetting **item number 21**, these funds will be used for consulting services related to Banner improvements.
- **Item number 35** decreased by **\$100K** and was allocated to **item number 14** for international student recruitment.
- **New Item number 36** increased by **\$51K** for additional security testing items funded from the reserves which was partially offset by **item number 21**.

Details – Fixed Capital Outlay Tab:

- **Item number 5** budget **\$38K decrease** for **B40 Medium Voltage** this project is complete.
- **New item number 7** **\$1.38M increase** reallocated for **University Park-Athletic Operations Building** from Details Operating **item number 21** and **item number 22**.

**UWF FY 2022-23 Carryforward Spending Plan
and
UWF FY 2022-23 Fixed Capital Outlay Budget Adjustments
as of 03/31/2023**

FIXED CAPITAL OUTLAY BUDGET

Summary

- The FY2022-23 Fixed Capital Outlay Budget was approved for \$42.5 million on 09/15/2022.
- An updated FCO Budget as of 11/30/2022 for \$47.7 million was approved on 12/15/2022.
- As of 03/31/2023, the updated FCO Budget is \$48.2 million. Approximately \$9.0 million has been spent to date; an estimated \$2.0 million is expected to be spent this fiscal year, leaving a remaining balance of \$37.2 million.

Major Carryforward (CF) Projects:

- **CFSP# 5 - B40 Medium Voltage Switchgear** FCO project budget **\$38K decrease**. The project is complete.
- **CFSP# 7- University Park-Athletic Operations Bldg. 234 YR21 & YR22** FCO project budget **\$175K increase** from Other (TBD) funds to cover the most recent project costs estimates for construction, surveys, etc. The project is moved from the State Appropriated Projects budget category to the Carryforward (CF) – Large Projects budget category, with the allocation of **\$1.38M** Carryforward funds for the project. **Bldg. 234-Athletic Training Center Addition, Phase II** CITF FCO project budget **\$9K reallocation/increase** from **Wellness Center (B960) Exp Ph2 YR21** unused CITF FCO project budget.

State-Appropriated Projects:

- **GAA Section 197-Deferred Maintenance Building Program, Critical Fire Alarm Systems Replacement (renov.), Critical Roof Replacements (renov.), and Replacements of HVAC Systems and Utility Distribution Systems (renov.)** project timelines extended to 12/31/2026, along with planned spending reductions for this fiscal year.
- **Rec-plex Improvements YR20** FCO project budget **\$3K increase**. The project is complete.
- **Wellness Center (B960) Exp Ph2 YR21** unused FCO project budget **\$9K reallocated** to **Bldg. 234-Athletic Training Center Addition, Phase II**.
- **Soccer Field Draining and Improvement YR23** additional FCO project budget **\$35K** Athletics funds.

Non-Appropriated Projects:

- **Campus Stadium Preliminary Phased Design** FCO project budget **\$2K decrease**. This phase of the project is complete.
- **East Sports Complex Internet Connectivity** new **\$228K** FCO budget for project construction and equipment.

The University of West Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of March 31, 2023

	University E&G	Special Unit or Campus (Title)	Grand Total : University Summary	100 President's	214 Advancement	235 Fin & Admin	475 Student Affs	500 Academic Affs	969 Central
A. Beginning E&G Carryforward Balance - July 1, 2022 :									
Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investments	\$ 24,857,703	\$ -	\$ 24,857,703	\$ 1,772,837	\$ 433,498	\$ 5,290,187	\$ 2,235,244	\$ 14,982,202	\$ (8,083)
Accounts Receivable	\$ 2,822	\$ -	\$ 2,822	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,822
Less: Accounts Payable	\$ 3,917	\$ -	\$ 3,917	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,917
Less: Deferred Student Tuition & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Beginning E&G Carryforward Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 24,856,608	\$ -	\$ 24,856,608	\$ 1,772,837	\$ 433,498	\$ 5,290,187	\$ 2,235,244	\$ 14,982,202	\$ (9,178)
C. Fiscal Year 2021-2022 E&G Carryforward Encumbrances Brought Forward	\$ 1,116,203	\$ -	\$ 1,116,203	\$ 42,414	\$ 39,216	\$ 477,188	\$ 117,849	\$ 226,927	\$ 212,609
D. 7% Statutory Reserve Requirement (1011.45(1) F.S.):	\$ 9,837,092	\$ -	\$ 9,837,092	\$ 1,056,268	\$ 75,000	\$ 1,011,000	\$ 406,612	\$ 9,518,899	\$ (2,230,689)
E. E&G Carryforward Balance Less 7% Statutory Reserve Requirement (Amount Requiring Approved Spending Plan) :	\$ 13,903,313	\$ -	\$ 13,903,313	\$ 674,155	\$ 319,282	\$ 3,801,999	\$ 1,710,783	\$ 5,236,376	\$ 2,008,902
F. Annual Contribution to Reserves for New FCO Projects (per s. 1001.706(12) F.S. and Board Reg 14.002) (Should agree with the "Total Facilities Reserves as of July 1, 2022" on the "Details - FCO Reserves" tab)	\$ 151,818	\$ -	\$ 151,818	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G. * Restricted / Contractual Obligations									
Restricted by Appropriations	\$ 76,178	\$ -	\$ 76,178	\$ 76,178	\$ -	\$ -	\$ -	\$ -	\$ -
University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted by Contractual Obligations :									
Compliance, Audit, and Security									
Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Campus Security and Safety Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Academic and Student Affairs									
Student Services, Enrollment, and Retention Efforts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Financial Aid	\$ 423,832	\$ -	\$ 423,832	\$ -	\$ -	\$ -	\$ -	\$ 423,832	\$ -
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Faculty Research and Public Service Support and Start-Up Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library Resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities, Infrastructure, and Information Technology									
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other UBOT Approved Operating Requirements									
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g))	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Restricted : (Should agree with restricted column totals on "Details-Operating" tab)	\$ 500,010	\$ -	\$ 500,010	\$ 76,178	\$ -	\$ -	\$ -	\$ 423,832	\$ -
FCO Restricted : (Should agree with restricted column totals on "Details-Fixed Capital Outlay" tab)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total Restricted / Contractual Funds :	\$ 500,010	\$ -	\$ 500,010	\$ 76,178	\$ -	\$ -	\$ -	\$ 423,832	\$ -

The University of West Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of March 31, 2023

		University E&G	Special Unit or Campus (Title)	Grand Total : University Summary	100 President's	214 Advancement	235 Fin & Admin	475 Student Affs	500 Academic Affs	969 Central
H.	* Commitments									
	Compliance, Audit, and Security									
	Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Campus Security and Safety Enhancements	\$ 17,288	\$ -	\$ 17,288	\$ -	\$ -	\$ 17,288	\$ -	\$ -	\$ -
	Academic and Student Affairs									
	Student Services, Enrollment, and Retention Efforts	\$ 968,548	\$ -	\$ 968,548	\$ -	\$ 192,191	\$ -	\$ 776,357	\$ -	\$ -
	Student Financial Aid	\$ 261,154	\$ -	\$ 261,154	\$ -	\$ -	\$ -	\$ 261,154	\$ -	\$ -
	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 5,607	\$ -	\$ 5,607	\$ -	\$ -	\$ -	\$ -	\$ 5,607	\$ -
	Faculty Research and Public Service Support and Start-Up Funding	\$ 137,639	\$ -	\$ 137,639	\$ -	\$ -	\$ -	\$ 137,639	\$ -	\$ -
	Library Resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Facilities, Infrastructure, and Information Technology									
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Information Technology (ERP, Equipment, etc.)	\$ 225,474	\$ -	\$ 225,474	\$ -	\$ -	\$ -	\$ 42,671	\$ 160,504	\$ 22,299
	Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 12,790	\$ -	\$ 12,790	\$ -	\$ -	\$ 12,790	\$ -	\$ -	\$ -
	Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 2,488,920	\$ -	\$ 2,488,920	\$ -	\$ -	\$ 2,488,920	\$ -	\$ -	\$ -
	Other UBOT Approved Operating Requirements									
	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 1,466,142	\$ -	\$ 1,466,142	\$ 184,797	\$ -	\$ 87,179	\$ -	\$ 1,133,058	\$ 61,108
	Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g))	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Operating Commitments : (Should agree with committed column total on "Details-Operating" tab)	\$ 3,081,852	\$ -	\$ 3,081,852	\$ 184,797	\$ 192,191	\$ 104,467	\$ 1,217,821	\$ 1,299,169	\$ 83,407
	FCO Commitments : (Should agree with committed column total on "Details-Fixed Capital Outlay" tab)	\$ 2,501,710	\$ -	\$ 2,501,710	\$ -	\$ -	\$ 2,501,710	\$ -	\$ -	\$ -
	Grand Total Commitments :	\$ 5,583,562	\$ -	\$ 5,583,562	\$ 184,797	\$ 192,191	\$ 2,606,177	\$ 1,217,821	\$ 1,299,169	\$ 83,407
I.	Available E&G Carryforward Balance as of July 1, 2022:	\$ 7,667,923	\$ -	\$ 7,667,923	\$ 413,180	\$ 127,091	\$ 1,195,822	\$ 492,962	\$ 3,513,375	\$ 1,925,495
J.	Spent to Date as of March 31, 2023	\$ 7,667,923	\$ -	\$ 7,667,923	\$ 413,180	\$ 127,091	\$ 1,195,822	\$ 492,962	\$ 3,513,375	\$ 1,925,495
K.	Available E&G Carryforward Balance as of March 31, 2023	\$ 0	\$ -	\$ 0	\$ (0)	\$ (0)	\$ -	\$ -	\$ -	\$ 0

The University of West Florida
2022-2023 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
March 31, 2023

Line Item #	Division	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget						Project Timeline			Comments/Explanations
				Total Amount to be Funded from Current Year E&G Carryforward Balance	Encumbered Section C Restricted Balance as of March 31, 2023	RESTRICTED Section G Restricted Balance as of March 31, 2023	COMMITTED Section H Committed Balance as of March 31, 2023	SPENT TO DATE Section Committed Balance as of March 31, 2023	E&G Carryforward Amount unallocated	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	100	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	President's Office Non-Recurring Wage items.	254,153	11,210	-	184,797	58,146	-	1	1	2023	Limited/ Time Specific Employment, including leave payouts; One-time/Annual Contracts; consultant fees, performance incentives, furniture, travel, professional development, equipment.
2	100	Restricted by Appropriations	Small Business Development Center (SBDC)	462,416	31,204	76,178	-	355,034	-	1	1	2023	Nonrecurring expenses for the SBDC program such as furniture for the SBDC State Director's Office (phase 2, furniture for the 6 offices), equipment refresh, and OPS and student intern salaries and fringe for time limited position(s), 2023 marketing campaign, consulting and rebranding services , and Hurricane Ian disaster relief travel.
3	214	Student Services, Enrollment, and Retention Efforts	Div. of Advancement Student and OPS, Equipment & Materials	269,207	39,216	-	192,191	37,800	-	3	1	2025	OPS positions equipment/supplies for Div. of Advancement
4	214	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Brand Campaign/Marketing/Institutional Communications	89,291	-	-	-	89,291	-	3	3	2023	Brand Campaign Marketing for One-time/Annual Contracts, Software, IT Services, Equipment, Short-Term Rentals, Repair and Maintenance, Office Supplies, OPS Appointments, Furniture, Professional Development, Memberships, Entry Fees, Staff Recruiting, External Printing.
5	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Finance and Admin Division-Equipment and Supplies	115,664	-	-	37,179	78,485	-	1	1	2023	Equipment and supplies purchases for maintaining campus facilities (building services, environmental health & safety, utilities operations, etc.); includes funds reallocated from Line Item #13.
6	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Finance and Admin Division-Repairs & Maintenance	45,085	27,093	-	-	17,992	-	1	1	2023	Repairs & maintenance work (vehicles, elevator maintenance, wiring repairs, etc.)
7	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Campus Master Plan	139,799	19,796	-	-	120,003	0	3	3	2023	UWF Campus Master Plan update 2021 - 2031
8	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	OPS-Contracts Manager	50,000	-	-	50,000	-	-	1	1	2023	To help fund current fiscal year costs for the OPS-Contracts Manager position in the Procurement and Contracts department
9	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Deferred Maintenance Projects	546,284	343,573	-	-	202,711	-	3	3	2023	Maintenance and repair projects in progress (such as fire alarm panels, generator repair, drainage rehab, etc.); a portion of the funding moved from Line #30
10	235	Campus Security and Safety Enhancements	University Police-Vehicle Replacement	75,000	57,713	-	17,287	-	-	1	1	2023	Purchase of a new vehicle and vehicle equipment for the University Police department
11	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Contractual Services	8,594	8,594	-	-	-	-	2	2	2023	Repairs work for Bldg. 73
12	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Facilities Management-Furniture (Expense)	9,841	-	-	-	9,841	(0)	1	1	2023	Classroom furniture purchase; forty-three (43) left handed tablet arm chairs for classrooms
13	235	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Finance and Admin Division-Accounting/Audit Services	-	-	-	-	-	-	2	2	2023	Crowe LLC Audit-SUS DSOs (Financial Internal Controls); DSOs reimbursement of costs processed; funds reallocated to equipment & supplies Line Item # 5
14	475	Student Services, Enrollment, and Retention Efforts	Disabled Student Resources, International Student Center and Health Services contract needs	574,733	20,000	-	429,091	125,642	-	3	1	2025	Disabled Student Resources, recertifications, conferences & registrations, travel, professional development, 3rd party payments for Int'l recruiters, transcript evaluations & Tele-Health for Psy. or Mental Health.
15	475	Student Services, Enrollment, and Retention Efforts	Non Recurring Salary, Fringe, & OPS needs.	646,729	57,254	-	347,267	242,208	-	3	1	2025	Salary & Fringe & OPS for time limited appointments, leave payouts, unemployment, OPS health, and other insurance costs.
16	475	Student Financial Aid	LAC Scholarships and other Student Aid	304,754	-	-	261,154	43,600	-	3	1	2025	Scholarships for LAC, study abroad, retention, International, and Commuter students and for Emergency student needs.
17	475	Faculty Research and Public Service Support and Start-Up Funding	Community Garden Improvements	198,500	40,595	-	137,639	20,266	-	3	1	2025	Lighting installation, Swing, & Tiered Garden at the community garden teaching site and educational pavilion. Also ESC for faculty for work with community garden & teaching site
18	475	Information Technology (ERP, Equipment, etc.)	Equipment Replacement	103,915	-	-	42,671	61,244	0	1	1	2023	Computer, printer, monitor, battery backup, etc. replacements
19	500	Student Financial Aid	Academic Affairs Scholarships	3,500,000	-	423,832	-	3,076,168	-	1	1	6/30/2023	Academic Scholarships and student financial aid

The University of West Florida
2022-2023 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
March 31, 2023

Line Item #	Division	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget						Project Timeline			Comments/Explanations	
				Total Amount to be Funded from Current Year E&G Carryforward Balance	Encumbered Section C Restricted Balance as of March 31, 2023	RESTRICTED Section G Restricted Balance as of March 31, 2023	COMMITTED Section H Committed Balance as of March 31, 2023	SPENT TO DATE Section Committed Balance as of March 31, 2023	E&G Carryforward Amount unallocated	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)		
20	500	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Strategic Initiatives, Academic Program Investments , and Leave Liability	335,181	-	-	335,181	-	-	-	1	1	6/30/2023	Funding for academic programs with costly replacement technology, and new academic program analysis and development to keep in line the strategic enrollment initiative of the University's Strategic Master Plan
21	500	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Estimated leave liability payouts owed by the division by year end.	797,877	-	-	797,877	-	-	-	1	1	6/30/2023	Annual estimated leave liability for retiring faculty and staff
22	500	Student Financial Aid	Academic Affairs Scholarships Packaging for Next Term	-	-	-	-	-	-	-	2	1	6/30/2024	Packaging amounts for next fall and spring scholarships awards. Amounts must be set aside in advance in order to send new students award notifications.
23	500	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Academic Affairs Temporary employees compensation	220,000	61,534	-	5,608	152,858	-	-	1	1	6/30/2023	Salaries for temporary employees
24	500	Information Technology (ERP, Equipment, etc.)	ITS - Classroom Upgrades	38,932	-	-	29,514	9,418	-	-	1	1	6/30/2023	Classroom Technology Upgrades
25	500	Information Technology (ERP, Equipment, etc.)	ITS - Network Equipment Repair/Replacement	270,000	101,681	-	36,421	131,898	-	-	1	1	6/30/2023	Network Equipment
26	500	Information Technology (ERP, Equipment, etc.)	ITS - Data Center Supplies	66,000	-	-	22,279	43,721	-	-	1	1	6/30/2023	Data Center Equipment
27	500	Information Technology (ERP, Equipment, etc.)	ITS - Contract Employment Services	160,068	63,712	-	-	96,356	-	-	1	1	6/30/2023	TEKsystems Contract Employment Services
28	500	Information Technology (ERP, Equipment, etc.)	ITS - Google Workspace EDU license	50,245	-	-	50,245	-	-	-	1	1	6/30/2023	Google Workspace EDU site license
29	500	Information Technology (ERP, Equipment, etc.)	ITS - Personnel Training/ Travel	25,000	-	-	22,045	2,955	-	-	1	1	6/30/2023	ITS Personnel Technical Training and Related Travel
30	969	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Deferred Maintenance Projects	63,558	-	-	61,108	2,450	(0)	-	2	2	6/30/2023	Maintenance and repair projects
31	969-9703	Information Technology (ERP, Equipment, etc.)	Oracle On-line Temp Licenses	99,761	2,664	-	482	96,615	-	-	1	1	6/30/2023	Funding for Oracle additional temp. licenses
32	969-9711	Information Technology (ERP, Equipment, etc.)	ERP Training for new employees	403,940	142,747	-	17,742	243,451	-	-	1	1	6/30/2023	Funding for ERP training, consultation and other services
33	969-9804	Information Technology (ERP, Equipment, etc.)	Server Equipment Replacement	178,271	67,199	-	3,989	107,083	-	-	1	1	6/30/2023	Funding for infrastructure equipment
34	969-9879	Information Technology (ERP, Equipment, etc.)	Security Items	20,723	-	-	73	20,650	-	-	2	1	6/30/2024	Security Awareness Training for new Staff
35	969	Student Financial Aid	Targeted Enrollment Scholarships	1,400,000	-	-	-	1,400,000	-	-	1	1	6/30/2023	Scholarships for students for continued enrollment.
36	969-9833	Information Technology (ERP, Equipment, etc.)	Strategic Security Testing	51,295	-	-	10	51,285	-	-	0	1	6/30/2023	Funding for Security Infrastructure Testing
Total as of March 31, 2023: *				\$ 11,574,817	\$ 1,095,785	\$ 500,010	\$ 3,081,850	\$ 6,897,171	\$ 0					

*Note: Should agree with respective restricted/contractual and/or committed category totals on "Summary" tab.

The University of West Florida
2022-2023 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Plans)
Pursuant to 1011.45, Florida Statutes
March 31, 2023

Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Description	Project(s) Cost to be Funded from Current Year E&G Carryforward Balance	Encumbrances Encumbered Balance As of March 31, 2023	Restricted Restricted Balance As of March 31, 2023	Committed Committed Balance As of March 31, 2023	Spent to Date Balance As of March 31, 2023	E&G Carryforward Funds Budgeted for Expenditure During FY23	Carryforward Expenditure Timeline			Comments/Explanations
										Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	Minor, < \$2M: Renovation, Repair or Maintenance	Water Well #2 (Replacement)	Replacement of failed Water Well #2	\$800,000	\$20,420	\$0	\$12,790	\$766,790	\$0	2	2	2023	Water Well #2 has failed and requires replacement. The water well was originally constructed in the late 1960's and is over 50 years in age. The internal wall casing has deteriorated and is non-repairable. Project timeline is currently extended to 06/30/2023.
2				\$0	\$0	\$0	\$0	\$0	\$0				
3				\$0	\$0	\$0	\$0	\$0	\$0				
4				\$0	\$0	\$0	\$0	\$0	\$0				
* Total Minor Carryforward As July 1, 2022 :				\$800,000	\$20,420	\$0	\$12,790	\$766,790	\$0				
Major Carryforward Projects (>\$2M)¹													
5	Major, \$2M-\$5M: Renovation, Repair or Maintenance	B40 Med Voltage Switchgear	Medium Voltage Switchgear Replacement Project	\$0	\$0	\$0	\$0	\$0	\$0	6	6	2023	Project is complete; power outages to complete the project had to be postponed; project includes electrical design, pre-fabricated building, cabling and electrical, and equipment. Funds estimated to be needed to cover additional costs for the Bldg. 54, Fire Mitigation (PECO) project. Project timeline is currently extended to 06/30/2024. Funds estimated to be needed to cover additional costs for the Bldg. 234-Athletic Training Center Addition (CITF) project. Funds reallocated from Line Item #21
6	Major, \$2M-\$10M: Completion of Remodeling or Infrastructure	Building 54-Fire Mitigation	Building 54 fire mitigation retrofit project	\$1,100,000	\$0	\$0	\$1,100,000	\$0	\$0	3	2	2024	
7	Major, \$2M-\$10M: Completion of Remodeling or Infrastructure	University Park - Ath Operations Bldg.	Building 234-Athletic Training Center Addition	\$1,388,920	\$0	\$0	1,388,920	0	\$0	4	3	2024	
* Total Major Carryforward As July 1, 2022 :				\$2,488,920	\$0	\$0	\$2,488,920	\$0	\$0				
Fixed Capital Outlay Totals :				\$3,288,920	\$20,420	\$0	\$2,501,710	\$766,790	\$0				

1. As defined in Board of Governors Regulation 14.003(2).

* Note: Should agree with respective restricted/contractual and/or committed category totals on "Summary" tab.

University Facilities Reserves
Additional Amounts Contributed From July 1, 2022 Beginning E&G Carryforward Balance
Pursuant to s. 1001.706(12) F.S. and Board of Governors Regulation 14.002

	Specific Project/Facility Title	Description of Project/Facility	Amount Added From E&G Carryforward for FY 2022-23
1.	Building 54-Fire Mitigation	Building 54 fire mitigation retrofit project (1% escrow)	\$ 113,864
2.	Building 54-Fire Mitigation	Building 54 fire mitigation retrofit project (1% escrow)	\$ 37,954
3.			\$ -
4.			\$ -
5.			\$ -
6.			\$ -
7.			\$ -
8.			\$ -
9.			\$ -
10.			\$ -
		Total Capital Facilities Reserves as of July 1, 2022 : *	<u>\$ 151,818</u>

*Note: Should agree with line F on the "Summary" tab.

The University of West Florida
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2022-23
As of March 31, 2023
(per s. 1013.61, F.S. and Board Reg. 14.003)

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
Education & General (E&G) Operating Projects												
	<i>Consolidated line item of all FCO projects, as defined in Board reg 14.001, funded from current year E&G operating funds. No individual project funded in whole or in part shall exceed \$1M, per Board reg 9.007(3)(a)1.</i>			\$450,000	E&G	\$450,000	\$59,657	\$345,268	\$45,074		Not Applicable	Bldg. 70 Mock Trial Courtroom Relocation
Carryforward (CF) - Small Projects												
	<i>Consolidated line item of all FCO projects with a cost up to \$2M funded in whole or in part from CF funds, pursuant to Board Reg. 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in the FOC budget. For a list of individual projects, refer to the Carryforward Spending Plans (CFSP).</i>			\$800,000	CF	\$800,000	\$766,790	\$33,210	\$0		Refer to detail in Carryforward Spending Plan	Water Well #2 has failed and requires replacement. The water well was originally constructed in the late 1960's and is over 50 years in age. The internal wall casing has deteriorated and is non-repairable. Project timeline currently extended to 06/30/2023; project delays due to ongoing supply chain and other related issues.
Carryforward (CF) - Large Projects												
	<i>Any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board reg. 14.003(2)(c) and expenditure limits described therein. May also be reflected as one of multiple funding sources under categories State Appropriate Projects and Non-Appropriated Projects.</i>											
5	B40 Medium Voltage Switchgear	Medium Voltage Switchgear Replacement Project includes electrical design, prefabricated building, cabling and electrical, and equipment.		\$3,463,023	CF	\$3,463,023	\$3,463,023	\$0	\$0	12/1/2017	6/30/2023	Project is complete. Project budget reduced \$37,710. Project timeline was extended for completion of the project, due to COVID-19 related project delays and other scheduling issues; power outages scheduled to complete the project had to be postponed; project includes electrical design, pre-fabricated building, cabling and electrical, and equipment.
6	Building 54-Fire Mitigation YR22	Building 54 - Fire Mitigation to retrofit the entire building with firewalls, make adjustments to egress routes, sprinkler system installation, HVAC return air pathways, etc.		\$7,350,000	PECO/GR CF	6,250,000 <u>1,100,000</u>	\$827,460	\$456,295	\$6,066,245	7/1/2021	6/30/2024	Includes CF funds estimated to be needed to cover additional costs for the Bldg. 54 Fire Mitigation (PECO) project. Estimated spending in FY23 for Phase I Design and Design-Build Services. Project timeline currently extended to 06/30/2024.
7	University Park-Athletic Operations Bldg. YR21 & YR22	Building 234 - Athletic Training Center Addition, Phase I & Phase II		\$6,975,248	CITF CITF Foundation CF Other (TBD)	1,224,315 785,121 3,401,892 1,388,920 <u>175,000</u>	\$265,074	\$959,241	\$5,750,933	7/1/2020	6/30/2024	Phase I project delays experienced during the last few years. The project is now in the construction phase. Phase II initial project activity started in the Spring of 2023. Phase II project budget now includes the \$9,436.22 unspent project budget balance from the Bldg. 960-Addition Phase 2, Wellness Suite Buildout CITF project (as approved by the BOG Director, Finance & Facilities with notification to FL DOE 01/18/2023). The overall project budget now includes approved Foundation funding and approved Carryforward funding for additional design, permitting, construction, and FF&E costs. Budget is increased \$175,000 Other (TBD) funding to cover the most recent cost estimates. Estimated spending will be updated as other phases of the project are started.
					Total:	\$6,975,248						
State Appropriated Projects ¹												
	<i>This category includes all FCO projects utilizing funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. These funds should never be included in the operating budget. Examples, PECO (including Sum-of-Digits) and CITF. Reference Board reg 14.003(12)(d). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.</i>											
	GAA Section 197 - Deferred Maintenance Building Program	Projects include HVAC upgrades, building renovations, electrical upgrades, roof replacements, etc.		\$15,370,831	GR	\$15,370,831	\$0	\$0	\$15,370,831	7/1/2022	12/31/2026	See attached details.
	Critical Fire Alarm Systems Replacements (renov.)	Project to replace the control panels for aging fire alarm systems in multiple buildings.		\$1,050,000	PECO/GR	37 \$1,050,000	\$0	\$0	\$1,050,000	7/1/2022	12/31/2026	See attached details.

The University of West Florida
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2022-23
As of March 31, 2023
(per s. 1013.61, F.S. and Board Reg. 14.003)

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
		Critical Roof Replacements (renov.)	Roof replacement for nine (9) campus buildings.	\$5,111,000	PECO/GR	\$5,111,000	\$0	\$0	\$5,111,000	7/1/2022	12/31/2026	See attached details.
		Replacements of HVAC Systems and Utility Distribution Systems (renov.)	HVAC systems upgrades within three (3) buildings and upgrades to select utility distribution systems across the campus.	\$2,335,000	PECO/GR	\$2,335,000	\$0	\$0	\$2,335,000	7/1/2022	12/31/2026	See attached details.
		Rec-plex Improvements YR20	Rec-plex RR & Storage Facility	\$300,000	CITF	\$300,000	\$300,000	(\$0)	\$0	7/1/2019	6/30/2023	Project is complete. Project delays experienced during the last few years; \$15,220 additional funding from Recreation Admin Student Activities funds transferred to Auxiliary (see below).
		Rec-plex Improvements YR20	Rec-plex Improvements YR20 to include architectural and engineering services to provide a preliminary conceptual drawing and design criteria summary for the new Athletic Equipment Storage Building (to house restrooms and storage for the North Recreation Complex).	\$18,681	Auxiliary	\$18,681	\$18,681	\$0	\$0	7/1/2019	6/30/2023	Project is complete. Additional approved funding for this project from \$15,220 to \$18,681.
		UCSI (University Commons & Student Involvement facility) Improvements YR20	B22 Univ Commons R&R Ph2	\$810,385	CITF	\$810,385	\$806,063	\$4,322	(\$0)	7/1/2019	6/30/2023	All projects are complete, except for the Bldg. 22 Shared Meeting Space Renovation project. Projects: Bldg. 22 Shared Meeting Space Renovation \$27,710; Bldg. 22 ADA Restrooms Design Ph 1 \$12,552; Bldg. 22 Rm 100 Univ. Commons Auditorium Renovation \$387,286; Bldg. 22 Univ. Commons Elevator Upgrades \$382,837 (includes \$3,918.56 unspent project budget balance from Bldg. 234 Awnings CITF project reallocated by FL DOE to this project) plus additional Auxiliary funding (see below). Final project completion expected in FY23; project delays experienced during the last few years, due to ongoing supply chain and other related issues.
		UCSI (University Commons & Student Involvement facility) Improvements YR20	B22 Univ Commons R&R Ph2	\$2,093	Auxiliary	\$2,093	\$2,093	\$0	\$0	7/1/2019	6/30/2023	Project is complete. Additional funding for the Bldg. 22 Univ Commons Elevator Upgrades project.
		Wellness Center (B960) Exp Ph2 YR21	Building 960 - Addition Phase 2, Wellness Suite Buildout	\$75,564	CITF	\$75,564	\$75,564	\$0	\$0	7/1/2020	6/30/2023	Project is complete. The unspent project budget balance \$9,436.22 has been reallocated to the Bldg. 234-Athletic Training Center Addition, Phase II CITF project (as approved by the BOG Director, Finance & Facilities with notification to FL DOE 01/18/2023).
		University Park-Tennis Court Lighting YR22	University Park - Tennis Court Lighting	\$385,000	CITF	\$385,000	\$384,320	\$380	\$300	7/1/2021	6/30/2023	Funds will be used to cover 25% balance of costs for tennis court lighting replacement (Hurricane Sally repairs) \$154,889 with 75% funded from FEMA reimbursement (see below). Plan to request the unspent project balance \$300.00 to be reallocated.
		University Park-Tennis Court Lighting YR22	Tennis Court Lighting Replacement project to replace outdoor sport lighting at tennis complex due to damages from Hurricane Sally.	\$464,668	Auxiliary	\$464,668	\$464,668	\$0	\$0	7/1/2021	6/30/2023	Additional funding for this project to be reimbursed from FEMA.
		HLS Outdoor Center YR22	Building 72 - HLS Outdoor Center Phase I	\$81,110	CITF	\$81,110	\$6,990	\$74,120	\$0	7/1/2021	6/30/2023	Design and permitting phases of the project are almost complete.
		HLS Outdoor Center YR23	Building 72 - HLS Outdoor Center Phase 2	\$103,890	CITF	\$103,890	\$0	\$0	\$103,890	7/1/2022	6/30/2024	Estimated spending will be updated when the project commences.
		B22 Outdoor Patio YR23	Building 22 - Outdoor Patio	\$150,000	CITF	\$150,000	\$0	\$0	\$150,000	7/1/2022	6/30/2024	Estimated spending will be updated when the project commences.
		Soccer Field Draining and Improvement YR23	Soccer Field Draining and Improvement	\$100,000	CITF	\$100,000	\$0	\$0	\$100,000	7/1/2022	6/30/2024	Estimated spending will be updated when the construction phase of the project commences.
		Soccer Field Draining and Improvement YR23	Soccer Field Draining and Improvement	\$35,257	Athletics	\$35,257	\$0	\$12,790	\$22,467	7/1/2022	6/30/2024	Additional funding for this project for design and construction costs.
		University Park Field Pathway YR23	University Park Field Pathway	\$76,270	CITF	\$76,270	\$0	\$0	\$76,270	7/1/2022	6/30/2024	Estimated spending will be updated when the project commences.
		Entrance and Visitor Center Redesign YR23	Entrance and Visitor Center Redesign Phase 1A	\$753,888	CITF	\$753,888	\$14,020	\$0	\$739,868	7/1/2022	6/30/2024	The project is currently in the design phase.

The University of West Florida
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2022-23
As of March 31, 2023
(per s. 1013.61, F.S. and Board Reg. 14.003)

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
		PECO MRRR FY19	Maintenance, Repair, Renovation, Remodel Projects	\$1,493,665	PECO	\$1,493,665	\$1,492,849	\$816	\$0	7/1/2018	6/30/2023	Project completion expected in FY23.
Non-Appropriated Projects ¹												
<i>This category includes all university FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc. Reference Board reg 14.003(12)(e). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.</i>												
	Other Projects (consolidated)	Campus Stadium Preliminary Phased Design to include preliminary design/master planning for an on-campus stadium development with conceptual renderings and/or animations; Building 72 Facility Turnstiles project to remove and replace the existing turnstiles at the entrance to the Fitness section of the building; East Sports Complex Internet Connectivity (install fiber) project construction and equipment.			\$390,881	Auxiliary	365,872					
						Athletics	<u>25,009</u>					
						Total:	\$390,881			1/1/2019	6/30/2024	Campus Stadium Preliminary Phased Design project \$27,350 funding from Athletics funds; this phase of the project is complete with \$2,341 unspent project budget balance returned to Athletics; Building 72 Facility Turnstiles project \$137,587 funding from Recreation Admin Student Activities funds transferred to Auxiliary; East Sports Complex Internet Connectivity project \$228,285 Auxiliary funding.
TOTALS:				\$48,146,453	\$48,146,453	\$8,972,261	\$2,024,029	\$37,150,164				

Notes:

Changes Since Last Reported

**UWF FY 2022-23 Carryforward Spending Plan
and
UWF FY 2022-23 Fixed Capital Outlay Budget Adjustments
as of 03/31/2023**

Carryforward (CF) Spending Plan

Summary

- The total **beginning CF balance was \$24.8M**, which included **\$9.8M** as the required **7% CF Statutory Reserve** leaving a balance of **planned spending of \$15M**.
- **\$7.7M** has been **spent** of the **\$15M** or **51%** as of March 31, 2023.
- After spending the **balance is \$7.3M**, of which **\$1.1M** is encumbered, **\$500K is restricted** by appropriation, and **\$5.6M is committed** toward projects.

Details Operating Tab:

President's Division

- **Item number 2** updated the comments section for the SBDC to clarify these funds will be used for conference room upgrades and consulting services.

Advancement Division

- **Item number 3** Expenditure title updated for equipment and material usage

Finance and Administration Division

- **No Changes**

Academic Engagement & Student Affairs Division

- **Item number 14** Increased by **\$100K** from **item number 35** for International Student Recruitment Payments. An additional **\$16K** from **item number 16**.
- **Item number 15** decreased by **\$16K** to **item number 17** for Faculty and Student Mentors Program.

Academic Affairs Division

- **Item number 21** decreased by **\$602K** as **\$200K** in funds were allocated to **item number 32** and **\$51K** to **item number 36** and the balance to **FCO item number 7** for University Park-Athletic Operations Building.
- **Item number 22** decreased by **\$1M** as funds were allocated to the **FCO item number 7** for University Park-Athletic Operations Building.
- **Item number 24** decreased by **\$12K** and **Item number 27** increased by the same **\$12K** for additional needed training related to contract employees.

Central & Summer Division.

- **Item number 32** increased by **\$200K** as it was reallocated from the reserves partially offsetting **item number 21**, these funds will be used for consulting services related to Banner improvements.
- **Item number 35** decreased by **\$100K** and was allocated to **item number 14** for international student recruitment.
- **New Item number 36** increased by **\$51K** for additional security testing items funded from the reserves which was partially offset by **item number 21**.

Details – Fixed Capital Outlay Tab:

- **Item number 5** budget **\$38K decrease** for **B40 Medium Voltage** this project is complete.
- **New item number 7** **\$1.38M increase** reallocated for **University Park-Athletic Operations Building** from Details Operating **item number 21** and **item number 22**.

**UWF FY 2022-23 Carryforward Spending Plan
and
UWF FY 2022-23 Fixed Capital Outlay Budget Adjustments
as of 03/31/2023**

FIXED CAPITAL OUTLAY BUDGET

Summary

- The FY2022-23 Fixed Capital Outlay Budget was approved for \$42.5 million on 09/15/2022.
- An updated FCO Budget as of 11/30/2022 for \$47.7 million was approved on 12/15/2022.
- As of 03/31/2023, the updated FCO Budget is \$48.2 million. Approximately \$9.0 million has been spent to date; an estimated \$2.0 million is expected to be spent this fiscal year, leaving a remaining balance of \$37.2 million.

Major Carryforward (CF) Projects:

- **CFSP# 5 - B40 Medium Voltage Switchgear** FCO project budget **\$38K decrease**. The project is complete.
- **CFSP# 7- University Park-Athletic Operations Bldg. 234 YR21 & YR22** FCO project budget **\$175K increase** from Other (TBD) funds to cover the most recent project costs estimates for construction, surveys, etc. The project is moved from the State Appropriated Projects budget category to the Carryforward (CF) – Large Projects budget category, with the allocation of **\$1.38M** Carryforward funds for the project. **Bldg. 234-Athletic Training Center Addition, Phase II** CITF FCO project budget **\$9K reallocation/increase** from **Wellness Center (B960) Exp Ph2 YR21** unused CITF FCO project budget.

State-Appropriated Projects:

- **GAA Section 197-Deferred Maintenance Building Program, Critical Fire Alarm Systems Replacement (renov.), Critical Roof Replacements (renov.), and Replacements of HVAC Systems and Utility Distribution Systems (renov.)** project timelines extended to 12/31/2026, along with planned spending reductions for this fiscal year.
- **Rec-plex Improvements YR20** FCO project budget **\$3K increase**. The project is complete.
- **Wellness Center (B960) Exp Ph2 YR21** unused FCO project budget **\$9K reallocated** to **Bldg. 234-Athletic Training Center Addition, Phase II**.
- **Soccer Field Draining and Improvement YR23** additional FCO project budget **\$35K** Athletics funds.

Non-Appropriated Projects:

- **Campus Stadium Preliminary Phased Design** FCO project budget **\$2K decrease**. This phase of the project is complete.
- **East Sports Complex Internet Connectivity** **new \$228K** FCO budget for project construction and equipment.

Finance and Administration Division
as of 03/31/2023

Fixed Capital Outlay Budget Adjustments:

Major Carryforward (CF) Projects:

- **B40 Medium Voltage Switchgear** FCO project budget **\$38K decrease**. The project is complete.
- **University Park-Athletic Operations Bldg. 234 YR21 & YR22** moved from the State Appropriated Projects budget category to the Carryforward (CF) – Large Projects budget category with the allocation of Carryforward funds as the other funding source for the project. **Bldg. 234-Athletic Training Center Addition, Phase II** FCO budget **\$9K reallocation/increase** from **Wellness Center (B960) Exp Ph2 YR21** unused FCO project budget.

State Appropriated Projects:

- **GAA Section 197-Deferred Maintenance Building Program, Critical Fire Alarm Systems Replacement (renov.), Critical Roof Replacements (renov.), and Replacements of HVAC Systems and Utility Distribution Systems (renov.)** project timelines extended to 12/31/2026, along with planned spending reductions for this fiscal year.
- **Rec-plex Improvements YR20** FCO project budget **\$3K increase**. The project is complete.
- **Wellness Center (B960) Exp Ph2 YR21** unused FCO project budget **\$9K reallocated** to **Bldg. 234-Athletic Training Center Addition, Phase II**.

Non-Appropriated Projects:

- **Campus Stadium Preliminary Phased Design** FCO project budget **\$2K decrease**. This phase of the project is complete.
- **East Sports Complex Internet Connectivity** **new \$228K** FCO budget for project construction and equipment.

The University of West Florida
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2022-23

As of March 31, 2023

(per s. 1013.61, F.S. and Board Reg. 14.003)

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments	
					Source	Amount				Start Date	Completion Date		
	Education & General (E&G) Operating Projects												
	<i>Consolidated line item of all FCO projects, as defined in Board reg 14.001, funded from current year E&G operating funds. No individual project funded in whole or in part shall exceed \$1M, per Board reg 9.007(3)(a)1.</i>			\$450,000	E&G	\$450,000	\$59,657	\$340,343	\$50,000		Not Applicable	Bldg. 70 Mock Trial Courtroom Relocation	
	Carryforward (CF) - Small Projects												
	<i>Consolidated line item of all FCO projects with a cost up to \$2M funded in whole or in part from CF funds, pursuant to Board Reg. 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in the FOC budget. For a list of individual projects, refer to the Carryforward Spending Plans (CFSP).</i>			\$800,000	CF	\$800,000	\$766,790	\$33,210	\$0		Refer to detail in Carryforward Spending Plan	Water Well #2 has failed and requires replacement. The water well was originally constructed in the late 1960's and is over 50 years in age. The internal wall casing has deteriorated and is non-repairable. Project timeline currently extended to 06/30/2023; project delays due to ongoing supply chain and other related issues.	
	Carryforward (CF) - Large Projects												
	<i>Any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board reg. 14.003(2)(c) and expenditure limits described therein. May also be reflected as one of multiple funding sources under categories State Appropriate Projects and Non-Appropriated Projects.</i>												
5	B40 Medium Voltage Switchgear	Medium Voltage Switchgear Replacement Project includes electrical design, prefabricated building, cabling and electrical, and equipment.		\$3,463,023	CF	\$3,463,023	\$3,463,023	\$0	\$0	12/1/2017	6/30/2023	Project is complete. Project budget reduced \$37,710. Project timeline was extended for completion of the project, due to COVID-19 related project delays and other scheduling issues; power outages scheduled to complete the project had to be postponed; project includes electrical design, pre-fabricated building, cabling and electrical, and equipment.	
6	Building 54-Fire Mitigation YR22	Building 54 - Fire Mitigation to retrofit the entire building with firewalls, make adjustments to egress routes, sprinkler system installation, HVAC return air pathways, etc.		\$7,350,000	PECO/GR CF	6,250,000 <u>1,100,000</u>	\$827,460	\$456,295	\$6,066,245	7/1/2021	6/30/2024	Includes CF funds estimated to be needed to cover additional costs for the Bldg. 54 Fire Mitigation (PECO) project. Estimated spending in FY23 for Phase I Design and Design-Build Services. Project timeline currently extended to 06/30/2024.	
7	University Park-Athletic Operations Bldg. YR21 & YR22	Building 234 - Athletic Training Center Addition, Phase I & Phase II		\$6,800,248	CITF CITF Foundation CF	1,224,315 785,121 3,401,892 <u>1,388,920</u>	\$265,074	\$959,241	\$5,575,933	7/1/2020	6/30/2024	Phase I project delays experienced during the last few years. The project is now in the construction phase. Phase II initial project activity started in the Spring of 2023. Phase II project budget now includes the \$9,436.22 unspent project budget balance from the Bldg. 960-Addition Phase 2, Wellness Suite Buildout CITF project (as approved by the BOG Director, Finance & Facilities with notification to FL DOE 01/18/2023). The overall project budget now includes approved Foundation funding and approved Carryforward funding for additional design, permitting, construction, and FF&E costs. Estimated spending will be updated as other phases of the project are started.	
	State Appropriated Projects ¹												
	<i>This category includes all FCO projects utilizing funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. These funds should never be included in the operating budget. Examples, PECO (including Sum-of-Digits) and CITF. Reference Board reg 14.003(12)(d). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.</i>												
	GAA Section 197 - Deferred Maintenance Building Program	Projects include HVAC upgrades, building renovations, electrical upgrades, roof replacements, etc.		\$15,370,831	GR	\$15,370,831	\$0	\$0	\$15,370,831	7/1/2022	12/31/2026	See attached details.	
	Critical Fire Alarm Systems Replacements (renov.)	Project to replace the control panels for aging fire alarm systems in multiple buildings.		\$1,050,000	PECO/GR	\$1,050,000	\$0	\$0	\$1,050,000	7/1/2022	12/31/2026	See attached details.	
	Critical Roof Replacements (renov.)	Roof replacement for nine (9) campus buildings.		\$5,111,000	PECO/GR	\$5,111,000	\$0	\$0	\$5,111,000	7/1/2022	12/31/2026	See attached details.	
	Replacements of HVAC Systems and Utility Distribution Systems (renov.)	HVAC systems upgrades within three (3) buildings and upgrades to select utility distribution systems across the campus.		\$2,335,000	PECO/GR	\$2,335,000	\$0	\$0	\$2,335,000	7/1/2022	12/31/2026	See attached details.	

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments	
					Source	Amount				Start Date	Completion Date		
		Rec-plex Improvements YR20	Rec-plex RR & Storage Facility	\$300,000	CITF	\$300,000	\$300,000	(\$0)	\$0	7/1/2019	6/30/2023	Project is complete. Project delays experienced during the last few years; \$15,220 additional funding from Recreation Admin Student Activities funds transferred to Auxiliary (see below).	
		Rec-plex Improvements YR20	Rec-plex Improvements YR20 to include architectural and engineering services to provide a preliminary conceptual drawing and design criteria summary for the new Athletic Equipment Storage Building (to house restrooms and storage for the North Recreation Complex).	\$18,681	Auxiliary	\$18,681	\$18,681	\$0	\$0	7/1/2019	6/30/2023	Project is complete. Additional approved funding for this project from \$15,220 to \$18,681.	
	UCSI (University Commons & Student Involvement facility) Improvements YR20	B22 Univ Commons R&R Ph2		\$810,385	CITF	\$810,385	\$806,063	\$4,322	(\$0)	7/1/2019	6/30/2023	All projects are complete, except for the Bldg. 22 Shared Meeting Space Renovation project. Projects: Bldg. 22 Shared Meeting Space Renovation \$27,710; Bldg. 22 ADA Restrooms Design Ph 1 \$12,552; Bldg. 22 Rm 100 Univ. Commons Auditorium Renovation \$387,286; Bldg. 22 Univ. Commons Elevator Upgrades \$382,837 (includes \$3,918.56 unspent project budget balance from Bldg. 234 Awings CITF project reallocated by FL DOE to this project) plus additional Auxiliary funding (see below). Final project completion expected in FY23; project delays experienced during the last few years, due to ongoing supply chain and other related issues.	
	UCSI (University Commons & Student Involvement facility) Improvements YR20	B22 Univ Commons R&R Ph2		\$2,093	Auxiliary	\$2,093	\$2,093	\$0	\$0	7/1/2019	6/30/2023	Project is complete. Additional funding for the Bldg. 22 Univ Commons Elevator Upgrades project.	
		Wellness Center (B960) Exp Ph2 YR21	Building 960 - Addition Phase 2, Wellness Suite Buildout	\$75,564	CITF	\$75,564	\$75,564	\$0	\$0	7/1/2020	6/30/2023	Project is complete. The unspent project budget balance \$9,436.22 has been reallocated to the Bldg. 234-Athletic Training Center Addition, Phase II CITF project (as approved by the BOG Director, Finance & Facilities with notification to FL DOE 01/18/2023).	
		University Park-Tennis Court Lighting YR22	University Park - Tennis Court Lighting	\$385,000	CITF	\$385,000	\$384,320	\$680	\$0	7/1/2021	6/30/2023	Funds will be used to cover 25% balance of costs for tennis court lighting replacement (Hurricane Sally repairs) \$154,889 with 75% funded from FEMA reimbursement (see below).	
		University Park-Tennis Court Lighting YR22	Tennis Court Lighting Replacement project to replace outdoor sport lighting at tennis complex due to damages from Hurricane Sally.	\$464,668	Auxiliary	\$464,668	\$464,668	\$0	\$0	7/1/2021	6/30/2023	Additional funding for this project to be reimbursed from FEMA.	
		HLS Outdoor Center YR22	Building 72 - HLS Outdoor Center Phase I	\$81,110	CITF	\$81,110	\$6,990	\$74,120	\$0	7/1/2021	6/30/2023	Design and permitting phases of the project are almost complete.	
		HLS Outdoor Center YR23	Building 72 - HLS Outdoor Center Phase 2	\$103,890	CITF	\$103,890	\$0	\$0	\$103,890	7/1/2022	6/30/2024	Estimated spending will be updated when the project commences.	
		B22 Outdoor Patio YR23	Building 22 - Outdoor Patio	\$150,000	CITF	\$150,000	\$0	\$0	\$150,000	7/1/2022	6/30/2024	Estimated spending will be updated when the project commences.	
		Soccer Field Draining and Improvement YR23	Soccer Field Draining and Improvement	\$100,000	CITF	\$100,000	\$0	\$0	\$100,000	7/1/2022	6/30/2024	Estimated spending will be updated when the project commences.	
		University Park Field Pathway YR23	University Park Field Pathway	\$76,270	CITF	\$76,270	\$0	\$0	\$76,270	7/1/2022	6/30/2024	Estimated spending will be updated when the project commences.	
		Entrance and Visitor Center Redesign YR23	Entrance and Visitor Center Redesign Phase 1A	\$753,888	CITF	\$753,888	\$14,020	\$0	\$739,868	7/1/2022	6/30/2024	The project is currently in the design phase.	
		PECO MRRR FY19	Maintenance, Repair, Renovation, Remodel Projects	\$1,493,665	PECO	\$1,493,665	\$1,492,849	\$816	\$0	7/1/2018	6/30/2023	Project completion expected in FY23.	
Non-Appropriated Projects ¹													
<i>This category includes all university FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc. Reference Board reg 14.003(12)(e). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.</i>													
		Other Projects (consolidated)	Campus Stadium Preliminary Phased Design to include preliminary design/master planning for an on-campus stadium development with conceptual renderings and/or animations; Building 72 Facility Turnstiles project to remove and replace the existing turnstiles at the entrance to the Fitness section of the building; East Sports Complex Internet Connectivity (install fiber) project construction and equipment.	\$390,881	Auxiliary Athletics	365,872 25,009 Total: \$390,881	\$25,009	\$137,587	\$228,285	1/1/2019	6/30/2024	Campus Stadium Preliminary Phased Design project \$27,350 funding from Athletics funds; this phase of the project is complete with \$2,341 unspent project budget balance returned to Athletics; Building 72 Facility Turnstiles project \$137,587 funding from Recreation Admin Student Activities funds transferred to Auxiliary; East Sports Complex Internet Connectivity project \$228,285 Auxiliary funding.	
TOTALS:				\$47,936,196		\$47,936,196	\$8,972,261	\$2,006,613	\$36,957,322				FCO budget increase: \$228,285 for East Sports Complex Internet Connectivity project; \$3,461 additional funding for Rec-plex Improvements YR20 project.

Notes:

1) Pursuant to s. 1031.61, F.S., as well as "Board" as defined in s. 1013.01, F.S., the FCO Budget does not apply to those projects acquired, constructed, and owned by a Direct Support Organization or under a Public Private Partnership.

CFSP item #	Category	Project Title/Name	Description	Total Project(s) Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
			2) The Fixed Capital Outlay Budget may be amended, subject to the requirements described in Regulation 14.003(4).									Switchgear project; \$2,341 Campus Stadium Preliminary

**UWF Board of Trustees Meeting
Finance, Facilities & Operations Committee
May 18, 2023**

Issue: Update to the UWF/REG 4.009 Delinquent Accounts

Proposed Action: **Approve** the updated UWF Regulation 4.009, Delinquent Accounts, to be reflective of the BOG Regulation 7.002, Tuition and Fee Assessment, Collection, Accounting, and Remittance update permitting the holding of transcripts and registration if a student owes the university \$500 or more.

Background Information:

The Consumer Protection Act issued a statement about withholding transcripts for nominal or trivial amounts when a debt is owed. Hence, the State University System Institutional Council of Finance and Administration (ICOFA) drafted a proposed change to The Board of Governors Regulation 7.002, Tuition and Fee Assessment, Collection, Accounting, and Remittance regarding the reasonability of withholding services (e.g. transcript issuance, ineligible to register for next semester(s), or diploma issuance) for amounts of \$500 or more. The Council for Administrative and Financial Affairs (CAFA) supported this change. The Board of Governors Regulation 7.002, Tuition and Fee Assessment, Collection, Accounting, and Remittance provides universities the authority to hold release of transcripts and the ability to register if the student owes the university \$500 or more. Accordingly, UWF needed to update UWF Regulation 4.009, Delinquent Accounts, to meet the requirements of the BOG Regulation.

The Controller's Office drafted the updates to the UWF Regulation following the guidance of the Board of Governors and will become effective upon adoption by the full board and upon transmission to BOG. Key revisions made are as follows:

- Permit the university to hold the release of transcripts or the ability to register if a student owes \$500 or more.
- Balances must be paid in full to receive a diploma.
- A 10% collection charge may be added to the account balance 30 days after the due date. The collection cost will be assessed and be due in full at the time of the referral to a third party (collection agency). The collection costs will be calculated at the maximum amount permitted by applicable law, but not to exceed 30% of the amount outstanding.

Recommendation: **Approve** the updated UWF Regulation 4.009, Delinquent Accounts, to be reflective of the BOG Regulation update permitting the holding of transcripts and registration if a student owes the university \$500 or more.

Implementation Plan: Effective immediately upon adoption.

Fiscal Implications: None

Supporting documents:

- UWF/REG 4.009 Delinquent Accounts (clean)
- UWF/REG 4.009 Delinquent Accounts (redline)
- BOG Regulation 7.002

Prepared by:

Jeffrey A. Djerlek, Associate Vice President of Finance & Controller, jdjerlek@uwf.edu, 850-474-2759

Presenter:

Jeffrey A. Djerlek, Associate Vice President of Finance & Controller, jdjerlek@uwf.edu, 850-474-2759



Number: UWF/REG-4.009
Title: Delinquent Accounts
Responsible
Department: Controller's Office

I. General Statement:

- A. Students whose accounts with the University are delinquent in the amount of \$500 or more will be denied the release of transcripts and the ability to register. A delinquent account is created when the student has a financial obligation to the University, the University has billed the student for the obligation, and the student has not paid the financial obligation in full by the established date.
- B. Balances must be paid in full to receive a diploma.
- C. A 10% collection charge may be added to the account balance 30 day after the due date. The University may refer any delinquent accounts to a collection agency after the University has made reasonable efforts to collect the accounts. A collection cost will be assessed and will be due in full at the time of the referral to the third party. The collection cost will be calculated at the maximum amount permitted by applicable law, but not to exceed 30% of the amount outstanding.

Effective Date: [date]

Authority: Section 1001.74(4), Florida Statutes
BOG Regulation 7.002

History: Created November 2003; revised July 2005 and [date]

Last review: [date]



Number: UWF/REG-4.009
Title: Delinquent Accounts
Responsible
Department: Controller's Office

I. General Statement:

A. Students whose accounts with the University are delinquent in the amount of \$500 or more will be denied the release of transcripts, ~~the award of a diploma(s)~~, and the ability to register. A delinquent account is created when the student has a financial obligation to the University, the University has billed the student for the obligation, and the student has not paid the financial obligation in full by the established date.

A-B. Balances must be paid in full to receive a diploma.

B-C. A 10% collection charge may be added to the account balance 30 day after the due date. The University ~~will~~may refer any delinquent accounts to a collection agency after the University has made reasonable efforts to collect the accounts. ~~The collection costs are added to the student's outstanding delinquent account balance.~~A collection cost will be assessed and will be due in full at the time of the referral to the third party. The collection cost will be calculated at the maximum amount permitted by applicable law, but not to exceed 30% of the amount outstanding.

C. ~~The student may not use financial aid awards applicable to a current academic term to pay delinquent account balances in excess of o\$100.00 from a prior academic term.~~

Effective Date: [date]

Authority: Section 1001.74(4), Florida Statutes
BOG Regulation 7.002

History: Created November 2003; revised July 2005 and [date]

Last review: [date]

7.002 Tuition and Fee Assessment, Collection, Accounting and Remittance.

- (1) Each university shall establish by regulation procedures for the payment, waiver and refund of fees, fines and penalties appropriately assessed.
- (2) The university president or designee may approve deferred payment when financial aid is delayed in being transmitted to the student through circumstances beyond the control of the student or formal arrangements have been made by the student with the university for payment. Each university shall develop procedures and terms for such deferment.
- (3) For budgeting purposes, the tuition, out-of-state fee, Application Fee, a minimum of 50 percent of the Late Payment Fee, and a minimum of 50 percent of the Late Registration Fee shall be budgeted in the Student and Other Fee Trust Fund for state fundable credit hours. Fees for non-state fundable credit hours will be budgeted in the appropriate trust fund.
- (4) All proceeds from the Capital Improvement Fee, as authorized in Regulation 7.003, shall be remitted no later than the 20th of each month for the previous month's collections to the Board of Governors. Required remittance information will be provided to each university by the Chancellor or designee.
- (5) All proceeds from the student financial aid fee, as authorized in Regulation 7.003, shall be accounted for in the appropriate fund at the university. Each university may use up to 15 percent of the financial aid fees collected to pay for administrative costs associated with administration of financial aid programs.
- (6) **Course Classification.**
Tuition and non-resident tuition shall be assessed on the basis of course classification: state fundable courses numbered through 4999 shall be assessed at the undergraduate level, state fundable courses numbered 5000-8999 shall be assessed at the graduate level, and those courses identified as medical by universities having medical programs shall be assessed as outlined in university board of trustees regulations.
- (7) Each university shall establish by regulation, procedures for the payment of tuition and associated fees. Such regulation shall provide that a student's course schedule will be canceled if payment, or appropriate arrangements for payment, has not occurred by the deadline set by each university, which shall be no later than the end of the second week of classes. Provision for reinstatement of canceled course schedules may be included in the regulation. The president or designee may extend the deadline for fee payment when payment by the student is delayed due to university actions. However, the president may choose to temporarily suspend further academic progress in lieu of canceling a student's course schedule in those

cases where the student has partially paid tuition and the university guarantees full payment from an authorized and existing fund before the submission of the final student data course file or the end of the semester, whichever is later; otherwise, the student credit hours shall not be counted for state funding purposes. Suspension of academic progress shall preclude students from receiving grades or a diploma and shall deny registration for future terms until the student's account has been settled in full. University regulation may provide that suspension of academic progress will preclude students from receiving official transcripts where the student's account has a balance of \$500 or more.

(8) All or any part of the tuition and associated fees may be waived by the university when deemed appropriate provided that provisions for such waiver are included in the regulations of the Board of Governors or university boards of trustees pursuant to Regulation 7.008.

(9) Installment Payments.

The university president may establish a procedure for the payment of tuition and associated fees in installments. The fee shall be as authorized in Regulation 7.003 and shall be budgeted in the Student and Other Fee Trust Fund.

(10) Tuition Refund/Release of Liability.

Each university shall establish, by regulation, procedures for the refund or release of liability of tuition and associated fees assessed and paid pursuant to this regulation. As a minimum, such regulation shall provide for the refund/charge adjustment of the following:

- (a) Refund 100 percent of the tuition and associated fees assessed, adjusted for waivers, if official withdrawal from the university occurs prior to the end of drop/add period.
- (b) Refund 25 percent of the tuition and associated fees assessed, adjusted for waivers, if official withdrawal from the university occurs after the end of drop/add period and prior to the end of the fourth week of classes, or as designated by the university for summer sessions.
- (c) 100% refund of the tuition and associated fees assessed, adjusted for waivers, if a student withdraws or drops one or more credit courses due to circumstances determined by the university to be exceptional and beyond the control of the student, including but not limited to:
 - 1. Illness of a student of such severity or duration, as confirmed in writing by a physician, to preclude completion of the course(s),
 - 2. Death of the student or death in the immediate family (parent, step-parents, spouse, child, sibling, or grandparents),
 - 3. Orders for active military duty in accordance with Regulation 6.013, or
 - 4. A situation in which the university is in error. The amount of a payment in excess of the adjusted assessment will be refunded.

(11) A written appeal for a refund or other appeal action related to tuition and fee assessment, collection, accounting or remittance under this regulation must be submitted to the University within six (6) months of the close of the semester to which the refund or other appeal action related to tuition and fee assessment, collection, accounting or remittance under this regulation, is applicable.

Authority: Section 7(d), Art. IX, Fla. Const.; History: Former 6C-7.002, Adopted 4-8-74, Amended 7-19-74, Amended and Renumbered 12-17-74, Amended 6-26-75, 2-28-76, 11-1-76, 3-21-77, 9-28-81, 12-13-83, 10-2-84, Formerly 6C-7.02, Amended 4-9-87, 9-15-91, 11-9-92, 8-1-94, 10-2-94, 5-17-95, 4-16-96, 12-28-97, 8-3-00, Amended and Renumbered 9-25-08, Amended 6-21-12, 11-3-16, 8-26-22, 3-29-2023.

**UWF Board of Trustees
Finance, Facilities and Operations Committee
May 18, 2023**

Issue/Agenda Recommendation: 2023 Legislative Session Overview

Proposed Action: Informational

Background Information: Overview of the policy and budgetary events that occurred during the 2023 Legislative Session, which concluded May 6th, 2023.

Fiscal Implications: Positive fiscal implication on the university as a result of new recurring and non-recurring state funds.

Supporting documents: None

Prepared by: Rachel Witbracht, Director of Government Relations, 850-501-7941,
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Facilitator/Presenter: Rachel Witbracht, Director of Government Relations



UNIVERSITY *of*
WEST FLORIDA

2023 Legislative Session Update

*Presented by Rachel Witbracht,
Director of Government Relations*

UWF Budget Items

Item	Amount Funded	Recurring/Non-recurring
Operational Base Budget	\$93,222,444 (+\$19,436,055)	Recurring
Physician Assistance Program	-\$1,000,000	Moved to base budget
Office of Economic Development & Engagement	-\$1,187,500	Moved to base budget
Science and Engineering Research Wing	\$21,122,335	Non-recurring
Satellite Utility Plant- Phase I	\$10,000,000	Non-recurring
Southside Residence Halls Demolition	\$5,000,000	Non-recurring
Civil Engineering Program	\$1,350,000	Non-recurring
Mechanical Engineering Program	\$1,000,000	Recurring
Military Veterans Resource Center	\$250,000	Recurring
UWF Historic Trust	\$1,025,000	Non-recurring
PIPELINE Fund (nursing education)	\$4,863,888	Non-recurring

Item	Amount Funded	Recurring/Non-recurring
Total SUS Allocations	\$3,018,778,710	Mix
Performance Based Funding	\$645,000,000 (+\$85,000,000)	Non-recurring
Faculty Recruitment and Retention	\$100,000,000	Non-recurring
LINE Fund	\$6,000,000	Non-recurring
Programs of Strategic Emphasis	\$38,485,298	Recurring
Opioid Antagonists Program	\$250,000	Non-recurring

- The total state budget for FY2023-2024 is ~\$117 billion, which is ~\$5 billion larger than the current FY.
- ~\$11 billion was allocated for state reserves, ~\$2 billion more than what was allocated last year
- ~1.3 billion was allocated for tax cuts, including sales tax holidays, commercial lease tax breaks and summer holidays
- \$711 million was allocated to affordable housing programs

- SB266 – Higher Education
 - signed by the governor
- HB931 – Postsecondary Educational Institutions
 - signed by the governor
- SB846 – Agreements with Educational Entities with Foreign Entities
 - signed by the governor
- SB7026 – Higher Education Finances
 - awaiting signature

- SB256 – Employee Organizations Representing Public Employees
 - signed by the governor
- SB274 – Nursing Education Pathway for Military Combat Medics
 - awaiting signature
- HB339 - Education of Dependents of Deceased or Disabled Servicemembers, Prisoners of War, and Persons Missing in Action
 - awaiting signature

UWF Board of Trustees Meeting
Finance, Facilities and Operations Committee
May 18, 2023

Issue: FY 2022/23 Operating Budget Summary-Third Quarter (03/31/23)

Proposed action: Informational

Background information:

The FY 2022-23 Operating Budget Summary provides a report at the end of the 3rd quarter, 03/31/2023, with budget-to-actual results for each fund group.

Recommendation: None

Implementation Plan: None

Fiscal Implications:

The University has an modified budget of \$302.7 million in revenue (from all fund sources), of which \$140.9 million is for Education & General. The University's total actual expense-to-date is \$236.6 million of which \$91.6 million was Education and General expenditures.

Supporting documents:

Power Point of Highlights, 2 pages

FY22-23 3rd Qtr. - BOT Budget to Actual Talking Points, 2 pages

FY 2022-23 Operating Budget Summary, 18 pages

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Education & General

- Expenditures were **(\$3.0M) under** 3-yr estimated budget
 - (\$2.9M) Expenses
- Adding **\$1.8M** of expense encumbrances to actual expense spending, we are **\$1M below** the projection

Carryforward

- **\$9.8M** =7% statutory carryforward cash reserve
- Reallocated **\$1.3M** to FCO for Athletic Training Center Addition
- Total Expenditures were **(\$0.9M) lower** than estimated due to Salaries & Benefits and FCO numbers both impacted by CFPP in the 3-year averages comparison.

Auxiliaries

- **\$8.4M** in Total Expenditure reallocations include:
 - *\$2.3M in Expense for Continuing Ed Contracts and Turf replacement*
 - *\$2.0M in OCO for Bleachers at UWF Pen Air Field*
 - *\$3.6M FCO for Athletics Training Center Addition*
- Revenues are **up by \$0.8M**
 - *Flat Rate Programs Revenue*
 - *Meal plan sales back to pre-pandemic levels*
- **\$0.6M increase** in Expenditures
 - *\$1.2M IT Services moved from E&G; Flat Rate Programs*
 - *\$0.6M UWF Pen Air Field Bleachers, Athletic Training Center Addition*
 - *\$0.8M East Sports Complex Fiber Installation*
 - *(\$1.7M) Timing of current year FCO projects*

FY 23 3rd Qtr - BOT Budget to Actual Talking Points

- **Page 2**
 - The Current Modified Budget Shows all funds, except Athletics in a negative ending position. However, on the next page which are the Actuals, all Funding sources are positive.

- **Page 3**
 - Note that the **7%** Statutory Carryforward Cash Reserve of **\$9.8M** was subtracted from the beginning Carryforward balance, computing an ending balance of approximately **\$7.4M** in remaining funds or 30% of fund available to spend.

- **Pages 4/5/6 E&G**
 - Page 4
 - State Appropriations increased slightly from last quarter due to E&G incentive funding for Programs of Strategic Emphasis waivers provided to students who meet certain eligibility criteria. These amendments provide a nonrecurring adjustment to E&G.
 - Over \$1M of Salaries & Benefits savings, offset by COLA increases funded by Central, was moved to the Expenses line. The net difference is used for projected OPS and Adjuncts.
 - Fixed Capital Outlay is up this quarter due to the design phase of Administration & Law, Building 70 addition under construction for the new Mock Trial Courtroom.
 - Pages 5 and 6
 - State Appropriations appears to be behind \$1.6M and Educational Enhancement appears to be ahead \$2.7M which is solely due to timing. When you compare FY22 Appropriations to FY23 Appropriations, we expect to receive approximately \$10M more than FY22 Appropriations. We will receive by year-end every dollar appropriated for FY23.
 - Expenditures overall show a **\$3M underspending** compared to the budgeted 3-year average projection. The Expense line makes up most of the difference in the projected underspending based on average budget projection. When you add the current actual encumbrances of **\$1.8M** to the current actual expense spending of **\$16.5M, we are \$1M below** the projection.

- **Pages 7/8/9 Carry Forward Funds**
 - Page 7
 - In totality, CF budgeted expenditures have remained constant. However, funds have been realigned to coincide with adjusted needs as per the CF Spending Plan. With one exception, the \$1.3M FCO increase was reallocated from the Expense line to cover the construction of the Darrell Gooden Center, Building 234, Athletic Training Center Addition.
 - Pages 8 and 9
 - Overall expenditures were approximately **\$878K** lower than the total estimated budget, with the largest differences in Salaries & Benefits and FCO. As we now are guided by CF Spending Plans, the spending trend for the prior 3 years will not result in comparable data as each year's spending plan changes in focus. The actual amount spent to date agrees with the CF Spending Plans

- **Pages 10/11/12 Auxiliary Funds**
 - Page 10
 - Total budgeted expenditures are **\$8.4M** over the projection.

FY 23 3rd Qtr - BOT Budget to Actual Talking Points

- The OPS expenditures are up by \$414K due to transfers from Salary and Benefits offset by salary savings. Though OPS encumbrances and actuals are ahead of the 3-year estimated budget average, the expenditures are in line with the current modified budget.
- The Expense line is up by \$2.3M, with \$1.9M accounted for by **\$541K** related to MRRR funds for repair projects being allocated by Facilities, \$850K related to Continuing Education and the Center for Teaching, Learning, and Technology contract renewals, \$225K related to the Center for Cybersecurity lease agreement, \$200K related to Nautilus Card Prepayments required as a result of underestimating Nautilus Card usage, and \$75K related to Central Cyber Insurance spending. All other increases are the result of inflationary costs.
- The OCO line is up \$2M due to an increase in budget for UWF Pen Air Bleachers.
- The **\$3.6M** in FCO increases are made up of \$3.4M for the Athletics Training Center Addition and \$288K for the East Sports Complex fiber installation.
- Page 11 & 12
 - Total actual revenues as of the end of Q3 were over the 3-year estimated average by **\$842K**, with most of the increase concentrated in Sales of Goods and Services and Fees as sales return to pre-pandemic levels and revenues increase among Flat Rate Programs. The estimated budget based on 3-year average is overstated as FY20 was the final year of the CFPP.
 - Total actual expenditures at the end of Q3 were **\$614K** above the 3-year estimated budgeted average, spread among the budgeted lines, while remaining in line with the approved current budget. The majority of increases were in Expenses, OCO, and Transfers. The \$1.2M Expense line increase includes ITS Funding from E&G and the timing of Flat-Rate Programs payments. The \$588K in OCO increases were due to prepayment of bleachers for the UWF Pen Air Field and the new Athletic Training Center Addition. The \$830K in Transfers increases included funding for East Sports Complex fiber installation, Athletics scholarships, and Continuing Education's expenses. Finally, the \$1.7M in FCO decrease were due to the timing of current year FCO projects.
- **Page 13/14/15 Athletics Funds**
 - Page 13
 - Total expense budget up by \$276K for increased cost of supplies and commodities.
 - Page 14 & 15
 - Sales of Goods & Services are up due to ticket sales primarily for football. Fees are down related to increased waivers used in Athletics. Misc. Receipts increased related to Sponsorship and marketing. Expenses increased due to increases in Athletic tournament travel and inflation among common costs.
 - Though the Current Modified Budget ending balance is negative \$146K, the actuals show a positive \$106K ending balance.
- **Page 16/17/18 Student Activity Funds**
 - Page 16
 - The Salaries and Benefits line increased by **\$198K** as staffing returns to pre-pandemic levels.
 - Page 17 & 18
 - No major differences. The largest change is in the Expense line related to Recreation Center maintenance, and the purchase of minor equipment.

University of West Florida
Consolidated BOT Approved Operating Budget Summary
Third Quarter
For the Fiscal Year Ending June 30, 2023

	Education & General	Carry Forward	Auxiliaries	Athletics	Student Activity	Contracts & Grants	Financial Aid	Concessions	Technology	Board Approved Fees (Green Fee)	Total All Funds
Beginning Balance	\$0	\$23,660,483	\$50,150,194	\$282,645	\$2,516,478	\$4,711,479	\$2,589,811	\$442,355	\$3,781,471	\$382,102	\$88,517,019
Revenues & Transfers In:											
1. State Appropriated Funds	\$80,386,121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,386,121
2. Enhancement Trust Fund (Lottery)	\$17,781,190	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,781,190
3. Student Fee Trust Fund (Tuition)	\$42,298,775	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,298,775
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$1,488,440	\$277,000	\$0	\$122,400	\$0	\$0	\$0	\$0	\$1,887,840
7. Fees	\$0	\$0	\$26,109,957	\$4,960,000	\$3,274,695	\$5,768	\$1,797,400	\$0	\$1,340,057	\$176,000	\$37,663,877
8. Miscellaneous Receipts	\$0	\$0	\$3,410,765	\$990,750	\$0	\$1,214,707	\$39,466,000	\$207,035	\$0	\$0	\$45,289,257
9. Other Grants & Donations	\$0	\$0	\$61,579	\$0	\$0	\$6,525,501	\$0	\$0	\$0	\$0	\$6,587,080
10. Rent	\$0	\$0	\$345,744	\$5,550	\$0	\$0	\$0	\$0	\$0	\$0	\$351,294
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	\$24,863,706	\$41,599,000	\$0	\$0	\$0	\$66,462,706
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	\$339,558	\$0	\$0	\$0	\$0	\$339,558
13. Other Revenue	\$0	\$0	\$3,653,948	\$0	\$0	\$173,400	\$99,000	\$0	\$28,700	\$3,800	\$3,958,848
14. Total Additions to Fund Balance	\$140,466,086	\$0	\$35,070,433	\$6,233,300	\$3,274,695	\$33,245,040	\$82,961,400	\$207,035	\$1,368,757	\$179,800	\$303,006,546
15. Total Resources Available	\$140,466,086	\$23,660,483	\$85,220,627	\$6,515,945	\$5,791,173	\$37,956,519	\$85,551,211	\$649,390	\$5,150,228	\$561,902	\$391,523,565
Expenditures & Transfers Out:											
16. Salaries & Benefits	\$90,571,363	\$270,493	\$12,519,743	\$3,015,470	\$1,517,316	\$8,978,181	\$0	\$0	\$0	\$0	\$116,872,566
17. Other Personal Services (OPS)	\$7,959,510	\$57,028	\$3,192,168	\$413,678	\$787,774	\$2,457,530	\$0	\$0	\$0	\$0	\$14,867,688
18. Expenses	\$40,564,283	\$10,743,908	\$17,183,821	\$3,189,630	\$515,823	\$18,757,053	\$82,797,000	\$100,535	\$455,776	\$172,287	\$174,480,116
19. Other Capital Outlay (OCO)	\$235,470	\$818,718	\$154,562	\$0	\$0	\$5,598,399	\$0	\$0	\$309,861	\$27,200	\$7,144,210
20. Library Resources	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
21. Risk Management	\$405,511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$405,511
22. Financial Aid	\$719,949	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,949
23. Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$1,053,650	(\$206,561)	\$279,087	(\$164,637)	(\$1,068,039)	\$106,500	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$0	\$1,937,710	\$479,888	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,417,598
27. Total Resources Used	\$140,466,086	\$13,827,857	\$34,583,832	\$6,412,217	\$3,100,000	\$35,626,526	\$81,728,961	\$207,035	\$765,637	\$199,487	\$316,917,638
Net Change	\$0	(\$13,827,857)	\$486,601	(\$178,917)	\$174,695	(\$2,381,486)	\$1,232,439	\$0	\$603,120	(\$19,687)	(\$13,911,092)
Statutory Carryforward Cash Reserve	\$0	(\$9,832,626)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$9,832,626)
Ending Balance	\$0	\$0	\$50,636,795	\$103,728	\$2,691,173	\$2,329,993	\$3,822,250	\$442,355	\$4,384,591	\$362,415	\$64,773,301

University of West Florida
Consolidated Current Modified Operating Budget Summary
Third Quarter
For the Fiscal Year Ending June 30, 2023

	Education & General	Carry Forward	Auxiliaries	Athletics	Student Activity	Contracts & Grants	Financial Aid	Concessions	Technology	Board Approved Fees (Green Fee)	Total All Funds
Beginning Balance	\$0	\$24,863,612	\$49,981,020	\$331,978	\$2,614,533	\$7,300,376	\$3,034,442	\$449,452	\$3,772,252	\$340,585	\$92,688,250
Revenues & Transfers In:											
1. State Appropriated Funds	\$80,834,562	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,834,562
2. Enhancement Trust Fund (Lottery)	\$17,781,190	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,781,190
3. Student Fee Trust Fund (Tuition)	\$42,298,775	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,298,775
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$1,488,440	\$277,000	\$0	\$122,400	\$0	\$0	\$0	\$0	\$1,887,840
7. Fees	\$0	\$0	\$26,109,957	\$4,960,000	\$3,274,695	\$5,768	\$1,073,031	\$0	\$1,340,057	\$176,000	\$36,939,508
8. Miscellaneous Receipts	\$0	\$0	\$3,410,765	\$990,750	\$0	\$1,214,707	\$39,466,206	\$207,035	\$0	\$0	\$45,289,463
9. Other Grants & Donations	\$0	\$0	\$61,579	\$0	\$0	\$6,525,501	\$0	\$0	\$0	\$0	\$6,587,080
10. Rent	\$0	\$0	\$345,744	\$5,550	\$0	\$0	\$0	\$0	\$0	\$0	\$351,294
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	\$24,863,706	\$41,616,403	\$0	\$0	\$0	\$66,480,109
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	\$339,558	\$0	\$0	\$0	\$0	\$339,558
13. Other Revenue	\$0	\$0	\$3,653,948	\$0	\$0	\$173,400	\$100,935	\$0	\$28,700	\$3,800	\$3,960,783
14. Total Additions to Fund Balance	\$140,914,527	\$0	\$35,070,433	\$6,233,300	\$3,274,695	\$33,245,040	\$82,256,575	\$207,035	\$1,368,757	\$179,800	\$302,750,162
15. Total Resources Available	\$140,914,527	\$24,863,612	\$85,051,453	\$6,565,278	\$5,889,228	\$40,545,416	\$85,291,017	\$656,487	\$5,141,009	\$520,385	\$395,438,412
Expenditures & Transfers Out:											
16. Salaries & Benefits	\$94,207,966	\$927,588	\$12,885,037	\$3,075,545	\$1,715,597	\$8,617,585	\$0	\$0	\$0	\$0	\$121,429,318
17. Other Personal Services (OPS)	\$8,898,853	\$599,397	\$4,003,107	\$408,149	\$887,323	\$1,842,370	\$0	\$0	\$0	\$1,640	\$16,640,839
18. Expenses	\$35,901,788	\$9,423,287	\$22,295,091	\$3,433,890	\$1,227,530	\$21,657,795	\$82,823,000	\$178,704	\$891,191	\$236,028	\$178,068,304
19. Other Capital Outlay (OCO)	\$141,122	\$787,328	\$2,258,942	\$0	\$43,737	\$1,993,653	\$0	\$0	\$1,319,202	\$93,364	\$6,637,348
20. Library Resources	\$125,544	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,544
21. Risk Management	\$469,305	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$469,305
22. Financial Aid	\$719,949	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,949
23. Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$1,210,000	(\$206,561)	\$279,087	(\$290,000)	(\$1,099,026)	\$106,500	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$450,000	\$3,288,920	\$3,972,006	\$394	\$0	\$0	\$0	\$0	\$0	\$0	\$7,711,320
27. Total Resources Used	\$140,914,527	\$15,026,520	\$46,624,183	\$6,711,417	\$4,153,274	\$33,821,403	\$81,723,974	\$285,204	\$2,210,393	\$331,032	\$331,801,927
Net Change	\$0	(\$15,026,520)	(\$11,553,750)	(\$478,117)	(\$878,579)	(\$576,363)	\$532,601	(\$78,169)	(\$841,636)	(\$151,232)	(\$29,051,765)
Statutory Carryforward Cash Reserve	\$0	(\$9,837,092)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$9,837,092)
Ending Balance	\$0	\$0	\$38,427,270	(\$146,139)	\$1,735,954	\$6,724,013	\$3,567,043	\$371,283	\$2,930,616	\$189,353	\$53,799,393

**University of West Florida
Consolidated Operating Actual Summary
Third Quarter
For the Fiscal Year Ending June 30, 2023**

	Education & General	Carry Forward	Auxiliaries	Athletics	Student Activity	Contracts & Grants	Financial Aid	Concessions	Technology	Board Approved Fees (Green Fee)	Total All Funds
Beginning Balance	\$0	\$24,863,612	\$49,981,020	\$331,978	\$2,614,533	\$7,300,376	\$3,034,442	\$449,452	\$3,772,252	\$340,585	\$92,688,250
Revenues & Transfers In:											
1. State Appropriated Funds	\$60,831,288	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,831,288
2. Enhancement Trust Fund (Lottery)	\$7,112,476	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,112,476
3. Student Fee Trust Fund (Tuition)	\$42,144,878	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,144,878
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$1,216,353	\$304,743	\$0	\$139,925	\$0	\$0	\$0	\$0	\$1,661,021
7. Fees	\$0	\$0	\$21,233,167	\$4,002,946	\$2,650,052	\$14,045	\$1,460,148	\$0	\$1,091,095	\$142,587	\$30,594,040
8. Miscellaneous Receipts	\$0	\$0	\$2,298,721	\$676,692	\$0	\$814,687	\$34,944,092	\$182,530	\$0	\$0	\$38,916,722
9. Other Grants & Donations	\$0	\$0	\$63,199	\$0	\$0	\$4,910,882	\$0	\$0	\$0	\$0	\$4,974,081
10. Rent	\$0	\$0	\$272,989	\$10,777	\$0	\$0	\$0	\$0	\$0	\$0	\$283,766
11. U.S. Grants	\$0	\$0	\$0	\$0	\$0	\$19,515,909	\$38,128,619	\$0	\$0	\$0	\$57,644,528
12. City, County & State Grants	\$0	\$0	\$0	\$0	\$0	\$617,600	\$0	\$0	\$0	\$0	\$617,600
13. Other Revenue	\$0	\$0	\$4,035,892	\$737	\$0	\$131,941	\$104,718	\$0	\$36,091	\$3,502	\$4,312,881
14. Total Additions to Fund Balance	\$110,088,642	\$0	\$29,120,321	\$4,995,895	\$2,650,052	\$26,144,989	\$74,637,577	\$182,530	\$1,127,186	\$146,089	\$249,093,281
15. Total Resources Available	\$110,088,642	\$24,863,612	\$79,101,341	\$5,327,873	\$5,264,585	\$33,445,365	\$77,672,019	\$631,982	\$4,899,438	\$486,674	\$341,781,531
Expenditures & Transfers Out:											
16. Salaries & Benefits	\$67,352,778	\$316,028	\$8,476,660	\$2,195,380	\$1,107,867	\$6,366,471	\$0	\$0	\$0	\$0	\$85,815,184
17. Other Personal Services (OPS)	\$6,403,075	\$214,847	\$2,798,108	\$361,899	\$602,318	\$1,340,041	\$0	\$0	\$0	\$670	\$11,720,958
18. Expenses	\$16,517,838	\$6,283,624	\$14,292,508	\$3,057,037	\$612,394	\$16,813,454	\$74,962,570	\$109,425	\$181,888	\$68,047	\$132,898,785
19. Other Capital Outlay (OCO)	\$38,727	\$86,636	\$1,450,199	\$0	\$41,700	\$1,195,758	\$0	\$0	\$1,088,899	\$81,882	\$3,983,801
20. Library Resources	\$45,544	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,544
21. Risk Management	\$469,305	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$469,305
22. Financial Aid	\$719,949	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$719,949
23. Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$1,208,641	(\$392,799)	\$255,356	(\$282,275)	(\$788,923)	\$0	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$59,657	\$766,790	\$204,242	\$394	\$0	\$0	\$0	\$0	\$0	\$0	\$1,031,083
27. Total Resources Used	\$91,606,873	\$7,667,925	\$28,430,358	\$5,221,911	\$2,619,635	\$25,433,449	\$74,173,647	\$109,425	\$1,270,787	\$150,599	\$236,684,609
Net Change	\$18,481,769	(\$7,667,925)	\$689,963	(\$226,016)	\$30,417	\$711,540	\$463,930	\$73,105	(\$143,601)	(\$4,510)	\$12,408,672
Statutory Carryforward Cash Reserve	\$0	(\$9,837,092)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$9,837,092)
Ending Balance	\$18,481,769	\$7,358,595	\$50,670,983	\$105,962	\$2,644,950	\$8,011,916	\$3,498,372	\$522,557	\$3,628,651	\$336,075	\$95,259,830

University of West Florida
Education & General
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Prior Quarter Modified Budget as of 12-31- 2022	Current Modified Budget as of 03-31-2023	Change	Notes & Comments
Beginning Balance	\$0	\$0	\$0	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$80,386,121	\$80,649,532	\$80,834,562	\$185,030	1 BT: Record Amendment for Programs of Strategic Emphasis Waivers
2. Enhancement Trust Fund (Lottery)	\$17,781,190	\$17,781,190	\$17,781,190	\$0	
3. Student Fee Trust Fund (Tuition)	\$42,298,775	\$42,298,775	\$42,298,775	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$140,466,086	\$140,729,497	\$140,914,527	\$185,030	
15. Total Resources Available	\$140,466,086	\$140,729,497	\$140,914,527	\$185,030	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$90,571,363	\$95,441,742	\$94,207,966	(\$1,233,776)	89 BTs: \$1.5M Salary Savings Offset by \$274K COLA Adj & \$334K Nursing Pipe
17. Other Personal Services (OPS)	\$7,959,510	\$8,075,782	\$8,898,853	\$823,071	75 BTs: \$668K Salary Savings from Above
18. Expenses	\$40,564,283	\$35,836,699	\$35,901,788	\$65,089	153 BTs: \$334K Nur Pipe Mov to Sal, Plus Below OCO Items, Offset by \$405K from Sal/Fringe
19. Other Capital Outlay (OCO)	\$235,470	\$60,476	\$141,122	\$80,646	18 BTs: DocuSign \$119K, Wiley \$190K, Slate Tech \$87K Pymts Offset by \$479K Sal/Fringe sweep
20. Library Resources	\$10,000	\$125,544	\$125,544	\$0	
21. Risk Management	\$405,511	\$469,305	\$469,305	\$0	
22. Financial Aid	\$719,949	\$719,949	\$719,949	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$450,000	\$450,000	1 BT: Construction of Admin & Law Bldg 70: Mock Trial Courtroom
27. Total Resources Used	\$140,466,086	\$140,729,497	\$140,914,527	\$185,030	
Net Change	\$0	\$0	\$0	\$370,060	
Ending Balance	\$0	\$0	\$0	\$370,060	

University of West Florida
Education & General
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Current Modified Budget as of 03-31-2023	3 Yr Historical Avg % of Budget	Y-T-D Estimated Budget Based On a 3 Year Average	Actuals as of 03-31-2023	Over /(Under) Estimated Budget	Encumbrances as of 03-31-2023	Notes & Comments
Beginning Balance	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
Revenues & Transfers In:								
1. State Appropriated Funds	\$80,386,121	\$80,834,562	77.20%	\$62,406,570	\$60,831,288	(\$1,575,282)	\$0	Actuals Trends Up for Prior 2 FYs, FY20 Overstates Projection Due to CFPP Funding
2. Enhancement Trust Fund (Lottery)	\$17,781,190	\$17,781,190	25.04%	\$4,452,992	\$7,112,476	\$2,659,484	\$0	Timing of Lotto Disbursements Compared to Previous Yrs
3. Student Fee Trust Fund (Tuition)	\$42,298,775	\$42,298,775	97.78%	\$41,359,231	\$42,144,878	\$785,647	\$0	Enrollment Hours Trending Up
4. Federal Grants Trust Fund (Education)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$140,466,086	\$140,914,527		\$108,218,793	\$110,088,642	\$1,869,849	\$0	
15. Total Resources Available	\$140,466,086	\$140,914,527		\$108,218,793	\$110,088,642	\$1,869,849	\$0	
Expenditures & Transfers Out:								
16. Salaries & Benefits	\$90,571,363	\$94,207,966	71.38%	\$67,243,850	\$67,352,778	\$108,928	\$21,835,997	
17. Other Personal Services (OPS)	\$7,959,510	\$8,898,853	75.36%	\$6,706,383	\$6,403,075	(\$303,308)	\$1,838,644	
18. Expenses	\$40,564,283	\$35,901,788	54.03%	\$19,396,802	\$16,517,838	(\$2,878,964)	\$1,868,023	Actual and Encumbrances In Line with Projection
19. Other Capital Outlay (OCO)	\$235,470	\$141,122	28.80%	\$40,641	\$38,727	(\$1,914)	\$102,395	
20. Library Resources	\$10,000	\$125,544	28.14%	\$35,332	\$45,544	\$10,212	\$0	
21. Risk Management	\$405,511	\$469,305	100.00%	\$469,305	\$469,305	\$0	\$0	
22. Financial Aid	\$719,949	\$719,949	100.00%	\$719,949	\$719,949	\$0	\$0	
23. Debt Service	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$450,000	0.00%	\$0	\$59,657	\$59,657	\$345,268	Construction Building B70 Mock Trial Courtroom
27. Total Resources Used	\$140,466,086	\$140,914,527		\$94,612,262	\$91,606,873	(\$3,005,389)	\$25,990,327	
Net Change	\$0	\$0		\$13,606,531	\$18,481,769			
Ending Balance	\$0	\$0		\$13,606,531	\$18,481,769			

University of West Florida
Education & General
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	Actuals as of 03-31-2020	Actuals as of 03-31-2021	Actuals as of 03-31-2022	Actuals as of 03-31-2023
Beginning Balance	\$0	\$0	\$0	\$0
Revenues & Transfers In:				
1. State Appropriated Funds	\$88,669,608	\$52,936,403	\$55,002,374	\$60,831,288
2. Enhancement Trust Fund (Lottery)	\$2,649,414	\$2,833,124	\$3,578,449	\$7,112,476
3. Student Fee Trust Fund (Tuition)	\$42,388,021	\$42,677,028	\$42,251,990	\$42,144,878
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$0	\$0
7. Fees	\$0	\$0	\$0	\$0
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0
9. Other Grants & Donations	\$0	\$0	\$0	\$0
10. Rent	\$0	\$0	\$0	\$0
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$0	\$0	\$0	\$0
14. Total Additions to Fund Balance	\$133,707,043	\$98,446,555	\$100,832,813	\$110,088,642
15. Total Resources Available	\$133,707,043	\$98,446,555	\$100,832,813	\$110,088,642
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$76,705,958	\$67,505,846	\$64,125,037	\$67,352,778
17. Other Personal Services (OPS)	\$6,249,745	\$5,594,930	\$5,586,761	\$6,403,075
18. Expenses	\$22,022,274	\$12,754,275	\$16,069,714	\$16,517,838
19. Other Capital Outlay (OCO)	\$313,735	\$79,322	\$175,474	\$38,727
20. Library Resources	\$886,799	\$0	\$10,000	\$45,544
21. Risk Management	\$528,616	\$496,671	\$405,511	\$469,305
22. Financial Aid	\$719,949	\$719,949	\$719,949	\$719,949
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$59,657
27. Total Resources Used	\$107,427,076	\$87,150,993	\$87,092,446	\$91,606,873
Net Change	\$26,279,967	\$11,295,562	\$13,740,367	\$18,481,769
Ending Balance	\$26,279,967	\$11,295,562	\$13,740,367	\$18,481,769

University of West Florida
Carry Forward
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Prior Quarter Modified Budget as of 12-31- 2022	Current Modified Budget as of 03-31-2023	Change	Notes & Comments
Beginning Balance	\$23,660,483	\$24,863,612	\$24,863,612	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$0	\$0	\$0	\$0	
15. Total Resources Available	\$23,660,483	\$24,863,612	\$24,863,612	\$0	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$270,493	\$910,236	\$927,588	\$17,352	5 BTs: In Line w/ Prior Qtr
17. Other Personal Services (OPS)	\$57,028	\$599,828	\$599,397	(\$431)	4 BTs: In Line w/ Prior Qtr
18. Expenses	\$10,743,908	\$10,770,455	\$9,423,287	(\$1,347,168)	10 BTs: \$1.3M Athletic Training Center Addition Moved to FCO
19. Other Capital Outlay (OCO)	\$818,718	\$808,291	\$787,328	(\$20,963)	1 BT: \$21K ISR Lease
20. Library Resources	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$1,937,710	\$1,937,710	\$3,288,920	\$1,351,210	1 BT: \$1.3M Athletic Training Center Addition Moved from Expense
27. Total Resources Used	\$13,827,857	\$15,026,520	\$15,026,520	\$0	
Net Change	(\$13,827,857)	(\$15,026,520)	(\$15,026,520)	\$0	
Statutory Carryforward Cash Reserve	(\$9,832,626)	(\$9,837,092)	(\$9,837,092)	\$0	
Ending Balance	\$0	\$0	\$0	\$0	

University of West Florida
Carry Forward
Third Quarter
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	BOT Approved FY2022-2023 Budget	Current Modified Budget as of 03-31-2023	3 Yr Historical Avg % of Budget	Y-T-D Estimated Budget Based On a 3 Year Average	Actuals as of 03-31-2023	Over /(Under) Estimated Budget	Encumbrances as of 03-31-2023	Notes & Comments
Beginning Balance	\$23,660,483	\$24,863,612	100.00%	\$0	\$24,863,612	\$0	\$0	
Revenues & Transfers In:								
1. State Appropriated Funds	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
7. Fees	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
8. Miscellaneous Receipts	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$0	\$0		\$0	\$0	\$0	\$0	
15. Total Resources Available	\$23,660,483	\$24,863,612		\$0	\$24,863,612	\$0	\$0	
Expenditures & Transfers Out:								
16. Salaries & Benefits	\$270,493	\$927,588	90.21%	\$836,788	\$316,028	(\$520,760)	\$83,725	Projections Over Due to FY21 CFPP/FLVC Payroll, Actuals 17% Higher than FY22
17. Other Personal Services (OPS)	\$57,028	\$599,397	30.43%	\$182,418	\$214,847	\$32,429	\$101,004	Increased Spending Among Adjuncts (CASSH,COH) Compared to FY22
18. Expenses	\$10,743,908	\$9,423,287	62.84%	\$5,922,051	\$6,283,624	\$361,573	\$805,774	FY23 Scholarship Funding In Line w/ Current Spending Plans
19. Other Capital Outlay (OCO)	\$818,718	\$787,328	37.39%	\$294,387	\$86,636	(\$207,751)	\$105,281	Spending on Par w/ PY
20. Library Resources	\$0	\$0	5.26%	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
25. Transfers	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
26. Fixed Capital Outlay (FCO)	\$1,937,710	\$3,288,920	39.84%	\$1,310,330	\$766,790	(\$543,540)	\$20,420	Actuals on Par w/ Historical 3yr Avg
27. Total Resources Used	\$13,827,857	\$15,026,520		\$8,545,974	\$7,667,925	(\$878,049)	\$1,116,204	
Net Change	(\$13,827,857)	(\$15,026,520)		(\$8,545,974)	(\$7,667,925)			
Statutory Carryforward Cash Reserve	(\$9,832,626)	(\$9,837,092)		\$0	(\$9,837,092)	\$0	\$0	
Ending Balance	\$0	\$0		(\$8,545,974)	\$7,358,595			

University of West Florida
Carry Forward
Third Quarter
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	Actuals as of 03-31-2020	Actuals as of 03-31-2021	Actuals as of 03-31-2022	Actuals as of 03-31-2023
Beginning Balance	\$35,468,370	\$29,337,793	\$21,284,232	\$24,863,612
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$0	\$0
7. Fees	\$0	\$0	\$0	\$0
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0
9. Other Grants & Donations	\$0	\$0	\$0	\$0
10. Rent	\$0	\$0	\$0	\$0
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$0	\$0	\$0	\$0
14. Total Additions to Fund Balance	\$0	\$0	\$0	\$0
15. Total Resources Available	\$35,468,370	\$29,337,793	\$21,284,232	\$24,863,612
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$1,452,108	\$4,331,628	\$269,651	\$316,028
17. Other Personal Services (OPS)	\$848,804	\$283,928	\$32,852	\$214,847
18. Expenses	\$7,515,606	\$9,803,117	\$4,859,165	\$6,283,624
19. Other Capital Outlay (OCO)	\$819,196	\$768,258	\$162,244	\$86,636
20. Library Resources	\$0	\$8,545	\$0	\$0
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$0	\$0	\$0	\$0
26. Fixed Capital Outlay (FCO)	\$1,823,295	\$516,406	\$0	\$766,790
27. Total Resources Used	\$12,459,009	\$15,711,882	\$5,323,912	\$7,667,925
Net Change	(\$12,459,009)	(\$15,711,882)	(\$5,323,912)	(\$7,667,925)
Statutory Carryforward Cash Reserve	\$0	\$0	(\$8,996,954)	(\$9,837,092)
Ending Balance	\$23,009,361	\$13,625,911	\$6,963,366	\$7,358,595

University of West Florida
Auxiliaries
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Prior Quarter Modified Budget as of 12-31- 2022	Current Modified Budget as of 03-31-2023	Change	Notes & Comments
Beginning Balance	\$50,150,194	\$40,615,139	\$49,981,020	\$9,365,881	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$1,488,440	\$1,488,440	\$1,488,440	\$0	
7. Fees	\$26,109,957	\$26,109,957	\$26,109,957	\$0	
8. Miscellaneous Receipts	\$3,410,765	\$3,410,765	\$3,410,765	\$0	
9. Other Grants & Donations	\$61,579	\$61,579	\$61,579	\$0	
10. Rent	\$345,744	\$345,744	\$345,744	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$3,653,948	\$3,653,948	\$3,653,948	\$0	
14. Total Additions to Fund Balance	\$35,070,433	\$35,070,433	\$35,070,433	\$0	
15. Total Resources Available	\$85,220,627	\$75,685,572	\$85,051,453	\$9,365,881	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$12,519,743	\$12,960,937	\$12,885,037	(\$75,900)	59 BTs: \$361K Trans to OPS Offset \$285K Salary Savings
17. Other Personal Services (OPS)	\$3,192,168	\$3,588,926	\$4,003,107	\$414,181	48 BTs: Transfers from Above for Adjunct OPS
18. Expenses	\$17,183,821	\$20,006,602	\$22,295,091	\$2,288,489	118 BTs: \$541K Turf Replace, \$850K CE Contracts, \$225K CFC Lease, \$200K Naut Prepays
19. Other Capital Outlay (OCO)	\$154,562	\$253,062	\$2,258,942	\$2,005,880	3 BTs: \$2.0M Bleachers for UWF Pen Air Field
20. Library Resources	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$1,053,650	\$1,053,650	\$1,210,000	\$156,350	71 BTs: Support for Athletic Scholarships
26. Fixed Capital Outlay (FCO)	\$479,888	\$341,828	\$3,972,006	\$3,630,178	3 BTs: \$3.4M Athletics Training Center Addition, \$228K East Sports Complex Internet Install
27. Total Resources Used	\$34,583,832	\$38,205,005	\$46,624,183	\$8,419,178	
Net Change	\$486,601	(\$3,134,572)	(\$11,553,750)	\$17,785,059	
Ending Balance	\$50,636,795	\$37,480,567	\$38,427,270	\$27,150,940	

University of West Florida
Auxiliaries
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Current Modified Budget as of 03-31-2023	3 Yr Historical Avg % of Budget	Y-T-D Estimated Budget Based On a 3 Year Average	Actuals as of 03-31-2023	Over /(Under) Estimated Budget	Encumbrances as of 03-31-2023	Notes & Comments
Beginning Balance	\$50,150,194	\$49,981,020	100.00%	\$49,981,020	\$49,981,020	\$0	\$0	
Revenues & Transfers In:								
1. State Appropriated Funds	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$1,488,440	\$1,488,440	54.50%	\$811,234	\$1,216,353	\$405,119	\$0	Sales Returning to Pre-Pandemic Levels
7. Fees	\$26,109,957	\$26,109,957	77.71%	\$20,289,329	\$21,233,167	\$943,838	\$0	Incr Due to Higher Flat Rate Programs Revenue
8. Miscellaneous Receipts	\$3,410,765	\$3,410,765	90.35%	\$3,081,696	\$2,298,721	(\$782,975)	\$0	FY20 was LY of CFPP-ICUF Fees Bringing Down 3yr Avg
9. Other Grants & Donations	\$61,579	\$61,579	0.00%	\$0	\$63,199	\$63,199	\$0	
10. Rent	\$345,744	\$345,744	81.83%	\$282,930	\$272,989	(\$9,941)	\$0	
11. U.S. Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
13. Other Revenue	\$3,653,948	\$3,653,948	104.36%	\$3,813,311	\$4,035,892	\$222,581	\$0	
14. Total Additions to Fund Balance	\$35,070,433	\$35,070,433		\$28,278,500	\$29,120,321	\$841,821	\$0	
15. Total Resources Available	\$85,220,627	\$85,051,453		\$78,259,520	\$79,101,341	\$841,821	\$0	
Expenditures & Transfers Out:								
16. Salaries & Benefits	\$12,519,743	\$12,885,037	68.67%	\$8,847,819	\$8,476,660	(\$371,159)	\$2,964,555	
17. Other Personal Services (OPS)	\$3,192,168	\$4,003,107	68.77%	\$2,752,758	\$2,798,108	\$45,350	\$744,520	
18. Expenses	\$17,183,821	\$22,295,091	58.54%	\$13,052,434	\$14,292,508	\$1,240,074	\$2,157,808	ITS Funding from E&G, Timing of Flat-Rate Program Pymts
19. Other Capital Outlay (OCO)	\$154,562	\$2,258,942	38.15%	\$861,813	\$1,450,199	\$588,386	\$788,685	Prepayment of Bleachers UWF Pen Air Field and Athletics Training Center Add
20. Library Resources	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
25. Transfers	\$1,053,650	\$1,210,000	31.28%	\$378,452	\$1,208,641	\$830,189	\$0	East Sports Complex Fiber Installation, Athletics Scholarships, Cont Ed Expenses
26. Fixed Capital Outlay (FCO)	\$479,888	\$3,972,006	48.39%	\$1,922,248	\$204,242	(\$1,718,006)	\$365,872	Timing of Current Year FCO Projects
27. Total Resources Used	\$34,583,832	\$46,624,183		\$27,815,524	\$28,430,358	\$614,834	\$7,021,440	
Net Change	\$486,601	(\$11,553,750)		\$462,976	\$689,963			
Ending Balance	\$50,636,795	\$38,427,270		\$50,443,996	\$50,670,983			

**University of West Florida
Auxiliaries
Third Quarter
For the Fiscal Year Ending June 30, 2023**

	Actuals as of 03-31-2020	Actuals as of 03-31-2021	Actuals as of 03-31-2022	Actuals as of 03-31-2023
Beginning Balance	\$34,895,053	\$35,440,127	\$40,615,139	\$49,981,020
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$1,317,150	\$717,945	\$1,128,782	\$1,216,353
7. Fees	\$15,700,318	\$17,655,868	\$19,966,077	\$21,233,167
8. Miscellaneous Receipts	\$3,211,183	\$2,120,848	\$1,936,298	\$2,298,721
9. Other Grants & Donations	\$0	\$30,411	\$53,252	\$63,199
10. Rent	\$370,457	\$217,136	\$276,757	\$272,989
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$3,943,494	\$5,084,861	\$4,308,073	\$4,035,892
14. Total Additions to Fund Balance	\$24,542,602	\$25,827,069	\$27,669,239	\$29,120,321
15. Total Resources Available	\$59,437,655	\$61,267,196	\$68,284,378	\$79,101,341
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$6,970,925	\$7,243,927	\$8,134,115	\$8,476,660
17. Other Personal Services (OPS)	\$2,461,841	\$2,068,500	\$2,845,846	\$2,798,108
18. Expenses	\$10,276,036	\$12,780,141	\$9,386,228	\$14,292,508
19. Other Capital Outlay (OCO)	\$303,267	\$62,077	\$44,820	\$1,450,199
20. Library Resources	\$0	\$0	\$0	\$0
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$1,762,687	\$1,174,065	(\$1,238,872)	\$1,208,641
26. Fixed Capital Outlay (FCO)	\$1,105,085	\$49,983	\$0	\$204,242
27. Total Resources Used	\$22,879,841	\$23,378,693	\$19,172,137	\$28,430,358
Net Change	\$1,662,761	\$2,448,376	\$8,497,102	\$689,963
Ending Balance	\$36,557,814	\$37,888,503	\$49,112,241	\$50,670,983

University of West Florida
Athletics
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Prior Quarter Modified Budget as of 12-31- 2022	Current Modified Budget as of 03-31-2023	Change	Notes & Comments
Beginning Balance	\$282,645	\$331,978	\$331,978	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$277,000	\$277,000	\$277,000	\$0	
7. Fees	\$4,960,000	\$4,960,000	\$4,960,000	\$0	
8. Miscellaneous Receipts	\$990,750	\$990,750	\$990,750	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$5,550	\$5,550	\$5,550	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$6,233,300	\$6,233,300	\$6,233,300	\$0	
15. Total Resources Available	\$6,515,945	\$6,565,278	\$6,565,278	\$0	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$3,015,470	\$3,015,470	\$3,075,545	\$60,075	4 BTs: Rebudget of Available Cash
17. Other Personal Services (OPS)	\$413,678	\$413,678	\$408,149	(\$5,529)	2 BTs: \$8.5K Given to Scholarship Funding Offset by \$3K Foundation Funds
18. Expenses	\$3,189,630	\$3,209,647	\$3,433,890	\$224,243	12 BTs: \$47K from Foundation, \$130K Cover Deficits
19. Other Capital Outlay (OCO)	\$0	\$0	\$0	\$0	
20. Library Resources	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	(\$206,561)	(\$206,561)	(\$206,561)	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$2,735	\$394	(\$2,341)	1 BT
27. Total Resources Used	\$6,412,217	\$6,434,969	\$6,711,417	\$276,448	
Net Change	(\$178,917)	(\$201,669)	(\$478,117)	\$276,448	
Ending Balance	\$103,728	\$130,309	(\$146,139)	\$276,448	

University of West Florida
Athletics
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Current Modified Budget as of 03-31-2023	3 Yr Historical Avg % of Budget	Y-T-D Estimated Budget Based On a 3 Year Average	Actuals as of 03-31-2023	Over /(Under) Estimated Budget	Encumbrances as of 03-31-2023	Notes & Comments
Beginning Balance	\$282,645	\$331,978	100.00%	\$331,978	\$331,978	\$0	\$0	
Revenues & Transfers In:								
1. State Appropriated Funds	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$277,000	\$277,000	44.28%	\$122,657	\$304,743	\$182,086	\$0	Ahead of Avg Due to Pandemic Yrs, Actuals In Line w/ FY22
7. Fees	\$4,960,000	\$4,960,000	85.15%	\$4,223,680	\$4,002,946	(\$220,734)	\$0	Decreased Fees and Increased Waivers
8. Miscellaneous Receipts	\$990,750	\$990,750	34.42%	\$341,044	\$676,692	\$335,648	\$0	Revenue up from Football Sponsorships & Athletic Mktg
9. Other Grants & Donations	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
10. Rent	\$5,550	\$5,550	51.47%	\$2,856	\$10,777	\$7,921	\$0	Rent Up Due to CY Hosting of West FL Waves
11. U.S. Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	0.00%	\$0	\$737	\$737	\$0	
14. Total Additions to Fund Balance	\$6,233,300	\$6,233,300		\$4,690,237	\$4,995,895	\$305,658	\$0	
15. Total Resources Available	\$6,515,945	\$6,565,278		\$5,022,215	\$5,327,873	\$305,658	\$0	
Expenditures & Transfers Out:								
16. Salaries & Benefits	\$3,015,470	\$3,075,545	68.75%	\$2,114,350	\$2,195,380	\$81,030	\$806,583	
17. Other Personal Services (OPS)	\$413,678	\$408,149	66.11%	\$269,829	\$361,899	\$92,070	\$183,676	Staff Up Due to Increases Game Day Operations, Returning to Pre-Pandemic Level
18. Expenses	\$3,189,630	\$3,433,890	74.68%	\$2,564,319	\$3,057,037	\$492,718	\$12,010	Expenses Up Due to Increase Tournament Travel & Inflation in Common Costs
19. Other Capital Outlay (OCO)	\$0	\$0	66.64%	\$0	\$0	\$0	\$0	
20. Library Resources	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
25. Transfers	(\$206,561)	(\$206,561)	8.22%	(\$16,982)	(\$392,799)	(\$375,817)	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$394	3.33%	\$13	\$394	\$381	\$0	\$394 Graphic Design Stadium Advertisement
27. Total Resources Used	\$6,412,217	\$6,711,417		\$4,931,529	\$5,221,911	\$290,382	\$1,002,269	
Net Change	(\$178,917)	(\$478,117)		(\$241,292)	(\$226,016)			
Ending Balance	\$103,728	(\$146,139)		\$90,686	\$105,962			

**University of West Florida
Athletics
Third Quarter
For the Fiscal Year Ending June 30, 2023**

	Actuals as of 03-31-2020	Actuals as of 03-31-2021	Actuals as of 03-31-2022	Actuals as of 03-31-2023
Beginning Balance	\$358,021	\$508,283	\$831,417	\$331,978
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$50,943	\$7,874	\$309,155	\$304,743
7. Fees	\$4,222,857	\$4,185,815	\$4,089,349	\$4,002,946
8. Miscellaneous Receipts	\$483,782	\$51,278	\$400,170	\$676,692
9. Other Grants & Donations	\$0	\$0	\$0	\$0
10. Rent	\$0	\$671	\$7,898	\$10,777
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$645	\$659	\$473	\$737
14. Total Additions to Fund Balance	\$4,758,227	\$4,246,297	\$4,807,045	\$4,995,895
15. Total Resources Available	\$5,116,248	\$4,754,580	\$5,638,462	\$5,327,873
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$2,156,028	\$1,982,074	\$2,034,165	\$2,195,380
17. Other Personal Services (OPS)	\$310,851	\$217,249	\$286,343	\$361,899
18. Expenses	\$2,988,209	\$1,235,566	\$2,677,351	\$3,057,037
19. Other Capital Outlay (OCO)	\$0	\$69,753	\$233,390	\$0
20. Library Resources	\$0	\$0	\$0	\$0
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	(\$828,342)	(\$162,765)	(\$476,030)	(\$392,799)
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$2,735	\$394
27. Total Resources Used	\$4,626,746	\$3,341,877	\$4,757,954	\$5,221,911
Net Change	\$131,481	\$904,420	\$49,091	(\$226,016)
Ending Balance	\$489,502	\$1,412,703	\$880,508	\$105,962

University of West Florida
Student Activities
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Prior Quarter Modified Budget as of 12-31- 2022	Current Modified Budget as of 03-31-2023	Change	Notes & Comments
Beginning Balance	\$2,516,478	\$2,614,533	\$2,614,533	\$0	
Revenues & Transfers In:					
1. State Appropriated Funds	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	\$0	\$0	
7. Fees	\$3,274,695	\$3,274,695	\$3,274,695	\$0	
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$3,274,695	\$3,274,695	\$3,274,695	\$0	
15. Total Resources Available	\$5,791,173	\$5,889,228	\$5,889,228	\$0	
Expenditures & Transfers Out:					
16. Salaries & Benefits	\$1,517,316	\$1,517,366	\$1,715,597	\$198,231	2 BTs: \$198K Est. Budget for Counseling & Pyschological Svcs Staff
17. Other Personal Services (OPS)	\$787,774	\$911,146	\$887,323	(\$23,823)	3 BTs: \$24K Moved to Expenses to Cover SGA Expenses
18. Expenses	\$515,823	\$1,242,052	\$1,227,530	(\$14,522)	9 BTs: \$34K Conf Center Video System Moved to OCO, \$24K OPS Transfer
19. Other Capital Outlay (OCO)	\$0	\$9,300	\$43,737	\$34,437	1 BTs: Video System
20. Library Resources	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0	
25. Transfers	\$279,087	\$279,087	\$279,087	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$3,100,000	\$3,958,951	\$4,153,274	\$194,323	
Net Change	\$174,695	(\$684,256)	(\$878,579)	\$194,323	
Ending Balance	\$2,691,173	\$1,930,277	\$1,735,954	\$194,323	

University of West Florida
Student Activities
Third Quarter
For the Fiscal Year Ending June 30, 2023

	BOT Approved FY2022-2023 Budget	Current Modified Budget as of 03-31-2023	3 Yr Historical Avg % of Budget	Y-T-D Estimated Budget Based On a 3 Year Average	Actuals as of 03-31-2023	Over/(Under) Estimated Budget	Encumbrances as of 03-31-2023	Notes & Comments
Beginning Balance	\$2,516,478	\$2,614,533	100.00%	\$2,614,533	\$2,614,533	\$0	\$0	
Revenues & Transfers In:								
1. State Appropriated Funds	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
2. Enhancement Trust Fund (Lottery)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
3. Student Fee Trust Fund (Tuition)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
4. Federal Grants Trust Fund (Education)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
6. Sales of Goods & Services	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
7. Fees	\$3,274,695	\$3,274,695	82.82%	\$2,712,248	\$2,650,052	(\$62,196)	\$0	
8. Miscellaneous Receipts	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
9. Other Grants & Donations	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
10. Rent	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
11. U.S. Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
12. City, County & State Grants	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
13. Other Revenue	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
14. Total Additions to Fund Balance	\$3,274,695	\$3,274,695		\$2,712,248	\$2,650,052	(\$62,196)	\$0	
15. Total Resources Available	\$5,791,173	\$5,889,228		\$5,326,781	\$5,264,585	(\$62,196)	\$0	
Expenditures & Transfers Out:								
16. Salaries & Benefits	\$1,517,316	\$1,715,597	65.88%	\$1,130,199	\$1,107,867	(\$22,332)	\$434,089	
17. Other Personal Services (OPS)	\$787,774	\$887,323	59.69%	\$529,652	\$602,318	\$72,666	\$191,500	Staffing Required as Student Activity Returns to Pre-Pandemic Levels
18. Expenses	\$515,823	\$1,227,530	34.93%	\$428,731	\$612,394	\$183,663	\$43,195	YTD Est Bdgt Greater Due to \$124K CY Proj Repair & Maint, 30K AV Equip
19. Other Capital Outlay (OCO)	\$0	\$43,737	33.33%	\$14,579	\$41,700	\$27,121	\$2,037	\$34K AV Equip Needed for Conf Ctr
20. Library Resources	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
21. Risk Management	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
22. Financial Aid	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
23. Debt Service	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
24. Expenditures From Carry Forward	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
25. Transfers	\$279,087	\$279,087	92.49%	\$258,115	\$255,356	(\$2,759)	\$0	
26. Fixed Capital Outlay (FCO)	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	
27. Total Resources Used	\$3,100,000	\$4,153,274		\$2,361,276	\$2,619,635	\$258,359	\$670,821	
Net Change	\$174,695	(\$878,579)		\$350,972	\$30,417			
Ending Balance	\$2,691,173	\$1,735,954		\$2,965,505	\$2,644,950			

**University of West Florida
Student Activities
Third Quarter
For the Fiscal Year Ending June 30, 2023**

	Actuals as of 03-31-2020	Actuals as of 03-31-2021	Actuals as of 03-31-2022	Actuals as of 03-31-2023
Beginning Balance	\$1,596,747	\$1,852,466	\$2,215,421	\$2,614,533
Revenues & Transfers In:				
1. State Appropriated Funds	\$0	\$0	\$0	\$0
2. Enhancement Trust Fund (Lottery)	\$0	\$0	\$0	\$0
3. Student Fee Trust Fund (Tuition)	\$0	\$0	\$0	\$0
4. Federal Grants Trust Fund (Education)	\$0	\$0	\$0	\$0
5. Federal Grants Trust Fund (Discretionary)	\$0	\$0	\$0	\$0
6. Sales of Goods & Services	\$0	\$0	\$115	\$0
7. Fees	\$2,732,294	\$2,718,237	\$2,661,554	\$2,650,052
8. Miscellaneous Receipts	\$0	\$0	\$0	\$0
9. Other Grants & Donations	\$0	\$0	\$0	\$0
10. Rent	\$0	\$0	\$0	\$0
11. U.S. Grants	\$0	\$0	\$0	\$0
12. City, County & State Grants	\$0	\$0	\$0	\$0
13. Other Revenue	\$0	\$0	\$0	\$0
14. Total Additions to Fund Balance	\$2,732,294	\$2,718,237	\$2,661,669	\$2,650,052
15. Total Resources Available	\$4,329,041	\$4,570,703	\$4,877,090	\$5,264,585
Expenditures & Transfers Out:				
16. Salaries & Benefits	\$1,009,967	\$1,077,242	\$952,681	\$1,107,867
17. Other Personal Services (OPS)	\$546,086	\$432,560	\$271,436	\$602,318
18. Expenses	\$432,172	\$271,939	\$491,688	\$612,394
19. Other Capital Outlay (OCO)	\$0	\$10,000	\$0	\$41,700
20. Library Resources	\$0	\$0	\$0	\$0
21. Risk Management	\$0	\$0	\$0	\$0
22. Financial Aid	\$0	\$0	\$0	\$0
23. Debt Service	\$0	\$0	\$0	\$0
24. Expenditures From Carry Forward	\$0	\$0	\$0	\$0
25. Transfers	\$331,914	\$383,675	\$281,816	\$255,356
26. Fixed Capital Outlay (FCO)	\$0	\$0	\$0	\$0
27. Total Resources Used	\$2,320,139	\$2,175,416	\$1,997,621	\$2,619,635
Net Change	\$412,155	\$542,821	\$664,048	\$30,417
Ending Balance	\$2,008,902	\$2,395,287	\$2,879,469	\$2,644,950

UWF Board of Trustees Meeting
Finance, Facilities & Operations Committee
May 18, 2023

Issue: Contracts that are 5+ years or \$1M+ single purchase

Proposed Action: Informational, no action necessary.

Background Information:

In August 2022, the FF&O Committee requested a listing of contracts with terms that are five years or more and any contracts that are more than \$1M for a single purchase.

This 2023 listing is being provided as part of the financial oversight of the FF&O Committee. Excluded from this list are:

- academic and long-term software license agreements that are obtained through the Board of Governors (BOG) or UWF-approved exemptions and
- contracts that are part of BOG's Shared Initiatives Plan (contracts that have been bid on behalf of the entire SUS such as laboratory supplies, background checks, collection agencies, disaster recovery services, etc.).

For the current listing, we note the following items.

- 39 contracts with terms of more than five years are in effect; the longest-term contract is for the bookstore which has 21 more years remaining (if UWF exercises the two 5-year renewals).
- Regarding single purchases of **more than \$1M**, there are five projects. One contract for weatherproofing is for \$6.4 million and will take more than a year to complete. Another contract for construction services is for the Fieldhouse (B54) fire mitigation (\$4.4 million). The remaining single purchases of more than \$1M are for the bleachers, critical fire alarm systems across campus, and capital investment in a grant for the Santa Rosa workforce initiative (a federal grant).

Implementation Plan: The listing is currently up to date and will be revised regularly.

Fiscal Implications: Fiscal oversight by the UWF Board of Trustees

Supporting document:

Listing of Term Contracts 5+ years and \$1M+ Single purchases fiscal year 2022/23

Prepared by:

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UWF Formal Competitive Solicitations and Piggyback Term Contracts 5+ Years As of 04/28/2023				
CONTRACT TITLE	TOTAL POSSIBLE YEARS	VENDOR	CONTRACT TERM	COMMENTS
18ITN-10BP AV Equipment for STEM Success Studios	5	Diversified LLC	09/13/19 – 09/12/24	Term is 5 years with no renewals.
19ITN-06EW Debris Removal Services	5	Custom Tree Care, Inc., dba CTC Disaster Response, Inc.	05/11/20 – 05/10/23 05/11/23 - 05/10/24	Three years with two, one-year renewals (3+1+1 for a total possible 5 years). Roads Inc. of NWF may renew prior to 5/10/23 with price
20ITN-03EE Call Center	5	CMD Outsourcing Solutions, Inc.	07/01/21 – 06/30/24	Three years with two, one-year renewals (3+1+1 for a total possible 5 years)
20ITN-05BP – Lease of Space for FL SBDC Network	5	Civic Conversations, LLC	01/01/21 – 12/31/25	Five (5) year term - no renewals
Student financial refund disbursements	5	BM Technologies (Formerly Higher One)	07/01/21 – 06/30/26	Renewal Amendment – 5 years
17PQS-15JV Landscape Architect Services	5	Marquis, Latimer + Halback, Inc. (MLH)	03/09/23 - 03/08/24	Three years with two, one-year renewals for a total possible 5 years.
Multifunction machines (Copiers)	6	CPC Office Technologies, Inc. (Sharp)	10/15/19 – 09/15/23	Sourcewell Contract 083116-SEC. Possible 1-year renewal.
21ITN-03JDL Custodial Services (includes Housing, Health & Wellness, ERCCD and UWF SBDC)	6	ABM Industry Group, LLC	05/01/22 – 04/30/25	Three years with three, one-year renewals (3+1+1+1 for a total possible 6 years).
15RFPT-09EE Employee Assistance Program (2022 - Exemption - Student Health Services)	6	Aetna Behavioral Health Services Aetna Resources for Living (California Knox-Keene Services)	06/21/22 – 06/20/25	Three years with one, three-year renewal (3+3 for a total possible 6 years).
15PQST-12AW Campus Plumbing Mechanical Contractor	6	Air Design Systems, Inc., MMI Mechanical Contractors, Inc.	08/31/22 - 08/31/23	No Renewals remaining. Extended contracts one year for solicitation process.
15PQST-13AW Campus HVAC Mechanical Contractor	6	Air Design Systems, Inc., Comfort Systems USA (Southeast), Inc., Elite Mechanical Systems, LLC, Engineered Cooling Services, Inc.	08/31/22 - 08/31/23	No Renewals remaining. Extended contracts one year for solicitation process.
15PQST-14AW Campus Utility and Excavation	6	Warrington Utility & Excavating, Inc.	08/31/22 - 08/31/23	No Renewals remaining. Extended contracts one year for solicitation process.
16PQST-01AW Environmental Engineering Services	6	Professional Service Industries, Inc. (PSI), Terracon Consultants, Inc.	03/31/23 -03/31/24	No Renewals remaining. Extended contracts one year for solicitation process.
16PQST-02AW Mechanical and Electrical Engineering Services	6	Dell Consulting, LLC, Schmidt Consulting Group, Inc. (Electrical); Premier Engineering Group, LLC, Schmidt Consulting Group, Inc. (Mechanical)	04/30/23 - 04/30/24	No Renewals remaining. Extended contracts one year for solicitation process.
16PQST-03AW Site and Civil Engineering Services	6	McKim & Creed, Inc., Kenneth Horne & Associates, Inc.	05/01/23 - 04/30/24	No Renewals remaining. Extended contracts one year for solicitation process.
16ITBT-04AW Janitorial Supplies	6	Supreme Paper	02/12/23 - 02/12/24	No Renewals remaining. Extended contracts one year for solicitation process.
17PQS-03SN Campus Electrical Contractor	6	Bill Smith Electric, Johnson Electric Co., Webb Electric	06/30/22 - 06/30/23	Three years with three, one-year renewals for a total possible 6 years. Second renewal currently in Legal review.
17RFPT-04SN Grounds Maintenance Services	6	ABM Industries, Green Procedures	05/31/23 - 05/31/24	Three years with three, one-year renewals for a total possible 6 years.
17PQST-07BP Branding and Design – Bldg. 54 Lobby	6	Advent, LLC	05/30/18 – 05/29/24	Three years with one, three-year renewal for a total possible 6 years. No renewals remaining
Printing Services Agreement	6	Knight Abbey Printing and Direct Mail	07/23/22 - 06/30/2025	Three years with three, one-year renewals for a total possible 6 years.
19QBS-02BP Campus General Contractors	6	D&B Builder, Green-Simmons, Joy Gordon Construction, Morette Company, Wescon Corporation	05/10/23 - 05/10/24	Three years with three, one-year renewals for a total possible 6 years- Greenhut renewal in legal review
19PQS-03EW Campus Service Architects	6	Bullock Tice Associates Goodwyn, Mills and Cawood, Inc. Hernandez Calhoun Design International DAG Architects, Inc. PRIME AE Group, Inc.	08/05/20 – 08/04/23 08/05/20 – 08/04/23 08/05/20 – 08/04/23 09/02/20 – 08/04/23 09/14/20 – 08/04/23	Three years with three, one-year renewals for a total possible 6 years.
19ITBT-16EW Waste Management Services	6	Waste Pro of Florida, Inc.	01/01/21 – 12/31/23	Three years with one, three-year renewal for a total possible 6 years
19ITN-12BP Branding, Marketing and Communications Services	6	Image Development and Marketing Group, dba idgroup, and Carnegie Darlet LLC	11/17/20 – 11/16/23 11/05/20 – 11/04/23	Three years with one, three-year renewal for a total possible 6 years
20RFQ-06EE Audit Services UWF/BEI	7	James Moore & Co., P.L.	03/05/21 – 03/04/26	Five years with one, two-year renewal.
17ITN-05BP Commercial Washer and Dryer Laundry Operations	10	CSC Serviceworks, Inc.	08/09/18 – 08/08/23	Five years with five, one-year renewals for a total possible 10 years. Revenue Generating
17ITN-08AJ Banking Services	10	Synovus Bank	11/01/18 – 10/31/23	Five years with five, one-year renewals for a total possible 10 years
17ITN-10AJ HR System	10	PageUp	05/07/19 – 05/06/24	Five years with five, one-year renewals for a total possible 10 years
17ITN-12EE Trademark Licensing Services	10	Learfield Licensing Partners, LLC	01/01/19 – 12/31/23	Five years with five, one-year renewals for a total possible 10 years
Dining & Event Services Agreement	15	Aramark Education Services, Inc.	05/16/18 – 06/30/28	*BEI. One 5-year renewal remaining (10+5 – total possible 15 years) Revenue Generating
03RFP-34WB Cell Tower	20	Utility Service Co.	08/16/20 - 08/16/25	One 5-year renewal remaining (10+5+5 – total possible 20 years).
20ITN-09JT Redundant Dark Fiber Build-Out and On-going Services	20	Southern Light, LLC – a Uniti company	06/30/22 - 06/30/24 07/01/22 – 06/30/42	HEERF funds were only used in the 2021 Build-Out and the remaining years are for the on-going services. No renewals anticipated at this time.
Campus Bookstore	21	Follett, A Higher Education Group	07/01/12 – 06/30/24	Two, five-year renewals remaining (12+5+5 – total possible 21 years). Transferred to BEI in 2012; Revenue Generating
11RFPT-12EE Content Mgt System Software License and System Support Agreements	5+	Terminal Four	07/06/22 - 07/05/2023	Perpetual with option to terminate annually
Parking Software Package	5+	T2 Systems, Inc.	06/24/20 – 06/23/25	Annual Certification Exemption Category 5 (Acquisition of web-based solutions/internet database subscriptions). Perpetual
Purchasing Card (PCard) Services	5+	JPMorgan Chase Bank, N.A.	05/07/20 – 05/06/25	Piggyback FIU's solicitation (minimum 5 years). Perpetual

UWF Formal Competitive Solicitations and Piggyback Term Contracts 5+ Years As of 04/28/2023				
CONTRACT TITLE	TOTAL POSSIBLE YEARS	VENDOR	CONTRACT TERM	COMMENTS
18 TN-08AJ High Speed Internet and Cable Services	6+	Apogee	03/06/20 – 03/05/26	Six-year initial term with ongoing renewals
15 TN-11AJ, Snack and Beverage Vending and Pouring Rights	10+	Buffalo Rock	02/24/17 – 02/23/27	Snack Vending Only. (10 years + possible renewals). Revenue Generating
15 TN-11AJ, Snack and Beverage Vending and Pouring Rights	10+	Coca-Cola Bottling Company United (Coke)	03/03/17 – 03/20/27	Beverage Vending and Pouring Rights Only (10 years + possible renewals). Revenue Generating

- All renewals must be based upon mutual agreement, available funds and vendor performance.
- This list doesn't include Academic or the long-term Software License Agreements that are obtained through a BOG/UWF approved exemption.
- We utilize State Contracts and Cooperative Agreements that are already bid by other governmental entities.
- We utilize contracts that are part of the BOG's Shared Initiatives Plan (contracts that have been bid on behalf of the SUS, i.e., Lab supplies, background checks, collection agencies, household moves, disaster recovery services, etc.)

Goods and/or Services \$1M or more + Single Purchases FY22/23				
21PQS-01JDL Design-Build Services for Building 54, Fire Mitigation Renovations	Single Project	Greenhut Construction	4/8/2022 - in progress	\$4,253,271.37 + \$172,959.11 Wi-Fi portion of project - up to date
22 TB-02BBH - Pen Air Field Bleachers	Single	InProduction Inc	12/20/22- in progress	\$1,990,000.00
Professional-Sponsored research -Grant-Federal	Single	AgustaWestland Philadelphia Corporation	12/14/22 - 12/31/25	\$1,000,000.00
(Cooperative) Sourcewell Contract # 030421-SEI	Single Project	Siemens Industry Inc	03/28/23 - in progress	\$1,517,787.00
(Cooperative) E&I Contract #EI000059~2021MA	Single Project	Weatherproofing Technologies, Inc an affiliate of Tremco CPG Inc.	Piggyback Agreement Executed 4/20/22	Estimated \$6,400,000.00