Minutes
UWF Board of Trustees
December 13, 2013

The meeting of the UWF Board of Trustees was called to order at 9:03 a.m. by Lewis Bear, Jr., BOT Chair.

APPROVAL OF MINUTES BY COMMITTEES
Chair Bear called on each committee chair to convene his/her committee for adoption of their minutes.

Audit and Operations: Attendees: Chair Susan O’Connor, Trustee Garrett Walton and Dr. Pamella Dana. Chair O’Connor called the meeting to order and asked for a motion to approve their November 18, 2013 minutes.


Motion by: Trustee Pamella Dana
Seconded by: Trustee Garrett Walton
Motion passed unanimously.

Finance & Facilities Committee: Attendees: Chair Mort O’Sullivan, Dave Cleveland and Ms. Suzanne Lewis. Trustee Cleveland convened at the Committee meeting on November 18, 2013, so he called the meeting to order and asked for a motion to approve their November 18, 2013 minutes.


Motion by: Trustee Suzanne Lewis
Seconded by: Trustee Mort O’Sullivan
Motion passed unanimously.

Academic Affairs Committee: Attendees: Chair Bob Jones, Dr. Richard Hough and Bentina Terry. Chair Jones called the meeting to order and asked for a motion to approve their November 18, 2013 minutes.


Motion by: Trustee Richard Hough
Seconded by: Trustee Bentina Terry
Motion passed unanimously.
Student Affairs Committee: Attendees: Chair Jay Patel and Mr. Christopher Hill. Chair Patel called the meeting to order and asked for a motion to approve their November 18, 2013 minutes. Trustee LuTimothy May was out due to illness.


Motion by: Trustee Chris Hill
Seconded by: Trustee Jay Patel
Motion passed unanimously.

FULL BOARD OF TRUSTEES MEETING

1. CALL TO ORDER AND CHAIR’S REMARKS
Chairman Bear called the full Board meeting to order at 9:07 a.m. Chair Bear welcomed everyone in attendance and asked Dr. Kim Brown to call roll.

Dr. Kim Brown called roll with the following trustees present as noted here. Mr. Lewis Bear, Jr.; Mr. Dave Cleveland; Dr. Pamela Dana; Mr. Robert Jones; Ms. Suzanne Lewis; Mr. Christopher Hill; Dr. Richard Hough; Ms. Susan O’Connor; Mr. Mort O’Sullivan; Mr. Jay Patel; Ms. Bentina Terry and Mr. Garrett Walton. Trustee LuTimothy May was unable to attend the meeting due to illness.

Others attending:
Dr. Judy Bense, President; Dr. Kevin Bailey, VP Student Affairs; Dr. Susan Stephenson, VP for Business, Finance & Facilities; Dr. Brendan Kelley, Interim VP University Advancement; Dr. Kim Brown, VP & Chief of Staff; Ms. Pat Lott, General Counsel; Ms. Janice Gilley, Assistant VP for Governmental & Community Relations; Dr. George Ellenberg, Vice Provost; Dr. Dottie Minear, Sr. Associate VP; Ms. Becky Luntsford, Executive Specialist, Ms. Faye Bowers and Mr. Andrew Romer.

Chair’s Remarks
Chair Bear reminded all that the Board is setting aside time for “public comment” on matters coming before the Board today. He instructed anyone, desiring to speak on an item on today’s agenda, to complete a Request to Address the UWF Board of Trustees form as required. The forms are available on a table in the back of the room and should be provided to Becky Luntsford, Assistant Corporate Secretary in advance of the public comment period.

2. PRESIDENT’S REPORT
State News:
- New Chancellor Marshall Criser, III is currently president of AT&T Florida. He also currently serves as the chair of Florida’s Higher Education Coordinating Council, is a member of the Scripps Research Institute Board of Trustees in California and is vice chair of University of Florida’s Board of Trustees. He begins the post on January 6.
• **New Chair and Vice Chair of BOG.** Mori Hosseini, currently vice chairman of the board, will replace Dean Colson as chair. Tom Kuntz, chair of the board’s budget and finance committee, replaces Hosseini as vice chair. They begin two year terms in January.

**Campus News:**

• The **Fall semester is coming to a close.** Our students are completing their final exams this week and commencement is tomorrow. We will confer 963 degrees to students ranging in age from 19-74. They come from 23 nations around the world, 33 states, 51 Florida counties. 64% are female and 26.9 are ethnically diverse. This is a great time of celebration and is the product of our work. I hope everyone will join us.

• This semester we made significant strides toward realizing our **Strategic Plan, Academic Master Plan and Campus Master Plan.**

• The **Academic Reorganization** has wrapped up with the final report being transmitted to the Provost. Dr. Saunders is planning an early spring academic leadership retreat to review the recommendations and begin implementation. This time next year our Academic Division will look very different. We are expecting new colleges to emerge.

• Much work was conducted this semester for our reaffirmation of **accreditation by SACS/COC** and toward development of our Quality Enhancement Plan. We had 16 teams that have worked all year on pre-certification. Next, our SACS consultant will visit in the spring to help answer any questions before we go into the next phase of writing our compliance report.

• We had enrollment consultants Noel-Levitz here this week as they are helping us define a strong **enrollment plan** for UWF. They are doing assessments in our undergraduate and graduate markets, looking at our market share, retention efforts, student satisfaction, and our financial aid packaging. This will be tremendously useful moving forward.

• We made **investments in our faculty and staff** through legislative increases, faculty equity, and a lump sum bonus. We also developed an employee equity model, something we haven’t done since 2004 and will begin implementation in January.

• We began our 14th sport **Swimming and Diving,** and announced the addition of **Football for Fall 2016.** Our women’s soccer team made it all the way to the NCAA championship game and had a heartbreak loss. We did bring home GSC titles in women’s and men’s soccer and volleyball bringing our total to 74 GSC championships.

• BEI moved forward on our **Campus Master Plan** by selecting the master developer for University Park and we will begin to see the scope and designs in the Spring for Phase 1. They are also moving forward with restaurants on East Campus and looking at an electric car project.

• On Wednesday UWF signed an agreement with **Stetson Law** for a 3+3 program that will enable UWF students to get their law degrees in 6 years instead of 7. The first year of law school at Stetson will count as their final year of UWF
coursework. This creates a great opportunity for seamless transition for our students and shortens their time to graduation.

- UWF implemented major elements of our new Student Information System, Banner. We have invested significantly in this multi-year project and we will “go live” with the final modules in the spring.

- In partnership with the City of Pensacola, UWF launched a Public Piano Project. Dr. Hedi Salanki-Rubardt, Director of the Piano Program and Chamber Music here at UWF, created this project to enhance Pensacola’s cultural climate and bring visibility to the University. Donated pianos are being painted by local artists and UWF art students and then placed in businesses and other locations in Pensacola.

- The University of West Florida Historic Trust unveiled its new brand on November 22nd at an event celebrating the grand re-opening of the T.T. Wentworth, Jr. Florida State Museum. UWF Historic Trust was formerly known as West Florida Historic Preservation.

- I recently joined a group of 10 educators from higher education institutions across the U.S. for a U.S. Navy Nuclear Educator Orientation Visit hosted by the Navy Recruiting Command in San Diego. During the 2-day trip, I toured three commands, the USS Higgins, an Arleigh Burke class destroyer; the Submarine Learning Center; and the USS Asheville, a nuclear powered sub.

  My visit was focused on learning about the Nuclear Propulsion Officer Candidate Program, (NUPOC). This highly competitive program is an excellent option for students who are interested in science or engineering to receive money for college, as well as military health care benefits, while studying to become a Navy Nuclear Officer after graduation. Once they graduate from the program, the students are commissioned and begin training to become a Submarine Officer, Surface Warfare Officer, Naval Reactors Engineer or Naval Nuclear Power School Instructor.

  Special thanks to Marc Churchwell, our Director of the UWF Military & Veterans Resource Center for coordinating the trip, accompanying me and making my involvement possible.

- UWF was recently ranked No. 22 out of the Top 86 Four-Year Colleges in the “Best for Vets: Colleges 2014” list by the Military Times.

- The College of Business is encouraging students to pursue entrepreneurial ideas through a new organization, Student Collaborative Entrepreneurship Organization, or Student CEO.

- The University’s Educational Research Center for Child Development was recently awarded funds through the Child Care Access Means Parents in School Grant by the U.S. Department of Education. UWF is one of only two Florida universities to be awarded this grant. The Grant exists to support pell-eligible and military affiliated students pay for campus-based child care and after school services.

- UWF recently developed the Future Argonaut Referral (FAR) Program to further involve faculty, staff, current students, alumni, trustees and friends of the University as part of the undergraduate recruitment process. Please continue to refer potential UWF prospective students. Students referred through the program will receive admissions materials appropriate for their high school graduation year, and if they have not yet
applied to UWF, their application fee will be waived. We brought the referral cards for your use, they fit nicely in your wallet.

- **RESEARCH FUNDS/PROJECTS:** As of close of business on December 6, 2013 UWF has submitted 52 proposals this fiscal year and received 39 awards for a total just over $13m.

- **DEVELOPMENT HIGHLIGHTS:** We have accumulated more than $17.8 M to date in Gifts, Pledges and Planned Gifts since the beginning of the 50th Anniversary Campaign.
  
  o $480,000 from the Virginia Hilton-Green Charitable Remainder Unitrust was gifted recently.

So, it has been a great semester and year for UWF. The President thanked all trustees for their continued support and for helping us move UWF forward.

Lastly, President Bense said with that Mr. Chair, I conclude my report.

3. **RECOGNITIONS:**

Chair Bear called Dr. George Ellenberg, Vice Provost to make recognitions in Dr. Saunders’ absence. On behalf of the Division of Academic Affairs, Dr. Ellenberg recognized the significant contributions of former deans, Dr. Jane Halonen, College of Arts and Sciences and Dr. Ed Ranelli, College of Business.

Dr. Ellenberg introduced Dr. Jane Halonen and recognized her ten years of service as Dean of the College of Arts and Sciences. He stated that under her leadership the University of West Florida College of Arts and Sciences enjoyed a period of tremendous growth, enhanced recognition of its academic programs, and significant connections with the surrounding community. Jane Halonen – College of Arts and Sciences Dean from 2003-2013.

Dr. Ellenberg continued his recognitions by introducing Dr. Ed Rannell. As Dean of the College of Business, Dr. Ranelli’s accomplishments included accreditation; building project; fund raising; and national recognition. An additional honor bestowed upon Dr. Rannelli is the College of Business faculty and Council requested Dean Emeritus status for Ed Rannelli to honor his service to the college and Provost Saunders concurred. Ed Ranelli, Dean Emeritus of the University of West Florida College of Business.

Dr. Ellenberg then called on Dr. Pam Northrup who recognized award-winning staff members of the Continuing Education Department. They are: Michelle McMillian, one of three 2013 Rising Star Award recipients of the prestigious national award for her outstanding work and diligence in coordinating 45 summer camps at UWF; and Kelly Blackwell, recipient of the Crystal Marketing Award for her website design work and creative skills which qualified her for this recognition. In addition, Dr. Northrup recognized the leadership of the Continuing Education Department, Dr. Vance Burgess and Ms. Patty Spaniola.
4. **APPROVAL OF MINUTES:**

Chair Bear reminded all they had been given the opportunity ahead of time, to review the minutes of September 20, 2013. He asked for a motion to approve if there were no changes or corrections.

September 20, 2013 BOT Meeting

Motion by: Trustee Bentina Terry
Seconded by: Trustee Pamella Dana
Motion passed unanimously.

5. **COMMITTEE REPORTS:**

**Academic Affairs Committee - Bob Jones, Chair**

The Academic Affairs Committee recommended the following item for approval by the full Board later in the meeting.

**An Honorary Doctorate of Humane Letters to be conferred on Brigadier General Michael L. Ferguson at Spring 2014 Commencement.**

**Informational Items:**

Dr. Brendan Kelly provided an explanation for **Amendment to BOT 08.01-06/11 Policy Concerning Naming Opportunities.** The change is to establish ‘institutes’ with ‘$500,000’ minimum gift from donor.

Dr. George Ellenberg addressed the **Academic Program Review for 2013-14 Academic Year** regarding processes and compliance with SACS COC.

Dr. Ellenberg also provided a **Summary of Degree Program Changes approved July 1, 2012 – June 30, 2013** including the steps to add new programs, delete programs and modification of degree program changes approved through the University governance process.

Dr. Tom Westcott provided an update on **General Education Reform** with the final recommendations of the General Ed Steering and Faculty Committees as of August 2013.

**Audit and Operations Committee - Susan O’Connor, Chair**

They recommended the ACCEPTANCE by the full Board today of four items addressed on November 18, 2013:

1. Betsy Bowers provided supporting information for the **Acceptance of the Internal Auditing Reports for Camps & Conferences; Departmental Audit: Health, Counseling & Wellness Services; and (SEVIS) Student and Exchange Visitor Information System.** She described
notable strengths and areas of improvement as well as management’s timeline for corrections.

2. In addition, Ms. Bowers provided information regarding acceptance of the Financial Statement Audit Reports of the UWF Foundation and the UWF Business Enterprise, Inc.

3. Then, Ms. Bowers addressed the recommendation for the annual certification of the West Florida Historic Preservation, Inc. Direct Support Organization.

4. Dr. Jim Barnett explained the proposed modification of the Bylaws for Business Enterprises Inc.

Informational item:

An Update on Internal Auditing Activities was reported by Betsy Bowers.

Student Affairs Committee - Chair, Jay Patel:
The Student Affairs Committee recommended one item for approval by the full Board.

Amending UWF REG 3.014 Freedoms of Speech and Assembly and appealing UWF REG 3.015 Pamphlets and Petitions. These regulations have not been updated since 1987. This change merges the two and defines types of forum related to public expression, identifies our public forum site, and applies current law.

Informational items:

Matt McKinney provided a summary of the Reservations and Conferences Services Program Review process and findings.

Dr. Jim Hurd provided the proposed Student Activity and Service, Athletic and Health Fee increases which was an action item on the Finance and Facilities agenda.

Dr. Ruth Davison discussed the University Housing and Residence Life proposed rental rate adjustment which was also an action item on the Finance and Facilities agenda.

Dr. Sarah Luczyk discussed the results of the 2013 Graduating Student Survey.

Finance and Facilities Committee – Dave Cleveland, Committee member:
There were (5) action items for approval by the board today:

1. Dr. Brendan Kelly explained the purpose of the Amendment to University Policy BOT-08.02-12/13 Policy Concerning Naming Opportunities to add a category of “Institutes” with “$500,000” minimum gift from donor.
2. Dr. Jim Hurd addressed the need for the **Student Activity and Service, Athletic, and Health Fee Increase**. This is reviewed by a committee including membership of one-half students who recommended the allowed increase.

3. Dr. Ruth Davison expounded upon the **University Housing and Residence Life Rental Rates, 2014-201**. Who recommends a slight increase in housing rates to cover increasing costs of all operations including the escalating costs in utilities, maintenance and repairs. Rental revenues will also cover the debt payments required by bond agreements.

4. Dr. Susan Stephenson and Dr. Jim Barnett addressed the **FY2014/2015-2018 Amended Fixed Capital Outlay Plan** which amends the FY2014/2015-2018 Fixed Capital Outlay Plan which modifies the title and phases of the “Laboratory Sciences Annex” and re-titling of the “College of Arts and Sciences Building 58 Renovation.”

5. Dr. Susan Stephenson addressed the **Electronic Transfer Funds Policy**. There is no change in the current policy but state auditors have suggested that the BOT approve it. The policy is being brought forward for specific Board approval without changes.

**Informational item:**

Dr. Susan Stephenson provided the committee with an overview of the **FY2013-14 Operating Budget Summary**.

6. **PUBLIC COMMENT:**

At this time, Chair Bear asked Becky Luntsford if anyone had signed up to address an item on the agenda. No one had.

7. **CONSENT AGENDA ITEMS FOR APPROVAL:**

*The Chair noted there were 11 items on the consent agenda. Trustees may pull any individual item from the consent agenda below for further review, if they so desire. However, each item was fully discussed during the committee meetings and all of the recommendations of the committees reflect the proposed action provided with the agenda backup documentation.*

A. **Approval of Honorary Degree Nomination – Brigadier General Michael L. Ferguson**

B. **Acceptance of Internal Auditing & Management Consulting Reports:**
   a. Camps & Conferences (UWF 12/13-005)
   b. Health, Counseling & Wellness Services (UWF 13/14-001)
   c. Student & Exchange Visitor Information System (SEVIS) UWF 13/14-002

C. **Acceptance of External Auditing Reports for Director Support Organizations (DSO’s):**
   a. UWF Foundation, Inc.
   b. UWF Business Enterprises, Inc.

D. **Certification of Direct Support Organization (DSO):**
   a. West Florida Historic Preservation, Inc.
E. Approval of Revision of Bylaws, UWF Business Enterprises, Inc.
F. Approval of Amendment to BOT-08.02-12/13 Policy Concerning Naming Opportunities
G. Approval of Student Activity and Service, Athletic, & Health Fee Increase
H. Approval of University Housing and Residence Life Rental Rates, 2014-2015
I. Approval of FY2014-2015-2018 Amended Fixed Capital Outlay Plan
J. Approval of Electronic Funds Transfer Policy
K. Approval of Proposed Amendment to UWF REG 3.014 Freedoms of Speech and Assembly and Repeal of UWF REG 3.013 Pamphlets and Petitions

There were no requests to discuss any of the consent agenda items so the Chair asked for a motion that the Board approve and adopt the recommendations of the Finance & Facilities, Audit & Operations, Student Affairs and Academic Affairs Committees made during their meetings on November 18, 2013 with respect to the matters set forth on the consent agenda.

Motion by: Trustee Mort O’Sullivan
Seconded by: Trustee Jay Patel
Motion passed unanimously.

8. ACTION ITEMS:

1. Approval of UWF 2012-2013 Annual Accountability Report for Submission to BOG was presented by Dr. Dottie Minear.
Upon approval the Annual Accountability Report will be submitted to the Board of Governors by December 18, 2013. The Annual Accountability Report process is linked directly to the Board of Governors’ 2012-2025 Strategic Plan for the State University System, as well as the University of West Florida Work Plan. Efforts will be made to continue to align the SUS Strategic Plan, the UWF Strategic Plan, the UWF Work Plan, UWF Key Performance Indicators, and UWF’s Annual Accountability Reports. DRAFT UWF 2012-2013 Annual Accountability Report
http://uwf.edu/academic/botagendaitems/AlctReport_PENDING.pdf

A motion was made to approve the 2012-2013 UWF Annual Accountability Report for submission to the Florida Board of Governors.

Motion by: Trustee Mort O’Sullivan
Seconded by: Trustee Bentina Terry
Motion passed unanimously.

2. Ratify Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees, Local 2201 was addressed by Ms. Anita Schonberger.
In the fall, 2013, President Bense funded a non-recurring wage action in the amount of $500 for each eligible University of West Florida employee. Wage actions to be provided to employees represented by unions must be bargained. The Board of Trustees, through its representatives, has been meeting with the AFSCME representatives to bargain a successor collective bargaining agreement. On November 14, 2013, the parties met and entered into a Memorandum of
Understanding for the distribution of the University funded non-recurring wage action in the amount of $500 and agreed that distribution would be in December, 2013. (See supporting document). Pursuant to Article 28.4 of the current Collective Bargaining Agreement, this Memorandum of Understanding does not need to be ratified by AFSCME members in order for it to be implemented. However, this Memorandum of Understanding must be ratified by the Board of Trustees in order for it to be implemented.

A motion was made to approve the ratification of the AFSCME-UWF Memorandum of Understanding signed by the parties on November 14, 2013 implementing the terms of the Memorandum of Understanding. http://uwf.edu/trustees/Dec13_13/ASFCME-UWF_EQUITY_MOU_12.9.13.pdf

Motion by: Trustee Bob Jones
Seconded by: Trustee Jay Patel
Motion passed unanimously.

3. Ratify Collective Bargaining Agreement with the Police Benevolent Association (PBA) was also addressed by Ms. Anita Schonberger.

The University of West Florida Board of Trustees (“BOT”), through its representatives, has been bargaining for a successor agreement with the Police Benevolent Association (“PBA”) to the current collective bargaining agreement.

Through the General Appropriations Act of the State of Florida, Chapter 2013-40, the Florida legislature funded a salary increase and a bonus for University employees. On September 24, 2013 and October 29, 2013, the parties entered into Memoranda of Understanding (“MOU” or “MOUs”) (see the supporting documentation), agreeing to distribute the legislatively funded pay adjustments so that in-unit employees could realize the adjustments without waiting until completion of negotiations for a successor agreement.

The September 24, 2013 MOU states

- the University will provide to each eligible in-unit employee a legislatively funded pay increase of $1000 to $1400, depending upon the employee’s base salary, effective October 1, 2013. Employees with an annual base rate of pay between $40,001 and $40,399 will receive an annual increase that brings their base rate of pay to at least $41,400.
- to be eligible, employees must have a “meets expectations” or “satisfactory” annual performance rating on their 1/1/11-12/31/11 performance evaluations. Employees with no performance evaluation, who are otherwise eligible, will be deemed to have a “meets expectations” rating for the purpose of this salary increase. Employees also must have been continuously employed by UWF since June 30, 2013 to be eligible for the increase.
The October 29, 2013 MOU states

- the University will provide legislatively funded lump sum bonuses in the amount of $600 each, to 35% of the University’s total authorized positions, effective July 1, 2014, and that for the purposes of distribution of this bonus, PBA members will be include with all other University Work Force employees. The parties agreed that same eligibility criteria that are applied to other University Work Force employees will be applied to employees represented by the PBA.

In the fall, 2013, President Bense funded a non-recurring wage action in the amount of $500 for each eligible University of West Florida employee. Terms for distribution of this wage action was negotiated agreed to in the October 29, 2013 MOU, which states that

- the employees represented by the PBA will be included with all other University Work Force employees in the distribution of the University funded non-recurring wage action which will be distributed in December, 2013.


A motion was made to approve the ratification of the (2) PBA-UWF Memoranda of Understanding signed by the parties on September 24, 2013 and October 29, 2013 implementing the terms of the Memoranda of Understanding.


Motion by: Trustee Garrett Walton
Seconded by: Trustee Bentina Terry
Motion passed unanimously.

4. **Resolution 2013.3 for Distinguished Service** was presented by Chair Bear who called on Ms. Faye Bowers to join him for the reading of such resolution.


A motion was made to adopt Resolution 2013.3 in recognition of distinguished service to Ms. Faye Bowers and have this Resolution spread upon the pages of the minutes.

Motion by: Trustee Mort O’Sullivan
Seconded by: Trustee Bob Jones
Motion passed unanimously.

9. **INFORMATIONAL ITEMS:**

1. **Update on UWF’s Key Performance Indicators** was presented by Dr. Dottie Minear regarding the University’s progress on the Key Performance Indicators (KPIs) that were presented initially to the BOT at the September 2011 meeting. Institutional performance on these indicators has informed the drafting of the Annual Accountability Report.
Efforts will be made to continue to align the SUS Strategic Plan, the UWF Strategic Plan, the UWF Work Plan, UWF Key Performance Indicators, and UWF’s Annual Accountability Reports. [http://uwf.edu/trustees/dec13_13/2013-11-25_KPI_UPDATE.pdf](http://uwf.edu/trustees/dec13_13/2013-11-25_KPI_UPDATE.pdf).

2. **Announcement of Signature of License Agreements** was addressed by Dr. Richard Podemski, Dr. Jay Clune and Mr. Joe Moss.

   - **Spinconcentrator** (a filtration device and method of sampling developed by Mr. Joe Moss of CEDB): In late June, 2013 final negotiations for an exclusive license agreement with GenIUL S.L. were completed and the agreement was signed on 09/16/2013. This agreement provides for GenIUL to manufacture, market, distribute, and potentially sublicense this device to others for additional development. GenIUL is an international company specializing in developing products related to microbiological control with a wide range of products from electromechanical apparatus to state of the art software and high precision instruments. This is UWF’s first international licensing agreement. See news item at [http://www.geniul.com/en/news.html](http://www.geniul.com/en/news.html).

   - **Next Exit History** (a location based delivery system for accurate historic information developed by Drs. Jay Clune, David Dawson, Patrick Moore and Mr. Timothy Roberts of the History Department): Discussions began in Summer 2013 for a license agreement between UWF and Historical Research Associates, Inc. for an exclusive license to market Next Exit History as an additional service to their nationwide client base. HRS is one of the oldest private history and archaeology firms in the U.S. and has a national reputation for excellence in historical consulting and cultural resource management. An agreement is expected to be signed before the end of December, 2013. [http://uwf.edu/trustees/Dec13_13/NextExitHistorySlides.pdf](http://uwf.edu/trustees/Dec13_13/NextExitHistorySlides.pdf)

3. **Academic Affairs Reorganization Update** was presented by Dr. George Ellenberg in Provost Saunders absence. Reorganization of the colleges was a regular theme during the academic visioning process. The last major reorganization began in 1999 and resulted in the formation of the College of Professional Studies and the College of Arts and Sciences. We are a different university today with dramatically different challenges and opportunities.

   Many people have ideas about what the organizational structure should be. In the interest of making sure all voices have been heard before making changes of this significance, I have asked Bob Dugan, Dean of the Libraries, to facilitate an open and collaborative process. A final draft of the reorganization plan is expected in the coming weeks. Robert Dugan’s Final Draft will be available online at [http://uwf.edu/academic/reorg/](http://uwf.edu/academic/reorg/).
4. **Association of Governing Boards (AGB) Advisory Statement on Sexual Misconduct** was addressed by Dr. Brandon Frye and Dr. Kevin Bailey.

   In October 2013, the Association of Governing Boards of Universities and Colleges (AGB) published an advisory statement on sexual misconduct. The advisory statement mentions the April 2011 Office of Civil Rights “Dear Colleague Letter” which provides guidance and mandates to colleges and university administrators on how to handle these incidents. Currently, nine universities are embroiled in lawsuits, federal investigations and/or negative publicity arising from their response to sexual violence on campus.

   This presentation will inform the Board of Trustees regarding the institution’s efforts to be in compliance with the “Dear Colleague Letter” and a summary of sexual misconduct cases so far this year.


5. **International Aerospace Industry Forum for Northwest Florida Leadership Update** was presented by Ms. Janice Gilley who traveled recently with a coalition from Pensacola to Hamburg, Germany for the International Aerospace Industry Forum for Northwest Florida Leadership.

6. **2014-15 BOT Meeting Dates**

   The proposed 2014-15 Board of Trustees meeting dates were provided. Trustees are encouraged to review the proposed committee and board meeting dates, events and activities for the time period of August 2014 – June 2015. In March of 2014 the Board will be asked to approve these dates. Please discuss any conflicts or suggestions with Becky Luntsford prior to our March meeting.


10. **OTHER BUSINESS:**

    **12:00 noon following the Board meeting today:** A Gift Presentation

    **Today at 3:30 p.m. –** Fall Commencement Rehearsal in UWF Commons Auditorium

    **Saturday, Dec 14 at 10:00 a.m. –** Commencement at Pensacola Bay Center, College of Arts & Sciences and 2:00 p.m, Combined College of Business and College of Professional Studies. Please arrive at least 45 minutes early.

    **Tuesday, Dec 17, 2-4 p.m. –** Retirement Reception for Faye Bowers, Crosby Hall, Bldg. 10

    **Concluding Remarks and Adjournment:**

    Chair Bear asked if there is no further business to consider, this meeting is adjourned.

    Respectfully submitted,

    Becky Luntsford, recording secretary