

**Academic Affairs Committee
February 15, 2024
Zoom Webinar
DRAFT Minutes**

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Committee Meeting

9:01 a.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

- A. The meeting of the UWF Board of Trustees Academic Affairs Committee was called to order at 9:01 a.m. by committee Chair Stephanie White.

II. Roll Call

- A. Chair White asked Anna Lochas to conduct roll call. Trustees Stephanie White, Paul Hsu, and Susan James were in attendance.

- B. Other Trustees in attendance included:

1. Suzanne Lewis, Dick Baker, Ariauna Range, Alonzie Scott, Bob Sires, and Jill Singer.

- C. Others in attendance included:

1. Martha Saunders, President; Jaromy Kuhl, Provost; Gregory Tomso, Vice President of Academic Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Christophe Lizen, Director of Institutional Research; Angela Bryan, SACSCOC Liaison and Director of Institutional Effectiveness; Chris Martin, Assistant Vice President of Facilities Management; Ethan Henley, Director of Undergraduate Admissions; Aurora Osborn, Interim Director, Campus Culture and Access; Brittany Sherwood, Director of Strategic and Presidential Communication; Mary Anderson, Associate Vice President & Dean of Students; Melissa Brodee, Associate Dean of the College of Business; Scott Keller, Chair of the Department of Commerce; Robert Overton, Executive Director of the UWF Historic Trust; Pat Crawford, Executive Director of WUWF; Judy Neubrandner, ACE Fellow; Allan Pierce, Lead Help Desk Analyst; and Anna Lochas, BOT Liaison and Director of Public Policy Events.

III. Greeting

- A. Chair White welcomed everyone to the meeting and noted that there were six action items and one information item on the Academic Affairs Committee agenda.

IV. Public Comment

- A. Chair White opened the floor for public comment. There was none.

V. Approval of Minutes

- A. Chair White reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the November 16, 2023, Academic Affairs Committee Meeting. Chair White asked for a motion to approve the minutes as presented if there were no changes or corrections.
 - 1. Motion by: Trustee Hsu
 - 2. Seconded by: Trustee James
 - 3. Motion passed unanimously.

VI. New Business

- A. Action Item

1. ACA-1: Tenure as a Condition of Employment

- a. Chair White moved to the first action item and identified that the Provost, Dr. Jaromy Kuhl, would be presenting the item.
- b. Dr. Kuhl explained that Dr. Michael Campbell is being considered for tenure as a condition of employment. Dr. Kuhl identified that Dr. Michael Campbell is being considered for the rank of Associate Professor with Tenure for his appointment as incoming Chair of the Department of Social Work.
- c. Chair White asked for a motion to approve tenure as a condition of employment for Dr. Michael Campbell.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.

2. ACA-2: Request to Reduce Program Hours to 120

- a. Chair White moved to the second action which was presented by Vice Provost, Dr. Dallas Snider.
- b. Dr. Snider explained that the Bachelor of Fine Arts in Art (CIP 50.0702) and the Bachelor of Arts in Elementary Education (CIP 13.1202) were previously approved by the State University System Board of Governors to exceed the 120-semester credit hour requirement in accordance with BOG Regulation 8.014. The respective academic departments reviewed the curriculum of these degree programs and have made the decision to bring the hours in line with other

degree program offerings across the State University System and across the country. The revised programs of study reflect the coursework necessary to provide a quality education to students and continue to ensure student achievement and success beyond graduation. Dr. Snider identified that these program changes were reviewed and approved by faculty and the leadership of the departments, colleges, and the University.

- c. Chair White asked for a motion to approve the reduction of program hours to 120 for the Bachelor of Fine Arts in Art and for the Bachelor of Arts in Elementary Education.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
3. ACA-3: Request to Terminate Academic Degree Program
- a. Chair White asked Dr. Dallas Snider to present their third action item.
 - b. Dr. Snider explained that the Bachelor of Arts in Economics (CIP 45.0601) was identified by the Board of Governors (BOG) as a recurring low-productivity degree program. Targeted recruitment efforts and curricular changes have failed to increase enrollment. Dr. Snider identified that the program faculty, in consultation with college and university leadership, reviewed the program's future potential and student alternatives and collectively decided to recommend the program for termination. Dr. Snider explained that the program will end new enrollments effective fall 2024 to allow the department to teach-out students currently enrolled and to ensure students are able to graduate on or before August 2028.
 - c. Chair White asked for a motion to approve the termination of the Academic Degree Program, the Bachelor of Arts in Economics.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
4. ACA-4: Revised UWF Regulation 3.001 Admissions Standards

- a. Chair White called on Ethan Henley, the Director of Undergraduate Admissions, to present the fourth action item.
 - b. Mr. Henley identified that updates to UWF Regulation 3.001 are proposed as a result of recent changes to BOG Regulation 6.002, Admission of Undergraduate First-Time-in-College Degree-Seeking Freshmen, BOG Regulation 6.005, Admission of Associate in Arts High School Students, and BOG Regulation 6.008, Postsecondary College-Level Preparatory Testing, Placement, and Instruction for State Universities. Mr. Henley explained that the changes incorporate the addition of CLT exam scores for admission purposes, revisions to language concerning the statewide Talented Twenty program eligibility, designation of an AICE diploma as an alternative admission qualification, and the removal of language surrounding old SAT scores prior to 2016.
 - c. Chair White asked for a motion to approve the revisions to UWF Regulation 3.001 Admissions Standards for First Time in College Student Applicants as presented.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
5. ACA-5: UWF Regulation 3.032 Undergraduate Admission Standards
- a. Chair White asked Ethan Henley to present the fifth action item.
 - b. Mr. Henley explained that updates to UWF Regulation 3.032 are proposed as a result of recent changes to BOG Regulation 6.002, Admission of Undergraduate First-Time-in-College Degree-Seeking Freshmen, BOG Regulation 6.005, Admission of Associate in Arts High School Students, BOG Regulation 6.008, Postsecondary College-Level Preparatory Testing, Placement, and Instruction for State Universities, and BOG Regulation 8.013, Specialized Admissions. Mr. Henley identified that the changes incorporate the addition of CLT exam scores for admissions purposes and the removal of language surrounding old SAT scores prior to 2016. Mr. Henley also identified that revisions of language surrounding “Specialized Admissions” that combines previous sections for “Limited Access” and “Restricted Access” programs in alignment with recent revisions to BOG Regulation 8.013.

- c. Chair White asked for a motion to approve the revisions to UWF Regulation 3.032 Undergraduate Admission Standards for Transfer Students as presented.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.

6. ACA-6: UWF Regulation 3.033 Transfer of Credit

- a. Chair White called on Ethan Henley to present the final action item.
- b. Mr. Henley explained that as a result of recent changes to BOG Regulation 6.006, Acceleration Mechanisms; BOG Regulation 6.013, Military Veterans and Active Duty, BOG Regulation 8.007, Articulation, BOG Regulation 8.013, Specialized Admissions, and Florida Rule 6A-10.024, Articulation Between and Among Universities, Florida Colleges, and School Districts, updates to UWF Regulation 3.033 are proposed. Mr. Henley identified that the following changes are proposed:
 - i. Denotes guidelines for awarding of college credit based upon military experience and law enforcement training and experience as directed by the Articulation Coordinating Committee.
 - ii. Amends references to “limited” or “restricted” access programs to “specialized admissions” programs in alignment with BOG Regulation 8.013.
 - iii. Clarified minimum institutional degree completion percentage requirements per SACSCOC accreditation standards.
 - iv. Adjustments to form, structure, and language to offer improved clarity.
- c. Chair White asked for a motion to conditionally approve revisions to UWF Regulation 3.033, Transfer of Credit as presented, conditioned upon no further substantive revision to the language of the regulation after the posting period is complete.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.

B. Information Item

7. INFO-1: Update on Reaffirmation of Accreditation with SACSCOC

- a. Chair White asked Dr. Angela Bryan, Director of Institutional Effectiveness and SACSCOC Liaison, to present the information item which was an update on reaffirmation of accreditation with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

VII. Announcements

- A. Chair White identified that all agenda items had been discussed. Chair White asked if the committee members had any additional business to discuss. No other business was discussed.

VIII. Adjournment

9:24 a.m.

- A. Chair White thanked those in attendance for their participation. With no other business to discuss, Chair White adjourned the meeting at 9:24 a.m.