

## Minutes

University of West Florida Board of Trustees  
March 7, 2006

UWF/OWC  
B1 Room 126  
Fort Walton Beach, Florida

Board Chair K.C. Clark called the meeting to order at 12:39 p.m. noting that trustee J.T. Young was unable to attend due to a conflict in schedule. Clark then asked Faye Bowers to call roll with the following trustees in attendance.

Mr. Honor Bell  
Mr. K.C. Clark  
Mrs. Nancy Fetterman  
Mrs. Marny Gilluly  
Mrs. Jeanne Godwin  
Dr. Jay Gould  
Mrs. Sharon Hess Herrick  
Mrs. Catherine Kelly  
Mr. Collier Merrill  
Mr. Tim Roberts  
Mr. Roy Smith

Others attending:

Dr. John C. Cavanaugh, President  
Dr. Sandra Flake, Provost  
Dr. Hal White, Executive Vice President  
Dr. Debbie Ford, Vice President for Student Affairs  
Dr. Dean Van Galen, Vice President for Development  
Ms. Anita Schonberger, Interim General Counsel/Assistant Corporate Secretary/BOT  
Ms. Kim Spear, Chief of Staff/Assistant Corporate Secretary/BOT  
Ms. Faye Bowers, Executive Specialist/Assistant Corporate Secretary/BOT

Chair's Greetings

Chair Clark thanked the Fort Walton Beach Campus for hosting the BOT meeting and excellent lunch and expressed his appreciation to Pat Crawford and WUWF 88.1 for webcasting the BOT meeting and said he listens to WUWF via web.

Chair Clark then offered a special introduction of the new commanding officer at Eglin AFB, Major General Jeff Riemer, Air Force Program Executive Officer for Weapons and Air Armament Center for acquisition and development, testing, deployment and sustaining of all air delivered weapons. General Riemer has an extensive list of accomplishments.

General Riemer addressed the group saying that he had to take a long way around both to become a fighter pilot and also to get his engineering degree. He noted that he struggled for years on to accomplish this feat since there were no PDA's, distance learning or online engineering classes. He said as we (UWF and military) look to the future, we are challenged to generate engineers and all disciplines for military and dependents and that he looks forward to expanding opportunities to partner with the University.

Dr. Cavanaugh asked the General to share thoughts regarding the direction he sees the AF headed in education regarding technology degrees and public/private partnerships within the next few years. General Riemer reported that with the infusion of the Joint Strike Fighter, more job opportunities will come through technology and contractor support by marrying up education and military, which would be a very compatible arrangement. He called it 'conjunctive funding' with a lot of promise and room to expand.

Chair Clark welcomed new trustees Jeanne Godwin and Catherine Kelly, both appointed by Governor Jeb Bush. He expressed his appreciation for their choice to serve as trustees. Both Godwin and Kelly conveyed their pleasure in being UWF trustees. Clark appointed Trustee Godwin to serve on the Finance committee and Kelly to the Academic and Student Affairs committee, asking both committee chairs to welcome them to the committees.

Chair Clark reported that Bert Hartley, Interim VP for UWF Administrative Affairs was unable to attend due to illness but gave an overview of Hartley's history including being CFO at FIHMC. He said that Hartley brought a wealth of knowledge to UWF.

Chair Clark reminded everyone about UWF Day at the Capitol on March 8 (tomorrow) saying that we would hurry right along due to having to drive to Tallahassee ahead of us.

### **The President's Report**

Dr. Cavanaugh welcomed new trustees Godwin and Kelly, as well. Trustees Gilluly and Clark were reappointed by the Board of Governors, also.

Number of updates –

#### National

**American Council on Education (ACE)** Campaign to raise awareness of Higher Ed public sector funding

#### State

**Access Task Force** is in a holding pattern due to everyone focusing on legislature presently.

**Proposed Governance Bill** – The President met with a group 2 weeks prior in Tallahassee and reviewed 295 pages of the governance bill line by line with 43 substantive amendments on the table representing all 11 public universities. The President will meet on March 9 with the Honorable David Mealor, Committee Chair for Colleges and Universities, and Chancellor Rosenberg to engage in conversation regarding proposed amendments as this is an extremely complex bill that will redefine relations among the legislature, Board of Governors, State Board of Education, Boards of Trustees and Colleges and Universities themselves. President Cavanaugh is the only university president involved to this depth in wording of amendments and he noted that this is the most important piece of legislation since the school rewrite bill.

**SUPA Chair legislative budget creation process** – The President reported that the House and Senate reviews will be public in a few weeks and that SUPA is promoting funding of Board of Governors legislative requests. Salary (faculty and staff) is the number one legislative budget item that SUPA is pushing according to Dr. Cavanaugh since the Governor did not include salary increases in his budget.

#### Locally

Town Hall Meeting – The President will host a (THM) on March 14 to keep the campus abreast of legislature occurrences and the governance bill.

College of Business students scored in 80<sup>th</sup> percentile of National Business Field Test, noted the President. He said this is indicative of what quality students the University is producing.

Four of Five Finalists for Escambia Teacher of Year are UWF Graduates.

Budget Preparation – Budget Council processes are well under way with many opportunities for personnel to have input.

**Campus Master Plan** – review processes are well under way with many opportunities for personnel to have input.

Conference Call – probably in late May or June regarding formal adoption of budget by BOT since the legislative Session will just be over, and there will not yet be a legislative budget at our regularly scheduled May meeting.

Educause Board – president nominated to serve in top Higher Ed organization for pulling together information technology and instruction in education for institutions

President Cavanaugh made presentation at the American Council on Education (ACE) on Freedom of Expression & Academic Bill of Rights, and served on ACE Disaster Panel, both which were aired on C-SPAN.

President Cavanaugh will serve on Disaster Panel in the future with former Chancellor Charlie Reed who is now at California State University System.

Drs John & Chris Cavanaugh paper on Op-Ed in Chronicle of Higher Education pending edits.

### **Student Achievements**

Dr. Debbie Ford, Vice President for Student Affairs, introduced Mr. Bill Healy, Executive Director of Student Life at UWF. With Mr. Healey was Margaret V. Royerre, Director of Recreation, and Intramural Sports for the University of New Orleans, who discussed the national flag football championship tournament that is usually held in New Orleans. UWF agreed to host this tournament because of damage in New Orleans from Hurricane Katrina. This championship generated more than \$1 million dollars for Pensacola.

Mr. Healey reviewed UWF's prior involvement in regional tournaments and how our hosting the tournament with all proceeds going to UNO as a community effort. He called on Ms. Royerre who presented President Cavanaugh with a plaque of appreciation and expressed great appreciation for UWF extending this kindness. Ms. Royerre applauded Dr. Debbie Ford and Mr. Healey for their leadership and willingness to take on this challenge.

Mr. Healey then introduced (CSTV) College Sports Television's clip which highlighted the University of West Florida as host for the national championship. He also introduced Buck Buhler and two UWF students: Ken Granger and Jaclyn Mathews who briefed the board on their participation as UWF hosted the (ACIS) American Collegiate Intramural Sports 2006 National Flag Football Championship for UNO due to unforeseen circumstances. Grainger received all American Status as an official. Mathews was responsible for placement of sponsorship banners and the only UWF representative on the committee.

Mr. Healey, President Cavanaugh, and Chair Clark presented a \$5,000 check to Ms. Royerre for hurricane relief.

Dr. Ford addressed the board noting that UWF hosting the championship for UNO was an example of leadership and service of our students. Chair Clark concurred.

### **Faculty Recognition**

Dr. Sandra Flake, Provost, introduced Dr. Don Chu, Dean for the College of Professional Studies, who presented Professor Russell Lee, an unsung hero who has been with UWF for more than 30 years, most recently in the areas of Engineering Technology. A PowerPoint highlighted Lee's history at UWF and his impact on students, staff, and faculty. Several faculty and students conveyed their appreciation for Mr. Lee's help in their education careers noting that he is very well deserving.

Lee addressed the Board by saying there are many unsung heroes at UWF and that our greatest assets are our students. He said the best marketing tool is 'word of mouth'. He asked everyone to think of co-workers who are called upon to do everything...then go back and thank those who give unselfishly for education of students and staff.

Chair Clark extended his appreciation to Mr. Lee for his dedication to UWF.

Provost Flake followed saying that UWF is all about students and faculty coming together to have an excellent learning environment.

**Approve Minutes** of December 9, 2005.

Motion by: Trustee Smith  
Seconded by: Trustee Bell  
Action: Approved

**Committee Reports**

**Finance, Administration & Audit Committee**

Finance Committee Chair Sharon Hess Herrick thanked Chair Clark, reporting an excellent committee meeting.

Action Items

On behalf of the committee, Trustee Clark reported on behalf of Hess Herrick, who went home ill, and asked for a motion on the certification of the Florida Institute for Human and Machine Cognition (FIHMC), WUWF and Intercollegiate Athletics audits, and to approve the Trolley Fees, approval Student Activity and Service, Athletic and Health Fee increases, as well as the approval of University Housing and Residence Life Rental Rates increase. Data was compared during the committee meeting indicating that UWF has the lowest rates of Florida Colleges.

Motion for ratification by: Trustee Gilluly  
Seconded by: Trustee Fetterman  
Action: Motion Approved  
Opposed Trolley Fees: Trustee Gould

Informational/Discussion Items

Chair Clark reported that through the Finance, Administration and Audit Committee meeting that Mr. Barry Brighton, Director of Budgets, presented an update on the budget. Dr. Dean Van Galen presented a 'Draft' MOU between the UWF BOT and UWF Foundation BOD and gave an update on Development on the upcoming Campaign. He said that Ms. Betsy Bowers, Associate Vice President for Internal Auditing and Management Consulting, gave an ERP Enterprise Resource Planning Update and hurricane follow-up report to the committee.

**Academic & Student Affairs Committee**

Committee Chair Roy Smith thanked Chair Clark.

Action Items

1. Smith asked approval in the form of a motion for the Awarding of an honorary Doctorate of Public Service degree to former President Lech Walesa (Va-Wenza) who will be on campus March 31<sup>st</sup> during his visit to UWF and for establishing the name, The University of West Florida-Emerald Coast, for UWF locations east of Escambia and Santa Rosa Counties.

Motion for ratification by: Trustee Smith  
Seconded by: Trustee Fetterman  
Action: Motion Approved

Informational Items

Chair Smith reported that the committee received an Update on Academic Affairs by Provost Sandra Flake and that Dr. Debbie Ford gave the Student Affairs Update. Program Changes and a (QEP) Quality Enhancement Plan report were presented by Dr. Barbara Lyman.

## **Executive Committee**

### Information Item

Board Chair K.C. Clark reported the appointment of Jeanne Godwin to the Finance Committee and Catherine Kelly to the Academic Committee. Vice chairs will be appointed to committees in May.

Clark then reported on a very successful meeting of the Boards Chairs in Fort Lauderdale noting that they all shared many common goals and moving in the same direction via different paths. Clark said it was a very useful gathering.

Clark followed with a reminder that the Joint Strategic Planning Meeting with all UWF Boards would be on May 5.

### **Other BOT Items**

### Action Items

Chair Clark asked for a motion to approve 2006-07 BOT meeting dates as below.

Motion by: Trustee Gilluly  
Seconded by: Trustee Fetterman  
Action: Motion passed unanimously

### Informational/Discussion Items

1. Draft MOU – Dr. Van Galen again encouraged all trustees to review and provide feedback.
2. Update on FWB – Dr. Joyce Gossom noted the FWB enrollment is up from spring of 2005 which excludes term C.
  - FWB – new personnel to accommodate students, expanded outreach services, new bookstore on campus and text book sales are great, graduate lab is being used by majority of students after hours and on weekends
  - EGLIN Center – outreach and recruiting expanded, new computers in lab, new student lab, initial student contact is way, scholarship from NDIA (Gretchen Vanvalkenburg has done an excellent job)
  - OWC/Niceville – adjunct faculty added, improved nursing program in cooperation with OWC faculty
  - Marianna/Chipola – student clubs and organizations are revitalized through Melanie Pelton, outreach and recruiting (need a coordinator at that campus)
  - Hurlburt Field Office – office is open and Alan Gold is the new coordinator who has lots of experience and great plans, outreaching and recruiting growing
  - Combs Campus – dedication, raising of sign, faculty office building is nearly complete, everyone is most excited, April 17 is the move in date for faculty

Trustee Roy Smith recalled Dr. Wes Little's projection, one year ago, and inquired about how UWF is moving forward in 5 years. Dr. Gossom noted that UWF/FWB is on target. Dr. Flake followed saying that we are on target in building and establishing relationships, expansion of online capability, invested significantly on marketing in this area as in identifying UWF-Emerald Coast. Trustee Smith asked if funding requested has been given. Dr. Gossom replied that everything that has been asked for has been given support. All deans have been extremely supportive and when enrollment numbers were lower than expected, classes still stood and that President Cavanaugh put forth UWF-Emerald Coast's funding as the number one priority in UWF's Legislative Budget Request.
3. Legislative Update by President Cavanaugh – Dr. Cavanaugh called on David Mann, UWF Director of Government Relations, who said, regarding the governance bill, please read over materials and be prepared with good questions for legislators on March 8.
  - UWF Day Agenda –8:30 (Representative David Mealor, Chair of House Colleges and Universities Committee), (Representative Dave Murzin), (House Speaker Alan Bense),

(Senator J.D. Alexander, Chair of Senate Education Appropriations Committee), (Chancellor Mark Rosenberg), (Representative Joe Pickens, Chair of House Education Appropriations) (representative Joe Negron, Chair of Full House Education Appropriations)

- Highlights of UWF Budget Issues – FWB Expansion, Archaeology Programs and Florida Japan Institute, PECO list (BOG approved campus infrastructure and technology)
  - Capital Issues – Combs Campus, Archaeological Curation facility and auditorium
  - Entire Legislative Budget Request
  - UWF Day at the Capitol directions
  - Overall issues for the legislature – revenue estimation possibly \$5.8 billion, of which the following will likely get the lion's share: class size, Medicaid, hurricane, tax cuts
  - Other Higher Ed legislation – a bill to extend in-state tuition to illegal immigrants who graduated and were at FL High Schools for 3 years, bill to have firearms in vehicles at work, bill for community college baccalaureate degrees, financial assistance for F1-M1 international students converted to instate students needing financial aid
- Trustee Tim Roberts inquired regarding the technology fee tied to student fees. Mann confirmed.

4. Deferred Maintenance presentation by President Cavanaugh followed his commendation for David Mann being an excellent representative for the University in Tallahassee. Dr. Cavanaugh said the university is fortunate to have Mann as our lobbyist in the capitol.
  - Why do we have such a large deferred maintenance issue on campus and what are we going to do to resolve it? Cavanaugh applauded Mr. Bert Hartley and Dr. Jim Barnett for their preparation for the presentation.
  - 5 Year Plan is continually updated but there are necessary unplanned amendments.
  - Primary reasons for Deferred Maintenance – State of Florida is not unique. The state postpones capital renewal on the mistaken notion that you don't repair now but later. Not funded on annual basis. You get what you pay for. In Florida, given our climate/conditions, you can expect 30 year life expectancy of hot or chill water lines, 25 year sanitary conditions and 20 year roofs. When replacing, we can use better products to extend life expectancy of buildings. The age and construction determines increase in utilities.
  - 5 Year Strategy – Review priorities, utility distribution, improve HVAC, energy conservation, building automation, increase energy effectiveness and efficiency, update preventative maintenance, landscape beautification
  - Before and After – Electrical support items are being relocated and used to benefit the university overall including upgrading of systems, new boilers, new chiller, above ground storage tank
  - Creative revenue – Renting space on water tower, federal grants for erosion on hillsides
  - Good stuff – Natatorium has been repaired following hurricanes, ADA compliance, internet fiber installation, upgrade building codes. New buildings Argo Hall (January 2004), International House (June 2004) and HLS Building (March 2006).
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5. March 7, 2006 Meeting Satisfaction Results were not provided. Faye Bowers will forward via email to the trustees. Clark asked trustees to complete and return to Faye Bowers.
6. Clark reminded the board of future events:
  - 3/31 Lech Walesa (Va-Wenza) on Campus
  - HLS Dedication
  - 4/1 AGB National Conference on Trusteeship

#### Other Items

Trustee Fetterman expressed her appreciation for the support staff and catering for all preparation for the meetings.

With no further announcements, Chair Clark adjourned the meeting at 2:23 p.m.

The Board then went into closed session for a collective bargaining update.