

# Minutes

UWF Board of Trustees Meeting at Fort Walton Beach  
10 a.m., Friday, February 20, 2004

Board of Trustees Chair Collier Merrill called the meeting to order at 10:03 a.m. requesting Keith Goldschmidt to call roll. Trustee Erin Sandonato, SGA President was not in attendance due to a conflict in schedule.

Trustees in attendance:

Honor Bell  
K C Clark  
Dr. Lornetta Epps  
Marny Gilluly  
Sharon Hess Herrick  
Gen. Chuck Horner, Ret.  
Collier Merrill  
JoAnn Morgan  
Eddie Phillips  
Roy Smith  
Dr. Pat Wentz

Others in attendance:

Dr. John Cavanaugh, President  
Dr. Hal White, Executive Vice President  
Dr. Wes Little, Interim Provost & VP for Academic Affairs  
Dr. Debbie Ford, Vice President for Student Affairs  
Dr. Cornelius Wooten, Vice President for Administrative Affairs  
Dr. Dean Van Galen, Vice President for Development

## Chair's greetings

Chair Merrill welcomed guests and attendees to the Fort Walton Beach Campus and introduced Dr. Chris Pierce, Interim Director at FWB.

Chair Merrill introduced Regina Sofer, liaison for UWF from the Division of Colleges and Universities in Tallahassee.

Dr. Debbie Ford was called on to introduce staff members: Jim Hurd, assistant VP for Student Life; Kay-lynn Taylor, director of residence life and housing and Tammy McGuckin, executive assistant to Dr. Ford.

Former trustee, Jason Crawford and his comrades are back in the country and he intends to begin classes this summer. He sends his regards. UWF will host a Heroes' Welcome on Monday, February 23, 2004 for Jason and all other returning veterans at noon in the University Commons Great Hall.

March 10, 2004, is UWF Day at the Capitol where we will have about 25 exhibitors' tables on the Capitol's second and third floors. If trustees will not be attending, they are to contact Faye Bowers ASAP. Arrival will be on the evening of March 9 and an informal breakfast meeting on March 10, 2004 at 7:00 a.m. for discussing plans for the day which begins at 8:30 a.m. and concludes at 3:00 p.m. or shortly thereafter.

## President's greetings

Interim Provost Dr. Wes Little will become Vice Provost for Educational Outreach, based at FWB, responsible for the operation of the UWF joint campus at FWB, the Eglin Campus and all academic programs delivered other than through the main campus and downtown campuses. He will assume full-time duties when the new provost arrives on campus, most likely this summer and will work with Dr. Chris Pierce, interim FWB director to ensure a smooth transition. Little's appointment is the first step in developing increased integration between UWF, the military and all communities east of the main campus.

It is most likely that UWF will have a female Provost as the final two candidates are women. Dr. Sandra Flake and Dr. Sandra Miller both are returning for follow-up interviews and meetings during Feb 13 – 24<sup>th</sup>.

Dean Van Galen, VP for Development has been hard at work with the establishment of new endowed scholarships at UWF (\$20,000 minimum) as listed:

**Endowed Piano Scholarship** \$100,000 corporate gift to establish a Pierre Huybrets (former UWF professor) Piano Scholarship endowment to support piano music majors

**Rachel Haffner Memorial Scholarship** endowment, need-based to support nursing students (honors the memory of a former UWF student who died of cystic fibrosis)

**Virginia Thornton Nursing Scholarship**, endowed, will primarily be funded through an estate gift received from a family member

**NDIA** (National Defense Industrial Association, Gulf Coast Chapter) approved funding scholarship to support engineering students attending FWB Campus.

**Equity/Transition** - Dr. Cavanaugh introduced some Budget Task Force members Tamela Ramos & Anna Shiplee who assisted with the Equity/Transition plan to bring salaries up to the national median rather than 'just Pensacola'. That was difficult with the university budget being cut, but \$200,000 was allocated with 23% of the lower paid employees receiving increases. Eligible employees were those employed longer than one year with UWF and with a salary of less than 90 percent of the median in their job category. It is the President's wish to bring all salaries up to the competitive market.

**Governor's Budget** – Dr. Cavanaugh expressed continued concern for the budget of higher education and stated that his treks to Tallahassee are more frequent. It appears that the Florida Archaeology Center looks very promising with the probability Dr. Judy Bense, Director of UWF Archaeology Center, will oversee.

**Student Recognition** was addressed by Dr. Debbie Ford who introduced Joyce Gossom a doctoral student at the FWB Campus who shared pros and cons of UWF with the BOT.

#### **Approval of January 9, 2004 minutes**

Motion by Trustee Gilluly

Second by Trustee Morgan

It passed unanimously.

#### **Action items**

**1) Approve 2004-05 BOT meeting schedule.**

Aug. 20, 2004 (8:30 a.m., Friday) – Meeting

Sept. 24, 2004 (8:30 a.m., Friday) – Conference call

Nov. 5, 2004 (8:30 a.m., Friday) – Meeting

Jan. 7, 2005 (8:30 a.m., Friday) – Conference call

Feb. 25, 2005 (8:30 a.m., Friday) – Meeting (FWB)

March 16, 2005 – (8:30 a.m., Wednesday) Tallahassee meeting during legislative session could change depending on availability of space for UWF day at the Capitol?

May 20, 2005 – (8:30 a.m., Friday) – Conference call

June 16-17, 2005 (8:30 a.m., Thursday, Friday) – Meeting and strategic planning workshop

Motion by Trustee Morgan

Second by Trustee Smith

It passed unanimously.

**2) Approve Resolution 2004 -1 honoring students and employees serving in military.** A copy of the approved resolution will be mailed to individuals.

Motion by Trustee Clark

Second by Trustee Epps

It passed unanimously and follows.

**Resolution 2004-01**

*Resolution thanking National Guard, reservists  
for their service to United States*

*WHEREAS, the president of the United States has declared war against terrorists, and*

*WHEREAS, members of the U.S. National Guard and military reserve units have been called to active duty to support this effort, and*

*WHEREAS, at least 22 University of West Florida students and four employees have been called to active duty, and*

*WHEREAS, one of these individuals is Jason Crawford, the former president of the University of West Florida Student Government Association and a member of the University of West Florida Board of Trustees, now*

*THEREFORE BE IT RESOLVED, that the University of West Florida Board of Trustees, meeting on this 20<sup>th</sup> day of February, 2004 in Fort Walton Beach, recognizes and appreciates the personal and professional sacrifices these individuals have made to serve our country, and*

*BE IT FURTHER RESOLVED, that the Board of Trustees does hereby sincerely commend and thank those students and employees who have been called to active military duty, and*

*BE IT FURTHER RESOLVED, that the text of this resolution be included in the minutes and a copy sent to the home addresses of the known UWF students and employees who have served well the United States of America during this crucial period.*

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*Mr. Collier Merrill  
Chair, University of West Florida  
Board of Trustees*

**3) Approve Federal appropriations requests as listed below.**

Motion by Trustee Morgan

Second by Trustee Wentz

It passed unanimously and follows.

**UWF federal appropriations requests  
Fiscal year 2005**

**Systemwide continuation project**

**Virtual Business Accelerator - \$2.5 million**

These funds will allow the UWF Haas Center for Business Research and Economic Development, working with the Florida Small Business Development Center network, to support the expansion, both in focus and scope, and in geographic breadth of services, of virtual business accelerator tools and information data bases to support business development in Florida.

The project received \$1 million in FY2002.

**Continuation projects**

**Military Education Online - \$5 million**

This request for continuing funding will extend a partnership between the University of West Florida and Pensacola Junior College and Okaloosa-Walton Community College in offering four-year-degree programs to all branches of the military.

This project received \$300,000 in FY2004.

**Partnership for Environmental Research and Community Health (PERCH) –  
\$3 million**

This request is for continuation funding for a partnership project developed by the University of West Florida in collaboration with regional public health departments for assessing the nature, extent and sources of pollution and the potential impact of pollutants on environmental and community health in Escambia and Santa Rosa counties.

This project received \$1.7 million in FY2002 and \$225,000 in FY2003.

### **Naval Automation and Information Management Technology - \$4 million**

The Office of Naval Research requires funding to support the continuing research in the automation and coordinated operation of unmanned vehicles for littoral warfare. The project is being carried out in a coalition between the Institute for Human and Machine Cognition, the Center for Robot Assisted Search and Rescue at the University of South Florida and the Naval Surface Warfare Center in Panama City.

The project received \$1 million in FY2004 and \$2.5 million in FY2003.

### **Human Systems Technology - \$2.5 million**

The Office of Naval Research requires funding for continuation of research in human systems technology. This research exploits advances in human-centered computing, a field incorporating cognitive, medical, social and computer science to realize enhanced individual and team performance of Naval personnel.

This project received \$2 million in FY2001, \$1 million in FY2003 and \$1 million in FY2004.

### **New projects**

#### **Hometown Learning Community Partnership - \$3.5 million**

The Hometown Learning Community is a formal partnership with the University of West Florida, Escambia County School District and the City of Pensacola to serve as a national model for combating social exclusion and poverty in urban and rural communities.

#### **Underwater archaeology of historic waterfronts - \$600,000**

This request is for funding a pilot study to develop a methodology for investigating potential archaeological resources of historic waterfronts in Pensacola.

#### **Business and technology development for the Americas - \$6.2 million**

This request is for continuation funding for a partnership project between the Florida Small Business Development Center Network and the Gulf Coast Alliance for Technology Transfer that has developed an integrated mechanism for enabling added return on federal investment in the U.S. research enterprise.

#### **Archaeological and historical resource survey and evaluation in Northwest Florida - \$1.2 million**

The 2003 Farm Bill identified significant historical and archaeological sites for the first time as eligible resources for inclusion in the USDA Farmland and Ranch Land Protection Program. This project would provide a window of opportunity for

farmers to retain their lands for farming and prevent the destruction of archaeological sites by non-agricultural activities.

## **Committee Reports**

### **Finance, Administration and Audit Committee**

- 1) **Approve** UWF/IHMC affiliation agreement addenda.  
Motion by Trustee Bell  
Second by Trustee Morgan  
It passed unanimously.
  
- 2) **Approve** ERP Transition plan as presented in addition to authorizing President Cavanaugh to make changes as needed.  
Motion by Trustee Clark  
Second by Trustee Bell  
It passed unanimously.
  
- 3) **Approve** guidelines for naming opportunities  
Motion by Trustee Clark  
Second by Trustees Morgan/Bell  
It passed unanimously.
  
- 4) Discuss student housing feasibility study.

### **Academic and Student Affairs Committee**

- 1) **Approve** four degree programs seeking implementation as listed below.
  - a. B.S. in Oceanography
  - b. M.S. in Environmental Sciences
  - c. M.S. in Administration
  - d. M.Ed. in ReadingMotion by Trustee Smith  
Second by Trustee Hess-Herrick

### **Information items**

- 1) Accountability – Dr. Cavanaugh gave a PowerPoint presentation.

### **Presentations**

- 1) Fort Walton Beach Acting Director Chris Pierce addressed the BOT regarding the targeted areas for FWB, and she introduced Mary Lou Reed and Bob Black from JobsPlus and Larry Sassano from EDC who applauded UWF's efforts at working with the community.

### **Other business**

**Adjournment** occurred at 12:04 p.m.

Respectfully submitted,

Faye H. Bowers