

Minutes

UWF Board of Trustees
Institute for Human and Machine Cognition
8:30 a.m., Friday, August 22, 2003

Trustee Collier Merrill called the meeting of the University of West Florida Board of trustees to order at 8:34 a.m.

Trustees present were:

- Honor Bell
- Travis Bowden
- K.C. Clark
- Lornetta Epps
- Marny Gilluly (via conference call)
- Sharon Hess Herrick
- Chuck Horner
- Collier Merrill
- JoAnn Morgan (via conference call)
- Eddie Phillips
- Erin Sandonato
- Roy Smith
- Pat Wentz

Others attending:

- President John Cavanaugh
- Dr. Deborah Ford
- Dr. Dean Van Galen
- Dr. Wes Little
- Dr. Hal White
- Dr. Cornelius Wooten

Chair's greetings

Chair Merrill introduced Dr. Pat Wentz, Faculty Senate President and welcomed her to the Board of Trustees for her first official meeting.

President's greetings

UFF negotiations worked out well on the local level for the first time.

UWF Department of Procurement and Contracts was awarded the Outstanding Agency Accreditation Achievement Award for 2003 by the National Institute of Governmental Purchasing of which only 59 of 2100 agencies members have earned that ward.

- Implementation of IT at UWF on track
- IT Colorado talks
- Walt Disney World Intern Partnership positive feedback
- Updates on CEPRI, BOG and FL DOE
- SUPA (enrollment and accountability/BOG, CEPRI)
- China & Japan future trips

Dr. Cavanaugh called on Janice Gilley, Director Government Relations to brief the BOT on 2003-04 Legislative Session Issues which might be covered.

Student recognition

Dr. Deb Ford introduced Beth Hayden, senior business major from Pensacola, mother and employee of Small Business Development Center. Beth shared with the group how UWF has enriched and impacted her life, not just as a student but as a parent, an employee, co-worker and friend.

Approval of minutes for June 19, 2003

Motion by Trustee Clark
Seconded by Trustee Bowden
It passed unanimously.

Action items

- 1) **Approved** rule on holidays observed by UWF to add December 24 and the regular workdays between December 25 and January 1 as additional paid holidays (resulting in the ability to essentially close the university from December 24 – January 1.).
 - By observing a Winter Holiday, employee morale will be boosted, reduction of employee stress and serve as a recruitment and retention tool.
 - Save the university between \$30,000 & ~~#\$~~35,000 in reduced energy and related costs.
 - Minimize security risks posed when only a few employees are working in nearly empty buildings during a time when students and nearly all faculty are not on campus.

Motion by Trustee Epps
Seconded by Trustee Phillips
It passed unanimously.

- 2) **Approved** rules on payment of fees with the following amendment to:
6C6-4.002 Waiver of Tuition and Fees
Item (3) The University will waive the out-of-state per credit hour fees for qualified graduate students from the Alabama counties listed below, provided those students pay a **\$20.00** differential out-of-state fee per credit hour: Baldwin, Barbour, Butler, Clarke, Coffee, Conecuh, Covington, Crenshaw, Dale, Escambia, Geneva, Henry, Houston, Mobile, Monroe, Pike and Washington.

Motion by Trustee Clark
Seconded by Trustee Bowden
It passed unanimously.

- 3) **Approved** 2004-05 Legislative Budget Request with amendment for **authorization to expend Education and General Funds as needed in this 2003-2004 fiscal year for membership in the Lambda Rail Network.**

Motion by Trustee Clark
Seconded by Trustee Epps
It passed unanimously.

Information items

- 1) The UWF enrollment plan was addressed by Drs. Jerry Norris and Pete Metarko.
- 2) The State of Florida Office of Supplier Diversity report was presented by Windell Paige, Director.
- 3) The UWF housing report was presented by Dr. Debbie Ford.
- 4) The Gulf Coast Alliance for Technology Transfer report was presented by Dr. Cavanaugh.
- 5) The State University Presidents Association report was presented by Dr. Cavanaugh.
- 6) The Legislative affairs report was presented by Dr. Cavanaugh.
- 7) The IHMC report was presented by Ken Ford.

Presentation

- 1) Pat Crawford, associate vice president of Marketing Communications, gave a PowerPoint presentation relative to the UWF Brand.
- 2)

Board professional development

- 1) Item tabled prior to meeting.

Other business

Adopt Resolution 2003-9 honoring Trustee Travis Bowden for services to the BOT as a Charter member. Trustee Bowden resigned to be able to spend time with family.

Adjournment occurred at 11:31 a.m.

Respectfully submitted,

Faye H. Bowers, recording secretary