

## Minutes

University of West Florida  
Board of Trustees Meeting  
Institute for Human & Machine Cognition Center Classroom  
June 19, 2003

Trustee Collier Merrill called the meeting of the University of West Florida Board of Trustees to order on June 19, 2003 at 3:00 p.m. Trustees Lornetta Epps and Chuck Horner could not attend due to conflicts of schedule.

Trustees present were:

Honor Bell  
Travis Bowden  
K C Clark  
Marny Gilluly  
Sharon Hess Herrick  
Collier Merrill  
Klaus Meyer-Arendt  
JoAnn Morgan  
Eddie Phillips  
Erin Sandonato  
Roy Smith

Others attending:

President Cavanaugh  
Dr. Parks Dimsdale  
Dr. Deborah Ford  
Dr. Dean Van Galen  
Dr. Cornelius Wooten  
Dr. Hal White

Chair J. Collier Merrill's Greetings

Chair Merrill introduced Erin Sandonato, SGA President and welcomed her to the Board.

Chair Merrill informed the trustee that its legislative trip to Tallahassee has been rescheduled to March 10, 2004 rather than March 30-31 for the first UWF Day at the Capitol. The University will exhibit displays on the second and third floors from the colleges, research centers and institutes and other divisions as well as provide lunch. UWF will continue with participation in NW Florida Day at the Capitol but will also have a day to highlight our universities best as FSU, UF and USF have done previously.

Chair Merrill reminded trustees of business casual dress for the June 20<sup>th</sup> Joint Strategic Planning Meeting from 9 a.m. until 2 p.m. at the Beachside Resort and Conference Center.

Chair Merrill introduced Dr. Pam Dana who heads up Florida's Office of Trade, Tourism and Economic Development. Dr. Dana offered positive support for the IHMC House Bill 315 which will be delivered to Governor Jeb Bush on July 1 for signature.

## President John Cavanaugh's Greetings

Dr. Cavanaugh touched on the university budget process, personnel moves needed for planning, support, ongoing Provost Search, Interim Provost, his continued trips to DC relative to SUPA and AASCU. In addition, Dr. Cavanaugh said he would become more involved in FACU, AASCU and APA and that he has begun a campus newsletter as another means of keeping the lines of communication open.

Dr. Cavanaugh expressed his appreciation for Dr. Parks Dimsdale's many years of service and dedication to improving the UWF campus. He introduced Dr. Dean Van Galen who will become the Vice President for Development at UWF on July 1<sup>st</sup>.

## Student recognitions

Vice President for Academic & Student Affairs, Dr. Deb Ford introduced MBA graduate student, Bryan Kerr who expressed his love for the University with 'Heart'. Bryan and Dr. Ford agreed that 'heart' among the UWF staff, faculty and student body is strong, sensitive and unique.

**Approve** May 16, 2003 meeting minutes as presented.

Motion        KC Clark  
Second        Marny Gilluly  
It passed unanimously.

## Action items

1.     **Approve** Equity Accountability Plan.

Motion        KC Clark  
Second        JoAnn Morgan  
It passed unanimously.

2.     **Adopt** Strategic Plan modifications.

Motion        Gilluly  
Second        Roy Smith  
It passed unanimously.

## Committee reports

### a.     **Academic and Student Affairs Committee**

#### **Four degree programs**

Academic & Student Affairs Committee Chair, Roy Smith informed the BOT that four degree programs were approved for exploration and planning in the following areas and they may be brought to the full BOT in either Fall 2003 or Spring 2004 for possible startup in the Fall of 2004.

1.     Bachelor of Science in Oceanography
2.     Bachelor of Science in Health Sciences
3.     Master of Public Health
4.     Master of Science in Environmental Science.

Student housing was addressed by Dr. Deb Ford. Dorms under construction will be ready for occupancy by November and renovation of old dorms will begin for housing graduate and upper level students. In addition, she said the university will attempt to stay a step ahead in order to accommodate future campus residents.

### b.     **Finance, Administration and Audit Committee**

1. 2. & 3.     **Approve** Internal Audit & Management Consulting (IAMC) two-year work plan, **approve** revised internal auditing charter and **approve** external audit recommendations for athletics and WUWF.

Motion Gilluly  
Second Bell  
They passed unanimously.

4. **Approve** \$3.7 million lease purchase agreement between UWF and UWF Foundation for a period of five-years (60 months) at a rate of 2.44% in order to meet UWF's financial plan for the implementation of the Enterprise Resource Planning System.

Motion Sharon Hess Herrick  
Second Bell  
Abstained Clark, Gilluly, Meyer-Arendt and Sandonato

5.  
1. & 2. **Approve** a tentative (beginning 2003-04 Operating Budget for the July 1, 2003 to June 30, 2003 fiscal year for appropriated and non-appropriated funds.

Appropriated funds are funds/budgets in the Appropriations Bill (**E**ducational & **G**eneral)

Non-Appropriated funds are funds/budgets not in the Appropriations Bill but approved by consultation with legislative staff per statutory provision. Auxiliary Trust Fund, (**C**ontract & **G**rants), Local Fund Accounts

**Authorize** the president to make subsequent changes to the budget as needed, including the changes between the tentative budget and the budget to be submitted to FBOE by August 15, 2003 and other changes during the fiscal year.

Motion Clark  
Second Sandonato  
It passed unanimously.

6. **Approve** FY03/04 -08/09 Five-Year Fixed Capital Outlay Plan.

Motion Clark  
Second Gilluly  
It passed unanimously.

7. **Approve** emergency and permanent rule to establish rates, fees, fines and penalties.

Motion Clark  
Second Phillips  
It passed unanimously.

- 7-A. **Approve** \$200 nonrefundable admission deposit which will be applied upon registration at UWF.

Motion Clark  
Second Gilluly  
It passed unanimously.

8. **Approve** naming of UWF baseball field as Pelican Park at UWF as a result of the Pensacola Pelicans' owner donating \$500,000 to the university.

Motion Clark  
Second Hess Herrick

It passed unanimously.

9. **Approve** Delegation of authority to president to settle lawsuits. A motion for this item was made and approved at the May 16, 2003 meeting. No changes occurred at this meeting.

Motion        Clark

Second        Hess Herrick

It passed unanimously.

10. Discuss naming opportunities and guidelines on the level of giving.

#### **Executive Committee**

**Approve** Presidential evaluation. Chair Merrill informed the board that due to university budget cuts that President Cavanaugh declined his raise.

Motion        Clark

Second        Morgan

It passed unanimously.

#### **Governmental Relations**

Chair Travis Bowden addressed the BOT expressing his appreciation for Janice Perkins-Gilley's work in Tallahassee on the universities behalf. Perkins-Gilley, Director of Government Relations briefed the BOT on legislative issues and said that among lobbyists as well as legislators, it was agreed this was the worst legislative session ever before. She said, although, our budget cuts were not as bad as anticipated and the IHMC bill is being forwarded to Governor Bush for signing, the universities budget was decreased.

**IHMC report** was given by Dr. Ken Ford.

#### **Other business**

**Adopt** Resolution 2003-7 honoring Dr. Parks Dimsdale's achievements & services.

**Adopt** Resolution 2003-8 honoring Dr. Klaus J. Meyer-Arendt for service to the BOT.

**Adjournment** occurred at 5:07 p.m.