

Agenda

**University of West Florida Board of Trustees
Wednesday, May 22, 2002
8:30 a.m. conference call**

Chair's greetings

President's greetings

Approval of minutes

Action items

1. Governance of Institute for Human and Machine Cognition
2. UWF policy on honorary awards

Other business

Adjournment

**UWF Board of Trustees
May 22, 2002**

Issue: Authorization for chair of the Board of Trustees to explore advantages and disadvantages and proceed, as appropriate, with proposed legislation and corporate filings that transform the Institute for Human and Machine Cognition (IHMC) into a university direct support organization and effect 501 © 3 corporate status. The resolution would move the IHMC under the direction and control of the University Board of Trustees until its own board of directors can be created and IHMC is ready to operate as a DSO.

Proposed action: Adoption of resolution

Background information: IHMC, through its advisory board, has been exploring for several years the advantages and disadvantages of becoming a university direct support organization and obtaining non-profit corporate status. Currently, IHMC serves primarily as a research institute and has attained national prominence in artificial intelligence and human-centered computing. The majority of IHMC funding comes from federal, and private contracts and grants. Attaining corporate status and the 501 © 3 designation would enable IHMC to advance educational and scientific knowledge, encourage, solicit and receive gifts, borrow and expend monies, receive, hold, invest and administer property to better fulfill its mission. The reorganization of education and rewrite of the school code places university direct support organizations under the University Board of Trustees and allows flexibility and confidentiality that could benefit IHMC in attracting and recruiting nationally recognized scientists and scholars and additional sources of research dollars. This resolution would allow the Board to best assess the future direction and control of IHMC and to make future decisions that increase the prominence and funding of this research institute.

Supporting documentation: Resolution

Submitted by: Trustee JoAnn Morgan

Prepared by: Julie Sheppard, UWF general counsel

Counsel review by: Julie Sheppard, UWF general counsel

University of West Florida Board of Trustees

Resolution authorizing the chair, on behalf of the University of West Florida Board of Trustees, to sign, as appropriate, documents and other necessary paperwork and to initiate proposed legislation that transforms IHMC into a direct support organization with corporate status and to move IHMC under the University Board of Trustees until its own board of directors can be created and IHMC is ready to operate as a DSO.

BE IT RESOLVED that the chair of the Board of Trustees is authorized to explore advantages and disadvantages and proceed as appropriate with proposed legislation and corporate filings that transform IHMC into a university direct support organization and effect 501 © 3 corporate status. The Institute of Human and Machine Cognition (IHMC) moves under the direction and control of the University Board of Trustees until its own board of directors can be created and IHMC is ready to operate as a DSO.

BE IT FURTHER RESOLVED that J. Collier Merrill, chair of the University of West Florida Board of Trustees, is authorized to sign necessary paperwork, corporate filings and other documents and support legislation to transform IHMC into a university direct support organization and obtain 501 © 3 corporate status.

The Trustee listed below by name or title is authorized to execute the required documents.

J. Collier Merrill Chair, University of West Florida Board of Trustees

In witness whereof, I have signed and hereunto affixed the corporate seal on this 22nd day of May, 2002.

Dr. Morris L. Marx
Corporate secretary, University of West Florida Board of Trustees

**UWF Board of Trustees
May 22, 2002**

Issue: Honorary UWF awards, recognitions and naming of buildings

Proposed action: Adopt policy

Background information:

The University of West Florida is now of sufficient size and age where it will be asked to present more honorary awards and recognitions and name facilities after individuals. The former Board of Regents had rules governing some of those activities. UWF has no formal policy on issuing awards and recognitions or on naming buildings. Such a policy will provide guidance for the Board and university in deciding how to issue such awards. Because the Board of Trustees is the governing body for the university, it should have the authority to confer awards and recognitions.

Supporting documentation: Honorary awards and recognitions policy
Honorary Awards and Recognition Committee charter
Current committee membership

Prepared by: Dr. Morris Marx, UWF president

University of West Florida

Policy on bestowing honorary awards and recognitions

- By majority vote, the University of West Florida Board of Trustees can authorize the university president to confer awards and recognitions, such as honorary degrees, naming of facilities, and such other awards as it may wish to create.
- No college or other subunit can award honorary degrees or name facilities; only the university may confer such an honor.
- The criteria for an honorary degree or other personal recognition are the following:
 - Excellent character
 - Extraordinary achievement or distinction in the arts and sciences, the fine arts, education, the professions, public service, or private enterprise
 - A connection with or a history of support of the University; or a record of distinguished contributions to the area served by the University; or distinction on a national or international level.
- The recommendation for an honorary award or recognition requires a majority vote of the Honorary Awards and Recognition Committee.
- The Committee can accept written nominations for recipients. The nomination should include a biographical sketch or résumé of the nominee, as well specific information on how the nominee meets the criteria.
- The Committee may gather additional information on the nominee.
- Nominations may not be discussed with the nominee, and all parties involved in the process should exercise discretion.
- The university president is responsible for presenting the Committee recommendation to the Board of Trustees, along with supporting documentation.
- The Board of Trustees may gather additional information on the nominee.
- Presentation of honorary degrees normally occurs at a university public gathering such as Commencement or the Honors Convocation.

(Adopted May 22, 2002)

Honorary Awards and Recognition Committee Charter

PURPOSE:

Consider and make recommendations on matters pertaining to honorary awards and recognition to individuals and organizations external to the University.

SPECIFIC RESPONSIBILITIES:

1. Naming of buildings, portions of buildings, land areas, and streets in accordance with President's Memorandum Number 40, Naming of Campus Buildings, Parts of Building, Facilities, and Other Spaces; Memorial/Honorary Naming Opportunities.
2. Naming of recipients of awards and recognition given by the University.
3. Honorary degree conferees.

MEMBERSHIP REPRESENTATION:

Four faculty members, two from CAS (one Arts and Humanities or Social Sciences; one Natural and Physical Sciences or Computational sciences); one from COB and one from COPS, voting, recommended by the Provost/Vice President for Academic Affairs and appointed by the University President in consultation with the Faculty Senate Executive Committee.

One A & P member, voting, recommended by the Vice President for Administrative Affairs and appointed by the University President in consultation with the A & P Council.

President, non-voting, except in case of a tie.

Provost/Vice President for Academic Affairs, voting.

Vice President for University Advancement, voting.

University Marshal, voting.

MEMBERSHIP POLICIES:

The President chairs the committee.

The Chairperson votes only in the case of a tie. The incoming Chairperson is responsible for calling the initial committee meeting and relaying all necessary information relating to specific responsibilities and timelines.

Any member who misses more than two regularly scheduled consecutive meetings without cause will be asked to resign.

MEETING SCHEDULING AND AGENDAS:

The Committee should meet a MINIMUM of once each Fall and once each Spring semester and the Faculty Senate Office should be included in the distribution list for all meeting scheduling and agendas.

TERMS OF APPOINTMENT:

Three-year staggered terms for faculty and A & P members.

All others, continuous.

REVIEW:

Committee Charter will be reviewed annually.

LEGAL BASIS:

N/A

Morris L. Marx, University President Date: March 30, 2000

Current committee membership

Name	Email	Dept/Title	Term Ends
Ex-officio Members			
Morris Marx	mmarx@uwf.edu	University President, Chair	ex officio
Voting Members			
Subhash Bagui	sbagui@uwf.edu	Faculty Representative, CAS	2002
John Cox	jcox@uwf.edu	Faculty Representative, COB	2004
Parks Dimsdale	pdimsdal@uwf.edu	Provost/VP for Academic Affairs/VP for Advancement	ex officio
Lynne Lauderdale	llauderd@uwf.edu	Faculty Representative, CAS	2003
Douglas Pearson	dpearson@uwf.edu	A&P Representative	2003
Janet Pilcher	jpilcher@uwf.edu	Faculty Representative, COPS	2003
Rex Schmid	rschmid@uwf.edu	University Marshal	