

## **Minutes**

**UWF Board of Trustees  
UWF Conference Center  
December 12, 2014**

The meeting of the UWF Board of Trustees was called to order at 9:01 a.m. by Lewis Bear, Jr., BOT Chair.

### **APPROVAL OF MINUTES BY COMMITTEES**

Chairman Bear called on each committee chair to convene his/her committee for adoption of their minutes.

**Audit and Operations:** Susan O'Connor, Audit and Operations Committee chair called the meeting to order and asked for a motion to approve their November 18, 2014 minutes.

- *November 18, 2014 Audit & Operations Minutes*
- *November 18, 2014 Audit & Operations Agenda*

Motion by: Trustee Garrett Walton

Seconded by: Trustee Pam Dana

Motion passed.

**Finance and Facilities:** Mort O'Sullivan, Finance and Facilities Committee chair called the meeting to order and asked for a motion to approve their November 18, 2014 minutes.

- *November 18, 2014 Finance & Facilities Committee Minutes*
- *November 18, 2014 Finance & Facilities Committee Agenda*

Motion by: Trustee Suzanne Lewis

Seconded by: Trustee David Cleveland

Motion passed.

**Student Affairs:** Jay Patel, Student Affairs Committee chair called the meeting to order and asked for a motion to approve their November 18, 2014 minutes.

- *November 18, 2014 Student Affairs Committee Minutes*
- *November 18, 2014 Student Affairs Committee Agenda*

**Academic Affairs:** Bob Jones, Academic Affairs Committee chair called the meeting to order and asked for a motion to approve their November 18, 2014 minutes.

- *November 18, 2014 Academic Affairs Committee Minutes*
- *November 18, 2014 Academic Affairs Committee Agenda*

Motion by: Trustee Richard Hough

Seconded by: Trustee Bentina Terry

Motion passed.

**Executive Committee:** Lewis Bear, Jr., Executive Committee chair called the meeting to order and asked for a motion to approve their November 18, 2014 minutes.

- November 18, 2014 Executive Committee Minutes
- November 18, 2014 Executive Committee Agenda

Motion by: Trustee Jay Patel

Seconded by: Trustee Mort O'Sullivan

Motion passed.

## **FULL BOARD**

Chair Bear called the full Board meeting to order at 9:08 a.m.

Becky Luntsford called roll with the following trustees present as noted here. Mr. Lewis Bear, Jr.; Dave Cleveland; Mr. Ethan Friedland; Dr. Richard Hough; Ms. Suzanne Lewis; Ms. Susan O'Connor; Mr. Mort O'Sullivan; Mr. Jay Patel; Dr. Pam Dana; Mr. Robert Jones; Rev. LuTimothy May, Ms. Bentina Terry, and Mr. Garrett Walton.

Others attending:

Dr. Judy Bense, President; Dr. Martha Saunders, Provost & EVP for Academic Affairs; Dr. Kevin Bailey, VP Student Affairs; Ms. Betsy Bowers, IVP for Business, Finance & Facilities; Dr. Brendan Kelly, VP University Advancement; Ms. Pat Lott, General Counsel; Dr. George Ellenberg, Vice Provost; Dr. Dottie Minear, Sr. Associate VP; Rebecca Sandberg, Program Assistant; Andrew Romer, Executive Specialist; and Rebecca Luntsford, Executive Specialist.

### **1. CALL TO ORDER AND CHAIR'S REMARKS**

Chair Bear explained the meeting is being webcasted today then he welcomed everyone and stated his appreciation to the trustees for their attendance. He reminded those present that time has been set aside during the meeting today to allow public comment on matters coming before the Board. He instructed anyone wanting to speak on an item on today's agenda, to complete a *Request to Address the UWF Board of Trustees* form as required. The forms are available on a table in the back of the room and should be provided to the Board of Trustees' administrative assistant, Becky Luntsford in advance of the public comment period.

### **2. PRESIDENT'S REPORT**

Dr. Bense gave her President's Report to the Board.

- She congratulated Vice President Kevin Bailey on his recent recognition as a 2015 Pillar of the Profession by the National Association of Student Personnel Administrators Foundation. This distinguished award is designed to recognize and honor individuals who have sustained professional distinction in the higher education field; served in leadership roles in NASPA; are recognized by their colleagues, students or student organizations for extraordinary service; and have made significant lifetime contributions to the field of higher education. Bailey serves on the NASPA Foundation Board and has held a variety of roles within the organization. Bailey also co-authored a chapter in the NASPA publication, *Beginning your journey: A Guide for New Professionals in Student Affairs*. Bailey has provided leadership and oversight to countless individuals within the realm of student affairs for more than 20 years. Congratulations Bailey!!!
- President Bense announced UWF junior, Joseph Smith, was recently named the recipient of the prestigious Benjamin A. Gilman International Scholarship, which awarded him \$5,000 to study abroad. During the Spring 2015 semester, Joseph will study in Morocco through the International Studies Abroad program. A first-generation student and international studies and finance major, Joseph plans to pursue a career in public international law, working for an organization such as the United Nations, NATO, International Monetary Fund, or World Bank Group.
- She explained that UWF alumna and current graduate student, Talia Smith, experienced the opportunity of a lifetime when she spent the summer participating in the NASA DEVELOP Program at Goddard Space Flight Center. Talia, who is currently pursuing a master's degree in environmental science, was part of a team that worked on the "Argentina Oceans" project, using NASA's Earth Observing System to map threats to the Southern Right Whale. In addition to gaining firsthand experience in addressing environmental issues, Talia was also able to attend lectures on topics such as global climate research through NASA. Talia credits UWF's extensive environmental science program for giving her the knowledge and experience needed to succeed in the NASA DEVELOP Program.

#### **Academic Affairs**

- Dr. Bense reported that UWF Master of Public Health Program recently achieved re-accreditation from the Council on Education for Public Health through 2021. By being approved for re-accreditation, the program will maintain its stature among other CEPH-accredited public health schools and programs. It also ensures that our graduates will be able to sit for the National Board of Public Health Examiners certification. This program has been fully offered online since 2006 and has been ranked among the top online public health programs by GraduatePrograms.com, GetEducated.com, and TheBestSchools.org.
- She explained that UWF was recently ranked No. 35 out of the Top 100 Four-Year Colleges in the "Best for Vets: Colleges 2015" list by Military Times. This list is developed using a detailed questionnaire with more than 100 questions that analyze

each school's complete offerings for veterans. It serves as a tool for service men and women to determine the school and degree program that will most effectively benefit them. The rankings factor in service member enrollment, percentage of tuition covered by the GI Bill and availability of specific programs to help service members. Our UWF Military and Veterans Resource Center assists military and veteran students as they transition from a military environment to campus life.

- Dr. Bense reported that in October, UWF Department of Nursing hosted the grand opening of their Nursing Skills and Simulation Learning Center. The center includes a Department of Nursing Informatics, or DONi Computer Lab, as well as a simulation room, debriefing room, and open lab spaces designed to provide nursing students with immersive learning experiences. The DONi Computer lab is designed for student and faculty training and development of knowledge and skills necessary to implement clinical informatics, such as electronic health records.
- She added, in October, UWF and Florida State University College of Law announced a partnership to offer a 3+3 Accelerated Law Program, allowing aspiring attorneys to reduce the time they spend working toward a law degree. The 3+3 program allows students to earn their bachelor's and juris doctor degrees in 6 years rather than the traditional 7 years, saving a year of time and money. Students will spend 3 years at UWF and 3 years at FSU College of Law.
- During this Fall semester, Dr. Bense explained, Pen Air Federal Credit Union and the University of West Florida Executive Mentor Program hosted the inaugural "Financial Boot Camp" in the College of Business. The Boot Camp hosted financial professionals as guest lecturers who presented topics such as "Understanding Credit", and "How to Budget your Finances After College". These lectures were designed to prepare students with the essential financial literacy they require prior to accepting their first professional position after graduation. The Boot Camp was established through a recent gift commitment made by Pen Air Federal Credit Union in support of UWF College of Business students.
- Dr. Bense remarked that UWF's Department of Computer Science hosted two student teams from Pine Forest High School for the online state rounds of the CyberPatriot National Youth Cyber Defense Competition last week. Pine Forest is the first high school in the Escambia County School District to compete in the national cybersecurity competition. With support from the UWF Innovation Institute, Center for Cybersecurity and the school district, more than 2,150 middle and high school student teams were registered for the national competition this year. Earlier this year, UWF established a mentor relationship with Pine Forest High, which is home to the school district's only Cyber Academy. The collaboration is part of the UWF Center for Cybersecurity's efforts to gain Center for Academic Excellence designation from the National Security Agency and Department of Homeland Security.
- She shared that this fall, UWF welcomed an incoming class of freshmen students, 13 of whom are the recipients of the University's most prestigious scholarships. The

scholarships were awarded as part of the inaugural President's Scholarship Competition. 141 high school seniors vied for the scholarships. Students were invited to participate based on their high school GPA and ACT/SAT scores. Scholarships awarded for this academic year include 7 Pace Presidential scholarships (totaling more than \$50,000) and 6 John C. Pace, Jr. Honors scholarships that cover the students' tuition and fees, room and board in Pace Hall, and funding for an off-campus educational experience. 133 additional scholarships ranging from \$12,000-\$20,000 were awarded to students in this year's freshman class.

- She reported that from July 1, 2014 to December 3, 2014, Research & Sponsored Programs has submitted 53 Proposals for a total of \$11,811,178; and has received 34 Awards for a total of \$3,280,908.

### **Advancement**

- Dr. Bense said UWF Historic Trust is proud to house the "Voices of Pensacola." This multicultural center highlights Pensacola's diverse history. Through a \$605,000 gift from Gulf Power Company and Southern Company, the UWF Historic Trust was able to transform one of its downtown properties, previously known as the Beacon Building, into Voices of Pensacola. In addition to the multicultural exhibits displayed, a digital recording station is available to record the oral histories of residents, visitors, and others who have greatly impacted this region.
- Dr. Bense gave the board Development Highlights:
  - A gift of \$770,000 was made by the Trust of John Thayer & Joan Ames Burr to support the UWF Athletics Program and Undergraduate Research Endowment.
  - On November 18, we experienced a record-breaking attendance of over 200 guests at our annual Donor Recognition Dinner.
  - At the dinner, a video was shown recognizing The Lewis Bear Family Foundation for their phenomenal contribution to the University.
  - Ann Belleau was awarded the Presidential Medal of Honor recognizing her dedicated service and contribution to the University and the community.
  - Nancy Fetterman was named UWF Foundation Fellow, acknowledging her dedicated service as a board member to the UWF Board of Trustees and the UWF Foundation Board.
- She explained that UWF has seen an increase of over 300% in alumni engagement and affinity through alumni attendance at special University events such as: Blue Wahoos, Workplace Lunches, Speaker Series, Homecoming Week, Research Conference, Graduation Celebration Cookout and the Pen Air Grand Opening.
- She said currently UWF has a membership of 31 for the UWF Football Founders. UWF Football continues to attract renewed interest in UWF, as well as new donors. Currently 97 out of 100 football uniforms have been funded.
- She gave some highlights of recent major gifts that included:
  - \$ 100,000 from Joe Ambersley for Men's Basketball and Athletics
  - \$ 36,000 from the Art Culture and Entertainment, Inc. for the Dept. of Art and Center for Fine and Performing Arts

- \$ 25,000 from Ranga R. Krothapalli for the Professor Emeritus Swarna Krothapalli Endowment
- \$ 20,000 from Sandy Sansing towards Need Based Athletic Scholarship
- The 2014 -2015 fundraising goal is \$3.6 million. Over the last six months, we have received \$1.76 million in gifts putting us near 50% in achieving our goal.

### **Government Relations**

- Dr. Bense reported that the State Legislature is all set and ready to go starting in January. They will decide how much state funding we will receive, how much tuition will costs, they will decide how much financial aid and scholarships that will be going to students and universities, and they will have an impact on the way we do things with policy legislation. How the next few months play out will have an enormous impact on what resources UWF will have next fiscal and school year.
- In order to get ahead and make sure UWF's needs are well known in the legislature. Dr. Bense has already begun meeting with our local delegation along with several board members. Chair Bear, Janice Gilley and Dr. Bense will be working with our local delegations and leadership in the legislature to persuade them to continue to support UWF. This is a team effort, and the board's support in the legislature will have a meaningful impact as to whether we receive funding for these programs or not.
- Dr. Bense will be presenting UWF's requests to the Escambia County Delegation meeting on Monday, December 15th. She also has several meetings scheduled next week with legislators and the following week Chair Bear and will meet with former Senate President Don Gaetz, who will be the Chairman for the Senate Appropriations Subcommittee on Education.
- Priority #1 - In these meetings Dr. Bense will be stressing to them how important it is for UWF to keep all the funding we received last year. She will thank the legislators for supporting UWF's legislative agenda and encourage new leadership in the House and Senate to support UWF as well. She will go over UWF's current legislative asks with them, in great detail. These programs will have a very meaningful effect on the university and will help immensely with raising the university's performance metrics scores.
- UWF is requesting \$2.5 million to create and sustain programs in Mechanical Engineering, Supply Chain Logistics and Advanced Health Professions. These are top priority academic programs and are needed to address professional workforce demands in our region.
- UWF is asking for \$2.5 million for a new student success program. This will allow UWF to launch a series of initiatives aimed at creating a clear and visible path for students to graduate and achieve their career goals. We are focused and dedicated to helping students excel.
- UWF has a very successful Military Veterans Resource Center, run by Marc Churchwell on a shoestring budget. We know he can do so much more with additional resources. So, we are asking the legislature for \$250,000 to expand their retention program. The mentoring and counseling program closely monitors our veteran students' academic

progress to quickly identify any student who is in jeopardy of being placed on probation due to poor academic progress.

- These programs along with the renovation of our Laboratory Sciences building are essential to the continued success of UWF.
- Dr. Bense mentioned that several of our outstanding local legislators have received some very important leadership and committee assignments:
  - Rep. Clay Ingram is now Chairman of the House Transportation and Economic Development Appropriations Subcommittee. This is a significant appropriations appointment and he will also be serving on the full appropriations committee as well as Education.
  - Sen. Greg Evers is Chairman of the Senate Criminal Justice Committee.
  - Sen. Gaetz is Chairman of Senate Education Appropriations and his son, Rep. Matt Gaetz is Chairman of the House Finance and Tax committee.
  - Rep. Doug Broxson is Vice Chair of the Health Innovation subcommittee and a member of the House Veterans and Military Affairs Subcommittee.
  - Rep. Mike Hill was appointed to be Vice Chair of the Civil Justice Committee and is a member of the powerful House Rules Committee.

### **Upcoming Events**

- Fall Commencement. Tomorrow at the Pensacola Bay Center. Morning ceremony begins at 10:00 a.m.; afternoon ceremony at 2:00 p.m.
- UWF Winter Break. The University will be officially closed from December 22 – January 1. Offices will reopen January 2 and classes will resume on Tuesday, January 6.
- Happy Holidays to everyone.

Dr. Bense said with that Mr. Chair, I conclude my report.

### **3. RECOGNITIONS**

Chair Bear called on Dr. Martha Saunders to present recognitions. Dr. Saunders invited Dr. Greg Lanier to introduce and recognize UWF Honors Program senior, Ms. Jeni Curry. Ms. Curry was selected as the National Collegiate Honors Council's Student of the Year.

Dr. Saunders continued her recognitions and introduced the UWF 2014 Distinguished University Professorship Recipients, Dr. Athena DuPre, Dr. Raid Amin, and Dr. Bill Huth.

Dr. Saunders recognized Dr. Dottie Minear, Senior Associate Vice President, ASPIRE who is retiring the end of December. Dr. Saunders thanked Dr. Minear for her dedication and accomplishments in preparing UWF for the SACS COC reaffirmation.

#### 4. APPROVAL OF MINUTES

Chair Bear reminded the trustees they had been given the opportunity ahead of time, to review the minutes of the September 9, 2014 Board of Trustees Meeting, September 15, 2014 Emergency Board of Trustees Meeting, September 17, 2014 UWF BOT and Board of Governors Dinner, and September 18, 2014 UWF BOT & State University System BOTs Dinner . Chair Bear asked for a motion to approve if there were no changes or corrections.

- September 15, 2014 UWF Board of Trustees Meeting
- September 15, 2014 UWF Emergency Board of Trustees Meeting
- September 17, 2014 UWF BOT and Board of Governors Dinner
- September 18, 2014 UWF BOT and State University System BOTs Dinner

Motion by: Trustee

Seconded by: Trustee

Motion passed unanimously.

#### 5. COMMITTEE REPORTS

##### Audit and Operations Committee - Susan O'Connor, Committee Chair

The Audit & Operations Committee had three action items and one informational item presented.

##### Action items:

1. **Acceptance of UWF Internal Audits: UWF 14/15-001 Subrecipient Monitoring; and UWF 14/15-002 Athletic Eligibility.** Ms. Cindy Talbert provided a clear overview of these two internal audits and highlighted results and corrective actions.
2. **Board of Governors Required Internal Audit on Performance Metrics Processes.** Ms. Cindy Talbert provided the committee with a synopsis of this audit report. The report included one finding: With UWF's recent transition from a legacy data system to Banner, not all of the key policies and procedures related to the submission of required SUS data files had been updated and formalized in writing, to align with the new data system.
3. **Internal Auditing PCard Audit Reports (1<sup>st</sup> quarter) FY 2014/15.** Presented by Cindy Talbert. Seven departments encompassing 26 cardholders were examined within the 1<sup>st</sup> Quarter report. Management will implement corrective actions to be completed in fiscal year 2014/15 and Internal Auditing will follow up to determine if adequate corrective actions occurred.



### Informational items:

1. **External Audits of Direct Support Organizations: UWF Foundation, West Florida Historic Preservation, and UWF BEI.** This report was given by Cindy Talbert.

### Finance and Facilities Committee – Mort O’Sullivan, Committee Chair

The Finance & Facilities Committee had three action items and one informational item presented.

### Action items:

1. Presentation was made by Dr. Jim Barnett recommending **Approval of the FY2015/2016-2019 Amended Fixed Capital Outlay Plan** re-appropriating \$11.0 Million of FY2014/2015 Legislative funding and updating a 31-month fund reversion to begin July 1, 2015 and appropriating additional \$8.671 Million of FY2015/2016 Legislative funding.
2. **Adoption of the proposed revised University of West Florida Investment Policy and Addendum** was presented by Ms. Colleen Asmus.

It is expected that the adoption of the UWF Investment Policy will allow university staff to better fulfill its fiduciary responsibility by expanding the range of investment opportunities available to the University and thereby increasing interest returns. In accordance with 218.415 Florida Statutes, protection of principal and liquidity will remain the primary focus, with investment returns taking a secondary role.

3. **Adoption of the proposed Resolution Approving the Issuance of Refunding Debt by the University of West Florida Foundation, Inc.** was presented by Dr. Jim Hurd.

This resolution approves the issuance by the Foundation of up to \$16M in debt to be used to refund the Foundation’s outstanding Dormitory Revenue Refunding Bonds (UWF Foundation Project), Series 2005 (the “Refunded Bonds”) in the event that debt service savings can be obtained without extension of the remaining life of the Refunding Bonds. Current market analysis indicates that the debt service savings accomplished by the refunding would be over 7% of refunding principal, net of issuance and escrow costs%. It is expected that the debt will be issued in March 2015, or such later date as market conditions may indicate.

### Informational Item:

1. **Fiscal Year 2014/15 Operating Budget Summary (1<sup>st</sup> Quarter, FY 2014/15)** and the Life-To-Date Capital Budget was presented by Betsy Bowers. Ms. Bowers

provided a report for the first quarter with budget-to-actual results and reported that our campus building and renovation projects are on schedule.

### **Student Affairs – Jay Patel, Chair**

The Student Affairs Committee met on November 18, 2014. In addition to one action item approving minutes from the September 2, 2014 Student Affairs Committee Meeting, the committee had three information items presented.

#### **Informational Items:**

1. **Campus Safety Update** was presented by Police Chief John Warren.
2. **Ebola Update** was given by Dr. Rebecca Kennedy. She gave an in depth overview of the Centers for Disease Control's guidelines for colleges and universities and the actions UWF is taking to stay abreast of and monitor Ebola incidents.
3. Dr. Sarah Luczyk shared the **Results of the 2014 Graduating Student Survey** through a power point presentation.

### **Academic Affairs Committee – Bob Jones, Committee Chair**

The Academic Affairs Committee had three action items for approval.

#### **Action Items:**

1. **Approval of Amendment to UWF/Regulation 3.0142, Admission of International Students** was presented by Ms. Rachel Errington.

Board of Governors Regulation 6.009 requires each university in the state university system to adopt a regulation governing the admission of international students. This proposed regulation defines which students are considered International Students, and sets forth requirements for English proficiency, transcript translation, academic achievement, medical insurance, and financial information for such students at UWF.

2. **Tenure as a Condition of Employment** was presented by Dr. George Ellenberg.

Dr. William Crawley, Dean, College of Education and Professional Studies began his appointment on September 15, 2014; Dr. Jerry Johnson, Chair, Teacher Education and Educational Leadership began his appointment on August 8, 2014; and Dr. Lisa Assante, Chair, Hospitality, Recreation and Resort Management began her appointment on July 1, 2014. These faculty are being considered for tenure as a condition of their employment with UWF.

3. **Request to Waiver Request to Explore and Plan a New Degree Program – BSBA in Supply Chain Logistics Management** was presented by Dr. Tim O’Keefe.

The College of Business wishes to convert the current Supply Chain Logistics specialization in its BSBA in Marketing to a stand-alone BSBA in Supply Chain Logistics Management. The College respectfully requests a waiver of the requirement to submit a Request to Explore and Plan a New Degree Program and, thus, permission to proceed directly to preparing and submitting a Request to Implement a New Degree Program.

### **Executive Committee Report – Lewis Bear, Chair**

The Executive Committee met on November 18, 2014 and had two information items presented.

#### **Information Items:**

1. Dr. Dottie Minear gave the committee a **BOG Performance Funding Metrics Improvement Plan Update** and Trustee Dave Cleveland provided an **Update on the Metrics Ad hoc Committee’s Progress**.
2. The Executive Committee approved the **Appointment of Trustee Mort O’Sullivan as Chair Lewis Bear’s designee to the Institute for Human and Machine Cognition (IHMC) Board of Directors**.

### **6. PUBLIC COMMENT**

Chair Bear stated that two requests to address the Board had been submitted by John Platt and Mr. Gregory S. Brown.

Chair Bear invited Dr. Platt to the podium.

Dr. Platt commented on the recently signed contract UWF Board of Trustees and UFF UWF chapter. He stated that we are pleased with the contract but we have a significant amount of ground to address to move the university forward and encouraged the Board to consider the importance of faculty in their future decisions. He said that the faculty had gone without raises for a significant time period prior to the new contract

Chair Bear invited Mr. Brown to the podium.

Mr. Brown stated that the Board should consider the integrity of the process included in the decision to approve the proposed collective bargaining contract. He indicated that the Board’s

action to approve the contract would improperly indicate that the process included integrity and transparency.

Chair Bear asked Becky Luntsford if anyone else had submitted a request to address the Board. She had received no additional requests.

## **7. CONSENT AGENDA ITEMS FOR APPROVAL**

Chair Bear noted there were nine items on the consent agenda. Trustees may pull any individual item from the consent agenda below for further review, if they desire. However, each item was fully discussed during the committee meetings and all of the recommendations of the committees reflect the proposed action provided with the agenda backup documentation. Chair Bear asked if anyone wishes to pull any item from the consent agenda for further discussion. No requests were made.

Chair Bear asked if there are no requests to discuss any consent agenda items, for a motion to the Board approve and adopt the recommendations of the Finance & Facilities, Audit & Operations, Student Affairs and Academic Affairs Committees made during their meetings with respect to the matters set forth on the consent agenda.

- A. Acceptance of UWF Internal Audits: UWF 14/15-001 Subrecipient Monitoring; and UWF 14/15-002 Athletic Eligibility
- B. Acceptance of UWF Internal Audit: UWF 14/15-004 Performance Metrics
- C. Acceptance of Internal Auditing PCard Reports (July 2014 – September 2014)
- D. Approval of FY2015/2016-2019 Amended Fixed Capital Outlay Plan
- E. Approval of Proposed Revised University of West Florida Investment Policy and Addendum
- F. Adoption of Resolution Approving Issuance of Refunding Debt by UWF Foundation, Inc.
- G. Approval of UWF REG 3.042 Admission of International Students
- H. Approval of Tenure as a Condition of Employment: Dr. William Crawley, Dr. Jerry Johnson, and Dr. Lisa Assante
- I. Approval of Request to Waive Request to Explore and Plan a New Degree Program: BSBA in Supply Chain Logistics Management

Motion by: Trustee Bentina Terry

Seconded by: Trustee Pam Dana

Motion passed.

## **ACTION ITEMS**

- 8. Chair Bear asked for a motion to **Approve the Ratification of the 2014-2017 UWF-UFF Collective Bargaining Agreement as set forth in the documentation presented to the board.**

Motion by: Trustee Richard Hough  
Seconded by: Trustee Mort O'Sullivan  
Motion passed.

9. Chair Bear asked for a motion to **Approve UWF 2013-14 Annual Accountability Report for Submission to the Board of Governors.**

Motion by: Trustee Mort O'Sullivan  
Seconded by: Trustee Bentina Terry  
Motion passed.

10. Chair Bear asked for a motion to **Approve the Presidential Scorecard and Proposed Metric Dashboard for Regular Monitoring by the Board of Trustees.**

Motion by: Trustee Dave Cleveland  
Seconded by: Trustee Mort O'Sullivan  
Motion passed.

11. Chair Bear explained to the Board that President Bense's contract expires June 30, 2015. In the past, matters relating to the Presidential contract have been referred to committee. Chair Bear requested the Board proceed with the appointment of a committee that will be charged with reviewing contractual issues and making appropriate recommendations. The committee will take into account the President's performance and goals, and the best interests of the University. Chair Bear stated he would like to appoint Ethan Friedland, Richard Hough, Suzanne Lewis, Susan O'Connor, and Mort O'Sullivan to this committee. Chair Bear will also serve on the committee.

Chair Bear asked for a motion to **Approve the Creation of the Presidential Contractual Ad hoc Committee;** the appointment of Trustees Bear, Friedland, Hough, Lewis, O'Connor, and O'Sullivan to serve on the committee; and request the Committee to bring forward its recommendations at the March 25, 2015 Board of Trustees meeting.

Motion by: Trustee Mort O'Sullivan  
Seconded by: Trustee Dave Cleveland  
Motion passed.

12. Chair Bear called on Trustee Bentina Terry to present the report from the Nominating Committee on the Election of Officers for 2015-2016.

Trustee Terry stated the Nominating Committee met on December 12, 2014 prior to the board meeting. Trustees Garrett Walton, Pam Dana, and Bentina Terry were in

attendance. Trustee Terry said based on the committee's desire to have continuity with the board and due to the great work the Chair and Vice Chair have done with the board, the committee nominates Lewis Bear as Chair and Mort O'Sullivan as Vice Chair.

Chair Bear asked for nominations from the floor. There were none.

Chair Bear asked for a motion to **Close Nominations, Approve the Slate of Officers Presented by the Nominations Committee, and Approve the Election of Lewis Bear, Jr. as Chair and Mort O'Sullivan as Vice Chair of the University of West Florida Board of Trustees to serve two-year terms that will begin on January 1, 2015.**

Motion by: Trustee Suzanne Lewis

Seconded by: Trustee Dave Cleveland

Motion passed.

## **9. INFORMATION ITEMS**

### **1. 2015-16 Proposed UWF BOT Meeting Dates/Calendar**

Chair Bear asked the trustees to please review these dates with their calendars and advise the support staff of any problems or conflicts. Trustees will be asked to approve these dates at the March 2015 meeting.

## **10. OTHER BUSINESS**

Trustee O'Connor serves on the Small Business Development Center Network State Advisory Board. She asked the Board for permission to invite the Director of the Florida Small Business Development Center to provide an update on the Center's activities at the next BOT meeting March 25, 2015. Everyone was in agreement.

President Bense welcomed Betsy Bowers to the board table. Ms. Bowers has agreed to serve in an interim role as VP of Business, Finance & Facilities. President Bense thanked Ms. Bowers for her leadership and willingness to serve in this capacity.

Chair Bear reminded trustees to stay for the "meet and greet" luncheon immediately following the board meeting. The Board is hosting UWF's newest deans, Distinguished University Professorship Recipients, and Jini Curry, UWF's National Collegiate Honors Council's Student of the Year.

## **OTHER ACTIVITIES**

December 12, 2014

This afternoon, 3:30 p.m., Commencement

Rehearsal – Argo Club

December 13, 2014

UWF Fall Commencement – Pensacola Bay Center

- Morning commencement ceremony begins at 10 am
- Platform party luncheon at Jackson’s following the morning ceremony -transportation provided
- Afternoon commencement ceremony begins at 2 pm

December 22- January 1

UWF Winter Break

January 6

Classes Resume

Chair Bear asked trustees to please complete and submit your meeting evaluations to Becky. Then he stated if there is no further business to consider, this meeting is adjourned.

The meeting adjourned at 11:11 a.m.

Respectfully submitted,  
Becky Luntsford, recording secretary