

DRAFT Minutes  
Academic Affairs Virtual Committee  
Meeting UWF Board of Trustees  
UWF Alumni Room, Bldg. 12  
November 17, 2020

Committee Chair, Trustee Jill Singer called the meeting to order at 11:04 a.m. by conference call.

Committee members: Trustees Jill Singer and Sherry Schneider was present.

Other trustees in attendance: Lewis Bear, Jr., Greg Britton, Dave Cleveland, Ruben Gardner, Suzanne Lewis, Bob Jones, Alonzie Scott, Dick Baker and Stephanie White.

Others in attendance:

President Martha D. Saunders; Provost & Senior Vice President George Ellenberg; Dr. Kim LeDuff, VP Academic Engagement; Dr. Kimberly McCorkle, Vice Provost; Ms. Betsy Bowers, VP, Finance & Administration; Ms. Pam Langham, General Counsel; Dr. Melinda Bowers, Director, Facilities Operations & Emerald Coast Campus; Ms. Jamie Sprague, Director Human Resources; Dr. Brandon Frye, Dean of Students; Dr. Ed Ranelli, AVP and CEO, BEI; Ms. Cindy Talbert, Internal Auditor, Internal Auditing & Management Consulting; Mr. Matt Packard, Compliance Officer, Internal Auditing; Mr. Dan Lucas, CFO, UWF Foundation; Mr. Jeffrey Djerlek, University Controller; Mr. Chase Green, BOT IT; Mr. Cody Thurber, BOT IT; Ms. Becky Luntsford, Assistant Corporate Secretary to the Board of Trustees.

### **CHAIR'S GREETING**

Chair Singer welcomed all those present and explained there was one information item on the agenda.

### **INFORMATION ITEM**

- 1. Academic Program Reviews for the 2020-2021 Academic Year.** Vice Provost Kimberly McCorkle presented this agenda item.

The Florida Board of Governors requires the review of all academic programs on a seven-year cycle. University of West Florida Policy AC-07.00-06/09, Academic Program Review Policy, details the requirements of the program review process that is designed to assess and improve academic programs. Where appropriate, program reviews are carried out in conjunction with accreditation reviews. The results of program reviews are expected to inform strategic planning, program development, and resource decisions. Among the key components of academic programs reviews are:

- Appropriate input from external experts;
- Review of the mission(s) and purpose(s) of the program within the context of the UWF mission and the Board of Governors Strategic Plan;
- Establishment of teaching, research, service, and other program goals and objectives;
- Emphasis on assessing student learning outcomes, especially as related to the program's Academic Learning Compact;
- Review of current strengths and challenges of the program;
- Summary of recommendations and/or proposed action plans made as a result of the review; and
- Electronic submission of a summary of each academic program review to the Board of Governors.

The supporting document for this item lists the programs involved in the 2020-2021 Academic Program Review cycle.

#### **ADJOURNMENT**

With no further Academic Affairs Committee items to discuss, Chair Singer adjourned the meeting at 11:20 a.m.

Respectfully submitted,  
Becky Luntsford, Assistant Corporate Secretary