Committee Chair, Trustee Adrianne Collins called the meeting to order at 10:20 a.m. by conference call.

Committee members: Trustee Sherry Schneider was present and Trustee Jill Singer joined via teleconference.

Other trustees in attendance: Lewis Bear, Jr., Greg Britton, Dave Cleveland, Zenani Johnson, Bob Jones, Suzanne Lewis, Mort O'Sullivan.

Others in attendance:
President Martha D. Saunders; Provost & Senior Vice President George Ellenberg; Dr. Kim LeDuff, VP Academic Engagement; Dr. Kimberly McCorkle, Vice Provost; Ms. Betsy Bowers, VP, Finance & Administration; Ms. Pam Langham, General Counsel; Dr. Melinda Bowers, Director, Facilities Operations & Emerald Coast Campus; Ms. Jamie Sprague, Director Human Resources; Dr. Brandon Frye, Dean of Students; Dr. Ed Ranelli, AVP and CEO, BEI; Ms. Cindy Talbert, Internal Auditor, Internal Auditing & Management Consulting; Mr. Matt Packard, Compliance Officer, Internal Auditing; Dr. Elizabeth Benchley, Archaeology; Mr. Dan Lucas, CFO, UWF Foundation; Ms. Elizabeth Mrachek, PCard Auditor, Internal Auditing & Management Consulting; Ms. Colleen Asmus, University Controller; Mr. Jeff Djerlek, Assistant Controller; Ms. Christina Bolte, Archaeology Student; Mr. Ross Dahlstrom, Network Engineer; Mr. Chuck Bell, Telecommunications; Mr. Chase Green, BOT IT; Mr. Cody Thurber, BOT IT; Mr. Angel Sedillo, Sound Engineer; and Ms. Katarina Zatapkova, BOT Graduate Assistant.

CHAIR’S GREETING
Chair Collins welcomed all those present and explained there were two action items and one information item on the agenda. Dr. Kimberly McCorkle, Vice Provost, presented all agenda items.

ACTION ITEMS

1. Approval of Request to Offer New Degree Program, Bachelor of Science in Construction Management.

Dr. McCorkle explained that the University of West Florida (UWF) proposes to offer the Bachelor of Science in Construction Management (BS in CM) degree program in CIP Code 15.1001, a STEM discipline, effective Fall 2020.

The BS in CM is an undergraduate degree program consisting of 120 semester credit hours that
will be housed in the Department of Administration and Law within the College of Education and Professional Studies (CEPS). The proposed BS in CM program is currently operating as a specialization in Building Construction in the BS in Engineering Technology (CIP Code 15.0000) degree program. Repositioning this degree program from a specialization to a stand-alone BS in CM will make the program more visible to students seeking this degree and more effectively communicate the education and training graduates of the program will receive to potential employers. The BS in CM will be offered in a face to face format.

UWF’s proposed BS in CM program will prepare graduates for positions construction managers, supervisors, inspectors, and estimators in the building construction and general contracting industries. Additionally, graduates of the BS in CM degree program will be well-prepared to perform construction management work with specialty subcontractors and design-build firms. Construction managers with bachelor’s degrees are well compensated and are in high demand in the regional, state, and national economy.

The U.S. Bureau of Labor Statistics predicts over 11% growth in jobs related to construction management through 2026 with an annual median wage for construction managers of $93,370. In addition, the Florida Department of Economic Opportunity projects 12.4% growth in construction management jobs in the state of Florida through 2026 with an annual median wage of $79,850. In the local counties of Escambia, Santa Rosa, Okaloosa, and Walton, construction of buildings and specialty trade contractors ranked among the top 20 fastest growth industries with new job growth for these jobs in these counties ranging from 11.3% for Escambia and Santa Rosa to 12.3% for Okaloosa and Walton.

The addition of the BS in CM degree program at UWF will provide clear benefits to the university and the local community:

- Offer entry into an educational pathway that prepares students for long-term career growth.
- Allow the university to respond to local, regional, and state workforce needs.
- Increase enrollment and degree production in a STEM field with strong growth.

Implementation Plan:

- The CAVP approved the BS in Construction Management on November 13, 2018.
- The UWF Faculty Senate approved the curriculum on November 13, 2018.
- The UWF Board of Trustees Academic Affairs Committee considers the Request to Offer New Degree Program November 6, 2019.
- The UWF Board of Trustees considers the Request to Offer New Degree Program December 5, 2019.
- Florida Board of Governors considers the Request to Offer New Degree Program December 2019.
• Notification to SACSCOC of Substantive Change December 2019.
• New degree program implemented Fall 2020.

Following Dr. McCorkle’s presentation, Chair Collins asked for a motion recommending the full Board, at the December 5, 2019 meeting, approve the request to offer the new degree program, Bachelor of Science in Construction Management, a STEM discipline, effective Fall 2020.

Motion by: Trustee Sherry Schneider
Seconded by: Trustee Adrianne Collins
Motion passed unanimously.

2. Approval of Request to Terminate a Degree Program, Bachelor of Science in Athletic Training.

The University of West Florida (UWF) proposes to terminate the BS in Athletic Training degree program in CIP Code 51.0913, a health discipline, effective spring 2020.

The decision to close this academic degree program was made based on changing professional standards for the degree program. The Commission on Athletic Training Education (CAATE) standards and the Board of Certification for Athletic Training will require a Master’s degree from a CAATE accredited program as the minimum requirement to site for the Board of Certification exam to become a Certified Athletic Trainer. This certification is required for licensure in the State of Florida. Also, as a response to these changing professional standards, the UWF Board of Trustees approved a new Master of Science in Athletic Training at the regular board meeting on June 19, 2019.

The BS in Athletic Training degree program will end new enrollments effective spring 2020 to allow the department to teach-out the students currently enrolled in the program with phase-out ending by spring 2022.

This decision to close is consistent with University Policy AC-08.02-04/14 Academic Program Termination and with the Florida Board of Governors Regulation 8.012 Academic program Termination and Temporary Suspension of New Enrollments.

Implementation Plan:
• The UWF Board of Trustees Academic Affairs Committee considers Academic Degree Program Termination November 6, 2019.
• The UWF Board of Trustees considers Academic Degree Program Termination December 5, 2019.
• Florida Board of Governors considers Academic Degree Program Termination December 2019.
• Notification to Florida College System December 2019.
• New enrollments cease with spring 2020.
• Program phase-out completed spring 2022.
BOT Chair Mort O’Sullivan asked for a motion recommending the full Board, at the December 5, 2019 meeting, approve the request to terminate degree program, Bachelor of Science in Athletic Training, a health discipline, effective Spring 2020.

Motion by: Trustee Sherry Schneider
Seconded by: Trustee Mort O’Sullivan
Motion passed unanimously.

INFORMATION ITEM

The Florida Board of Governors requires the review of all academic programs on a seven-year cycle. University of West Florida Policy AC-07.00-06/09, Academic Program Review Policy, details the requirements of the program review process that is designed to assess and improve academic programs. Where appropriate, program reviews are carried out in conjunction with accreditation reviews. The results of program reviews are expected to inform strategic planning, program development, and resource decisions. Among the key components of academic programs reviews are:

- Appropriate input from external experts;
- Review of the mission(s) and purpose(s) of the program within the context of the UWF mission and the Board of Governors Strategic Plan;
- Establishment of teaching, research, service, and other program goals and objectives;
- Emphasis on assessing student learning outcomes, especially as related to the program’s Academic Learning Compact;
- Review of current strengths and challenges of the program;
- Summary of recommendations and/or proposed action plans made as a result of the review; and
- Electronic submission of a summary of each academic program review to the Board of Governors.

The supporting document provided for this item lists the programs involved in the 2019-2020 Academic Program Review cycle.

ADJOURNMENT
With no further Academic Affairs Committee items to discuss, Chair Collins adjourned the meeting at 10:40 a.m.

Respectfully submitted,
Becky Luntsford, Assistant Corporate Secretary