Committee Chair, Trustee Adrianne Collins called the meeting to order at 9:46 a.m.

Trustees Adrianne Collins and David Ramsey were in attendance. Trustee Jill Singer joined by phone.

Others attending:
Dr. Martha Saunders, President; Dr. George Ellenberg, Provost and Senior Vice President; Dr. Pam Northrup, VP, Innovation and Strategic Research; Ms. Pam Langham, General Counsel; Mr. Howard Reddy, VP, University Advancement; Dr. Joffery Gaymon, VP Division of Enrollment & Student Affairs; Dr. Kim LeDuff, VP Academic Engagement; Dr. Kimberly McCorkle, Interim Vice Provost; Ms. Betsy Bowers, Interim VP, Finance & Administration; Ms. Janice Gilley, Associate Vice President, External Affairs; Dr. Melinda Bowers, Director, Facilities Operations & Emerald Coast Campus; Dr. Tim O’Keefe, Dean COB; Dr. Steve Brown, Dean CASSH; Dr. William Crawley, Dean CEPS; Dr. Brandon Frye, Dean of Students; Dr. Ed Ranelli, Director Center for Entrepreneurship; Mr. Rob Overton, Executive Director, Historic Trust; Police Chief Marc Cossich; Dr. Denise Seabert, Dean, College of Health; Ms. Michele Manassah, Director Health and Wellness; Ms. Megan Gonzalez, Executive Director, University Communications; Ms. Jamie Sprague, Associate Director, Human Resources; Ms. Kelley Brundage, University Registrar; Ms. Angie Jones, Director, Procurement and Contract Services; Mr. Andrew Romer, Senior Executive Specialist, Governmental Relations; Ms. Cynthia Talbert, Internal Auditor III; Mr. Matt Packard, Compliance Officer, Internal Auditing; Mr. Dan Lucas, CFO, UWF Foundation; Dr. Vannee Cao-Nguyen, Director, SDRC; Mr. Dave Scott, Athletics Director; Dr. Jim Hurd, Senior Associate VP Student Affairs Administration; Dr. Claudia Stanny, Director, CUTLA; Mr. Ross Dahlstrom, Network Engineer; Mr. Chase Green, BOT IT; Mr. Eric Ingerman, Sound Engineer; Ms. Kat Zatapkova, BOT Student Assistant and Ms. Becky Luntsford, Recording Secretary.

CHAIR’S GREETING
Chair Collins welcomed all those present and explained there were three action items and one information item on the agenda.

UWF Vice Provost Dr. Kimberly McCorkle presented all the agenda items.

ACTION ITEMS

1. Request to Offer a New Degree Program – Doctor of Education in Instructional Design and Technology (Ed.D. in IDT).
The University of West Florida (UWF) proposes to offer the Doctor of Education in Instructional Design and Technology degree program in CIP Code 13.0501, a STEM discipline, effective Fall 2020.

The Ed.D. in IDT degree program is a doctoral program consisting of 66 semester credit hours (SCH). The new stand-alone degree program will be offered in an online format from the UWF main Pensacola campus. It will be housed in the Department of Instructional Design and Technology in the College of Education and Professional Studies.

The proposed Ed.D. in IDT program has been operating as a specialization in UWF’s Curriculum and Instruction (CIP 13.0101) Ed.D. program since 2000. The need for the stand-alone Ed.D. in IDT program is demonstrated by strong enrollment in the current specialization as well as industry demand for graduates prepared to fulfill leadership roles related to organizational development, performance improvement, technology integration, and workplace learning across sectors.

The Ed.D. in IDT program will prepare graduates for leadership positions in training and development across a variety of sectors including K-12, academia, industry, military, government, and health care. The specific focus on IDT rather than Curriculum and Instruction is anticipated to support these positions more fully. According to the U.S. Bureau of Labor Statistics, the mean annual wage for Training and Development Managers (Occupation Code 11-3131) is $115,180. The U.S. Bureau of Labor Statistics projects employment in this occupation will increase 10.3% through 2026. Virtually every organization has a training or development need and this trend is expected to continue.

The Ed.D. in IDT program is designed as an applied doctoral degree program, preparing students to conduct action research, culminating with a dissertation-in-practice rather than a traditional dissertation. To achieve this goal, the College of Education and Professional Studies has earned membership in the Carnegie Project for the Education Doctorate (CPED). This organization is focused on helping institutions prepare scholarly practitioners to meet 21st Century challenges. Including the dissertation-in-practice as the culminating experience for the Ed.D. in IDT program allows UWF to prepare students to enter the workforce with applied research skills that will make them marketable in a variety of fields.

Implementation Plan:

- The CAVP approved the Ed.D. in IDT degree program on 04/06/2018;
- The UWF Faculty Senate approved the curriculum on 04/13/2018;
- The UWF Board of Trustees Academic Affairs Committee considers the Request to Offer New Degree Program November 1, 2018;
- The UWF Board of Trustees considers the Request to Offer New Degree Program December 5, 2018;
• The Florida Board of Governors considers the Request to Offer New Degree Program June 2019;
• Submission of SACSCOC Substantive Change Prospectus July 2019;
• New degree program implemented Fall 2020.

Chair Collins asked for a motion recommending the full Board, at its December 5, 2018 meeting, Approve the Request to Offer a New Degree Program – Doctor of Education in Instructional Design and Technology (Ed.D. in IDT) as presented.

Motion by: Trustee David Ramsey
Seconded by: Trustee Jill Singer
Motion passed unanimously.

2. Request to Terminate Suspended Academic Degree Programs. The State University System of Florida Board of Governors (BOG) grants University Boards of Trustees (BOT) the authority to terminate academic programs and offerings at the bachelor’s, master’s, advanced master’s, and specialist levels. To ensure the efficient use of state resources and maintain the quality and relevancy of academic programs offered by the University of West Florida (UWF), programs may be terminated. Reasons for terminating programs may include but are not limited to:

• Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment.
• The program duplicates other offerings at the university.
• The program is no longer aligned with the mission or strategic goals of the university, or is no longer aligned with strategic goals of the Board of Governors.
• The program no longer meets the needs of the citizens of Florida in providing a viable educational or occupational objective.

The following programs have been suspended for new enrollments. The university requests approval to terminate these degree programs as enrollment projections are insufficient to justify reinstatement of these programs. Termination of these programs will allow the department to redirect resources to programs with stronger enrollments in need of the resources.

<table>
<thead>
<tr>
<th>CIP Code</th>
<th>Degree Program</th>
<th>Degree Level</th>
<th>Suspended Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.1203</td>
<td>Middle School Education and Teaching</td>
<td>Bachelor's</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>13.1311</td>
<td>Mathematics Teacher Ed</td>
<td>Master's</td>
<td>Fall 2012</td>
</tr>
<tr>
<td>13.1316</td>
<td>Science Teacher Ed</td>
<td>Master's</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>13.1317</td>
<td>Social Science Teacher Ed</td>
<td>Master's</td>
<td>Spring 2009</td>
</tr>
</tbody>
</table>
Chair Collins asked for a motion recommending the full Board, at its December 5, 2018 Approve the Request to Terminate Suspended Academic Degree Programs presented.

Motion by: Trustee David Ramsey
Seconded by: Trustee Jill Singer
Motion passed unanimously.

3. **Request to Establish the Center for Behavior Analysis as a UWF Institute/Center.** The Office of Applied Behavior Analysis at UWF was one of the first in the world to offer approved curriculum required for board certification as a behavior analyst. Board certification in behavior analysis is currently recognized in 26 countries. The Office has been housed in the College of Education and Professional Studies since its inception at UWF over 10 years ago.

As part of an effort to expand the work and outreach of this growing and interdisciplinary field of study, UWF created the Center for Behavior Analysis (CBA) and moved it to the Division of Academic Affairs as a stand-alone unit. The Center is comprised of faculty who are behavior analysts with expertise in providing specialty coursework to support degree plans across the university at both the undergraduate and graduate levels, with national and international strategic partnerships related to service and dissemination of behavior analysis, as well as opportunities for applied research and internship placements for students. The Center has developed a library of over 100 offerings available on demand in collaboration with the Cambridge Center for Behavioral Studies. The Center has demonstrated sound fiscal and organizational management and strong growth in over 10 years of operation. In accordance with UWF Policy AC-05.00-07/08 Institutes and Centers, the Center for Behavior Analysis has submitted a proposal to be recognized as a UWF Center. The proposal has been approved by the various academic units, Interim Associate Vice President for Research, Matt Schwartz, Provost Ellenberg, and President Saunders.

Chair Collins asked for a motion recommending the full Board, at its December 5, 2018 Approve the Request to Establish the Center for Behavior Analysis as a UWF Institute/Center.

Motion by: Trustee David Ramsey
Seconded by: Trustee Jill Singer
Motion passed unanimously.
INFORMATION ITEM

1. Academic Program Reviews for the 2018-2019 Academic Year. The Florida Board of Governors requires the review of all academic programs on a seven-year cycle. University of West Florida Policy AC-07.00-06/09, Academic Program Review Policy, details the requirements of the program review process that is designed to assess and improve academic programs. Where appropriate, program reviews are carried out in conjunction with accreditation reviews. The results of program reviews are expected to inform strategic planning, program development, and resource decisions. Among the key components of academic programs reviews are:
   • Appropriate input from external experts;
   • Review of the mission(s) and purpose(s) of the program within the context of the UWF mission and the Board of Governors Strategic Plan;
   • Establishment of teaching, research, service, and other program goals and objectives;
   • Emphasis on assessing student learning outcomes, especially as related to the program’s Academic Learning Compact;
   • Review of current strengths and challenges of the program;
   • Summary of recommendations and/or proposed action plans made as a result of the review; and
   • Electronic submission of a summary of each academic program review to the Board of Governors.

ADJOURNMENT

With no further Academic Affairs Committee items to discuss, the meeting was adjourned at 10:32 a.m.

Respectfully submitted,
Becky Luntsford, Assistant Corporate Secretary