



Board of Trustees  
Finance, Facilities and Operations Committee Meeting  
via Zoom  
June 15, 2023  
MINUTES

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees Website

**CALL TO ORDER/ROLL CALL**

The meeting of the UWF BOT Finance, Facilities, and Operations Committee was called to order at 9:00 a.m. by Chair Bob Sires.

Trustees Bob Sires, Jill Singer, and Paul Hsu were in attendance.

Other trustees in attendance: Suzanne Lewis, Alonzie Scott, Sherry Schneider, Stephanie White, Ariauna Range, and Dick Baker.

**CHAIR'S GREETING**

Chair Sires welcomed everyone and thanked them for their attendance. He stated that the committee has (3) action items and (3) information items to discuss.

**PUBLIC COMMENT**

None.

**ACTION ITEMS**

- I. **Approval of FY20224/25-2028/29 Capital Improvement Plan** presented by Vice President for Finance and Administration, Ms. Betsy Bowers and Assistant Vice President for Facilities Management, Mr. Chris Martin.

Following the presentation, Chair Sires asked for a motion to approve the **Approval of FY20224/25-2028/29 Capital Improvement Plan.**

Motion by: Trustee Paul Hsu  
Seconded by: Trustee Jill Singer  
Motion passed unanimously

- II. Approval of Updated FY 2022-23 University Carryforward Spending Plan as of March 31, 2023, and Updated FY 2022-23 University Fixed Capital Outlay Budget as of March 31, 2023** presented by Associate Vice President of Finance and Controller, Mr. Jeffrey Djerlek.

Following the presentation, Chair Sires asked for a motion to approve the **Approval of Updated FY 2022-23 University Carryforward Spending Plan as of March 31, 2023, and Updated FY 2022-23 University Fixed Capital Outlay Budget as of March 31, 2023.**

Motion by: Trustee Jill Singer  
Seconded by: Trustee Paul Hsu  
Motion passed unanimously

- III. Approval of Updated UWF Regulation 4.009, Delinquent Accounts** presented by Associate Vice President of Finance and Controller, Mr. Jeffrey Djerlek.

Following the presentation, Chair Sires asked for a motion to approve the **Approval of Updated UWF Regulation 4.009, Delinquent Accounts.**

Motion by: Trustee Jill Singer  
Seconded by: Trustee Paul Hsu  
Motion passed unanimously

### **INFORMATION ITEMS**

- I. Director of Government Relations, Ms. Rachel Witbracht provided an Overview of the 2023 Legislative Session.**
- II. Associate Vice President of Finance and Controller, Mr. Jeffrey Djerlek provided an Update on the FY 2022/23 Operating Budget Summary - Third Quarter.**
- III. Vice President for Finance and Administration, Ms. Betsy Bowers provided an Update on the Contracts that are 5+ years or \$1M+ single purchases.**

### **ADJOURNMENT**

With no further discussion the Finance, Facilities and operations Committee meeting was adjourned at 9:38 a.m.