

DRAFT Minutes
UWF Board of Trustees Meeting
UWF Conference Center
June 5, 2018

The meeting of the UWF Board of Trustees was called to order at 9:01 a.m. by Chair Mort O’Sullivan.

APPROVAL OF MINUTES BY COMMITTEES

Chair O’Sullivan welcomed everyone and called on each committee chair to convene his/her committee for adoption of their minutes.

Academic Affairs Committee: Adrienne Collins, Academic Affairs Committee Chair called the meeting to order and asked for a motion to approve their May 24, 2018 minutes.

Motion by: Trustee Jill Singer
Seconded by: Trustee David Ramsey
Motion carried.

Audit and Compliance Committee: Bob Jones, Audit and Compliance Committee Chair called the meeting to order and asked for a motion to approve their May 24, 2018 minutes.

Motion by: Trustee Bob Sires
Seconded by: Trustee Dick Baker
Motion carried.

Finance, Facilities & Operations Committee: Suzanne Lewis, Finance and Facilities Committee Chair called the meeting to order and asked for a motion to approve their May 24, 2018 minutes.

Motion by: Trustee Dave Cleveland
Seconded by: Trustee Suzanne Lewis
Motion carried.

The Finance, Facilities & Operations Committee re-addressed two items of business brought forward from the May 24th Committee meeting.

ACTION ITEM 1. Approval of New UWF Board of Trustees Regulation 5.060 UWF Beach Reservation.

Chair Lewis explained that there was much discussion among the Committee and university staff on this new regulation. She went on to explain that the Committee recommended approval of the new BOT Regulation by the full board pending changes be made to Section III “Rules”. The Committee asked that a revised regulation be prepared by staff and provided at today’s meeting.

Dr. Melinda Bowers, Director, Facilities Operations & Emerald Coast Campus presented the revised regulation.

Chair Lewis asked for a motion recommending the full Board, at today's meeting, approve the new/revised UWF Board of Trustees Regulation 5.060 UWF Beach Reservation as presented.

Motion by: Trustee Dave Cleveland

Seconded by: Trustee Suzanne Lewis

Motion carried.

INFORMATION ITEM 1. Amendment of UWF BOT Policy 10.01-03/13 Real Property.

Chair Lewis explained that there was much discussion among the Committee and university staff on this Policy Amendment. She went on to explain the Committee requested university staff make additional amendments to the Policy stating the review and final approval of transactions is the obligation of the Board of Trustees. The Committee asked that the amended policy be brought back to the Committee for approval at today's meeting.

Howard Reddy, Vice President for University Advancement; Dan Lucas, Associate Vice President & CFO UWF Foundation; and Pam Langham, General Counsel, presented the agenda item.

Student Affairs Committee: Greg Britton, Student Affairs Committee Chair called the meeting to order and asked for a motion to approve their May 24, 2018 minutes.

Motion by: Trustee Alonzie Scott

Seconded by: Trustee Brandon Malone

Motion carried.

FULL BOARD

1. CALL TO ORDER AND CHAIR'S REMARKS

Chair O'Sullivan called the full Board meeting to order at 9:45 a.m.

Becky Luntsford called roll with the following trustees present as noted here. Dick Baker, Lewis Bear, Jr., Greg Britton, Dave Cleveland, Adrienne Collins, Bob Jones, Suzanne Lewis, Brandon Malone, Mort O'Sullivan, David Ramsey, Alonzie Scott, Jill Singer and Bob Sires.

Others attending:

Dr. Martha Saunders, President; Dr. George Ellenberg, Provost and Senior Vice President; Dr. Pam Northrup, VP, Innovation and Strategic Research; Ms. Pam Langham, General Counsel; Mr. Howard Reddy, VP, University Advancement; Dr. Joffery Gaymon, VP Division of Enrollment & Student Affairs; Dr. Kim LeDuff, VP Academic Engagement; Dr. Kimberly McCorkle, Interim Vice Provost; Ms. Betsy Bowers, Interim VP, Finance & Administration; Ms. Janice Gilley, Associate Vice President, External Affairs; Dr. Melinda Bowers, Director, Facilities Operations & Emerald Coast Campus; Ms. Carol Britton,

Assistant to the President; Dr. Tim O’Keefe, Dean COB; Dr. Steve Brown, Dean CASSH; Dr. William Crawley, Dean CEPS; Dr. Brandon Frye, Dean of Students; Dr. Ben Stubbs, Assistant Dean of Students; Dr. Ed Ranelli, Director Center for Entrepreneurship; Ms. Colleen Asmus, AVP Financial Services; Dr. Steve Cunningham, BEI; Ms. Megan Gonzalez, Executive Director, University Communications; Ms. Jamie Sprague, Associate Director, Human Resources; Ms. Kelley Brundage, University Registrar; Ms. Angie Jones, Director, Procurement and Contract Services; Ms. Ellen Till, Director, Business & Auxiliary Services; Mr. Andrew Romer, Senior Executive Specialist, Governmental Relations; Ms. Cynthia Talbert, Internal Auditor III; Mr. Matt Packard, Compliance Officer, Internal Auditing; Mr. Dan Lucas, CFO, UWF Foundation; Dr. Vannee Cao-Nguyen, Director, SDRC; Ms. Nicole Gislason, Director, Career and Professional Education; Dr. Mark Roltsch, Director, Research and Sponsored Programs; Mr. Dave Scott, Athletics Director; Dr. Jim Hurd, Senior Associate VP Student Affairs Administration; Ms. Teresa Burgess, Coordinator, Community Engagement/Student Ambassadors; Ms. Missy Grace, Director, Alumni Relations; Dr. Claudia Stanny, Director, CUTLA; Mr. Peter Robinson, Director, Environmental Health and Safety; Ms. Jenny Hamilton, Assistant Director, Student Government Association; Mr. Chris Middleton, Director, Strategic Innovation; MS. Sandra Thompson, Director, ITS; Ms. Melanie Haveard, Exec Director and CTO, ITS; Mr. Ross Dahlstrom, Network Engineer; Mr. Chase Green, BOT IT; Mr. Jeremy Bocabella, BOT IT; Mr. Angel Sedillo, Production Assistant; Mr. John Macdonell, Webcast Director; Ms. Kat Zatapkova, BOT Student Assistant and Ms. Becky Luntsford, Recording Secretary.

I. CALL TO ORDER AND CHAIR’S REMARKS

Chair O’Sullivan welcomed everyone and announced that the meeting was being webcasted. He announced that time has been set aside during the meeting to allow public comment on matters coming before the Board. He instructed anyone wanting to speak on an agenda item to complete a *Request to Address the UWF Board of Trustees* form as required. The forms were available on a table in the rear of the room and should be provided to the Board of Trustees’ recording secretary, Becky Luntsford in advance of the public comment period.

Chair O’Sullivan welcomed two new trustees to the Board, Alonzie Scott and Jill Singer. Both trustees joined the meeting by phone and hope to make the upcoming May Board of Trustees meeting in person.

Chair O’Sullivan asked Ms. Becky Luntsford to call roll.

Chair O’Sullivan called on Dr. Martha Saunders to give her President’s Report.

II. PRESIDENT’S REPORT

President Saunders made a presentation to the Board that included information specific to the university’s strategic directions.

Strategic Direction 1 – Learner Centered and Focused

UWF Presidential Summer Interns; the Earl and Nancy Hutton Master of Science in Nursing Program \$250,000 gift and Military and Veterans Resource Center annual scholarship luncheon.

Strategic Direction 2 – Personnel Investment and Engagement

New Associate Vice President for Development, Ms. Cynthia Anderson; new Assistant Vice President for Digital Learning, Dr. Kelvin Bentley and the new Dean of the Usha Kundu, MD College of Health, Dr. Denise M. Seabert.

Strategic Direction 3 – Academic Programming, Scholarship and Research

UWF hosted the R/V W. T. Hogarth, a state-of-the-art 78 foot research vessel; Best College Reviews ranked UWF’s online bachelor’s degree in special education #2 in the nation; College of Business re-accredited by the Association to Advance Collegiate Schools of Business and UWF robotics team placed second in the IEEE SoutheastCon competition.

Strategic Direction 4 – Community and Economic Engagement

Center for Cybersecurity Partnerships: Florida Agency for State Technology and Florida Department of Law Enforcement; Financial Literacy Center named after the late Louis A. Maygarden, Jr.; new UWF Office of Military Engagement; UWF’s Inaugural Founders Week; University Park Center grand opening; Inaugural Day of Giving more than \$175,427 raised representing 1,099 donors from 43 states and 6 countries.

Dr. Saunders introduced Ms. Teresa Burgess and three UWF student ambassadors to the podium to give a presentation on the UWF Student Ambassador program.

Chair O’Sullivan thanked President Saunders for her report.

III. APPROVAL OF MINUTES

Chair O’Sullivan reminded the trustees they had been given the opportunity ahead of time, to review the minutes of the March 24, 2018 Board of Trustees and the May 1, 2018 Special Board of Trustees meetings. He asked for a motion to approve both sets of minutes if there were no changes or corrections.

Motion by:	Trustee Dick Baker
Seconded by:	Trustee Adrienne Collins
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye
Trustee Lewis Bear, Jr.	Aye

Trustee Greg Britton Aye
Trustee Adrienne Collins Aye
Trustee Bob Jones Aye
Trustee Suzanne Lewis Aye
Trustee Brandon Malone Aye
Trustee David Ramsey Aye
Trustee Alonzie Scott Aye
Trustee Jill Singer Aye
Trustee Bob Sires Aye
Motion passed unanimously.

IV. **COMMITTEE REPORTS**

Academic Affairs Committee – Adrienne Collins, Chair

The Academic Affairs Committee met on May 24. They had three action items and one information item presented.

Action Items

- 1. Approval of Tenure.** Dr. George Ellenberg, Provost and Senior Vice President, explained the BOT Tenure approval process and presented (13) faculty who have been nominated for tenure having fulfilled all the necessary requirements. The Committee recommended approval of tenure for all (13) faculty by the full Board.
- 2. Approval of Tenure as a Condition of Employment.** Provost Ellenberg presented tenure nominations as a condition of employment for (3) faculty and the Committee recommended approval for all (3) individuals presented.
- 3. Approval of Request to Offer New Ph.D. Degree Program Effective Fall 2019.** Interim Vice Provost, Dr. Kimberly McCorkle presented information on the new Ph.D. in Intelligent Systems and Robotics degree program. The program will be UWF's first Ph.D. and Florida's first program in Artificial Intelligence. The program will be offered at the UWF main campus and will be affiliated with the Institute for Human and Machine Cognition. The Committee recommended approval of the Request to Offer the New Ph.D. in Intelligent Systems and Robotics Degree Program by the full Board effective Fall 2019.

Information Item

1. Dr. Joffery Gaymon, Vice President for Enrollment and Student Affairs gave an in depth overview of the strategic plan to improve the **Four-Year Graduation Rate**. She explained that in order to ensure long-term success, over the next (3) years, the plan will be fully implemented campus-wide.

Audit and Compliance Committee – Bob Jones, Chair

The Audit & Compliance Committee met on May 24. The committee had nine action items and two information items presented.

Action Items

1. Acceptance of UWF Internal Auditing Reports Issued: Mobile Devices/Bring Your Own Device

Ms. Talbert explained that the audit's objectives were to evaluate internal controls over personal mobile devices belonging to faculty, staff and students that are connected to UWF systems. Her office found that all policies, procedures and practices were adequate to reduce risks and there were no audit findings nor recommendations. The Committee recommended approval of this internal auditing report by the full Board as presented.

2. Acceptance of PCard Quarterly Report (January – March 2018).

Ms. Talbert reported that (5) departments encompassing (51) cardholders were examined on a sample basis during the quarter. 2,558 transactions occurred, 796 transactions were tested and the audit opinion resulted in (2) departments scoring EXCELLENT and (3) scoring GOOD. The Committee recommended approval of the Quarter 3 PCard Auditing Report by the full Board as presented.

3. Acceptance of External Audit: State of Florida Compliance and Internal Controls Over Financial Reporting and Federal Awards for Fiscal Year Ending 2017 Audit Report

Ms. Talbert reported that the State of Florida Auditor General released its report on the statewide audit of the Federal Funds for Fiscal Year 16/17 and includes UWF. UWF had NO findings in the audit report and there were NO findings in the prior year audit as well. The Committee recommended acceptance of the External Audit by the full Board as presented.

4. Adoption of Amended Charter for BOT Audit & Compliance Committee

Ms. Talbert explained that in November 2016, the BOG implemented Regulation 4.003 "State University System Compliance & Ethics Programs." In accordance with the requirements of the regulation, UWF developed a Compliance function and designated a Chief Compliance Officer. The Charter of our Committee (the BOT Audit & Compliance Committee) needs to be revised to reflect the changes and responsibilities with respect to the Office of Compliance & Ethics. The Committee

recommended Approval of Adoption of the Amended Charter for the BOT Audit & Compliance Committee.

5. Approval of Amended Departmental Charter for Internal Auditing and Management Consulting

Ms. Talbert explained that Regulation 4.003 also specifies that Compliance functions report functionally to the Board of Trustees and administratively to the President by November 2018. UWF's plan is to establish an Office of Compliance & Ethics, independent of Internal Audit, on July 1, 2018. The amended Charter will reflect this change. The Committee recommended Approval of Amended Departmental Charter for Internal Auditing and Management Consulting.

6. Approval of 2018/19 Work Plan for UWF Internal Auditing

Ms. Talbert presented the Proposed Work Plan for UWF Internal Auditing for fiscal year 2018/19. A tentative Work Plan for SY 2019/20 was also presented. The Work Plan is a living document and may be revisited at any point during the fiscal year and modified accordingly. The Committee recommended Approval of the UWF Internal Auditing 2018/19 Work Plan.

7. Approval of Department Charter for the Office of Compliance and Ethics.

UWF Compliance Officer, Mr. Matthew Packard explained this Charter defines the mission, scope of work, duties and responsibilities and other aspects of the newly-established department required by BOG Regulation 4.003 – The Office of Compliance & Ethics. The Committee recommended Approval of the Departmental Charter for the Office of Compliance and Ethics.

8. Approval of 2018/19 Program Plan for the Office of Compliance and Ethics

Matthew Packard, presented the proposed Compliance Program Plan for fiscal year 2018/19. He explained that the Plan outlines the role of the UWF Compliance & Ethics Program and communicates the actions the Program undertakes in an effort to detect and deter noncompliance and promote ethical behavior and efficiency of the University's efforts in its compliance obligations. The Committee recommended Approval of the 2018/19 Program Plan for the Office of Compliance & Ethics.

9. Approval of UWF Annual Financial Report for 2016-17

Ms. Colleen Asmus, Associate Vice President for Finance/University Controller, presented the UWF Financial Audit. In February 2018, the State of Florida Auditor General released the report on the audit of the financial statements of UWF for fiscal year ended June 30, 2017. The audit did not identify any deficiencies in internal controls nor instances of noncompliance. The Committee recommended approval of the UWF Annual Financial Report for 2016-17 as presented.

Information Items

1. Ms. Talbert provided the committee with an **Internal Auditing Update** on Activities.

2. Compliance Officer, Mr. Matt Packard provided the committee with a **Compliance Update** on Activities.

Finance, Facilities & Operations Committee – Suzanne Lewis, Chair

The Finance & Facilities Committee met on May 24 and had six action items and three information items presented.

Action Items

1. **Approval of Revisions to UWF Regulation 4.008 Tuition and Fees, Fines, and Penalties.** Ms. Colleen Asmus, Associate Vice President explained that the updates to the regulation are proposed to conform to the changes in the third time repeat fee set by the Board of Governors. The amendments to this regulation will go into effect upon approval of the BOG. The Committee recommended approval of the Revisions to this regulation by the full Board.
2. **Approval of Revisions to UWF Regulation 4.004 Deferral of Tuition and Fee Payment.** Colleen Asmus presented this item and explained that the updates to the regulation are proposed to conform to Florida Statute. University regulations that govern tuition and fees are select regulations and cannot go into effect until they are approved by the BOG. The Committee recommended approval of the Revisions to this regulation as presented.
3. **Approval of Business Enterprises, Inc. Bylaws Revision Sections 3.4 and 5.1.** Dr. Steve Cunningham, UWF BEI Chief Executive Officer, explained that Section 1004.28 (3) Florida Statutes was recently amended in relation to Direct Support Organization Board appointments as of March 11, 2018. The proposed changes to the BEI Bylaws are necessary to conform to the statute. The Committee recommended approval of the BEI Bylaw Revisions by the Board of Trustees.
4. **Approval of New BOT REG 5.060 UWF Beach Reservation.** Dr. Melinda Bowers, Associate Vice President of Administration, Facilities and Operations, presented this item.

Dr. Bowers provided background information on this item and explained that the regulation revises the language in a UWF Policy specifically restricting activity that is a violation of the law and defines certain activity as trespass. The regulation proposed is meant to preserve, protect and conserve the property.

There was much discussion among the Committee, other Board members and university staff on this action item. The Committee recommended approval of this new BOT Regulation pending changes be made to Section III “Rules” and amended regulation be provided at the June 5, 2018 BOT meeting.

- 5. Approval of Amendment to UWF BOT Policy 10.01-03/13 Real Property** Howard Reddy, Vice President for University Advancement; Dan Lucas, Assoc VP and CFO UWF Foundation; and Pam Langham, General Counsel presented this item.

The new policy language will allow the UWF Foundation to execute and enter into agreements subject to the UWF BOT approval of gifts or donations of material real property transactions without first having to spend significant funds to comply with Section 7 of the policy ahead of execution.

The new language also clarifies the process and acknowledges the Foundation policy requirements and contingencies before acceptance of a gift of real property, including BOT final review of all material real property transactions.

There was much discussion regarding this policy among the Committee, other Board members and university staff. The Committee requested university staff make additional amendments to the Policy stating the review and final approval of transactions is the obligation of the Board of Trustees. The Committee asked for the amended policy be brought back to the Committee for approval at the June 5, 2018 BOT meeting.

- 6. Approval of 2019/2020 – 2023/2024 Fixed Capital Outlay Plan.** Ms. Betsy Bowers, Interim Vice President, Division of Finance and Administration, presented the updated FY19-FY23 Fixed Capital Outlay Plan. She explained which projects remain as Priority and which ones have been removed from the plan. The plan will be submitted to the Board of Governors August 1st. The Committee recommended approval of plan as presented.

Information Items

- 1. University Carryforward Overview.** Betsy Bowers provided the Board with an in depth explanation and overview of UWF's carryforward fund. She explained that these funds are non-recurring and may be used for all legitimate non-recurring needs of the university that are appropriate.

After much discussion among the committee, Chair Lewis charged the Finance, Facilities & Operations Committee with the assistance of the President's Cabinet to develop a policy on centralization of Carryforward funds. The Committee will bring a draft of this policy to the full Board before the end of the calendar year.

- 2. Fiscal Year 2017-18 Operating Budget Summary.** Colleen Asmus, presented the fiscal year 2017-18 Operating Budget Summary, which provides a report at the end of the 3rd quarter with budget-to-actual results for each fund group.

- 3. Food Services Transition and Argonaut Village Operation Update.** Ms. Betsy Bowers, provided the Board with a report on the status of the May 6, 2018 Food Services transition & Argonaut Village Operation under BEI.

Student Affairs Committee – Greg Britton, Chair

The Student Affairs Committee met on May 24 and had one action item and one information item presented.

Action Item

- 1. Approval of Revision to UWF Regulation 3.010 Student Code of Conduct.** Dr. Brandon Frye, Associate Vice President and Dean of Students, explained that there were substantive revisions in the regulation to clarify definitions of offenses and additional components of charges. In addition, there were language clarifications and procedural, formatting and staff title changes made. The Committee recommends Approval of Revisions to UWF Regulation 3.010 Student Code of Conduct.

Information Item

- 1. Fraternity and Sorority Life 2020 Plan.** Dr. Ben Stubbs, Associate Dean of Students and Director of Student Involvement gave a PowerPoint presentation which provided an overview of the UWF Fraternity and Sorority Life 2020 Plan.

V. DIRECT SUPPORT ORGANIZATIONS REPORT

Trustee Dave Cleveland serves on the UWF Business Enterprises, Inc. Board. He provided a report on BEI's most recent and upcoming activities and initiatives.

Trustee Dave Cleveland also serves on the UWF Foundation, Inc. Board. He provided a report on the Foundation's most recent and upcoming activities and initiatives.

Trustee Suzanne Lewis serves on the West Florida Historic Trust Board. She provided a report on the Trust's most recent and upcoming activities and initiatives.

VI. PUBLIC COMMENT

Chair O'Sullivan asked Ms. Becky Luntsford if anyone had submitted a request to address the Board.

There were no requests.

VII. CONSENT AGENDA ITEMS FOR APPROVAL

Chair O’Sullivan noted there were eighteen items on the consent agenda. Trustees may pull any individual item from the consent agenda below for further review, if they desire. However, each item was fully discussed during the committee meetings and all of the recommendations of the committees reflect the proposed action provided with the agenda backup documentation.

Chair O’Sullivan asked if there were any requests to pull any consent agenda items for further discussion. There were none.

Chair O’Sullivan asked for a motion that the Board approve and adopt the recommendations of the Academic Affairs; Audit & Compliance; Finance, Facilities and Operations; and Student Affairs Committees made during their meetings with respect to the matters set forth on the consent agenda.

- a) Approval of Tenure
- b) Approval of Tenure as a Condition of Employment
- c) Approval of Request to Offer New Degree Program Effective Fall 2019
- d) Acceptance of UWF Internal Auditing Report Issued: Mobile Devices/Bring Your Own Device
- e) Acceptance of PCard Quarterly Report (January – March 2018)
- f) Acceptance of External Audit: State of Florida Compliance and Internal Controls Over
- g) Financial Reporting and Federal Awards for Fiscal Year Ending 2017 Audit Report
- h) Adoption of Amended Charter for BOT Audit and Compliance Committee
- i) Approval of Amended Departmental Charter for Internal Auditing and Management Consulting
- j) Approval of 2018/19 Work Plan for UWF Internal Auditing
- k) Approval of Department Charter for the Office of Compliance and Ethics
- l) Approval of 2018/19 Program Plan for the Office of Compliance and Ethics
- m) Approval of UWF Annual Financial Report for 2016-17
- n) Approval of Revisions to UWF/REG 4.008 Tuition and Fees, Fines and Penalties
- o) Approval of Revisions to UWF/REG 4.004 Deferral of Tuition and Fee Payment
- p) Approval of Business Enterprises Inc. Bylaws Revision Sections 3.4 and 5.1
- q) Approval of New Board of Trustees Regulation 5.060 UWF Beach Reservation
- r) Approval of Amendment of UWF BOT Policy 10.01-03/13 Real Property
- s) Approval of 2019/2020 – 2023/2024 Fixed Capital Outlay Plan

Motion by:	Trustee Bob Jones
Seconded by:	Trustee Greg Britton
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye
Trustee Lewis Bear, Jr.	Aye
Trustee Greg Britton	Aye

Trustee Adrienne Collins	Aye
Trustee Bob Jones	Aye
Trustee Suzanne Lewis	Aye
Trustee Brandon Malone	Aye
Trustee David Ramsey	Aye
Trustee Alonzie Scott	Aye
Trustee Jill Singer	Aye
Trustee Bob Sires	Aye

Motion passed unanimously.

VIII. ACTION ITEMS

- 1. Approval of Naming the University of West Florida’s Earl and Nancy Hutto Master of Science in Nursing Program** was presented by Howard Redd, Vice President for University Advancement and CEO of the Historic Trust.

After the presentation, Chair O’Sullivan asked for a motion to Approve the Naming of the University of West Florida’s Earl and Nancy Hutto Master of Science in Nursing Program.

Motion by:	Trustee Dick Baker
Seconded by:	Trustee Jill Singer
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye
Trustee Lewis Bear, Jr.	Aye
Trustee Greg Britton	Aye
Trustee Adrienne Collins	Aye
Trustee Bob Jones	Aye
Trustee Suzanne Lewis	Aye
Trustee Brandon Malone	Aye
Trustee David Ramsey	Aye
Trustee Alonzie Scott	Aye
Trustee Jill Singer	Aye
Trustee Bob Sires	Aye

Motion passed unanimously.

- 2. Approval of the Revision to UWF Foundation, Inc. Bylaws** was presented by Howard Redd, Vice President for University Advancement and CEO of the Historic Trust.

Chair O’Sullivan asked for a motion to Approve the UWF Foundation, Inc. Bylaws which will become effective immediately.

Motion by:	Trustee Suzanne Lewis
Seconded by:	Trustee Adrienne Collins
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye
Trustee Lewis Bear, Jr.	Aye
Trustee Greg Britton	Aye
Trustee Adrienne Collins	Aye
Trustee Bob Jones	Aye
Trustee Suzanne Lewis	Aye
Trustee Brandon Malone	Aye
Trustee David Ramsey	Aye
Trustee Alonzie Scott	Aye
Trustee Jill Singer	Aye
Trustee Bob Sires	Aye

Motion passed unanimously.

- 3. Acceptance of Revision to UWF Historic Trust Bylaws** was presented by Howard Redd, Vice President for University Advancement and CEO of the Historic Trust.

Chair O’Sullivan asked for a motion to Approve the Revision to the UWF Historic Trust Bylaws which will become effective immediately.

Motion by:	Trustee Suzanne Lewis
Seconded by:	Trustee Jill Singer
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye
Trustee Lewis Bear, Jr.	Aye
Trustee Greg Britton	Aye
Trustee Adrienne Collins	Aye
Trustee Bob Jones	Aye
Trustee Suzanne Lewis	Aye
Trustee Brandon Malone	Aye

Trustee David Ramsey Aye
Trustee Alonzie Scott Aye
Trustee Jill Singer Aye
Trustee Bob Sires Aye

Motion passed unanimously.

4. Approval of Appointment and Re-Appointments of Board Directors for the UWF Foundation Board was presented by Howard Redd, Vice President for University Advancement and CEO of the Historic Trust.

Chair O’Sullivan asked for a motion to Approve the Appointment and Re-Appointments of Board Directors for the UWF Foundation Board as presented.

Motion by: Trustee Dick Baker
Seconded by: Trustee Adrienne Collins
Chair Mort O’Sullivan Aye
Vice Chair Dave Cleveland Aye
Trustee Dick Baker Aye
Trustee Lewis Bear, Jr. Aye
Trustee Greg Britton Aye
Trustee Adrienne Collins Aye
Trustee Bob Jones Aye
Trustee Suzanne Lewis Aye
Trustee Brandon Malone Aye
Trustee David Ramsey Aye
Trustee Alonzie Scott Aye
Trustee Jill Singer Aye
Trustee Bob Sires Aye

Motion passed unanimously.

5. Approval of Appointment and Re-Appointments of Board Directors for the UWF Historic Trust Board was presented by Howard Redd, Vice President for University Advancement and CEO of the Historic Trust.

Chair O’Sullivan asked for a motion to Approve the Appointment and Re-Appointments of Board Directors for the UWF Historic Trust Board as presented.

Motion by: Trustee Suzanne Lewis
Seconded by: Trustee Dave Cleveland
Chair Mort O’Sullivan Aye

Vice Chair Dave Cleveland Aye
 Trustee Dick Baker Aye
 Trustee Lewis Bear, Jr. Aye
 Trustee Greg Britton Aye
 Trustee Adrienne Collins Aye
 Trustee Bob Jones Aye
 Trustee Suzanne Lewis Aye
 Trustee Brandon Malone Aye
 Trustee David Ramsey Aye
 Trustee Alonzie Scott Aye
 Trustee Jill Singer Aye
 Trustee Bob Sires Aye
 Motion passed unanimously.

- 6. Approval of the Revisions to UWF Regulation 3.010 Student Code of Conduct** was presented by Dr. Joffery Gaymon, Vice President Enrollment and Student Affairs and Dr. Brandon Frye, Associate Vice President and Dean of Students.

Chair O’Sullivan asked for a motion to Approve the Revisions to UWF Regulation 3.010 Student Code of Conduct as presented.

Motion by: Trustee Brandon Malone
 Seconded by: Trustee Alonzie Scott
 Chair Mort O’Sullivan Aye
 Vice Chair Dave Cleveland Aye
 Trustee Dick Baker Aye
 Trustee Lewis Bear, Jr. Aye
 Trustee Greg Britton Aye
 Trustee Adrienne Collins Aye
 Trustee Bob Jones Nay
 Trustee Suzanne Lewis Aye
 Trustee Brandon Malone Aye
 Trustee David Ramsey Aye
 Trustee Alonzie Scott Aye
 Trustee Jill Singer Aye
 Trustee Bob Sires Aye
 Motion passed.

- 7. Approval of Revisions to UWF Board of Trustees Regulation 5.050 Speech, Assembly and Public Expression in Outdoor Areas on the Campus** was presented by Dr. Joffery Gaymon, Vice President Enrollment and Student Affairs.

Chair O’Sullivan asked for a motion to Approve the Revisions to UWF Board of Trustees Regulation 5.050 Speech, Assembly and Public Expression in Outdoor Areas on Campus as set forth in the supporting documentation.

Motion by:	Trustee Dick Baker
Seconded by:	Trustee Alonzie Scott
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye
Trustee Lewis Bear, Jr.	Aye
Trustee Greg Britton	Aye
Trustee Adrienne Collins	Aye
Trustee Bob Jones	Aye
Trustee Suzanne Lewis	Aye
Trustee Brandon Malone	Aye
Trustee David Ramsey	Aye
Trustee Alonzie Scott	Aye
Trustee Jill Singer	Aye
Trustee Bob Sires	Aye

Motion passed unanimously.

- 8. Approval of the Estimated FY 2018-19 Consolidated Operating Budget and Authorization for the President to make subsequent changes as needed** was presented by Ms. Colleen Asmus, Associate Vice President for Finance.

After the presentation, Chair O’Sullivan asked for a motion to Approve the Estimated Operating Budget for the Fiscal Year ending June 30, 2019 for both appropriated and non-appropriated funds; and authorize the President to make subsequent changes to the budget as needed, including the changes between the estimated budget and the budget to be submitted to the Florida Board of Governors by August 2018, and other changes during the fiscal year.

Motion by:	Trustee Suzanne Lewis
Seconded by:	Trustee Alonzie Scott
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye

Trustee Lewis Bear, Jr. Aye
Trustee Greg Britton Aye
Trustee Adrienne Collins Aye
Trustee Bob Jones Aye
Trustee Suzanne Lewis Aye
Trustee Brandon Malone Aye
Trustee David Ramsey Aye
Trustee Alonzie Scott Aye
Trustee Jill Singer Aye
Trustee Bob Sires Aye

Motion passed unanimously.

- 9. Approval of the University of West Florida 2018 Accountability Plan** was presented by Provost and Senior Vice President, Dr. George Ellenberg.

After Dr. Ellenberg's presentation, Chair O'Sullivan asked for a motion to Approve the 2018 University of West Florida Accountability Plan.

Motion by: Trustee Dick Baker
Seconded by: Trustee Dave Cleveland
Chair Mort O'Sullivan Aye
Vice Chair Dave Cleveland Aye
Trustee Dick Baker Aye
Trustee Lewis Bear, Jr. Aye
Trustee Greg Britton Aye
Trustee Adrienne Collins Aye
Trustee Bob Jones Aye
Trustee Suzanne Lewis Aye
Trustee Brandon Malone Aye
Trustee David Ramsey Aye
Trustee Alonzie Scott Aye
Trustee Jill Singer Aye
Trustee Bob Sires Aye

Motion passed unanimously.

- 10. Approval of the 2019-2020 Legislative Budget Requests** was presented by Mr. Andrew Romer, Senior Executive Specialist, Government & Community Relations.

Chair O'Sullivan asked for a motion to Approve the 2019-2020 Legislative Budget Requests as presented.

Motion by: Trustee Bob Sires
Seconded by: Trustee Alonzie Scott
Chair Mort O'Sullivan Aye
Vice Chair Dave Cleveland Aye
Trustee Dick Baker Aye
Trustee Lewis Bear, Jr. Aye
Trustee Greg Britton Aye
Trustee Adrienne Collins Aye
Trustee Bob Jones Aye
Trustee Suzanne Lewis Aye
Trustee Brandon Malone Aye
Trustee David Ramsey Aye
Trustee Alonzie Scott Aye
Trustee Jill Singer Aye
Trustee Bob Sires Aye
Motion passed unanimously.

11. Approval of the 2018-19 Presidential Goals was presented by Trustee Dave Cleveland, Chair, BOT Presidential Performance Evaluation and Metrics Ad Hoc Committee.

Following Trustee Cleveland's presentation, Chair O'Sullivan asked for a motion to Approve the 2018-2019 Presidential Goals as presented.

Motion by: Trustee Dick Baker
Seconded by: Trustee Jill Singer
Chair Mort O'Sullivan Aye
Vice Chair Dave Cleveland Aye
Trustee Dick Baker Aye
Trustee Lewis Bear, Jr. Aye
Trustee Greg Britton Aye
Trustee Adrienne Collins Aye
Trustee Bob Jones Aye
Trustee Suzanne Lewis Aye
Trustee Brandon Malone Aye
Trustee David Ramsey Aye
Trustee Alonzie Scott Aye
Trustee Jill Singer Aye
Trustee Bob Sires Aye
Motion passed unanimously.

- 12. Approval of Resolutions in Recognition of Distinguished Service** was presented by Chair O’Sullivan.

Chair O’Sullivan presented resolutions to former Trustees LuTimothy May and Kishane Patel. Mr. May was present and accepted his recognition in person. Trustee Patel was unable to attend. His resolution will be delivered to him at a later date.

Chair O’Sullivan asked for a motion to Approve two Resolutions in Recognition of Distinguished Service. One to LuTimothy May and one to Kishane Patel.

Motion by:	Trustee Alonzie Scott
Seconded by:	Trustee Adrienne Collins
Chair Mort O’Sullivan	Aye
Vice Chair Dave Cleveland	Aye
Trustee Dick Baker	Aye
Trustee Lewis Bear, Jr.	Aye
Trustee Greg Britton	Aye
Trustee Adrienne Collins	Aye
Trustee Bob Jones	Aye
Trustee Suzanne Lewis	Aye
Trustee Brandon Malone	Aye
Trustee David Ramsey	Aye
Trustee Alonzie Scott	Aye
Trustee Jill Singer	Aye
Trustee Bob Sires	Aye

Motion passed unanimously.

IX. INFORMATION ITEMS

- 1. Global Online and Distance Learning Update** was presented by Vice President Division of Research and Strategic Innovation, Dr. Pam Northrup.
- 2. 2017-2018 Exemptions in Relation to Sponsored Research** was presented by Dr. Mark Roltsch, Director, Office of Research and Sponsored Programs.
- 3. UWF Commitment to the NCAA Principles of Conduct of Intercollegiate Athletics** was presented by Mr. Dave Scott, Athletics Director.
- 4. Presentation of Gulf South Conference Trophies awarded to UWF for the 2017-18 Season** by Mr. Dave Scott, Athletics Director. After presenting the trophies, Mr. Scott introduced UWF Men’s Golf Head Coach Steve Fell, who was named NCAA’s National Hall of Fame Coach of the Year and student-athlete, Paloma Vaccaro, UWF’s Women’s

Golf National NCAA Championship Runner up. Ms. Vaccaro gave a presentation of her experience as a student-athlete at UWF.

ANNOUNCEMENTS

Chair O'Sullivan asked the trustees to please complete a BOT Survey and return to Ms. Becky Luntsford right away.

Trustee Brandon Malone announced that he has been elected to serve as Vice Internal Chair of the Florida Student Association.

Chair O'Sullivan encouraged trustees to pay close attention to the list of other activities and upcoming events listed on the bottom of the meeting agenda.

OTHER ACTIVITIES & UPCOMING EVENTS

August 13, 2018 @ 9a.m. CT – UWF BOT Committee Meetings, UWF Conference Center

September 27, 2018 @ 9am CT – UWF BOT Meeting, UWF Conference Center

November 1, 2018 @ 9am CT – UWF BOT Committee Meetings, UWF Conference Center

November 7, 2018 – Florida Board of Governors Trustee Summit, Florida Atlantic University, Boca Raton, FL

November 7-8, 2018 – Florida Board of Governors Meeting, Florida Atlantic University, Boca Raton, FL

December 5, 2018 @ 9am CT – UWF BOT Meeting, UWF Conference Center

December 15, 2018 – UWF Fall Commencement, Pensacola Bay Center

Chair O'Sullivan stated if there was no further business to come before the Board, the meeting was adjourned.

The meeting adjourned at 12:36 p.m.

Respectfully submitted,

Becky Luntsford, recording secretary