

Minutes

UWF Board of Trustees Emergency Executive Committee Meeting

UWF Crosby Hall, Bldg. 10, Room 224

March 28, 2016

CALL TO ORDER

Chair Lewis Bear, Jr. called the meeting to order at 2:33 p.m.

The following trustees were present: Mort O'Sullivan, Dick Baker, Jay Patel.

The following trustees joined the meeting by conference call: Lewis Bear, Jr., Dave Cleveland, Bentina Terry.

Others in attendance: Dr. Judy Bense, President; Dr. Martha Saunders, Provost; Pat Lott, General Counsel, Janice Gilley, AVP, Governmental and Community Relations; Anita Schonberger, Deputy General Counsel; Becky Luntsford, Executive Specialist and Andrew Herridge, BOT Graduate Assistant.

ACTION ITEM

Direct Staff not to Implement New Online Material and Supply Fee for Biology in Excess of Existing Cap.

Chair Bear explained that since the March 24, 2016 full Board of Trustees meeting, he has spoken to the Chancellor regarding the \$278 lab fee for the UWF Biology course. The Board has been strongly advised to not put the fee into effect and leave the cap at the current fee of \$48. He added that the Board has been advised not to offer the course this summer and look at alternatives before offering the course in the fall.

Pat Lott explained that the recommendation from university staff has been drafted and been distributed to the Executive Committee. The recommendation indicates the lab portion of the course will not be offered online at this time.

Pat Lott explained that after the full Board gave its approval of the fee on March 24, 2016, university administration and staff do not plan to offer the online course, so the BOT Executive Committee is being asked to take a formal action to indicate that university staff should not proceed with the fee.

After much discussion, all agreed that it is important for the Executive Committee to go on record as taking action to stop any action that may bring harm to the university.

A motion was made by Trustee Mort O'Sullivan: *The UWF BOT Executive Committee vote to direct staff not to proceed with implementation of the materials and supply fee in excess of the current cap of \$48 for the online Anatomy and Physiology I lab.*

Motion seconded by Trustee Jay Patel.

Discussion: Trustee Dave Cleveland asked for clarification that the lecture portion of the course will be offered in the summer. Provost Saunders confirmed that is correct.

Motion passed unanimously.

Chair Bear stated if there is no further business to consider, this meeting is adjourned.

The meeting adjourned at 2:50 p.m.

Respectfully submitted,
Becky Luntsford, recording secretary