



Policy

UNIVERSITY POLICY P-17.01 – 07/19

TO: The University of West Florida Community

FROM: Dr. Martha D. Saunders, President

SUBJECT: Copyright Infringement

Responsible Office: Office of Compliance and Ethics

I. Purpose:

- A. To set forth the University of West Florida's ("University") position on the use of copyrighted works in education and research, thereby meeting the requirements of the Digital Millennium Copyright Act's safe harbor provisions.

II. Applicability:

- A. This policy applies to all University campuses, divisions, colleges, institutes, departments, faculty, staff, and students.

III. Policy:

- A. The University of West Florida requires compliance with copyright law and, when appropriate, supports the copyright exemptions under the law, including the exercise in good faith of full fair use rights by faculty, staff, and students. Specifically, the University of West Florida:
 1. informs and educates faculty, staff, and students about copyright law, including the limited exclusive rights of copyright holders as set forth in 17 U.S.C. § 106, the application of the four fair use factors in 17 U.S.C. § 107, and all other copyright exemptions;
 2. makes available tools and resources to faculty, staff, and students for their use in determining copyright status and ownership and whether use of a work in a specific situation would be a fair use and, therefore, not an infringement under copyright law;
 3. facilitates use of materials currently licensed by the University of West Florida and provides information on licensing of third-party materials by the University;

4. identifies individuals at the University who can counsel faculty, staff, and students regarding application of copyright law;
5. registers an official DMCA Agent with the DMCA Designated Agent Directory;
6. provides easily accessible information regarding the University's DMCA Agent and the relevant procedures for filing an infringement claim.

IV. Penalties:

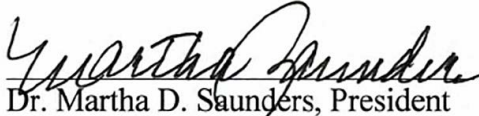
- A. Any UWF computer account holder who participates in the unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, is subject to the loss of access to UWF computing resources, disciplinary action, and civil/criminal liability.

Contact the Office of General Counsel or the Office of Compliance and Ethics for more information.

Authority and Related Documents:

United States Code, Title 17 (the "Copyright Act");

UWF Computing Resources Usage Agreement; ResNet Acceptable Use Policy; Student Code of Conduct; Student Handbook; UWF Plan to Combat Copyright Infringement; UWF Copyright LibGuide

Approved by: 
Dr. Martha D. Saunders, President

Date: 7.11.19